



State Library OF WESTERN AUSTRALIA

Annual Report 2011–2012

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State Library OF WESTERN AUSTRALIA

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The State Library of Western Australia
ANNUAL REPORT
2011–2012

of The Library Board of Western Australia
60th Annual Report of the Board

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Friday
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Saturday and Sunday
10:00 am to 5:30 pm
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Statement of Compliance

Hon John Day MLA

Minister for Planning; Culture and the Arts; Science and Innovation

In accordance with Section 61 of the *Financial Management Act 2006*, and in fulfilment of obligations imposed on the Board by the *Library Board of Western Australia Act 1951*, we hereby submit for your information and presentation to Parliament the Annual Report of the Library Board of Western Australia for the year ended 30 June 2012.

This Report has been prepared in accordance with the provisions of the *Financial Management Act 2006*, Treasurer's Instruction 903 and the *Annual Reporting Framework 2011-2012* issued by the Public Sector Commission.



Professor Matthew Allen

Chairman
Library Board of Western Australia



Cr Deb Hamblin

Vice Chairman
Library Board of Western Australia

6 September 2012

Highlights

Legal Deposit Act passed

For some years Western Australia was without legal deposit legislation. *The Legal Deposit Act*, which received Royal Assent in May 2012, brought Western Australia not only in line with the other Australian States, but extended the scope of legal deposit to ensure that future publishing formats were also covered by the legislation. Legal deposit is a legislative provision that requires producers of designated publications to deposit copies of their publications in libraries, or similar institutions, to ensure the ongoing preservation of that state or nation's cultural heritage for future generations.

Most of the Act's provisions do not come into force until the relevant regulations, which prescribe how the provisions will operate, are developed and approved. The consultation for this process will be a priority for 2012-13.

Digitisation for Access and Preservation

Collecting and digitising significant Western Australian heritage material continued as a priority, to improve access and preserve these valuable items for the future. In the past year 99,037 digital images were created, an increase of 138% from the previous year. A special project was undertaken to digitise and make accessible the diaries, letters and logbooks of the first Surveyor General of Western Australia, John Septimus Roe (1813 – 1862), and James Henty's letters and family papers (1829-1831).

The State Library has partnered with the **Oral History Records Rescue Group (OHRRG)**, with the support of Lotterywest, to digitise 7,500 hours of at risk cassette tapes from the collection and to make 200 voices available through the Library's online catalogue for community access. Since the Project commenced in December 2010, 3,816 oral histories have been digitised for preservation and access purposes. Twenty-two interviews are currently available online through the State Library's catalogue, with work progressing towards providing access to many more.

National Year of Reading

2012 has been designated the National Year of Reading in Australia. It is a collaborative project joining libraries, government, community groups, the media and commercial partners, to address the forty-six per cent of Australia's population who do not have the reading skills to meet the demands of everyday life and work in a technological world. The Library's flagship event to launch the National Year of Reading in Western Australia was the Love2Read Café, an outdoor reading room based on the Bryant Park model in New York. It was the venue for a range of events for diverse audiences and around 3,500 people visited the café or took part in the events. The Love2Read Café will reopen in a new location in spring 2012.



Family Literacy

The Better Beginnings program continued to extend its support for Western Australian families to provide positive home literacy practices. With a four year commitment from the State Government, including funds from the Royalties for Regions program, as well as a continuation of the important partnership with Rio Tinto, the birth to five year old program grew to reach more than 74,000 families. In addition, ninety Aboriginal communities, blocks and stations throughout Western Australia are currently participating in the Better Beginnings' Indigenous program, *Read to Me-I Love It!*

More than 4,000 children and parents celebrated the launch of the new Better Beginnings website by the Minister for Culture and the Arts, at the Better Beginnings *Carnivale* in April. The Library precinct was a hive of activity with stilt-walkers, storytellers and a giant 'Mr Butterfly' sculpture entertaining and engaging families. With more than 10,000 visits to date, the website is appealing and easy-to-navigate and offers a wealth of information for parents keen to support and encourage their children's literacy skills and reading enjoyment.

<http://www.better-beginnings.com.au/>

Highlights

Important collections acquired

The Prakhoff collection of glass negatives covering the period 1901-1922 was an important acquisition. This collection comprises portraits of babies, children, women and men, including photographs of World War I soldiers, and investigation has revealed that they came from the Dease Studios in Perth. Two collections of negatives from this studio are held by the Library and this latest donation complements the existing holdings and provides more fine quality images of the early 20th century.

A collection of early Western Australian exploration maps dating from 1801 to 1913 was another important acquisition. The maps include an 1801 chart by George Vancouver, *Partie de la côte sud-ouest de la Nouvelle Hollande*, which is the only chart relating to Australia from his voyage and is one of the earliest surviving maps of Albany; Phillip Parker King's 1825 *Chart of the intertropical & west coasts of Australia*, which complements the information in King's journal which is held by the Library; maps which bear the name of August Petermann, a German map maker, *Nordwest-Australien und Timor meer*,

1881, and *West Australian*, 1875, that are particularly fine examples of the art; *Block plan of new prison, Fremantle, West. Australia*, 1855, by Henry Wray, an officer of the Royal Engineers who came to Western Australia in 1851 and supervised the construction of Fremantle Prison; *Western Australia showing the Goldfields*, 1906, by George Philip showing the goldfields of Western Australia and including inset maps of the Swan River; and a map of the Monte Bello islands by P. D. Montague, *Part of North West Australia*, 1913, which shows the position of the Monte Bello Islands in three parts with an inset of the Islands from Admiralty Chart 3186 as corrected by Montague.

Relationship with Public Libraries

The Library continued to work with local governments and public libraries to implement the recommendations from the structural reform agenda. This year saw the implementation of a review of the regional model, recognising the changes over the last twenty-five years in terms of the experience of library managers in regional areas, and

changing levels of assistance required reflecting the improvements in technology in that time. A review of the fifty year old exchanges model was undertaken, and a tender was let to provide e-books to public libraries in the new year.

Library Board of Western Australia Award for Excellence

The City of Fremantle received the second Library Board of Western Australia Award for Excellence at a function during Library and Information Week 2012. Their **Outdoor Reading Room** program helped transform Kings Square (adjacent to the Fremantle City Library) from an area known for anti social behaviour into a social hub with a lively atmosphere. The Award recognises excellent achievement relating to the provision of library services by any person, library or organisation in Western Australia and carries prize money of \$5,000.

Exciting Exhibitions

The Library hosted a number of major exhibitions to showcase Western Australian and national collections. The **Odditorium** displayed unique and odd items from Sydney's Powerhouse Museum's with imaginative captions created by Western Australia's Shaun Tan. The exhibition attracted an estimated 26,800 visitors of all ages. **From Papers to PCs** was an exhibition based around the Cruthers Media Archive and told the story of the media in Western Australia. Working with Curtin University, the Library was able to provide a multi-media experience as part of this exhibition. **Urban Transformations** was a display to accompany the 11th Urban History and Planning History Conference held at the Library in February 2012. This was a joint display with the State Records Office showcasing town planning and architectural records held by both organisations. A joint exhibition with writingWA, **Write On!**, continued the Library's commitment to supporting Western Australian authors and illustrators. It displayed the wealth of writing talent in the State and was accompanied by a series of author talks and book signing events.

Highlights

Western Australian Premier's Book Awards

The winners of the 2010 Western Australian Premier's Book Awards were announced on September 2011 in conjunction with the announcement of the National Year of Reading and Shaun Tan's Odditorium exhibition. With the broadening of the eligibility criteria to create a national award, a record number of entries were received and judges were invited from around Australia. Winners were announced by the Minister for Culture and the Arts, with the Premier's Prize worth \$25,000 won by Kim Scott for **That Deadman Dance** (Picador Australia). The complete list of winning titles and authors is available at http://www.slwa.wa.gov.au/about_us/premiers_book_awards

Strategic Directions 2013 - 2017

The Library Board spent considerable time reviewing and developing strategic directions for the Library for the next four years, 2013 – 2017. Consultation was sought on these directions from the Minister and a range of stakeholders, and the strategies to achieve these goals are being finalised. The final document will be released early in 2012-13.

Four strategic goals emerged:

The SLWA treasures the stories of Western Australia

» The continued prosperity of our state and nation depends on a strong connection with the past for the benefit of present and future generations. Our connection with the past is built on documentary, visual and oral heritage which, when preserved, create an archive which helps tell the social, political, economic and cultural history of Western Australia. Across the state individuals, organisations and communities make important contributions to this collection by recording and sharing their unique perspectives of the past. Developing, managing, preserving and making these Western Australian stories accessible to all supports research, innovation and the creation of new knowledge.

The SLWA champions literacy and learning

» Literacy and learning are fundamental to the well-being and quality of life of the Western Australian community. In all its forms, literacy is the basis for learning and the growth of knowledge in today's society. Western Australians of all ages and background need multiple opportunities to foster literacy, to expand on their abilities, and to improve and sustain their learning. Libraries are our champions in these endeavours; being integral to building literacy levels in our community and in supporting the life-long learning ambitions of all Western Australians.

The SLWA cultivates creative ideas

» Strong, healthy societies need opportunities to challenge and explore the ideas which allow us to build better futures. Equally, creative ideas, in words both spoken and written, are a fundamental part of our artistic expression. Libraries provide safe, open and supportive places for Western Australians to participate in these processes of debate and invention. Within the library, curiosity meets opportunity and creativity results, in all its forms. The words which emerge through and within libraries are the vital underpinnings of the stories about ourselves and the collective exploration of ideas.

The SLWA leads the development of the WA public library network

» Public libraries in Western Australia provide crucial services for all citizens delivered through a partnership between state and local governments. Central to this partnership is a shared vision that our public libraries shall be connected, well resourced and free, serving as hubs of community life. As technology creates new and changing community expectations, public library services will change and embrace new opportunities. The network of public libraries ensures that, through coordinated and shared activity, public library services can be offered sustainably, and effectively, balancing local community and wider social needs.

Chairman's Report

This year marked a significant milestone for the Library Board of Western Australia as we planned for the sixtieth anniversary of the first meeting of the Board in July 2012. When the *Library Board of Western Australia Act* was passed in 1951, its aim was to encourage local government authorities and other bodies to develop, grow and maintain library services. The Board was, from the beginning, founded on the notion of partnerships and networks: the Board's role was to mediate between the two tiers of government to effect real change, helping reconcile competing interests and operationalise their collaboration in a further partnership with the local librarians intimately involved in each community.

Both the Board and local government have taken this task to heart. By the 1980s there was a public library service available in every local government area in the State. Since then the number of public library services has continued to grow and there are now 232 libraries throughout Western Australia. The central pool of library materials circulating has grown to a distributed stock of nearly 3 million items. There were over 16.5 million loans last year, demonstrating just how much our citizens depend on library lending. This achievement, I believe, reflects the dream of an integrated, statewide, but locally oriented library network that was implicit in the formation of the Board and the work of the first State Librarian, Ali Sharr.

What the founders of our public library network in the 1950s could not have anticipated were the dramatic changes that have come about, and are still occurring, because of information and communications technologies. The libraries of today, while still being essential locations for knowledge work and other community activities, are also deeply connected to and part of the distributed, "everywhere" society. For this reason, I believe, more than ever before, the library is best conceived of as 'an idea' whose specific expression is found in buildings, websites, activities and outreach programs. The library of the 21st century is the recognition that managed, organised, professionally run services are needed to ensure each and every citizen can effectively access and use information, including creating their own.

Libraries and librarians have been crucial to the growth of the internet in our society, especially in Western Australia. At both universities and in local libraries smart librarians, from the word go, realised the value of the online world for their clients and this remains the case today. There are now 832 public Internet terminals in WA's public libraries; access to electronic resources, made available for all Western Australians through the library network, increases every year; and, this year, tenders were let for the first trial of e-book lending in the State. The network is now part of 'the network'. No matter that more and more people have their own computers, connections and more, libraries still provide essential services of connectivity for many people. They offer access to technology for those who can't afford their own or those who don't have the skills to set up and maintain the technology themselves. They also provide a place for shared technology use, reconnecting people with each other, through training programs and more.

One consequence of the much wider availability of information, not only in printed form (books are now cheaper and more widely available than ever before), but also because of the internet, is that libraries, as physical spaces, have become useful – indeed indispensable – for other kinds of activities. Quiet reading and hushed contemplation are now joined by vibrant discussion, playful engagement and, above all, a sense of meeting together. As more and more information becomes directly available to people, so their need for dedicated spaces for social interaction around that

information grows. This interaction already occurs in our libraries and will increase: book clubs, children’s storytime, historical discussion groups, creative writing classes, and public debate. Libraries are no longer stand alone buildings but integrated with other community activities be that shopping, recreation, learning or culture. These changes mean that the library will continue to be essential.

The Library Board of Western Australia has, in the past year, continued to assist in the development of local libraries in the State and re-affirmed in 2012 that one of its four key strategic directions is to lead the development of the public library network. Other strategic directions are equally important however. The Board has committed the Library to three additional, critical outcomes that reflect both the historic role of the State Library and its new significance in our complex world. The Library will, therefore, undertake activities and programs that treasure the stories of Western Australia; cultivate creative ideas; and champion literacy and learning. We are building on the very great successes of the Better Beginnings early childhood literacy program and extending it to encompass older children. We continue to collect, preserve and make available essential heritage and historical materials that are the source of our stories. And we are expanding our commitment to making sure that all Western Australians can find and use the information they need to be innovative in their thinking, creative in their ideas and find fulfilment for their ambitions.

To publicly recognise the outstanding contributions of individuals to the State Library, Western Australian public libraries, and more generally the library profession, the Board confers the status of Fellow of the Library Board of Western Australia. This award was presented to Mr Lindsay Peet for his generous support and contribution to the State’s heritage collections. We also awarded the Library Board of Western Australia Award for Excellence for 2012 to the City of Fremantle for its innovative ‘Outdoor Reading Room’ project, that took the library and all it stands for ‘beyond the walls’ of the library building.

On behalf of the Board, I wish to thank warmly the Minister for Culture and the Arts, the Hon John Day, for his ongoing support of the State Library, particularly in assisting the library to sustain services to Western Australians in times of financial austerity. I am delighted also to commend the excellence with which every staff member of the State Library has performed their duties, led most ably by the State Librarian, Margaret Allen.

I personally wish to thank all members of the Library Board who give freely of their time and ideas, helping to make the State Library a great cultural institution serving all Western Australians. Kris Bizzaca, Martin Clery, Janet Davidson, Brett Davies, Imogen Garner, Deb Hamblin, Marie-Anne Keefe, Sue Lapham, Allanah Lucas, Joe Marino, Mike Murray and Margaret Nowak all made significant contributions through their service on the Board. May I particularly thank Deb Hamblin, who is Deputy Chair.

In conclusion, I would remind you that, as the National and State Libraries Australasia has recently stated,

Libraries are centres of learning. They are online places and physical locations where everyone can engage with knowledge and ideas and learn the essential literacy skills needed to participate fully in society. Libraries are also actively-connected agencies, building partnerships, linking and referring people to other education providers, experts, communities, collections and services. Libraries are for everyone.

(Re-imagining Libraries 2012-2016, NLSA, 2012: 4).

Without libraries, and without a strong and effective State Library in particular, Western Australia would be much worse off.

On behalf of the Library Board of Western Australia, I am pleased to submit the Annual Report for the year 2011-12.

Professor Matthew Allen

Chairman of the Library Board

About the State Library of Western Australia

Responsible Minister

The **Hon John Day MLA** (*Minister for Planning; Culture and the Arts; Science and Innovation*) is the Minister responsible for the Library Board of Western Australia which manages the State Library of Western Australia.

Enabling Legislation

The Library Board of Western Australia is constituted under the authority of the *Library Board of Western Australia Act 1951*, listed as a statutory authority by Schedule 1 of the *Financial Management Act 2006*, and is subject to the provisions of the *Public Sector Management Act 1994*.

The State Library of Western Australia is responsible to the Library Board through the Chief Executive Officer / State Librarian, who is the Executive Officer of the Board. The State Library is also a portfolio organisation within the Department of Culture and the Arts.

State Library Mission

The mission of the State Library of Western Australia is:

To enrich the lives of Western Australians by:

- enabling access to resources for information, learning, enterprise and recreation
- collecting and preserving our social and documentary heritage for current and future generations.

Strategic Directions

This annual report addresses the focus and strategies of **Strategic Directions 2009 – 2011** which continues to represent our aspirations and focus as we evolve our services in an increasingly complex digital information world. This document can be found at:

☛ http://www.slwa.wa.gov.au/about_us/who_we_are/strategic_directions

During 2011-12 a new Strategic Directions document covering 2013-2017 was developed which will extend our focus for the next four years.

Values

State Library staff embrace the following values in the way they work and when planning and delivering services.

- Access for all
- Generosity of spirit towards our clients and colleagues
- Cherishing our stories
- Sharing expertise
- Fostering excellence in all that we do
- Embracing learning and knowledge

Agency Structure

The State Library's strategies and outcomes are delivered through four directorates: Client Services; Collection Services; Community, Learning and Discovery; and Strategic and Corporate Services.

Client Services supports all State Library clients, whether online or visiting the building, meeting their information needs and enhancing their visitor experience with the Library. Additional services include

lending and document delivery services and the book shop.

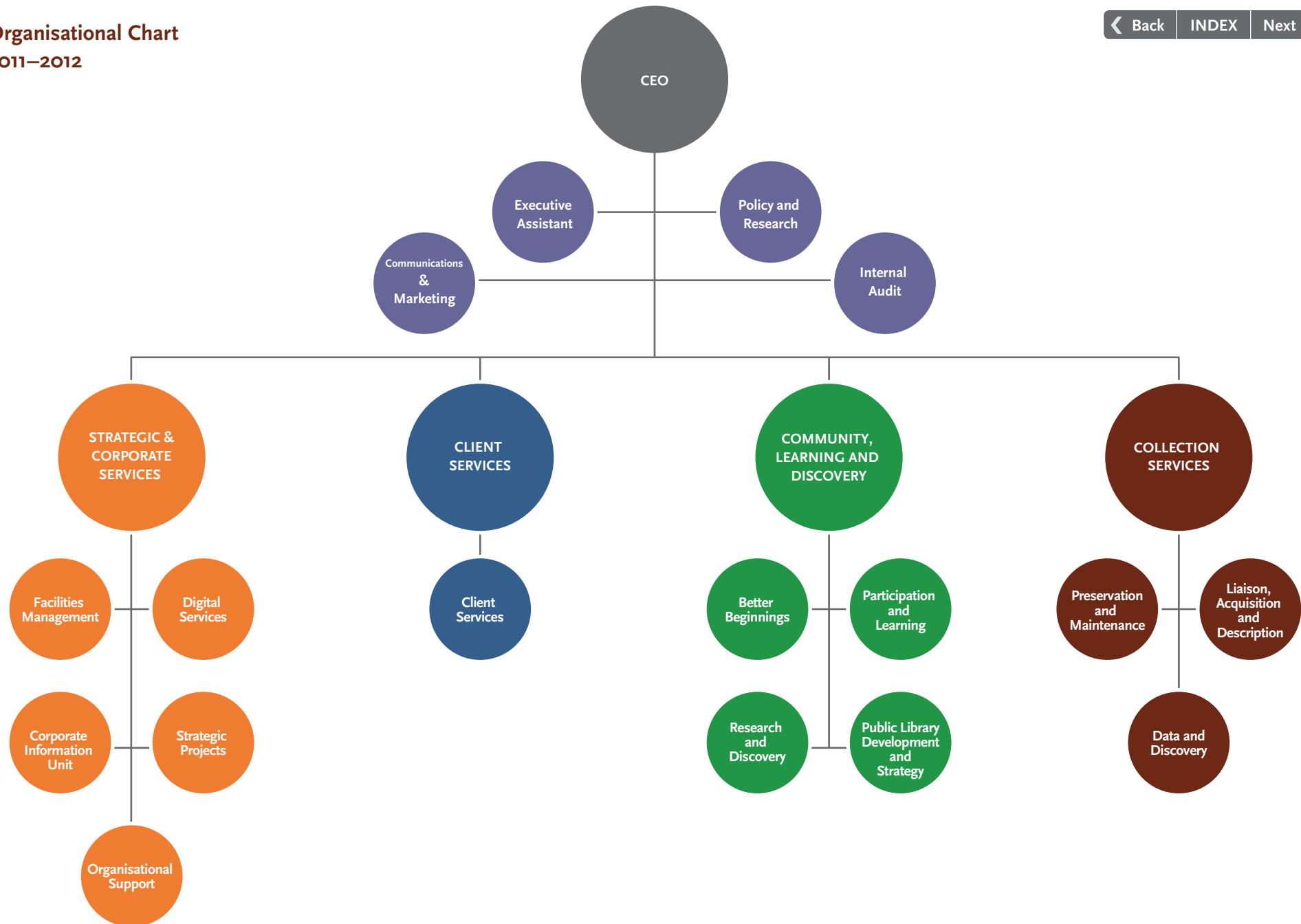
Collection Services leads and develops the Library's collections through the identification, procurement, processing, storage, preservation, management, distribution and accessibility of all State Library collections, both physical and digital.

Community, Learning and Discovery delivers services and programs to engage and enrich clients' experiences in connecting with the Library's resources. These include the Better Beginnings family literacy program and educational and children's activities. The Directorate also provides support for Western Australian public libraries and specialist reference and research support related to specialist collections.

Strategic and Corporate Services support the organisation in the areas of strategic projects, budget planning, information and communication technology, corporate services and building management. Finance and human resource services are provided in collaboration with the Department of Culture and the Arts and the Office of Shared Services.

Organisational Chart

2011–2012



While State Library staff are employees of the Director General, Department for Culture and the Arts, they are managed by the CEO and State Librarian

The Library Board of Western Australia

The Library Board of Western Australia Act 1951 states that the Board shall comprise thirteen members. Board members are appointed by the Governor for a period of four years and are eligible for renomination at the expiry of their term of appointment.

The Chairman of the Library Board is elected by the members annually in accordance with the *Library Board (Conduct of Proceedings) Regulations 1955*.

Mr Martin Clery joined the Board in April 2012 as the nominee from the Department of Education. Ms Sue Lapham was a member of the Board from July to December 2011. In addition, Professor Matthew Allen and Ms Kris Bizzaca were reappointed to the Board. No further appointments were made during the reporting period.

The Board met on six occasions and carried out its responsibilities in line with an approved Code of Conduct for Government Boards and Committees.

Professor Matthew Allen *Chairman*

Professor Matthew Allen is Head of Department, Internet Studies, at Curtin University. With a background in cultural and media studies and history, in 1999 he established the Internet Studies program at Curtin, providing innovative education and research programs in this leading-edge field of study. Currently Professor Allen is engaged in research in the broad field of internet studies, especially related to the rise of social media and broadband connectivity; he is also analysing innovative approaches to online education. He was awarded an Australian Teaching and Learning Council Teaching Fellowship in 2008, has served on the Board of Directors, Internet Industry Association, and has been President of the International Association of Internet Researchers.

Professor Allen gained the degree of Doctor of Philosophy from the Australian National University in 1991 and has a Master of Arts, Literature and Communication (Murdoch University), and a Bachelor of Arts, First Class Honours in History (University of Sydney). He is the author of two books and more than 50 academic chapters, papers and articles. He has served on the Library Board of Western Australia since 2003.

Councillor Deborah Hamblin *Vice Chairman*

Deb Hamblin manages the Rockingham Regional Campus Community Library. She has worked for Murdoch University, one of the joint-use library partners, since 1978 in a variety of roles including Manager Regional Development and Director Workplace Learning.

Councillor Hamblin is passionate about joint-use libraries and assists other Australian libraries investigate the opportunities that joint-use can offer. She has been a member of a variety of management boards including Kwinana Industries Education Partnership, Kolbe Catholic College, SCALES Legal Service, Peel Education and TAFE Campus and Murdoch University's Academic Council. Councillor Hamblin is currently Deputy Mayor of the City of Rockingham. She is also an Associate member of the Australian Library and Information Association.

Ms Kris Bizzaca

Kris Bizzaca is a professional historian and has worked as a consultant in Western Australia's history and heritage industry since 1998. She takes an active role in this community, which is reflected in the positions she has held on various non-profit organisations including the President of the Professional Historians Association (WA) (2003 – 2007; 2010 – 2012).

Ms Bizzaca was a committee member of the Historical Records Rescue Consortium which, with the assistance of a \$3 million grant from Lotterywest, completed a significant project to preserve and make accessible at-risk archival material held at the J. S. Battye Library of West Australian History. She is currently the chair of a group of like-minded organisations that received funding from Lotterywest to partner with the State Library in a project that will digitise approximately 7,500 hours of oral history tape recordings held in the library's collection.

In 2012, Kris Bizzaca was appointed as a Director of the State Library of WA Foundation.

Mr Martin Clery (Ex Officio)

Martin Clery is Assistant Executive Director in the Department of Education's Statewide Services Division. In this role he oversees the curriculum and student needs support services delivered to public schools across the state. He also represents the Department of Education on a variety of inter-agency policy and advisory groups.

Mr Clery began his career in education as a history and geography teacher in 1990. Until 2005 he worked in secondary schools in both regional and metropolitan locations. Since this time, he has held a variety of professional and curriculum support roles with the Department of Education.

Councillor Janet Davidson OAM JP

Janet Davidson is a business woman, consultant and is Executive Officer to The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (WA). She has been on the City of Perth Council since 1998 and is the Deputy Lord Mayor. She holds a Master's Degree in Management from the University of Western Australia, and is a Graduate of the Australian Institute of Company Directors (GAICD).

Councillor Davidson is on the National Board of ALGWA (Australian Local Government Women's Association) and was National Vice President for seven years. She is also a member of the Perth Theatre Trust Board and the Australia Day Council.

Mr Brett Davies

Brett Davies was fifteen years of age when he wrote his first book. At sixteen he appeared on the front page of the Daily News as one of the youngest authors in Australia. However, this was bad news for the newspaper as he successfully sued them for misreporting - a fitting background for a lawyer. Mr Davies has three law degrees from the University of Western Australia and is one of only a handful of lawyers to have completed a Masters in Law in the area of tax, and a Masters of Business Administration in accounting and tax. He is currently completing his Doctorate at the University of Western Australia.

Ms Imogen Garner

Imogen Garner is the University Librarian and Director of the John Curtin Prime Ministerial Library at Curtin University. She has also worked at The University of Western Australia Library, and for the Department of Education.

Ms Garner has held various positions with the Australian Library and Information Association (ALIA), including



↑ **Back Row:** Mike Murray, Martin Clery, Marie-Anne Keeffe;

Middle Row: Kris Bizzaca, Brett Davies, Matthew Allen, Allannah Lucas

Front Row: Margaret Nowak, Deb Hamblin, Imogen Garner, Joe Marino

President in 2004-05, Chair of the Board of Education 2000-02 and is currently Chair of the Editorial Board for the journal Australian Academic and Research Libraries. She is a member of the International Association of Scientific and Technological University Libraries (IATUL) Board. She was made a Fellow of the Association for her record of exceptional achievement and leadership in the field of library and information science in 2006. Her qualifications include a Masters in Education, a Bachelor of Arts and a Graduate Diploma in Management.

The Library Board of Western Australia

Ms Marie-Anne Keeffe

Marie-Anne Keeffe is a strategic media consultant with extensive experience in television, radio and print. An award-winning journalist, she has worked as a producer and reporter on some of Australia's top rating programs and has intimate knowledge of life behind and in front of the camera and microphone. Her management, organisational skills and analytical ability saw her become the first female producer of Channel Seven's primetime current affairs program, *Today Tonight*. Now Managing Director of Gobsmaeked Media, Ms Keefe continues to create television programs at Channel 7 as well as helping Western Australian business people become media aware through a highly effective system of key messaging for profile and profit. Her interest in the legal and ethical aspects of today's media saw her take up a law degree, and in 2009 she graduated from Murdoch University with honours. Her work includes consulting to leading Perth public relations companies, delivering entertaining and inspiring speeches, MC duties and facilitating and providing media commentary on news panels and forums. Ms Keefe is also a long standing Board Director of Breast Cancer Care WA.

Ms Sue Lapham

(July – December 2011)

Sue Lapham is the Executive Director, Service Delivery with the Department of Training and Workforce Development. She has more than 20 years experience as a senior manager in the public sector. As part of her broad service delivery portfolio Ms Lapham provided services to the Department of Education and by arrangement, represented the Director General of Education on the Library Board.

Ms Allanah Lucas

(Ex Officio)

Allanah Lucas is the Director General of the Department of Culture and the Arts. She has more than 25 years experience as a professional arts administrator, a performing arts producer, presenter and practitioner, researcher, consultant, and tutor. In the past eight years Ms Lucas has worked within the Culture and Arts Portfolio, as the Director of ArtsWA, Acting Director of the WA Museum in 2004, and then as Executive Director, Development and Strategy. She has a Bachelor of Arts, Diploma of Education and MA in Arts Administration.

Councillor Joe Marino

Joe Marino is an accountant and is currently Manager, Accounts Receivable and Policy with the Department Finance. He has a close association with the State Library having established and worked as Manager of the Arts Portfolio Bureau Services from 1996-97. Councillor Marino has been a City of Swan Councillor from 1997-99, then 2001 to the present, and is a Board Member on several not-for-profit organisations, notably Global Care a provider of aged care facilities. He is a Fellow with the Institute of Public Accountants.

Mr Michael Murray

Mike Murray is a former international management consultant specialising in strategy and performance improvement. After two decades of helping a wide range of complex organisations both locally and overseas he recently moved away from the consulting profession. In a complete career change he now runs a successful genealogical and historical research business.

An avid reader and a member of a number of local libraries, his interests embrace genealogy, history, politics, the sciences, music, writing and film-making. Mr Murray has business and accounting qualifications and in an earlier life was a senior executive in the WA mining industry.

Dr Margaret Nowak

Margaret Nowak is an academic economist with interests in labour market economics and corporate governance. She was the founding Director of The Graduate School of Business, Curtin University of Technology, a position she held from 1993 to 2004. Dr Nowak is currently a principal researcher in the Governance and Corporate Social Responsibility Research Unit at the Graduate School. She has served on several government and community boards and committees including Princess Margaret Hospital Board in the 1980s. She was also a Commissioner with the Lotteries Commission of WA from 1989-94, and Chair of the Gordon Reid Foundation for Youth, 1990-94. From 1991-97 Professor Nowak was Chair of the Management Committee at the Fremantle Arts Centre. She is a Fellow of the Australian Institute of Company Directors.

Formal Committees of the Board

The Library Board of Western Australia has appointed three committees to assist it in the performance of its functions. The formal committees of the Board, their terms of reference and membership (as at 30 June 2012) are listed below.

Finance Committee

Role

To act on behalf of the Board to assist in the effective discharge of its statutory financial responsibilities and provide strategic advice on key performance measures and financial matters associated with the strategic objectives and operations of the Library. The Committee has the key role of ensuring that a suitable framework is in place in the Library to manage finances appropriately, in accordance with relevant Western Australian Government directives and legislation.

Members

Margaret Nowak (*Chairman, Board Representative*), Janet Davidson (*Board Representative*), Mike Murray (*Board Representative*), Margaret Allen (*Chief Executive Officer, SLWA, Observer*), Mark Woodcock (*Director, Strategic and Corporate Services, Observer*), Satvinder Sekhon (*Finance Business Manager, Department of Culture and the Arts, Observer*).

Audit Committee

Role

To act on behalf of the Board to oversee the audit and risk management functions of the Library. In doing so, the Committee has the key role of ensuring that a suitable framework is in place to manage risk appropriately, in accordance with relevant Western Australian Government directives and Auditing Standards.

Members

Deb Hamblin (*Chairman, Board Representative*), Kris Bizzaca (*Board Representative*), Brett Davies (*Board Representative*), John Griffiths (*Committee Member*), Paul Jost (*Director, Special Projects, Office of the Auditor General*), Mark Woodcock (*Director, Strategic and Corporate Services, SLWA, Executive Officer*), Margaret Allen (*Chief Executive Officer, SLWA*), Satvinder Sekhon (*Finance Business Manager, Department of Culture and the Arts, Observer*), Rod Forgas (*Audit Manager, SLWA*).

Policy & Legislation Committee

Role

To advise the Board on matters affecting Library Board of Western Australia legislation; ensure a suitable framework is in place in the Library to manage policy development; monitor the policy framework; and ensure a systematic review process for State Library policies.

Members

Imogen Garner (*Chairman, Board Representative*), Brett Davies (*Board Representative*), Margaret Nowak (*Board Representative*), Margaret Allen (*Chief Executive Officer, SLWA*); Julie Ham (*Manager Policy and Research, SLWA, Executive Officer*)

Executive Management Team

Chief Executive Officer and State Librarian
Ms Margaret Allen

Director Client Services
Ms Susan Ashcroft

Director Collection Services
Ms Alison Sutherland

Director Community, Learning and Discovery
Dr Sarah McQuade

Director Strategic and Corporate Services
Mr Mark Woodcock

Key Legislation

Legislation and Regulations Administered by the Library Board

- Library Board of Western Australia Act, 1951
- Legal Deposit Act, 2012
- Library Board (Conduct of Proceedings) Regulations 1955
- Regulations for the Conduct of the State Library 1955
- Library Board (Registered Public Libraries) Regulations 1985
- Freedom of Information Act, 1992;
- Occupational Safety and Health Act, 1984;
- Public Interest Disclosure Act 2003;
- Public Sector Management Act, 1994;
- State Records Act, 2000;
- State Superannuation Act, 2000;
- State Supply Commission Act, 1991;
- Workers Compensation and Injury Management Act, 1981;
- Workplace Agreements Act, 1993.

Other Key Legislation Impacting on the Authority

In the performance of its functions, the Library Board of Western Australia complies with all relevant State and Commonwealth legislation.

Key Western Australian Acts impacting on the Authority include:

- Auditor General Act, 2006;
- Disability Services Act, 1993;
- Equal Opportunity Act, 1984;
- Financial Management Act, 2006;

Key Commonwealth Acts impacting on the Authority include:

- A New Tax System (Goods and Services Tax) Act, 1999;
- A New Tax System (Pay as you Go) Act, 1999;
- Copyright Act, 1968;
- Copyright Amendment (Digital Agenda) Act, 2000;
- Disability Discrimination Act, 1992;
- Fringe Benefits Tax Act, 1986;
- Privacy Act, 1988;
- Trade Practices Act, 1974;
- Workplace Relations Act, 1996.



 City of South Perth Library window promoting National Year of Reading

Performance Management Framework

Outcome Based Management Framework

Changes to Outcome Based Management Framework

The Library Board of Western Australia’s outcome based management structure did not change during 2011-12.

Relationship to Government Goals

Broad high level government strategic goals are supported at agency level by more specific outcomes. The table below illustrates the relationship between the agency’s Strategic Directions and desired outcomes, and the most appropriate Government goals.

More specific achievements against these outcomes are detailed in the State Library’s Performance Report.

Shared Responsibilities with Other Agencies

The State Library is a portfolio organisation within the Portfolio for Culture and the Arts and works with the Department and other portfolio agencies on cross portfolio issues. Financial and human resource services are provided by the Department. The Library works with the portfolio agencies where there are synergies in terms of service delivery, such as joint promotion of exhibitions.

Public library services in Western Australia are delivered through a partnership with Western Australian local governments, including Australia’s Indian Ocean Territories.

The Better Beginnings program is delivered by the State Library of Western Australia, however, the Library acknowledges the assistance of the Department of Health, and specifically the Child and Adolescent Health Service, Child and Adolescent Community Health and the WA Country Health Service, for the provision of the reading packs to families. In addition, representatives from the Departments of Indigenous Affairs, Communities and Education sit on the Better Beginnings Steering Committee.

GOVERNMENT GOAL	AGENCY DESIRED OUTCOME
Results-Based Service Delivery Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.	<ul style="list-style-type: none"> Western Australia’s natural, cultural and documentary collections are preserved, accessible and sustainable (Department of Culture and the Arts Outcome)
Stronger Focus on the Regions Greater focus on service delivery, infrastructure investment and economic development to improve the overall quality of life in remote and regional areas.	<ul style="list-style-type: none"> Making Collections more accessible. Enhancing the public library network.
Social and Environmental Responsibility Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long-term benefit of the State.	<ul style="list-style-type: none"> Capturing the Western Australian story. Enriching Client Experiences. Developing partnerships and community connections.

Chief Executive Officer's Review

Perhaps the most important achievement for the Library this year was the passing by Parliament of the *Legal Deposit Act 2012*. Whilst printed publications are still a critical record of the story of Western Australia, the digital world is equally important but much more transient and difficult to collect. The Legal Deposit Act provides the Library with the necessary legislative framework to collect not only the traditional published record of Western Australia but also the digital record including websites and other internet based publications and documents. Once the Regulations under the Act have been developed, this will provide the Library with the authority to collect these records and preserve them for future generations.

The National Year of Reading 2012, an initiative of Australia's libraries has been an important focus for us this year. A staggering 46% of Australian adults do not have the literacy skills necessary to meet the requirements of everyday living. The State Library is a Founding Partner of the National Year of Reading which aims to reconnect the community with the joy and pleasure of reading and the important role that libraries play in support of the development of key literacy skills by making books available to all. The National Year of Reading has been a focus for our public programs this year and we have extended the reach of our literacy programs to include encouraging adults to reengage with reading.

One of the strategic goals of the State Library is to Treasure the Stories of Western Australia. The State Library holds one of the most significant oral history collections in the nation — established in 1961 and comprising some 13,000 hours of recordings. It's not only the stories that are important but the voices themselves as they tell the stories. These recordings are rich with the joy, laughter, tears and emotion of the lives of Western Australians as they tell their stories, some of which date back to the early 20th century. The Library has been fortunate to work with the Oral History Records Rescue Group who, with the support of Lotterywest, have provided funding to preserve through digitisation, a significant portion of this unique and significant collection.

The Library has continued its work to create digital copies of significant material held in our collections. During this year we digitised newspapers, photographs, indexes, and private archives and created almost 100,000 new digital images. Creation of digital copies not only assists with the long term preservation of this unique material, but enables it to be easily and readily accessible to the world.

The shift in demand for electronic books over traditional hard copy books is being reflected in the demand by library clients for e-book materials. The State Library in partnership with public libraries has been working to secure a range of quality e-book titles for access by library users across Western Australia. A significant benefit of a statewide e-book service is its ability to provide true equity of access for clients in regional Western Australia with the same material instantly available at all libraries across the state.

Once again I would like to take the opportunity to acknowledge the work of the staff of the Library in their service to the community of Western Australia. I would also like to thank and acknowledge the work of the Library Board of Western Australia and thank the members for their direction, expertise and wisdom.

I am often asked about the future of libraries in this digital age when information is so readily available everywhere. In a world where so much of the information available to us is influenced by commercial interests, libraries have a unique and vital role in providing open and uncensored access to information. I am reminded of a quotation by Andrew Carnegie, the American industrialist and philanthropist who said,

“There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office, nor wealth receives the slightest consideration.”



Margaret Allen

Chief Executive Officer and State Librarian



 Hon John Day, Margaret Allen and Mike Murray at the Library Seminar

Achievements Against Strategic Directions

PRIORITY AREA 1

We will capture and preserve the Western Australian story by:

1.1 Recognising the strengths in the collection and prioritising areas for enhancement

Significant Collection Acquisitions

The Library's heritage collections were enriched by a number of significant archival additions including:

Private Archives

- Ronald Lewin Royston Maidment Collection. This donation included a bequest of his papers plus additional funds for digitisation. Mr Maidment was a prominent farmer in Capel and took a great interest in the history of the area. A unique arrangement has developed between the State Library and the Shire of Capel whereby the collection will be digitised and copies provided to the Capel Library for display and use in the Ron Maidment Room.
- William McLagan papers and photographs (digital photos). This extensive family archive contains an autobiography written by William James (Bill) McLagan (1907-1997) who was a farmer at Miling. There are also many letters and other materials with information about the McLagan family such as

journals and certificates. The collection also includes a photographic collection of the extended McLagan and Pow families.

- Papers of Douglas Humphrey (Dick) Perry. Douglas Humphrey (Dick) Perry (1902-2003) was one of the earliest foresters in Western Australia. He was awarded an Order of Australia medal for services to forestry and entomology. The collection also includes personal photographs and an extensive collection of wildflower images.
- Elders Real Estate Register 1925-45. This beautifully preserved register provides details of rural properties for sale in 28 country areas south and east of Perth including location, size of property, price, owner, improvements such as fencing and buildings, rainfall, distance from school, water supply, type of timber and other general remarks.
- Shire of Dandaragan Sporting Association 1954-1980.
- Papers of the Clifton and Eliot families, including the original diary of Louisa Clifton, 1840-41.
- Original diary of Henry Charles Berand written in Old Halls Creek, 1896-99. (Image available from scanned copy: http://purl.slwa.wa.gov.au/download/slwa_b3090619_1.pdf)
- Papers of Flo Hickson relating to her book *Flo: child migrant from Liverpool* and her experiences at Fairbridge Farm School, Pinjarra.
- Caporn / Cook / Jones Portable Heritage: from early settlement of Western Australia to the present. Photographs and anecdotes describing furniture and artefacts which have passed down through seven generations. (Images available from scanned copy e.g., page 13 & page 27: http://purl.slwa.wa.gov.au/slwa_b3085031_1)

- Papers of Elaine Forrestal, Western Australian children's author, including manuscripts of *Black Jack Anderson*

Pictorial Collection

- Peter Williams Collection – the existing Collection was complemented by original children's illustrations, including **The Girl in the Doorway** an original unpublished Shaun Tan illustration; and a complete set of twenty-three original illustrations from **Stolen Girl** by Norma MacDonald.
- A significant donation of ten original illustrations was made by Dr Peter Williams from the books **Aranea** by Ron Brooks; **Annie's Rainbow** by Ron Brooks; **Iron Mountain** by Ron Brooks; **Yakinn the Swamp Tortoise – the most dangerous year** by Guundie Kuchling; **Magic Boomerang** by Frané Lessac; **The Wolf** by Jane Tanner; **The Bunyip of Berkley's Creek** by Ron Brooks; **John Brown Rose and the Midnight Cat** by Ron Brooks; single page proof set from **Tales of Snugglepot and Cuddlepie** by May Gibbs; single page proof set from **Little Ragged Blossom** by May Gibbs; and **Fox** by Ron Brooks.
- Albert John Hall collection of wildflower paintings, 1908-1930. Approximately 100 actual-size watercolour paintings of wildflower specimens identified by botanical name, date and location found, and annotated by Charles Gardner, Government Botanist.
- Prakhoff collection of Dease Studios glass negatives, ca. 1901-1922. The collection comprises portraits of babies, children, women and men including photographs of World War I soldiers. The collection complements two previous collections of negatives from this studio (BA558 and BA1011).



« At the WAITOC ceremony Brian Lee presented the boomerang he made to Margaret Allen.

« Neville Poeline (Chair WAITOC), Margaret Allen and Ann Preest (WAITOC Board)

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Digital Photographs

- Albert Pickles: World War I photographs. Mr Pickles was from Mt Barker and was part of the 10th Light Horse. These photographs are mainly set in Egypt and the Middle East and include scenes with Turkish prisoners of war, a firing party at the burial of a cobbler, and horses watering at the Sea of Galilee.
- Photographs of Marloo Station, 1907-1931 in the Murchison District. Leased by the Goerling family from ca. 1906-1940, this collection of more than 200 images provides a detailed visual picture of the people and the station.
- Family photographs of the former premier Sir David and Lady Brand.

Maps

- An important collection of early Western Australian inland exploration maps, 1801-1913 including; George Vancouver: *Partie de la côte sud-ouest de la Nouvelle Hollande*, 1801; Phillip Parker King: *Chart of the intertropical & west coasts of Australia*, 1825; August Petermann: *Nordwest-Australien und Timor meer*, 1881; August Petermann: *West Australian*, 1875; Henry Wray: *Block plan of new prison, Fremantle, West. Australia*, 1855; George Phillip: *Western Australia showing the Goldfields*, 1906; and P. D. Montague: *Part of North West Australia*, 1913.

1.2 Acknowledging the diverse nature of society in Western Australia and ensuring that our collection represents this diversity

Library materials in languages other than English

To support the cultural diversity of the Western Australian community, the Library continues to build on the collection of library materials in more than forty-nine community languages provided through public libraries. The languages represented in the collection are selected in response to changing community trends identified through public library feedback and from Australian Bureau of Statistics data Bengali was added this year. Chinese continues to represent the highest proportion of materials in the collection. Ensuring suitable quality and supply requires ongoing liaison with suppliers to enable the best possible library materials for all cultural backgrounds.

Significant multicultural acquisitions

Two important collections added were:

- Yugoslavs in the Swan Valley. These photographs and interviews formed the basis of a Swan Valley community contribution to the Migrant History Programme initiated by the Multicultural and Ethnic Affairs Commission of WA and curated by Ena Czeladka (now Willemsen, nee Illich).
- Papers and photographs of the Macedonian Australian Association of Veterans in Western Australia, including the official opening of the Macedonian War Memorial, 14 October 2001.

WAITOC Agreement

Following the signing of a Memorandum of Understanding with the Western Australian Indigenous Tourism Operators Committee (WAITOC) in July, the Library has received written, audio and visual material explaining the concept of WAITOC, the breadth of its operations and important information to enhance cultural understanding. The WAITOC website has been captured in PANDORA, the National Library's digital archive.

Reconciliation Action Plan

A new position of Community Liaison Officer – Indigenous Engagement was created to assist the Library in meeting the goals of its Reconciliation Action Plan. This enabled valuable work to be undertaken to fulfil the Library's obligations to the Australian Government's 'Closing the Gap' training project and for work to commence in rolling out the *Ara Irititja* program to local Indigenous communities. *Ara Irititja* is database software developed in response to the specific cultural needs of Aboriginal people. Five licences were purchased, which will allow the Library to develop databases of culturally appropriate and community-created content, while at the same time repatriating digital copies of collection items to communities.



1.3 Raising the profile of the library as a trusted custodian of precious community stories

Legal Deposit Legislation

For some years Western Australia was without legal deposit legislation, however the passage of the *Legal Deposit Act* in May 2012 brought Western Australia not only in line with the other Australian states, but extended the scope of legal deposit to ensure that future publishing formats were also covered by the legislation. Legal deposit is a legislative provision that requires producers of designated publications to deposit copies of their publications in libraries, or similar institutions, to ensure the ongoing preservation of that state or nation's cultural heritage for future generations.

While the Act has been passed, most of the Act's provisions do not come into force until the relevant regulations, which prescribe how the provisions will operate, are developed and approved. The consultation for this process will be a priority for 2012-13 and will be undertaken in two stages, with the regulations for physical items being developed first, and the regulations for digital publications subsequently.

1.4 Encouraging people to develop and contribute their stories to enrich our collection

Identifying materials in the community

The Library is moving to proactive collaborative collecting in addition to continuing to accept the very welcome donations that are offered to the library. The new approach will identify gaps in the collection and then aim to collect as many formats as possible around a selected theme, activity or area of interest.

Creative Commons Policy

A Creative Commons Policy was adopted to facilitate access to State Library intellectual property and provide greater access to Library collections under transparent terms of usage so that they can be exposed to new audiences. Many Australian government agencies and cultural institutions have adopted Creative Commons as the default licensing system for the release of their intellectual property. It facilitates the release of copyright information under a flexible range of protections and freedoms consistent with Australian copyright law, and is considered a more effective framework for facilitating long term, open access to publicly funded information than the traditional copyright framework.

Legal deposit is a legislative provision... to ensure the ongoing preservation of that state or nation's cultural heritage for future generations.

PRIORITY AREA 2

We will enrich client experiences by:

2.1 Understanding and responding to the needs of library clients and the wider community

Understanding our clients' needs

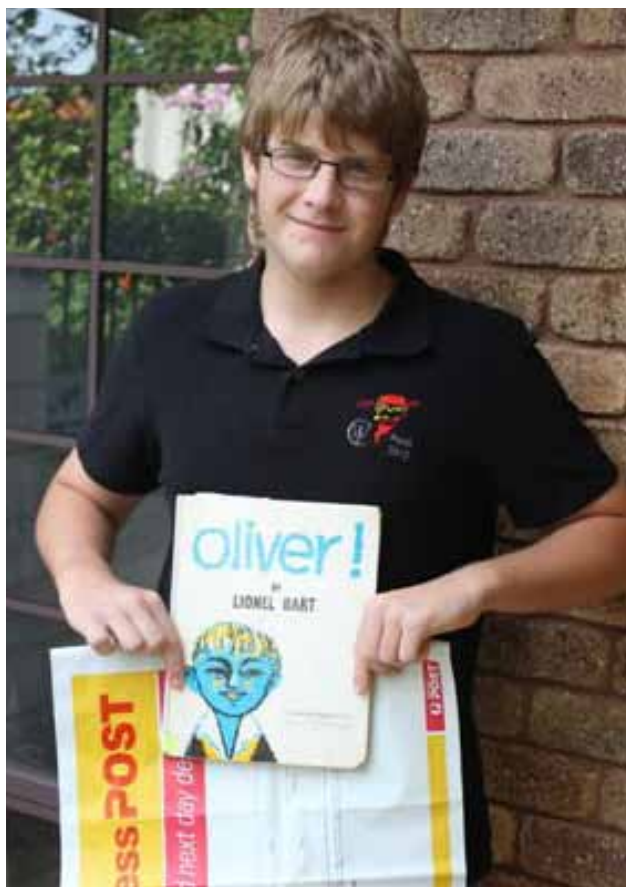
For the first time the Library's clients were asked for feedback on the online public access catalogue and the State Library website. The results from this online survey have provided a greater understanding of our clients' needs and specific online services that need to be a focus.

Those clients visiting the building were also surveyed to provide feedback on services and facilities. Overall client satisfaction levels remained high, with a high overall satisfaction rating of 93% recorded. Customer perceptions of staff friendliness rates also remained high at 93%, with satisfaction of staff knowledge found to be steady at 85%.

Client satisfaction with the public computer services was recorded at 79% with clients also remaining highly satisfied with many areas of the library. The ground floor of the library continued to be popular with the Discovery Lounge recording an increased figure of 92%, compared to last year's figure of 87%. Other areas to record good levels of satisfaction include the Library Shop (73%) and the Exhibition Area. (75%).



Students were able to access past papers, study guides and materials from the Library's collection to help their exam preparation...



Matthew Whiteford (16) of Belmont uses a trial of the Get_it service to obtain a score of the musical *Oliver* to assist preparations for his debut performance at the Regal Theatre, Subiaco, in April 2012.

Borrow Direct and Get_it

Borrow Direct, a service enabling clients to borrow items directly from the State Library, commenced in January 2011. Since then a total of 47,240 items have been borrowed by clients, with 32,456 items borrowed in 2011-12.

Lending services were further enhanced in May 2012 when the Get_it service was launched. It allows the public to order materials directly from the State Library and includes the option of having them delivered to their door (for a flat fee of \$10). Clients can request items online from Western Australian public libraries, or from national, state and territory libraries and from outside the State Library network.

Specialised study spaces

The study space set aside to support students preparing for the Western Australian Certificate of Education (WACE) continues to be a popular destination during the lead up to the year eleven and twelve exam period. The area peaked in use in September to October with students either working at communal tables or in the carrels set aside for their use. Students were able to access past papers, study guides and materials from the Library's collection to help their exam preparation.

2.2 Constantly improving our presence in the digital environment

Electronic resources from home

There has been a significant increase in the usage of e-resources since access from home was enabled last year. In collaboration with the National Library of Australia and other Australian state libraries, the access was provided to the major resources:

- Health and Wellness Resource Centre
- The Times (UK) Digital Archive 1785-2006
- Oxford English Dictionary
- Oxford Reference Online Premium
- Informit

Informit provides access to over 100 Australian and New Zealand full-text journals and e-books in the areas of law, politics, social studies, Indigenous studies, agriculture and the environment.

To assist family history researchers, access to the resource *19th Century US Newspapers* was provided to complement existing access to various British and Irish newspaper archives, and TROVE for Australian newspaper archives.

A new agreement was signed with a supplier to deliver more than 120,000 non-fiction e-books to clients in the Library and online to those who have registered to become members.



There was a dramatic increase in the usage of the Library's preservation data storage with an increase from approximately **38 TERABYTES** of storage to nearly **72 TERABYTES** by June 2012.

Visits to our website

The website remained busy with close to 1 million visitors and over 2 million page views. Overall clients spent on average three and half minutes on the site representing around 62,500 hours of use. A significant change was that people who physically visited the library spent more time reading content on the website during their visit than in the past. The most popular pages were family history, electronic resources and the library catalogue, as well as resources for children.

Program Registration / Online Calendar of Events

A new module in the library management system, Program Registration, was implemented allowing an online events calendar to be included on the website and online catalogue, consolidating the information available about events. The service will be extended to allow clients to register for events online.

Y.E.S. or Your Enquiry Service

Your Enquiry Service (Y.E.S.) went live in February 2012. This new service provides clients with an enhanced ability to submit information requests to reference staff and enables the Library to obtain consistent and detailed analysis of its reference services. The ability to track, monitor and analyse requests provides the Library with an improved ability to plan future services and remain abreast of current client needs and future expectations.

The Y.E.S. services replaced AskUs, an email reference service. In the period since online reference services commenced in 2004-05, via the AskUs and AskNow services, almost 9,000 reference requests were handled, with demand increasing steadily each year. Clients are interested in a wide variety of subjects, with Western Australian history remaining popular, as does family history. Recent requests included researching the families of Western Australian soldiers who fought at Gallipoli and bride ships, through to overseas requests for engine manuals.

Digital stories

State Library staff created four digital stories in 2011-12, using images from the pictorial collection and heritage material from the J.S. Battye Library of West Australian History. In association with the Metropolitan Redevelopment Authority, these short video presentations were seen on the large screen in the Perth Cultural Centre, before being uploaded to YouTube to allow access by a wider audience. The subjects for the digital stories were: *The Last Tram in Perth* – about the last public tram to run in the city; *The Hottest Town* – a brief history of Marble Bar; *The Lost City of Atlantis* – about the Atlantis Marine Park in Two Rocks; and *After Dark* – a series of images of Perth's night-life. View the digital stories at the Library's YouTube channel:

■ <http://www.youtube.com/user/statelibrarywa>

Using social networking to connect to clients

The Library's Facebook page continues to grow in strength. It was amended to show the new timeline view, and now has over 1,300 'likes'. The Library's Flickr account was also put to good use, featuring some of our clients' responses to 'Shaun Tan's Odditorium' exhibition, scenes from the Love2Read café, and photos of one-off events in Library.

Data storage and protection

There was a dramatic increase in the usage of the Library's preservation data storage with an increase from approximately 38 Terabytes of storage to nearly 72 Terabytes by June 2012. To prevent the loss or corruption of data in the event of disruption to the power, or changes in the quality of mains power, a new Uninterruptable Power Supply (UPS) system was implemented for all core computer systems.

2.3 Ensuring regular training in collection knowledge, information literacy and library matters so that clients receive a superior service and the library maintains its specialist knowledge

Staff training

Staff continued to pursue training and professional development opportunities to remain abreast of new



There are approximately **100** personal computers available for clients to use throughout the building and they continue to be popular...

practices and ways to embrace new technology to improve services to clients. The Library is committed to developing content and the staff's professional knowledge of resources and collections to improve how we access and leverage this information for clients.

In 2011-12, staff undertook training in customer service, copyright, leadership, project management and attended events on emerging technologies and innovative practices. A skills audit was undertaken to assist with the identification of emerging training needs and staff interest to develop suitable training plans. Staff have also had key roles in presenting or organising seminars and conferences locally, nationally and internationally.

Preservation skills workshops

Training and tours for students, professional bodies and the public on preservation, preventative maintenance, handling, microfilming and digitisation of rare and valuable material were provided.

The Preservation Team received valuable experience in constructing and manufacturing a Karibari Board, a traditional light weight Japanese drying screen made from Japanese materials and tools, as well as using Japanese techniques. The screen is constructed in the same way as a sliding paper door and folding screen with a wooden lattice core which is covered with 9 layers of Japanese tissue glued with wheat starch. These panels are used to flatten scrolls and works of art on paper.

Graduate program

For the 2012 Graduate Program, a graduate librarian and a graduate officer, with a background in history/art history, were selected. They will complement and expand the skills the Library requires for the future. The program was extended through scheduled placements in non-frontline areas including facilities management, venues management, exhibitions, policy, research and project management. The Graduate Program was aligned with the Western Australian Public Sector Commission's Future Leaders Program to provide the graduates with broader public sector competencies. The four-month Future Leaders Program is aligned with the core units of a Certificate IV in Government from the Public Sector Training Package.

2.4 Maintaining a welcoming building, suited to the needs of its clients, collections and services

Clients continue to enjoy the welcoming environment offered by the State Library. The Discovery Lounge on the Ground Floor includes casual seating, express and bookable PCs, booths and desks where clients can use their own portable devices through free wi-fi, as well as the exhibition area and the café. A bridge was installed across the pond area into the Café allowing clients to access refreshments prior to library opening times and also providing a pleasant place to relax.

A full mechanical upgrade of the public lifts was completed to ensure the lifts met current building lift regulations, disability access codes and occupational safety and health regulations. The lifts have been fitted with new audible and visual lift information units.

Access to information technology

There are approximately 100 personal computers available for clients to use throughout the building and they continue to be popular. Usage data shows that the twenty-minute express terminals are in running at eighty per cent capacity and the bookable terminals throughout the building are used to forty per cent of the available hours.

Information kiosks

Two information kiosks were installed on the Ground Floor of the Library in January 2012. These kiosks use touch screen technology and provide information on the services and collections available to the public. Through the kiosks clients can navigate the information with floor maps showing the location of collections and meetings rooms, and where equipment can be found. In the first three months of operation the kiosks had received 22,429 page hits and had answered 16,366 client enquiries. Client satisfaction with the kiosks registered at seventy-four per cent.



...it is clear that [The Place] provides a much-needed literacy, learning and activity space in the city. It has also been the venue for many successful family-friendly events and children's book launches...



The Place

Judging by the noise and excitement emanating from children and families in The Place, it is clear that it provides a much-needed literacy, learning and activity space in the city. It has also been the venue for many successful family-friendly events and children's book launches.

Storing our collections

Progress has been made on the implementation of the Collection Measurement Storage report that highlighted the difficulties the Library faces with its collection storage spaces at full capacity. A priority project was the weeding of the stack collections to comply with the Collection Development Policy Framework and the National and State Libraries Australasia (NSLA) Collaborative Collections project guidelines. Over two kilometres of material were withdrawn from the general reference collections, with some material repatriated to other institutions and state libraries. Benefits gained were improved storage standards, integration of collections and uncatalogued material identified. Initial planning has commenced on the expansion of the heritage storage stacks to alleviate the overflowing storage issue and to allow for future growth.



The year began with Lark Chamber Opera's 'Rather Beastly', a new operatic version of the tale of Little Red Riding Hood. This event, which combined music with narrative, attracted more than 200 children and parents. In September 2011, the Library contributed to Architecture Week by encouraging children to create a 'Box City' in The Place. Over 150 children participated in this free event, which encouraged children to work through the building planning process, from understanding zoning, to choosing their construction materials, and receiving building approval before receiving their 'Certificate of Completion'. Parents, children and the Australian Institute of Architects were supportive of the Library's involvement in this event and it will be run again in late 2012. These events were in addition to the Library's weekly rhymetime and family storytime sessions, and regular school holiday activities held in The Place.

Works to upgrade the main air-conditioning unit serving the collection areas were completed. These works will enhance the humidity and temperature conditions in the heritage collections stacks and in turn help to ensure the longevity of the collections into the future.

📖 *'Make it with Newspapers' in The Place featured children's author Geoff Havel dressed in his newspaper made clothes.*

📖 *A special storytelling and sandwich making session for Eat, Drink Perth with renowned chef and author Anna Gare held in The Place.*



PRIORITY AREA 3

We will make our collections more accessible by:

3.1 Developing a digitisation strategy which is regularly updated

Digitising significant Western Australian heritage material ensures increased access to, and preservation of the Library's valuable collection. Researchers throughout Australia, and indeed the rest of the world, can have access to relatively scarce, and in some cases physically vulnerable materials, in a way not previously possible. In the past year 99,037 digital images were created an increase of 138 per cent from the previous year.

Some of the items digitised in this year's program were:

- Convict System Registers (8 volumes, 1810 -1865). These contain correspondence on the subject of convict discipline and transportation.
- Maude Wordsworth James scrapbook (1897-1907).
- Petition to her Majesty the Queen from persons residing on the Eastern Goldfields, together with a refutation of the statements made in the petition by Sir John Forrest (1900).
- 100 glimpses of West Australia (1897 and 1898).

These works will enhance the humidity and temperature conditions in the heritage collections stacks and in turn help to ensure the longevity of the collections into the future.

- Recollections of a Happy Life: being the autobiography of Marianne North (1892).
- Western Australian Biographical Index cards (pre.1829 -1914).
- Cecil Walkley collection: letters and postcards (1832-1912).
- How to obtain your WA motor drivers licence (1957).
- Eastern Goldfields business and professional directory and ratepayers gazetteer (1900).
- Ships Index – 15 albums of photographs and postcards.
- Gumnut babies postcards painted by May Gibbs.
- Panoramic photograph of King George Sound, Albany (1914).
- The Handbook of Western Australia (1881).
- Report of an expedition in the south-eastern portion of Western Australia, to inquire into a reported incursion of rabbits (1896).

A special project was undertaken with external funding to digitise and make accessible the diaries, letters and logbooks of the first Surveyor General of Western Australia, John Septimus Roe, covering the period 1813 -1862 and the James Henty letters and family papers (1829-1831).

In addition, microfilm reels of the *Daily News* (1882-1950), *Coolgardie Miner* (1913), *Southern Advertiser* (1888), *Mirror* (1921-1956) and *Northern Times* (1905-1952) were supplied for digitisation to make them accessible online via the Australian newspaper site <http://newspapers.nla.gov.au>

Oral History Records Rescue Group Project

The State Library's oral history collection, established in 1961, remains the largest collection of oral histories in the country outside the National Library of Australia. This collection covers every aspect of family and community life recalled by Western Australians by birth or migration. Approximately ninety-three per cent of the collection is on audio cassette tape, which is now an obsolete format and at risk of loss and deterioration.

The State Library has partnered with the Oral History Records Rescue Group (OHRRG), with the support of Lotterywest, to digitise 7,500 hours of at-risk cassette tapes from the collection, and to make 200 voices available through the State Library's online catalogue for community access.

Since the Project commenced in December 2010, 3,816 oral histories have been digitised for preservation and access purposes. Twenty-two interviews are currently available online through the catalogue, with work progressing towards providing access to many more.

Interviews are only made available online in accordance with copyright provisions. Work on copyright and copyright-specific contracts and agreements undertaken for the OHRRG project led to the development of the Original Materials Collections Copyright and Access Policy. This defines the State Library's approach to applying copyright provisions in regard to the access, reformatting and communication of materials in the collection.

Digital Image Service

This service provides reproductions of digital images from the Library's collections for the public and it has remained consistently popular with our clients. The public orders team supplied 2,766 digital photographs, 79 oral history CDs and 844 reels of microfilm.

Microfilming Program

Over 242,000 pages of Western Australian newspapers were microfilmed including:

- *Great Southern Herald*, 5 October 1901 - 30 December 1925
- *Manjimup Mail*, 1 July 1927 - 26 December 1957
- *Weekly Gazette*, 22 February 1924 - 29 December 1939
- *Yalgoo Observer*, 7 June 1923 - 11 July 1941
- *Sunday Times*, 12 November 2006 - 20 December 2009
- *North Eastern Courier*, 20 July 1923 - 16 January 1958

In addition, special projects were undertaken with external funding to microfilm *The Post and Real Estate Post* (1992-1993) and the *Dampier Despatch* (1904-1905).

Streamlining archival processes – Ephemera Collection

In order to improve access to the ephemera collection a new thesaurus scheme based on the State Library of Queensland model for processing ephemera was implemented. Around 35 meters of ephemera which had been awaiting description is now processed and available to clients.

3.2 Making our catalogue and other finding tools easier to use

By completing the refresh of State Library of Western Australia holdings data on the Libraries Australia database, there has been improved discoverability of resources. This work involved replacing the many inaccuracies in holdings data that had been built up over many years with a current image of the data, and creating a framework to continue to maintain this important data more precisely. This provides more accurate location information for those searching Libraries Australia and by extension, on Trove and OCLC's WorldCat service, both of which harvest data from the Libraries Australia database. This action improves accessibility because these sources are indexed by Google and other search engines.

3.3 Capturing and preserving 'born digital' material

Digital Asset Management

The Library reviewed the future of **SLURP** (the State Library's Limber and Useful Reformatting Application) which is an open source software application that allows rapid and simple ingest of metadata and digital objects. Built in-house through the Digital Asset Management project, it was designed to interface automatically and seamlessly with the Library's Millennium catalogue. It automatically creates derivatives for access (web) copies, and where possible, creates archival derivatives.

Since SLURP was implemented into workflows in 2009, concerns related to ongoing management and technical constraints of the system have hindered its deployment. Considerable work has been undertaken to improve the functionality of SLURP and to allow the digitisation program to move forward at greater speed. A plan to restore the functionality and use of the application has been developed.

Pandora

The Library's commitment to Pandora, Australia's web archive dedicated to the preservation of, and long term access to, significant online electronic resources, saw over 293 Western Australian websites archived during the year. These included:

- Bidyadanga Aboriginal Community La Grange
<http://nla.gov.au/nla.arc-132982>
- Fleur McDonald voice of the outback
<http://nla.gov.au/nla.arc-133446>
- Medical Radiation Technologists Registration Board of Western Australia
<http://nla.gov.au/nla.arc-134362>
- Women in Mining and Resources Western Australia
<http://nla.gov.au/nla.arc-134241>
- Yaandina in the Pilbara
<http://nla.gov.au/nla.arc-131476>



Shaun Tan's Odditorium, a travelling exhibition from the Powerhouse Museum in Sydney, attracted an estimated **26,800** visitors...

3.4 Ensuring clients are aware of our collections and services

Shaun Tan's Odditorium

Shaun Tan's Odditorium, a travelling exhibition from the Powerhouse Museum in Sydney, attracted an estimated 26,800 visitors from July to October 2011. Shaun Tan created imaginative captions for some of the odd and quirky items from the Museum's collections that delighted and provoked conversations as to the actual identity of the objects. Visitors were able to create their own captions for the various items that were then placed on display. The exhibition attracted great visitation by people of all ages, along with special educational classes for children. It highlighted the State Library as a venue for family-friendly, literature-based exhibitions.

From Papers to PCs

From papers to PCs was an exhibition based around the Cruthers Media Archive and told the story of the media in Western Australia. As well as featured items from the Sir James Cruthers Media Archive collection, the exhibition included equipment and materials on loan from Channel 7, the Western Australian Museum and the Australian Museum of Motion Picture and Television, photographs and ephemera from the Library's collection, and an excerpt



↑ *Entertainer and TV personality Rolf Harris in Paper to PCs exhibition (photo courtesy Rolf Harris)*

from the oral history interview with entertainer and TV personality Rolf Harris. Working with Curtin University, the Library was able to provide a multi-monitor system showing live Twitter feeds and selected blogs, giving an insight into new media use.

Urban Transformations

The 11th Urban History and Planning History Conference was held in early February 2012. To support the conference the Library partnered with the State Records Office to present the *Urban Transformations* exhibition, showcasing town planning and architectural records held by both organisations.



↑ *General reporters room c1933 at The West Australian (SLWA 095244PD)*



↑ *Majestic Picture Theatre c1936 (SLWA 007327d)*



↑ *Johnny Young, disc jockey at 6KY, 9 November 1965 (SLWA 280219PD)*



West Australian Press Photographer of the Year Awards presented in The Gallery area on the Ground Floor.

Graphic images of architectural plans, real estate maps, town planning records, notebook sketches and urban developments were displayed along with historical photographs and documents from the collections that provided an insight into past urban and city planning.

Western Australian Press Photographer of the Year Awards

The 2011 Western Australian Press Photographer of the Year Awards were held in March 2012 with more than 150 images on display. For the first time this exhibition included involvement from press photographers across all major media outlets who collectively organised the exhibition and the awards presentation. Due to its popularity in providing a photographic snapshot of the State's events over the previous year it will be available for a longer period next year.

Write On!

Continuing the Library's commitment to supporting Western Australian authors and illustrators, the Library worked with writingWA to present the collaborative exhibition *Write On!* from April to June 2012. Showcasing the wealth of writing

talent in the State and featuring author profiles and a selection of their works from the collections, the exhibition also included a series of author talks and book signing events. The exhibition is one element of the Library's participation in the National Year of Reading 2012.

Touring Exhibitions

The *Vite Italiane: Italian Lives in Western Australia* exhibition underwent modification to transform it into a portable touring exhibition suitable for regional and metropolitan public libraries. The exhibition toured to the Donnybrook, Harvey, Northam and Morley public libraries.

Work is progressing on turning the *Mapping Memory* exhibition, a collaboration between Wendy Lugg, the Royal Western Australian Historical Society and the State Library, into an online exhibition. This will be completed in 2012-2013.

Education Programs

In readiness for the third school term in 2011, the Library opened its new Education Centre on the mezzanine floor. This space has greatly improved the way in which the education officers are able to interact with school groups as it provides a dedicated and safe space for visiting classes. The curriculum-based education programs attracted 2,871 users.

A brochure highlighting the Education and Events Program for the year was produced for the first time, providing a comprehensive list of learning opportunities for all age groups. This was available in hard copy and online, and was distributed to schools, libraries and at outreach events to promote the full range of activities to target markets – from curriculum-based education programs, to author talks, community workshops and exhibitions.



...there are now 143 volunteers (a twenty-two per cent increase) as well as eight work experience and practicum students assisting across nine teams. The volunteers contributed **6,361 HOURS** with an estimated value of **\$174,036...**

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National Family History Week

From 2-4 August 2011, twelve talks, tours and presentations were organised for National Family History Week. There was a wide variety of sessions on many aspects of genealogy presented by the Library's family history specialists and guest presenters, attracting over 500 attendees.

Tours

Scheduled and specific tours attracted a variety of student and community groups throughout the year. Introductory tours of the building and its facilities and services were provided for groups as diverse as the Emyrean Hospitality and Training Academy, university lecturers visiting from China, Department of Education principal collegiate groups and second-year history students from Murdoch University.

At the State Library Newsletter

The *At the State Library* newsletter continued to be published quarterly, promoting the Library's events and resources. Regular features included 'Spotlight on...' featuring recent acquisitions and collection items, and an article on the Library's electronic resources.

A strong focus in the newsletter this year was promotion of the National Year of Reading. The newsletter featured the national initiatives, the Library's associated activities and events, and some of Western Australia's reading ambassadors.

PRIORITY AREA 4

We will develop partnerships and community connections by:

4.1 Raising our profile and awareness in the private sector, community groups, government agencies and individuals as a cultural partner for mutual benefit

Volunteers

The Library's team of volunteers grew and diversified and there are now 143 volunteers (a twenty-two per cent increase) as well as eight work experience and practicum students assisting across nine teams. The volunteers contributed 6,361 hours with an estimated value of \$174,036. Volunteers assisted with key events such as the Love2Read Café and the Better Beginnings Carnivale event in April

Best practice in volunteer management was implemented in several areas including recruitment and screening of new volunteers. Targeted recruitments for volunteers from the Central Institute of Technology included library and information students and culturally and linguistically diverse (CaLD) groups. Volunteers are now invited to the regular monthly staff meetings, have presented at that meeting, and for the first time a volunteer was nominated and awarded the Terry Campbell Award for Service Excellence.

CHOGM Festival

The Library was involved with several events as one of the key cultural partners in the People's Place of the **Commonwealth heads of Government Meeting (CHOGM) Festival** in October 2011. As well as the opening of the exhibition showcasing the Library's Cruthers Media Archive, it was the venue for many of the evening series of talks on festival themes. For children and families, the State Library provided a self-guided activity booklet on the topical theme of 'If I ruled the world...'



↑ Authors Andrew Relph and Adam Morris at the entrance to the State Library promoting the National Year of Reading January 2012



Activities and promotion of the Love2Read Café as part of the National Year of Reading

The Love2Read Café

The Love2Read Café at the State Library of Western Australia was open from Friday 20 January to Sunday 26 February, 2012. It was an outdoor reading room based on the Bryant Park model in New York, and was the Library's flagship initiative to kick-start the National Year of Reading. Filled with brightly coloured chairs and tables, large beanbags, five book trolleys featuring a range of reading materials, free newspapers and word games it aimed to attract people to the Library's footprint and encourage them to read. The Love2Read Café was also the venue for a range of events for diverse audiences. Many of these events were produced thanks to a \$10,000 grant from the Library's Cultural Centre partner, the Metropolitan Redevelopment Authority.

A total of 3,454 people visited the café or took part in the events. Weekend afternoons were the busiest, but as the café spanned the school holidays, term time and was running during Fringeworld and the Perth International Arts Festival, numbers varied depending on other events in the Cultural Centre and the City of Perth. Anecdotally, visitors to the café

included overseas visitors, people who work in surrounding areas having their lunch (including Library staff), local authors, those wanting to improve their English, avid readers, and families with small children. The Love2Read Café will reopen in new location in spring 2012.

Perth International Arts Festival Writers' Festival

The Library again participated in the PIAF Writers' Festival in 2012. Margaret Allen chaired a National Year of Reading panel discussion on the topic *Is Reading Overrated?* A festival satellite session, the Seeds for Stories adult writing workshop, was held in March 2012 and attracted 20 participants who were keen to know how to use the Library's collections and resources as a starting point for their own creative works.

Eat Drink Perth

For the first time, the State Library participated in the City of Perth's 'Eat Drink Perth' month. TV personality and renowned food writer Anna Gare presented a special sandwich storytime at The Place, educating children and families about healthy eating habits. The event was attended by over sixty people.

Awesome International Festival

As part of the 2011 Awesome International Festival for Bright Young Things, the Library conducted events both within the building and in Forrest Place. The Better Beginnings Books-To-Go tent was a hive of activity where hundreds of young children, parents and grandparents created and published their own stories which were then available to be read by the general public in the Book Cubby, an interactive child-friendly display space.



📖 Clients look through books available to read as part of the Love2Read Café

State Library Shop

The State Library Shop remains a popular destination for those with an interest in acquiring items relating to Western Australia, family history or seeing what is new from 130 Western Australian authors and illustrators. It focuses on promoting locally published books and gift products and it is often the only retail outlet for self-published authors.

Working closely with other teams across the Library, the shop actively supported events and activities such as the Love2Read Café, the National Year of Reading, the Better Beginnings family literacy program, the Premier's Book Awards and regular book launches. Staff worked enthusiastically to raise the profile of local authors and illustrators, to generate revenue, and provide a way for the community to access Western Australian literature.

Children's book launches remained highly successful with clients eager to purchase books. Two particularly exciting events were a first book by a young author published by Fremantle Press, and the other a small Albany based publishing house that had their first release of four children's books.

The regular sale of discarded material from public libraries still draws visitors into the shop, in conjunction with the five larger Discard Sales, where over 70,000 discard items were sold.

State Library of Western Australia Foundation

2011-12 was a year of transition for the State Library of Western Australia Foundation with changes to key staff and board members. Mr Conrad Crisafulli was appointed Chair of the Foundation and Ms Jane King the incoming General Manager.

To commemorate the achievements of Kay Poustie OAM, a scholarship in her name was established that will enable Western Australian based librarians to visit libraries overseas to learn more about innovative library practices. The inaugural recipient was Ms Kirstie Nicholson, Resources Librarian at the City of Armadale.

The Foundation was instrumental in acquiring a number of significant items for the Library, including personal papers of George Fletcher Moore, and has continued to develop the online community history portal Our Page in History with a major upgrade and development of school curriculum material.

To support the National Year of Reading, the Foundation secured funding from the McCusker Foundation to purchase the furniture and equipment for the Love2Read Café, the Library's outdoor Reading Room, and was also successful in securing funding from Lotterywest for a media campaign, Read On! Reading Relay and Writers on the Road in partnership with writingWA. The Foundation coordinates the WA National Year of Reading Stakeholder Group.

Raising our Profile

To raise the profile of the Library and its activities the Library sends information to various media outlets and uses its website to publicise activities. There were 469 articles in the press, radio or television mentioning, or related to, the State Library and its activities.

State Library LMS Consortium

The State Library continues to maintain a successful partnership with the Western Australian Department of Health libraries with its shared library management system (LMS) consortium. The partnership arrangement commenced in 2009, and has allowed the libraries to provide improved services to clients through sharing costs and skills. During 2012, all libraries in the consortium were able to implement book cover art and reviews in their online catalogue, greatly improving the client experience.



📖 Guests awaiting the launch of the National Year of Reading and the Love2Read Café January 2012



↑ Author Michelle Gillespie and Illustrator Sonia Martinez at the launch of their book *Sam, Grace and the Shipwreck*.



↑ Margaret Allen with Sonia Martinez and Michelle Gillespie.

4.2 Working with other libraries to promote the role of libraries in democratic societies

Re-imagining Libraries

The Library continued its work to deliver new opportunities in service delivery for clients across Australia through the work it has undertaken in conjunction with its National and State Libraries Australasia (NSLA) partners. In 2012, a new strategic plan was released to guide the collaborative work of NSLA from 2012 to 2016. While some long term projects will continue, new project groups have been formed to progress work in the areas of Digital Preservation, Digital Collections, Web Archiving, Maps and Large Pictorial Collections.

The Collaborative Collections Project Group developed a Memorandum of Understanding enabling a collaborative

approach to the retention of print collections which sit outside a state focus. This will enable the Library to focus resources on Western Australian collections whilst ensuring the provision of general reference resources for Western Australians remains relevant and accessible.

Services to Public Libraries

Services to public libraries remain a priority, particularly in rural and remote Western Australia. Training for public library staff located in regional Western Australia is provided mainly via the use of an online tool, however in-house training is also provided to public library staff. The Public Libraries Online website continued to be the primary communication resource for the State Library and public libraries throughout the state.

Library Seminar

In September 2011, the second Library Seminar, *Keeping Up: Engaging Clients and Developing Readers*, was held. It focused on innovative programming, digital content delivery and social media use, and attracted an audience of library professionals from across Western Australia. With a line up of four excellent speakers, a topical panel session and some engaging optional activities, the day was a worthwhile professional development opportunity for all who attended. Following their attendance at the seminar, City of Fremantle library staff members first saw the concept of an outdoor reading room. They implemented the concept, and as a result received the Library Board of Western Australia Award for Excellence.

4.3 Working with partners on programs that promote literacy and information literacy

The Library continued to support and promote authors, illustrators and publishers. In a series of spring author talks, Kate Grenville was part of the Get Reading! national initiative in September 2011, followed by the award-winning Western Australian-based journalist, Vicki Laurie, who contributed to the themes of the CHOGM Festival by speaking about native flora and fauna in the state's north. To round out the series, author and social commentator Hugh Mackay addressed an appreciative audience on *What Makes Us Tick?*.

The Write On! exhibition, held in collaboration with writingWA, had its own series of special events to highlight the wealth of writing talent in Western Australia. To fit with the exhibition's ANZAC theme, a musical and visual commemoration *It's a long way to WA* was held. Writing talent was represented in the Take 3! event, which featured a panel of three very different authors - James Foley, Natasha Lester and Stephen Scourfield – who spoke about their past, present and future writing. Wild man of Western Australian writing, Paul Carter, gave a talk to more than 170 people, attracting a very mixed audience, to hear his tales of *Smoking monkeys, drilling rigs, bio-diesel and other stories*.

Books for children were also promoted, with a number of book launches held including: *Sam, Grace and the Shipwreck* by Michelle Gillespie with illustrations by Sonia Martinez; a series of books by Albany publisher Wild Eyed Press; and *All Monkeys Love Bananas* by Sean E. Avery.

Better Beginnings Family Literacy Program

Better Beginnings has continued to grow in both reach and scope. The State Government's ongoing commitment, including funds from the Royalties for Regions program, together with important partnerships with Rio Tinto and Western Australian local governments, has enabled the birth to five year old program to reach more than 74,000 families.

Over 4,000 children and parents celebrated the launch of the new Better Beginnings website by Hon John Day, Minister for Culture and the Arts, at the Better Beginnings

Carnivale in April. The Library precinct was a hive of activity with stilt-walkers, storytellers and a giant 'Mr Butterfly' sculpture entertaining and engaging families. With more than 10,300 visits to date, the website is appealing and easy-to-navigate and offers a wealth of information for parents keen to support and encourage their children's literacy skills and reading enjoyment.

Ninety Aboriginal communities, blocks and stations throughout Western Australia, from Albany to Wyndham and as far east as Tjuntjuntjarra and Wingellina, are currently participating in the Better Beginnings' Indigenous program,



↑ Greg Lilleyman (Rio Tinto), Matthew Allen, Margaret Allen, Sam Walsh (Rio Tinto)



📍 Better Beginnings Carnivale held in April 2012

Read to Me-I Love It! Delivered through a network of elders, parents, community health nurses, teachers and Aboriginal Medical Services, the program supports over 1,600 families with early home literacy practices by providing information and culturally relevant literacy resources.

Through 'Creating Books in Communities', a community writing and publishing pilot program developed in partnership with Better Beginnings and Kids' Own Publishing, families from culturally and linguistically diverse and Indigenous backgrounds create, publish and distribute their own stories.

Each book is unique and reflects the experiences of the creators - from *Pindan Kids Love Books*, an imaginative and playful response to *The Three Billy Goats* by young children in Kununurra, to Belmont's *The My Time Band Book*, a musical celebration by Tranby Playgroup in Belmont.



📍 Better Beginnings reaches the remote Tjuntjuntjara community and all areas of Western Australia



Adult reading awareness promotional poster featured SLWA employee Eugene King

Two new literacy initiatives that were piloted aim to promote reading for pleasure and strengthen the literacy skills of adults and primary school aged children. The *READ! Anytime, Anywhere, Anyhow* program for adults, is designed to provide a framework for libraries to build on existing programs and explore new opportunities to promote their services, support reader development and improve literacy through a range of reading related activities. *Hairy Tales of Heroboy*, is aimed at engaging children aged six to nine years and based on the concept of collectible cards and an unfolding story about the twisted fairytale world of Storytopia.



Hon John Day with Premier's Prize winning author Kim Scott

Western Australian Premier's Book Awards

The 2010 Western Australian Premier's Book Awards were presented in September at a gala event held in the Discovery Lounge on the Ground Floor of the State Library alongside *Shaun Tan's Odditorium* exhibition. The event provided an occasion to announce the National Year of Reading with an interview with William McInnes as patron, and highlighting Shaun Tan as he was inducted into the Premier's Book Awards Hall of Fame, as well as accepting the role as a Western Australian Ambassador for the National Year of Reading 2012.

A record number of 571 entries were received over the seven categories. The People's Choice Award was presented for the first time, along with the Digital Narrative category. Kim Scott won the Premier's Prize for his widely acclaimed novel *That Deadman Dance*.

The 2010 Judging Panel was chaired by Dr Rose Lucas with panel members Frank Palmos, Beverley Jacobson, Dr Lucy Dougan, Professor John Tonkin, Tehani Wessely, Miffy Farquharson, Judi Jagger, Professor Jan Carter, Associate Professor Robyn McCarron, Delys Bird, Dr Jean Chetkovich and Polly Low.



Authors Lisa Lang and Robin Clark at the Premier's Book Awards

The 2010 category winners were:

- Non-Fiction: Jim Davidson for *A Three-Cornered Life: The Historian W. K. Hancock* published by UNSW Press.
- Fiction: Kim Scott for *That Deadman Dance* published by Picador Australia.
- Scripts: Tommy Murphy for *Gwen in Purgatory* published by Currency Press.
- Children's Books: Sally Murphy (author) and Rhian Nest James (Illustrator) for *Toppling* published by Walker Books Australia.
- Poetry: Mark Tredinnick for *Fire Diary* published by Puncher & Wattmann.
- Young Adults: (Joint Winners) James Roy for *Anonymity Jones* published by Random House Australia and Scot Gardner for *Happy as Larry* published by Allen & Unwin.
- State Library of Western Australia WA History Award: Dr Susanna Iuliano for *Vite Italiane: Italian Lives in Western Australia* published by UWA Publishing.
- People's Choice Award: Lisa Lang for *Utopian Man* published by Allen & Unwin.
- The Digital Narrative Encouragement Award was presented to Robin Craig Clark for *The Garden* published by Peligun Publications.
- **The Premier's Prize** was won by Kim Scott for *That Deadman Dance*.

PRIORITY AREA 5

We will enhance the public library network by:

5.1 Working with representative bodies and the Western Australian Local Government Association (WALGA) to implement the Public Library Structural Reform Project as a matter of priority

Framework Agreement

Public library services in Western Australia operate under the *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*. This Agreement sets out a shared vision for Western Australia's public library service as a sustainable and responsive network of vibrant and connected public libraries, and establishes a process for joint decision making between the State Government and local governments in the future.

A joint steering group, the Strategic Library Partnership Agreement Steering Committee (SLPASC), continues to drive and develop strategic directions and opportunities for public library services in Western Australia. It includes representatives from the State Library, the Western Australian Local Government Association (WALGA), Public Libraries Western Australia and the Department of Local Government.

Structural reform of public library services

The formal agenda to achieve structural reform of public libraries in Western Australia came to a close in 2011-12, although some of the important projects identified as a priority are still proceeding or in the process of implementation.

- The new public library funding model, which was reviewed in 2010-11, was approved by WALGA and the Library Board and will be the basis for funding in 2012-13.
- The changes recommended for the Regional Model were workshopped with participating libraries, with activity plans submitted for funding in the 2012-13 financial year.
- A tender was let through WALGA for a review of the Exchanges Model, which has been in place for nearly sixty years. There was wide consultation regarding the requirement for an exchange model and possible scenarios from the many different public libraries in Western Australia. The consultants' report will be available early in the new financial year for consideration. This report will impact on many other priorities identified as part of the Structural Reform process.

Two new projects identified as important to the future of public libraries was the implementation of e-book lending through public libraries, and examination of the efficiency and feasibility of one library management system for public libraries in the State. A tender for a pilot project for e-book lending was awarded, and a working group to look at the range of existing library systems in public libraries and research into best practice in other jurisdictions was undertaken.

E-books at your library

In partnership with public libraries, a project to provide statewide access to e-books was coordinated, enabling library members to log into their library's website and download their selected e-book to their computer or e-reader.

To supplement public library online resources, the Library continued to work with suppliers to provide remote access to those online resources available within the State Library. This year, remote access to a range of historical newspapers was added to the general databases already available.

Public library stock

Following the first full year of the delivery of new library materials directly to larger public libraries from suppliers, the new systems have worked very well with nearly 300,000 new materials delivered. The last items delivered after processing by Library staff were in September 2011. These changes have speeded up the delivery of materials to libraries and allowed staff to be reassigned to working with other library collections.

Another way in which the Library has streamlined internal processes is through implementing electronic invoicing from suppliers of public library materials using the EDIFACT international standard to receive electronic invoice data from suppliers.

To assist public libraries who have faced unexpected stock losses, an additional 3,000 used items were provided to the Karratha Library and 600 additional used items to the Toodyay library. For those public libraries which had excess stock that required disposal to keep their collections dynamic and relevant 60,000 items were disposed of at the request of Armadale, Fremantle, Joondalup, Kwinana, Mandurah, Melville, Perth and Wanneroo local governments.

Public Lending Right

The State Library participated in the annual Public Lending Right (PLR) survey. PLR compensates Australian creators (including authors, editors, illustrators, translators, compilers) and publishers for potential loss of income when copies of their books are available for free loan from Australian public lending libraries. It also supports the enrichment of Australian culture by encouraging the growth and development of Australian writing and publishing. The scheme is administered by the Australian Government under the *Public Lending Right Act 1985* and the process has been streamlined through the use of technology.



Images from the national launch for the National Year of Reading featured Prime Minister Julia Gillard and the Patron of the National Year of Reading William McInnes

Document Delivery

The Document Delivery Service enables people throughout the State to access over 3 million items from the statewide collection, as well as books and journal articles from around Australia and overseas. In the last financial year libraries around the State generated 305,336 incoming requests and 251,814 outgoing requests. In addition, 11,792 requests for loans from the State Library collections or external libraries were satisfied, compared with 13,469 requests for the same period last year.

In 2011 it was decided to host the interlibrary lending software offsite and to upgrade to the most recent software. The transition to offsite hosting and the upgrade were completed successfully in November 2011. This project was a joint project between the State Library and the public library representatives who worked hard to ensure that not only were efficiencies delivered statewide, but that the change was managed seamlessly. The software upgrade enabled a new online service to be provided where clients can request interlibrary loans and copies unmediated by staff. The client can choose to collect the loan from the State Library or have it delivered to their home or workplace for a flat fee of \$10.00. For interstate and overseas clients who are not members of the Library a web form is available for requesting copies, and they can pay for copies using a credit card.

There was a change to the way in which the costs for delivering inter-library loans to country libraries are allocated. Costs were returned to a 50:50 basis between public libraries and the State Library, the same way that metropolitan services are provided.

The Interlibrary Resource Sharing Group continues to focus on improving the speed and efficiency of the inter-library loan service through continuous improvement, and at a strategic level ensure the inter-library loan management system is used to its full potential. One project implemented by this group was the purchase of satchels for easier delivery of items to country libraries.

5.2 Advocating for the key role libraries play in sustaining education, lifelong learning, information literacy and general well-being

The State Library continued to advocate on behalf of the library profession and the Western Australian library sector with submissions to federal enquiries through membership of National and State Libraries Australasia (NSLA) and the Australian Library and Information Association (ALIA).

National Year of Reading

Another key area of advocacy by the library profession was for the recognition and funding by the Australian Government for 2012 to be the National Year of Reading. This important initiative was prompted by the Australian Bureau of Statistics report that identified that 46% of the Australian population are functionally illiterate i.e. they struggle to meet the most basic literacy skills required to function in everyday life and work. The National Year of Reading was launched in Canberra in February by the Prime Minister, Hon Julia Gillard. As the President of the Australian Library and Information Association at that time, the State Library's Chief Executive Officer, Margaret Allen, attended this event as Chair of the National Year of Reading Founding Partners.

The official Western Australian launch of the National Year of Reading took place at the State Library in January with the launch of the Love2Read Café by the Hon John Day, Minister for Culture and the Arts.



Significant Issues and Trends Impacting the Agency

Legal Deposit - Consultation and regulations developed

The passing of the *Legal Deposit Act 2012* means that Western Australia once again has a requirement for local publishers to deposit copies of their publications with the Library for the preservation of the State's documentary heritage. This legislation has extended the scope of legal deposit beyond print formats to include audio visual and digital formats to ensure that future publishing trends are covered. While the Act has been passed, most of the Act's provisions do not come into force until the relevant regulations, which prescribe how the provisions will operate, are developed and approved. The Library will undertake an extensive consultation program with stakeholders to develop the regulations. There will also be a considerable workload upon the agency to set up systems to receive a wider range of materials and to educate publishers on the need to deposit their materials.

E-Books

Estimates of the rate of change to digital publishing vary, with conservative estimates indicating that by 2020, only twenty-five per cent of all titles worldwide will be published in print form alone, with seventy-five per cent being only available digitally, or in both digital and print form. Changes in digital delivery have already impacted on other industries – film, newspaper, music and broadcasting – and the e-book momentum is impacting libraries.

Drivers for change are:

- technology and the emergence of portable readers, be they specific e-book readers or mobile communication devices such as smart phones;
- client preferences for easy and efficient ways to access content how and when they want it;
- the emergence of vast stores of scholarly and older books available for viewing, open access scholarly publications and direct links to authors and publishers via the web.

A tender was let for a pilot project for the purchase and delivery of e-books to public libraries in Western Australia. However, the e-book environment is changing rapidly with many challenges facing libraries as publishers experiment with business models and charging practices for library usage. The pilot project will be evaluated and the environment monitored for new business models for libraries to provide clients with access to e-books.

Building infrastructure

With the redevelopment of the Perth Cultural Centre precinct, it is timely to consider the service delivery needs of the Library to 2020 and beyond. Recent upgrades to facilities have been welcomed by clients, however they highlight the significant deficiencies in other areas of the building.

- There will be a need to expand the Library's digital storage, preservation and delivery capabilities as collection materials become increasingly electronic and require different management, storage and delivery infrastructure.

- There is clear customer demand for a museum quality exhibition space to exhibit unique and fragile heritage items and support travelling exhibitions.
- Existing storage facilities are no longer considered best practice for the preservation of collections of significance.
- Much of the building infrastructure is now over 25 years old, creating a number of critical maintenance issues that compromise client service including the roof, staff lifts, air conditioning and lighting systems.

Relationship with public libraries

State and local governments have undertaken the provision of public library services in Western Australia since the 1950s and this was strengthened in June 2010 with the signing of a second *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*.

State and local governments in Western Australia have collaborated on implementing reforms to the statewide public library system recommended in the 2007 report *Structural Reform of Public Library Services in Western Australia*. There have been significant changes over recent years, but there are still significant projects to improve the efficiency of public library services and systems including a review of the exchanges system, implementation of a new regional model and maximising the use of technology in public libraries. The challenge for the State Library, and local governments, is to work together to create a better, contemporary public library system for the community.

Rights in the digital world

Increased digitisation efforts aimed at opening access to unique material has created a disconnect between those digitising and those who have created or own the material. Creators have the right to economic gain for their efforts if they desire. The dilemma for libraries is how to offer digital access to material whilst remaining true to the rights of creators. The Library is implementing Creative Commons licensing for the intellectual property it holds, which protects copyright but allows access to created materials for non-commercial purposes.

For unique material, determining these rights and who owns them can be difficult for libraries, particularly if it is not clarified at the time of acquiring the material. Orphan works, those items where copyright ownership is unclear or unknown, pose even greater difficulties. National and State Libraries Australasia (NSLA), as part of its Re-imagining Libraries strategy, is looking at a range of issues that will make the copyright status of items more visible and implement guidelines to enable clients to make use of the valuable collections they hold.

The Library will keep a watching brief, appropriately support and participate in national efforts to resolve this conflict through both ALIA and NSLA, and take a risk approach to providing access to uniquely Western Australian documentary heritage.

Changing service model

The increased computer literacy of clients continues to place ever increasing demands on the services provided by the Library. The library will soon be catering to a generation of clients that have never known a world without the internet. With easy access to freely available sophisticated search tools, these clients are likely to access online information resources and carry out their own research, preferring to use digital media with little need to see the original items, and little need or desire to visit the physical library. At the same time, it is likely that the 'traditional reader', though depleted in numbers, will still need to be catered for.

In line with other national and state libraries, reference collections continue to be reshaped to 'digital preferred'. This provides many benefits including easy searching, multiple concurrent users, accessibility outside the library building, no shelving space required and provision of usage statistics. However not all resources are available electronically, they are often more expensive than print because of their wide accessibility, and there is still some community expectation that reference material is provided in hard copy. Familiarity and promotion are key factors which can influence usage of these resources.

For the library to remain relevant, it will need to anticipate the interests, demands and expectations of various age ranges of its clients in a way never before experienced. Libraries will increasingly need to provide expertise in whatever setting clients choose in the future.

The Community helping us

Libraries are part of an interconnected community and would not be able to deliver the programs and services required without the support of our partners. These partners may be other libraries, government agencies, private companies or other community organisations. They provide expertise and assistance, access to networks, funding and in-kind support, volunteers, donations of material and lobbying.

Building relationships will become increasingly important with a rise in complex frameworks of institutional partnerships. Long lasting relationships need to be built over many years, with resources allocated to maintaining the relationship so that all parties get benefits. Having staff with relationship building skills will be very important in the library of the future.

Trends in Public Library Usage

Libraries have a key role in lifelong learning, literacy improvement and community development as well as facilitating the preservation and improved access to community heritage. In 2011, visiting a public library was the second most frequented arts and cultural activity in Western Australia after the cinema, with 56% of the Western Australian public visiting a public library in the last 12 months (slightly higher than in 2010 at 53%)¹.

The State Library coordinates the collection of statistical data from Western Australian public libraries following an agreement between State and local governments to report basic performance related data in time for this report.

An initial analysis of data received from a sample of the State's 232 public libraries reveals that 2011-12 was a year of consolidation with membership up 2% and other indicators such as visitors, issues and information enquiries stable. Of course statistics vary between from local governments with some libraries showing good increases and others declines. Libraries have the challenge of remaining relevant to the community and providing the resources, programs and services to meet the needs of their community.

Below is the complete data from all of Western Australia's public libraries for previous years.

	2009-2010	2010-2011
Loans	16,726,254	16,656,354
Visitors	9,977,776	9,412,851
Enquiries	1,226,214	1,392,011
Members	1,020,563	1,019,758v

Changing use patterns

Loans and membership are no longer the main indicator of public library usage as many library patrons visit or use the services of the public library for purposes other than borrowing library materials, including children's storytime sessions, reading online news, participating in library programs and using the internet.

The benefits of library membership have increased and it now gives access to more than access to physical resources. Relatively stable membership figures show this and may reflect the increasing popularity and accessibility of e-books and other electronic resources which allow library patrons to access high-quality information from their home PC. One of the programs for the National Year of Reading is to increase library membership, attracting new members through innovative programs and services. The success of this program will be evaluated in 2013.

Enquiries

Enquiries from public library users saw a thirteen per cent increase in 2010-11 and remain stable for 2012, demonstrating that public libraries retain an important role in connecting people with high-quality, relevant content in a fast-paced digital world.

Public libraries' use of social media to handle virtual reference enquiries will continue to make the service more practical and accessible for library users

 State Library
OF WESTERN AUSTRALIA



State Library
OF WESTERN AUSTRALIA

DISCLOSURES & LEGAL COMPLIANCE

2011–2012



Certification of Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

THE LIBRARY BOARD OF WESTERN AUSTRALIA CERTIFICATION OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2012 and the financial position as at 30 June 2012.

At the date of signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.



Tony Loiacono CPA
Chief Finance Officer

6 SEPTEMBER 2012



Professor Matthew Allen
Chairman
Library Board of Western Australia

6 SEPTEMBER 2012



Dr Margaret Nowak
Member
Library Board of Western Australia

6 SEPTEMBER 2012

Independent Audit Opinion

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Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Parliament of Western Australia

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Report on the Financial Statements

I have audited the accounts and financial statements of The Library Board of Western Australia.

The financial statements comprise the Statement of Financial Position as at 30 June 2012, the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

Board's Responsibility for the Financial Statements

The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the Treasurer's Instructions, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements based on my audit. The audit was conducted in accordance with Australian Auditing Standards. Those Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the financial position of The Library Board of Western Australia at 30 June 2012 and its financial performance and cash flows for the year then ended. They are in accordance with Australian Accounting Standards and the Treasurer's Instructions.

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Independent Audit Opinion *(continued...)*

Report on Controls

I have audited the controls exercised by The Library Board of Western Australia during the year ended 30 June 2012.

Controls exercised by The Library Board of Western Australia are those policies and procedures established by the Board to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions.

Board's Responsibility for Controls

The Board is responsible for maintaining an adequate system of internal control to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of public and other property, and the incurring of liabilities are in accordance with the Financial Management Act 2006 and the Treasurer's Instructions, and other relevant written law.

Auditor's Responsibility

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the controls exercised by the The Library Board of Western Australia based on my audit conducted in accordance with Australian Auditing and Assurance Standards.

An audit involves performing procedures to obtain audit evidence about the adequacy of controls to ensure that the Board complies with the legislative provisions. The procedures selected depend on the auditor's judgement and include an evaluation of the design and implementation of relevant controls.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the controls exercised by The Library Board of Western Australia are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions during the year ended 30 June 2012.

Report on the Key Performance Indicators

I have audited the key performance indicators of The Library Board of Western Australia for the year ended 30 June 2012.

The key performance indicators are the key effectiveness indicators and the key efficiency indicators that provide information on outcome achievement and service provision.

Board's Responsibility for the Key Performance Indicators

The Board is responsible for the preparation and fair presentation of the key performance indicators in accordance with the Financial Management Act 2006 and the Treasurer's Instructions and for such controls as the Board determines necessary to ensure that the key performance indicators fairly represent indicated performance.

Auditor's Responsibility

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the key performance indicators based on my audit conducted in accordance with Australian Auditing and Assurance Standards.

An audit involves performing procedures to obtain audit evidence about the key performance indicators. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making these risk assessments the auditor considers internal control relevant to the Board's preparation and fair presentation of the key performance indicators in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the relevance and appropriateness of the key performance indicators for measuring the extent of outcome achievement and service provision.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the key performance indicators of The Library Board of Western Australia are relevant and appropriate to assist users to assess the Board's performance and fairly represent indicated performance for the year ended 30 June 2012.

Independence

In conducting this audit, I have complied with the independence requirements of the Auditor General Act 2006 and Australian Auditing and Assurance Standards, and other relevant ethical requirements.

Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators

This auditor's report relates to the financial statements and key performance indicators of The Library Board of Western Australia for the year ended 30 June 2012 included on the Board's website. The Board's management is responsible for the integrity of the Board's website. I have not been engaged to report on the integrity of the Board's website. The auditor's report refers only to the financial statements and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements or key performance indicators. If users of the financial statements and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements and key performance indicators to confirm the information contained in this website version of the financial statements and key performance indicators.



DON CUNNINGHAME
ASSISTANT AUDITOR GENERAL ASSURANCE SERVICES
Delegate of the Auditor General for Western Australia
Perth, Western Australia
6 September 2012

Statement of Comprehensive Income

» FOR THE YEAR ENDED 30 JUNE 2012

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		2012	2011
		\$000	\$000
COST OF SERVICES			
Expenses	<i>Note</i>		
Employee benefits expense	6	14,036	13,291
Supplies and services	7	4,785	3,617
Depreciation and amortisation expense	8	12,317	12,484
Accommodation expenses	9	2,857	1,782
Grants and subsidies	10	418	426
Cost of sales	13	89	100
Loss on disposal of non-current assets	18	-	3
Other expenses	11	325	470
Total cost of services		34,827	32,173
Income			
Revenue			
User charges and fees	12	1,306	1,354
Sales	13	147	135
Commonwealth grants and contributions	14	312	579
Interest revenue	15	86	84
Bequest contributions	16	51	-
Other revenue	17	1,093	736
Total Revenue		2,995	2,888
Total income other than income from State Government		2,995	2,888
NET COST OF SERVICES		31,832	29,285
INCOME FROM STATE GOVERNMENT			
	19		
Service appropriation		14,423	13,431
Resources received free of charge		15,073	13,217
Royalties for Regions Fund		676	628
Grants and subsidies from State Government		539	100
Total income from State Government		30,711	27,376
(DEFICIT) FOR THE PERIOD		(1,121)	(1,909)
OTHER COMPREHENSIVE INCOME			
Changes in asset revaluation surplus	30	(414)	(2,870)
Total other comprehensive income		(414)	(2,870)
TOTAL COMPREHENSIVE INCOME FOR THE PERIOD		(1,535)	(4,779)

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

» AS AT 30 JUNE 2012

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		2012	2011
		\$000	\$000
ASSETS			
Current Assets			
	<i>Note</i>		
Cash and cash equivalents	31	8,121	5,309
Restricted cash and cash equivalents	20,31	269	201
Inventories	21	52	44
Receivables	22	874	462
Amounts receivable for services	23	10,333	11,190
Other current assets	24	397	560
Total Current Assets		20,046	17,766
Non-Current Assets			
Restricted cash and cash equivalents	20,31	1,467	1,466
Amounts receivable for services	23	9,318	8,940
Property, plant and equipment	25	58,156	63,356
Library collections	25	121,047	120,307
Intangible assets	26	-	-
Total Non-Current Assets		189,988	194,069
TOTAL ASSETS		210,034	211,835
LIABILITIES			
Current Liabilities			
Payables	28	1,522	1,789
Other current liabilities	29	16	15
Total Current Liabilities		1,538	1,804
Non-Current Liabilities			
Other non-current liabilities	29	8	8
Total Non-Current Liabilities		8	8
TOTAL LIABILITIES		1,546	1,812
NET ASSETS		208,488	210,023
EQUITY			
	30		
Contributed equity		57,230	57,230
Reserves		99,624	100,038
Accumulated surplus/(deficit)		51,634	52,755
TOTAL EQUITY		208,488	210,023

The Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes In Equity

» FOR THE YEAR ENDED 30 JUNE 2012

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		CONTRIBUTED EQUITY	RESERVES	ACCUMULATED SURPLUS/(DEFICIT)	TOTAL EQUITY
		\$000	\$000	\$000	\$000
	<i>Note</i>				
Balance at 1 July 2010	30	58,090	102,908	54,664	215,662
Total comprehensive income for the year		-	(2,870)	(1,909)	(4,779)
Transaction with owners in their capacity as owners:					
Other contributions by owners		120	-	-	120
Distributions to owners		(980)	-	-	(980)
Total		(860)	(2,870)	(1,909)	(5,639)
Balance at 30 June 2011		57,230	100,038	52,755	210,023
Balance at 1 July 2011	30	57,230	100,038	52,755	210,023
Total comprehensive income for the year		-	(414)	(1,121)	(1,535)
Transaction with owners in their capacity as owners:					
Other contributions by owners		-	-	-	-
Distributions to owners		-	-	-	-
Total		-	-	-	-
Balance at 30 June 2012		57,230	99,624	51,634	208,488

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement Of Cash Flows

» FOR THE YEAR ENDED 30 JUNE 2012

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	Note	2012 \$000	2011 \$000
CASH FLOWS FROM STATE GOVERNMENT			
Service appropriation		5,371	3,681
Capital contributions		-	120
Holding account drawdowns		10,070	10,949
Royalties for Regions fund		676	628
Net Cash provided by State Government		16,117	15,378
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(160)	(317)
Supplies and services		(5,003)	(4,544)
Accommodation		(2,857)	(1,779)
Grants and subsidies		(418)	(419)
GST payments on purchases		(1,602)	(1,473)
GST payments to taxation authority		-	-
Other payments		(422)	-
Receipts			
Sale of goods and services		199	141
User charges and fees		1,299	1,223
Commonwealth grants and contributions		312	579
Interest received		86	89
GST receipts on sales		106	244
GST receipts from taxation authority		1,388	1,274
Other receipts		2,107	801
Net cash (used in) operating activities	31	(4,965)	(4,181)
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of non-current physical assets		-	-
Purchase of non-current physical assets		(8,271)	(9,175)
Net cash (used in) investing activities		(8,271)	(9,175)
Net increase/(decrease) in cash and cash equivalents		2,881	2,022
Cash and cash equivalents at the beginning of period		6,976	4,954
Effects of exchange rate changes on the balance of cash held in foreign currencies at the end of the financial year		-	-
CASH AND CASH EQUIVALENTS AT THE END OF PERIOD	31	9,857	6,976

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

1 Australian Accounting Standards

General

The Library Board of Western Australia's financial statements for the year ended 30 June 2012 have been prepared in accordance with Australian Accounting Standards. The term 'Australian Accounting Standards' includes Standards and Interpretations issued by the Australian Accounting Standard Board (AASB).

The Library Board of Western Australia (herein after referred to as 'the Library Board') has adopted, where relevant to its operations, new and revised Standards from their operative dates.

Early adoption of standards

The Library Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. There has been no early adoption of Australian Accounting Standards that have been issued or amended (but not operative) by the Library Board for the annual reporting period ended 30 June 2012.

2 Summary of significant accounting policies

(a) General statement

The Library Board is a not-for-profit reporting entity that prepares general purpose financial statements in accordance with Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB as applied by the Treasurer's instructions. Several of these are modified by the Treasurer's instructions to vary application, disclosure, format and wording.

The Financial Management Act and the Treasurer's instructions impose legislative provisions that govern the preparation of financial statements and take precedence over Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(b) Basis of preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, except for buildings, works of art and heritage library collections which have been measured at fair value.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars (\$'000).

Note 3 'Judgements made by management in applying accounting policies' discloses judgements that have been made in the process of applying the Library Board's accounting policies resulting in the most significant effect on amounts recognised in the financial statements.

Note 4 'Key sources of estimation uncertainty' discloses key assumptions made concerning the future, and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

(c) Reporting entity

The reporting entity is The Library Board of Western Australia. The Library Board of Western Australia has no related bodies.

(d) Contributed equity

AASB Interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 Contributions by Owners made to Wholly Owned Public Sector Entities and have been credited directly to Contributed equity.

The transfers of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal. See Note 30 'Equity'.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

(e) Income

Revenue recognition

Revenue is measured at the fair value of consideration received or receivable. The following specific recognition criteria must also be met before revenue is recognised for the major business activities as follows:

Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably.

Provision of services

Revenue is recognised by reference to the stage of completion of the transaction.

Interest

Revenue is recognised as the Interest accrues.

Service appropriations

Service Appropriations are recognised as revenues at fair value in the period in which the Library Board gains control of the appropriated funds. The Library Board gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the 'Amounts receivable for services' (holding account) held at Treasury. (See Note 19 'Income from State Government').

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the Library Board obtains control over the assets comprising the contributions, usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Royalties for Regions funds are recognised as revenue at fair value in the period in which the Library Board obtains control over the funds. The Library Board obtains control of the funds at the time the funds are deposited into The Library Board's bank account.

Gains

Realised and unrealised gains are usually recognised on a net basis. These include gains arising on the disposal of non current assets and some revaluations of non current assets.

(f) Property, plant and equipment

Capitalisation/expensing of assets

Items of property, plant and equipment costing \$5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than \$5,000 are immediately expensed direct to the Statement of Comprehensive Income (other than where they form part of a group of similar items which are significant in total).

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

Subsequent measurement

Subsequent to initial recognition as an asset, the revaluation model is used for the measurement of land, buildings and infrastructure and historical cost for all other property, plant and equipment. Land, buildings and infrastructure are carried at fair value less accumulated depreciation (buildings and infrastructure only) and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of buildings is determined on the basis of current market buying values determined by reference to recent market transactions. When buildings are revalued by reference to recent market transactions, the accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

In the absence of market-based evidence, fair value of buildings is determined on the basis of existing use. This normally applies where buildings are specialised or where land use is restricted. Fair value for existing use assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Where the fair value of the buildings is determined on the depreciated replacement cost, the gross carrying amount and the accumulated depreciation are restated proportionately.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

Buildings are independently valued annually by the Western Australian Land Information Authority (Valuation Services) and recognised annually to ensure that the carrying amount does not differ materially from the asset's fair value at the end of the reporting period.

The most significant assumptions in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated useful life. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets. Refer to note 25 'Property, plant and equipment' for further information on revaluations.

Derecognition

Upon disposal or derecognition of an item of property, plant and equipment, any revaluation reserve relating to that asset is retained in the asset revaluation reserve.

Asset revaluation surplus

The asset revaluation surplus is used to record increments and decrements on the revaluation of non-current assets as described in Note 25 'Property, plant and equipment'.

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Depreciation on assets is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

BUILDINGS	50 YEARS
FURNITURE AND EQUIPMENT	3 TO 10 YEARS
OFFICE EQUIPMENT	3 TO 15 YEARS
SOFTWARE (a)	3 TO 10 YEARS
MOTOR VEHICLES	3 TO 10 YEARS

(a) Software that is integral to the operation of related hardware.

(g) Library Collections

Capitalisation/expensing of assets

Four classes of Library Collections held by the Library Board have been identified for financial accounting purposes - Public Library Stock Collections, State Library Collections, Heritage Collections and Works of Art. All items added to the Public Library

Stock and State Library Collections are capitalised at cost. Heritage Collections include monographs, serials, newspapers, microfilm, cartographic items, pictorial and film collections and oral history which may be acquired by purchase or donation. Private archives and ephemera collections are not recognised as assets of the Library Board.

Subsequent measurement

Public Library Stock and State Library Collections are valued at historic cost less an amortisation adjustment based on the estimated average life of the collection.

Valuations of Heritage Collections are done annually based on consideration of cost of replacement, the average values of similar size collections at other libraries, and itemised values for some specific items. Independent valuations of Works of Art are provided every three years by an Art Expert. The latest such valuation has been carried out in 2010.

Amortisation

Heritage collections and Works of art controlled by the Library Board are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of these assets.

The Public Library Stock Collection is considered to have a useful life of five years. The value of the fifth oldest year's acquisitions is written off in the current year. The State Library Collection, excluding rare books, is depreciated by expensing the value of the tenth oldest year's acquisitions.

(h) Intangible assets

Capitalisation/expensing of assets

Acquisitions of Intangible assets costing \$5,000 or more and internally generated Intangible assets costing over \$50,000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful life. Costs incurred below these thresholds are immediately expensed directly to the Statement of Comprehensive Income.

Intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

Amortisation for Intangible assets with infinite useful lives is calculated for the period of the expected benefit (estimated useful life) on the straight line basis using rates which are reviewed annually. All Intangible assets controlled by the Library Board have a infinite useful life and zero residual value. The expected useful lives for each class of Intangible asset are:

LICENCES	UP TO 10 YEARS
SOFTWARE (a)	3 TO 5 YEARS
WEB SITE COSTS	3 TO 5 YEARS

(a) *Software that is not integral to the operation of any related hardware.*

Licences

Licences have a finite useful life and are carried at cost less accumulated amortisation and accumulated impairment losses.

Research and development costs

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future economic benefits can reasonably be regarded as assured and the total project costs are likely to exceed \$50,000. Other development costs are expensed as incurred.

Computer software

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is treated as an Intangible asset. Software costing less than \$5,000 is expensed in the year of acquisition.

Web site costs

Web site costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a web site, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a web site, to the extent that they represent probable future economic benefits that can be reliably measured, are capitalised.

(i) Impairment of assets

Property, plant and equipment and Intangible assets are tested for any indication of impairment at each balance sheet date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. As the Library Board is a not-

for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and Intangible assets not yet available for use are tested for impairment at each balance sheet date irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of maternal impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at the end of each reporting period.

Refer to Note 27 'Impairment of assets' for the outcome of impairment reviews and testing.

Refer also to Note 2(q) 'Receivables' and Note 22 'Receivables' for impairment of receivables.

(j) Non-current assets (or disposal groups) classified as held for sale

Non-current assets (or disposal groups) held for sale are recognised at the lower of carrying amount and far value less costs to sell and are disclosed separately from other assets in the Statement of Financial Position. Assets classified as held for sale are not depreciated or amortised.

(k) Leases

The Library Board holds operating leases for motor vehicles. Lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased properties.

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» FOR THE YEAR ENDED 30 JUNE 2012

(l) Financial instruments

In addition to cash, the Library Board has two categories of financial instruments:

- Receivables; and
- Non-trading financial liabilities measured at amortised cost.

These have been disaggregated into the following classes:

Financial Assets

- Cash and cash equivalents
- Restricted cash and cash equivalents
- Receivables
- Amounts receivable for services

Financial Liabilities

- Payables

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(m) Cash and cash equivalents

For the purpose of the Statement of Cash Flows, cash and cash equivalent (and restricted cash and cash equivalent) assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(n) Accrued salaries

Accrued salaries represent the amount due to staff but unpaid at the end of the financial year, as the pay date for the last pay period for that financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. All staff are employees of the Department of Culture and the Arts and the liability for accrued salaries is recognised in the books of the Department. The cost to the Library Board associated with this accrual is recognised as an Employee benefits expense and equal Resources received free of charge revenue in the Statement of Comprehensive Income.

(o) Amounts receivable for services (Holding account)

The Library Board receives funding on an accrual basis that recognises the full annual cash and non-cash cost of services. The appropriations are paid partly in cash and partly as an asset (Holding Account receivable) that is accessible on the emergence of the cash funding requirement to cover items such as leave entitlements and asset replacement.

See also Note 19 'Income from State Government' and Note 23 'Amounts receivable for services'.

(p) Inventories

Inventories are measured at the lower of cost and net realisable value. The Library Board holds one class of inventory being stock held for sale through the State Library Shop. Costs are assigned on the basis of average cost.

See Note 21 'inventories'.

(q) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Library Board will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See Note 2(l) 'Financial Instruments' and Note 22 'Receivables'.

(r) Payables

Payables are recognised at the amounts payable when the Library Board becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See Note 2(l) 'Financial Instruments' and Note 28 'Payables'.

(s) Provisions

Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the end of each reporting period.

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(i) Provisions - employee benefits

Annual leave and long service leave

All staff of the Culture and Arts portfolio agencies, including the Library Board of Western Australia, are employees of the Department of Culture and the Arts. Employee resources are received free of charge by the Board, the value of which has been recognised as both a revenue and expense in the Income Statement. The Department of Culture and the Arts retains all liabilities in relation to employee benefits and accrued salaries. Therefore, the Board has no liabilities in relation to employee entitlements.

Annual leave and long service leave liability are recognised by the Department of Culture and the Arts. See Note 2(v) 'Department of Culture and the Arts.'

Employment On-costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part 'Other expenses' and are not included part of the Board's 'Employee benefits expense'. See Note 11 'Other Expenses.'

(t) Resources received free of charge or for nominal cost

Resources received free of charge or for nominal cost that can be reliably measured are recognised as income at fair value. Where the resource received represents a service that the authority would otherwise pay for, a corresponding expense is recognised. Receipts of assets are recognised in the Statement of Financial Position.

Assets or services received from other State Government agencies are separately disclosed under Income from State Government in the Statement of Comprehensive Income.

(u) Comparative figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current financial year.

(v) Department of Culture and the Arts

The Department of Culture and the Arts provides staff and other support to agencies in the Culture and the Arts portfolio. The Department receives an appropriation for salary costs, superannuation and fringe benefits tax expense. These resources, provided to the Board, but paid for by the Department, have been treated as 'Resources received free of charge' in the Income Statement. See Note 19 'Income from State Government'.

In addition, the Department of Culture and the Arts provides shared corporate services to the Board which are not recognised in the Income Statement.

3 Judgements made by management in applying accounting policies

The preparation of financial statements requires management to make judgements about the application of accounting policies that have a significant effect on the amounts recognised in the financial statements. The Library Board evaluates these judgements regularly.

Recognition of Rare Books and Other Materials

The Rare Book components of the Heritage and other State Library collections are identified on the basis of the judgement of senior library staff, drawing on their knowledge of the collection and antiquarian markets. An item from the collection that has been identified as significant is added to the Rare Book rooms. These items are valued on the basis of available evidence from book re-sale sources, including online sellers and public auctions. A range of values may be obtained, and a judgement made as to which value most accurately represents the copy of the item held in the collection (in terms of age, condition and any unique features such as author's signature etc.). The application of judgement in this process could have a material impact on the asset value of this category of the collection.

4 Key sources of estimation uncertainty

The Library Board makes key estimates and assumptions concerning the future. These estimates and assumptions are based on historical experience and various other factors that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year.

Valuation of Heritage Collections

The Library Board values each category of materials within the Heritage Collections asset on the basis of estimation techniques used by similar cultural organisations and libraries, and which provide a reasonable estimate of the value of the collection. Examples of estimates used include the average value per year held for serial publications, the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value. However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide

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reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with other similar organisations.

Depreciation/Amortisation of Public Library Stock and State Library Collections

The items in these collections are considered to have a limited useful life, and as such, the asset value must be expensed to the Income Statement in a manner that reflects the consumption of the service potential in the asset. It is not feasible to determine the useful life of each item within the collection, and therefore the average useful life must be determined for the collection as a whole. The estimated average of 5 years for Public Library Stock and 10 years for State Library Collections was established when the collections were initially recognised as an asset of the Library Board in 1998. If the true useful life of items in these collections was less than these estimates, then the asset value could be overstated, and the annual depreciation/amortisation expense understated. Key Performance Indicators and statistical estimates relating to Public Library Stock are considered by the Strategic Library Partnership Agreement Steering Committee in the context of the Framework Agreement between local and state government for the provision of public library services. It is anticipated that these estimates may be reviewed in the near future.

5 Disclosure of changes in accounting policy and estimates

Initial application of an Australian Accounting Standard

The Library Board has applied the following Australian Accounting Standards effective for annual reporting periods beginning on or after 1 July 2011 that impacted on the Library Board.

AASB 1054	Australian Additional Disclosures This Standard, in conjunction with AASB 2011-1 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project, removes disclosure requirements from other Standards and incorporates them in a single Standard to achieve convergence between Australian and New Zealand Accounting Standards. There is no financial impact.
AASB 2009-12	Amendments to Australian Accounting Standards [AASB 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Int 2, 4, 16, 1039 & 1052] This Standard makes editorial amendments to a range of Australian Accounting Standards and Interpretations. There is no financial impact

AASB 2010-4 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, 7, 101 & 134 and Int 13]

The amendments to AASB 7 clarify financial instrument disclosures in relation to credit risk. The carrying amount of financial assets that would otherwise be past due or impaired whose terms have been renegotiated is no longer required to be disclosed. There is no financial impact.

The amendments to AASB 101 clarify the presentation of the Statement of Changes in Equity. The disaggregation of other comprehensive income reconciling the carrying amount at the beginning and the end of the period for each component of equity can be presented in either the Statement of Changes in Equity or the Notes. There is no financial impact.

AASB 2010-5 The amendments to AASB 101 clarify the presentation of the statement of changes in equity. The disaggregation of other comprehensive Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Int 112, 115, 127, 132 & 1042]

This Standard makes editorial amendments to a range of Australian Accounting Standards and Interpretations. There is no financial impact.

AASB 2010-6 Amendments to Australian Accounting Standards – Disclosures on Transfers of Financial Assets [AASB 1 & 7]

This Standard introduces additional disclosure relating to transfers of financial assets in AASB 7. An entity shall disclose all transferred financial assets that are not derecognised and any continuing involvement in a transferred asset, existing at the reporting date, irrespective of when the related transfer transaction occurred. There is no financial impact.

AASB 2011-1 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project [AASB 1, 5, 101, 107, 108, 121, 128, 132 & 134 and Int 2, 112 & 113]

This Standard, in conjunction with AASB 1054, removes disclosure requirements from other Standards and incorporates them in a single Standard to achieve convergence between Australian and New Zealand Accounting Standards. There is no financial impact.

AASB 2011-5 Amendments to Australian Accounting Standards – Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation [AASB 127, 128 & 131]

This Standard extends the relief from consolidation, the equity method and proportionate consolidation by removing the requirement for the consolidated financial statements prepared by the ultimate or any intermediate parent entity to be IFRS compliant, provided that the parent entity, investor or venturer and the ultimate or intermediate parent entity are not-for-profit non-reporting entities that comply with Australian Accounting Standards. There is no financial impact.

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Voluntary changes in accounting policy

The Library Board made no voluntary changes to its Accounting Policy during 2012 financial year.

Future impact of Australian Accounting Standards not yet operative

The Authority cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 Application of Australian Accounting Standards and Other Pronouncements. Consequently, the Authority has not applied early any following Australian Accounting Standards that have been issued that may impact the Authority. Where applicable, the Authority plans to apply these Australian Accounting Standards from their application date.

		Operative for reporting periods beginning on/after
AASB 9	<p>Financial Instruments</p> <p>This Standard supersedes AASB 139 Financial Instruments: Recognition and Measurement, introducing a number of changes to accounting treatments.</p> <p>The Standard was reissued in December 2010. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 10	<p>Consolidated Financial Statements</p> <p>This Standard supersedes requirements under AASB 127 Consolidated and Separate Financial Statements and Int 112 Consolidation – Special Purpose Entities, introducing a number of changes to accounting treatments.</p> <p>The Standard was issued in August 2011. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 11	<p>Joint Arrangements</p> <p>This Standard supersedes AASB 131 Interests in Joint Ventures, introducing a number of changes to accounting treatments.</p> <p>The Standard was issued in August 2011. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 12	<p>Disclosure of Interests in Other Entities</p> <p>This Standard supersedes disclosure requirements under AASB 127 Consolidated and Separate Financial Statements, AASB 128 Investments in Associates and AASB 131 Interests in Joint Ventures.</p> <p>The Standard was issued in August 2011. The Authority has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 13	<p>Fair Value Measurement</p> <p>This Standard defines fair value, sets out a framework for measuring fair value and requires disclosures about fair value measurements. There is no financial impact.</p>	1 JANUARY 2013
AASB 119	<p>Employee Benefits</p> <p>This Standard supersedes AASB 119 (October 2010). As the Authority does not operate a defined benefit plan, the impact of the change is limited to measuring annual leave as a long term employee benefit. The resultant discounting of the annual leave benefit has an immaterial impact.</p>	1 JANUARY 2013
AASB 127	<p>Separate Financial Statements</p> <p>This Standard supersedes requirements under AASB 127 Consolidated and Separate Financial Statements, introducing a number of changes to accounting treatments.</p> <p>The Standard was issued in August 2011. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 128	<p>Investments in Associates and Joint Ventures</p> <p>This Standard supersedes AASB 128 Investments in Associates, introducing a number of changes to accounting treatments.</p> <p>The Standard was issued in August 2011. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 1053	<p>Application of Tiers of Australian Accounting Standards</p> <p>This Standard establishes a differential financial reporting framework consisting of two tiers of reporting requirements for preparing general purpose financial statements. There is no financial impact.</p>	1 JULY 2013
AASB 2009-11	<p>Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Int 10 & 12]</p> <p>[Modified by AASB 2010-7]</p>	1 JULY 2013
AASB 2010-2	<p>Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements [AASB 1, 2, 3, 5, 7, 8, 101, 102, 107, 108, 110, 111, 112, 116, 117, 119, 121, 123, 124, 127, 128, 131, 133, 134, 136, 137, 138, 140, 141, 1050 & 1052 and Int 2, 4, 5, 15, 17, 127, 129 & 1052]</p> <p>This Standard makes amendments to Australian Accounting Standards and Interpretations to introduce reduced disclosure requirements for certain types of entities. There is no financial impact.</p>	1 JULY 2013
AASB 2010-7	<p>Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Int 2, 5, 10, 12, 19 & 127]</p> <p>This Standard makes consequential amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 9 in December 2010. The Library Board has not yet determined the application or the potential impact of the Standard</p>	1 JANUARY 2013

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AASB 2011-2	<p>Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project – Reduced Disclosure Requirements [AASB 101 & 1054]</p> <p>This Standard removes disclosure requirements from other Standards and incorporates them in a single Standard to achieve convergence between Australian and New Zealand Accounting Standards for reduced disclosure reporting. There is no financial impact.</p>	1 JULY 2013	AASB 2011-9	<p>Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 & 1049]</p> <p>This Standard requires to group items presented in other comprehensive income on the basis of whether they are potentially reclassifiable to profit or loss subsequently (reclassification adjustments). The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JULY 2012
AASB 2011-6	<p>Amendments to Australian Accounting Standards – Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation – Reduced Disclosure Requirements [AASB 127, 128 & 131]</p> <p>This Standard extends the relief from consolidation, the equity method and proportionate consolidation by removing the requirement for the consolidated financial statements prepared by the ultimate or any intermediate parent entity to be IFRS compliant, provided that the parent entity, investor or venturer and the ultimate or intermediate parent entity comply with Australian Accounting Standards or Australian Accounting Standards – Reduced Disclosure Requirements. There is no financial impact.</p>	1 JULY 2013	AASB 2011-10	<p>Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASB 1, 8, 101, 124, 134, 1049 & 2011-8 and Int 14]</p> <p>This Standard makes amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 119 Employee Benefits in September 2011. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013
AASB 2011-7	<p>Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Int 5, 9, 16 & 17]</p> <p>This Standard gives effect to consequential changes arising from the issuance of AASB 10, AASB 11, AASB 127 Separate Financial Statements and AASB 128 Investments in Associates and Joint Ventures. The Library Board has not yet determined the application or the potential impact of the Standard.</p>	1 JANUARY 2013	AASB 2011-11	<p>Amendments to AASB 119 (September 2011) arising from Reduced Disclosure Requirements</p> <p>This Standard gives effect to Australian Accounting Standards – Reduced Disclosure Requirements for AASB 119 (September 2011). There is no financial impact.</p>	1 JANUARY 2013
AASB 2011-8	<p>Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Int 2, 4, 12, 13, 14, 17, 19, 131 & 132]</p> <p>This Standard replaces the existing definition and fair value guidance in other Australian Accounting Standards and Interpretations as the result of issuing AASB 13 in September 2011. There is no financial impact.</p>	1 JANUARY 2013	AASB 2011-12	<p>This Standard establishes and amends reduced disclosure requirements for additional and amended disclosures arising from AASB 13 and the consequential amendments implemented through AASB 2011-8. There is no financial impact.</p>	

Changes in Accounting Estimates

The Library Board has made no changes to accounting estimate methodologies that would have an effect in the current period or in future periods.

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	2012 \$000	2011 \$000
6 Employee benefits expense		
Wages and salaries (a)	11,294	10,590
Superannuation – defined contribution plans (b)	1,322	1,285
Long service leave (c)	411	329
Annual Leave (c)	908	1,051
Other related expenses	101	36
	14,036	13,291

(a) Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.

(b) Defined contribution plans include West State and Gold State and GESB Super Scheme (contributions paid).

(c) Includes a superannuation contribution component.

Employment on-costs such as workers' compensation insurance are included at note 11 'Other expenses'.

7 Supplies and services

Communications	523	354
Consultants and contractors	294	131
Consumables	1,149	1,035
Repairs and maintenance	599	393
Travel	130	115
Insurance premiums	109	122
Lease/hire	16	14
Online Information access fees	644	480
Freight and cartage	139	126
Other	1,182	847
	4,785	3,617

8 Depreciation & Amortisation expense

	2012 \$000	2011 \$000
Depreciation		
Plant, equipment and vehicles	354	353
Buildings	1,777	1,842
Library Collections (State Library)	1,211	1,042
Total depreciation	3,342	3,237
Amortisation		
Intangible assets	-	6
Library Collections (Public Library Stock)	8,975	9,241
Total amortisation	8,975	9,247
Total depreciation and amortisation	12,317	12,484

9 Accommodation expenses

Repairs & maintenance	1,189	400
Cleaning	286	312
Security	295	181
Utilities	1,053	988
Other	34	(99)
	2,857	1,782

10 Grants and subsidies

Recurrent		
Regional subsidies	210	217
Association for the Blind	208	204
Other grants and subsidies	-	5
	418	426

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	2012 \$000	2011 \$000
11 Other expenses		
Bad and doubtful debts (refer Note 39)	26	5
Workers compensation insurance	102	196
Prizes paid	124	225
Audit fees(a)	44	34
Other	29	10
	325	470

(a) Audit fees - see also Note 39 'Remuneration of auditor'.

12 User charges and fees

Tenancy revenue	65	43
User fees	394	407
Service charges	470	459
Recoveries lost and damaged books	377	445
	1,306	1,354

13 Trading profit

Sales	147	135
Cost of Sales:		
Opening inventory	44	39
Purchases	97	105
	141	144
Closing inventory	(52)	(44)
Cost of Goods Sold	89	100
Trading Profit	58	35

See Note 2(p) 'Inventories' and Note 21 'Inventories'.

	2012 \$000	2011 \$000
14 Commonwealth grants and contributions		
Department of Territories - Indian Ocean Territories Grant (a)	297	231
Department of Environment, Water, Heritage and the Arts	-	-
Department of Commerce	-	348
National Library of Australia	15	-
	312	579

(a) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision of library services to the Indian Ocean Territories (Christmas and Cocos(Keeling) Islands). The Commonwealth Government contributes to the Library Board the costs associated with these services, as detailed below.

Opening balance of funds	14	37
Contributions received	297	231
Cost of providing services	(263)	(254)
Balance on hand	48	14

15 Interest revenue

Investments	86	84
	86	84

16 Bequest contributions

Other	51	-
	51	-

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	2012 \$000	2011 \$000
17 Other revenue		
Recoup of prior year expense	7	43
Salary and wages recoups	18	-
Workers compensation recoups	12	2
Donations received	21	2
Subsidies	798	585
Insurance revenue	-	22
Recoup of costs	214	67
Other	23	15
	1,093	736

18 Net loss/(gain) on disposal of Non-current assets

Costs of Disposal of Non-Current Assets	-	
Plant, equipment and vehicles		3
Proceeds from Disposal of Non-Current Assets		
Plant, equipment and vehicles	-	-
Net gain/(loss)	-	3

	2012 \$000	2011 \$000
19 Income from State Government		
Appropriation received during the year:		
Service appropriation (a)	14,423	13,431
	14,423	13,431
Resources received free of charge (c)		
Determined on the basis of the following estimates provided by agencies:		
Crown Solicitors Office	5	13
Department of Culture and the Arts		
- Salaries and wages	12,597	11,919
- Superannuation	1,322	1,285
- Other employee expenses	8	-
- Operational appropriation	1,141	-
	15,073	13,217
Royalties for Regions Fund:		
- Regional Community Services Account(d)	676	628
Grants and subsidies from State Government		
- Premier's Book awards	85	100
- PC replacement	120	-
- Global maintenance specific purpose funding	334	-
	539	100
	30,711	27,376

(a) Service appropriations are accrual amounts reflecting the net cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.

(b) Discretionary transfers of assets between State Government agencies are reported as assets assumed/(transferred) under Income from State Government. Non discretionary non reciprocal transfers of net assets (i.e. restructuring of administrative arrangements) have been classified as Contributions by Owners (CBOs) under T1 955 and are taken directly to equity.

(c) Where assets or services have been received free of charge or for nominal cost, The Library Board recognises revenue equivalent to the fair value of the assets and/or the fair value of those services that can be reliably measured and which would have been purchased if they were not donated, and those fair values shall be recognised as assets or expenses, as applicable. Where the contributions of assets or services are in the nature of contributions by owners, the Authority makes an adjustment direct to equity.

(d) This is a sub-fund within the over-arching 'Royalties for Regions Fund'. The recurrent funds are committed to projects and programs in WA regional areas.

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	2012 \$000	2011 \$000
20 Restricted cash and cash equivalents		
Current		
Cohen Bequest interest	249	177
Tenancy bond interest bearing deposit (a)	8	16
Other donations with restricted application	12	8
	269	201
Non-current		
Tenancy bond interest bearing deposit (a)	9	8
Cohen Bequest (b)	1,458	1,458
	1,467	1,466

(a) Cash held in this account is held in trust for the tenant of the coffee shop and must be repaid, with interest, on the termination of the tenancy.

(b) Principle to be held in perpetuity in accordance with conditions of bequest.

21 Inventories

	2012 \$000	2011 \$000
Current		
Inventories held for resale at State Library Shop		
At cost	52	44
At estimated realisable value	-	-
	52	44

	2012 \$000	2011 \$000
22 Receivables		
Current		
Receivables	676	355
Allowance for impairment of receivables	(27)	(10)
Accrued revenue	21	22
GST receivable	204	95
Total Current	874	462
<i>Reconciliation of changes in the allowance for impairment of receivables:</i>		
Balance at start of year	10	9
Doubtful debts expense recognised in the income statement	26	5
Amounts written off during the year	(3)	(2)
Amount recovered during the year	(6)	(2)
Balance at end of year	27	10

23 Amounts receivable for services

	2012 \$000	2011 \$000
Current	10,333	11,190
Non-current	9,318	8,940
	19,651	20,130

Represents the non-cash component of service appropriations. See Note 2(o) 'Amounts receivable for services (Holding Account)'. It is restricted in that it can only be used for asset replacement.

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	2012 \$000	2011 \$000
24 Other assets		
Current		
Prepayments	308	440
Other	89	120
Total current	397	560

25 Property, plant and equipment

Buildings and improvements		
At fair value (a)	54,719	59,452
At cost	4,286	4,317
Accumulated depreciation	(1,742)	(1,444)
Accumulated impairment losses	-	-
	57,263	62,325
Furniture and equipment		
At cost	1,040	1,072
Accumulated depreciation	(645)	(548)
Accumulated impairment losses	-	-
	395	524
Office equipment		
At cost	2,340	2,304
Accumulated depreciation	(1,851)	(1,848)
Accumulated impairment losses	-	-
	489	456

	2012 \$000	2011 \$000
Motor vehicles		
At cost	191	191
Accumulated depreciation	(182)	(140)
Accumulated impairment losses	-	-
	9	51
Total Property, plant and equipment	58,156	63,356

(a) Buildings were revalued as at 1 July 2011 by Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2012 and recognised at 30 June 2012. In undertaking the revaluation, fair value was determined by reference to market values for buildings: \$ 54,719,139 (2011:\$59,452,315). For the remaining balance, fair value of buildings was determined on the basis of depreciated replacement cost. See note 2(f) 'Property, Plant and Equipment'.

Library collections		
Public Library collections at cost	41,133	42,824
	41,133	42,824
State Library collections (non WA)		
At cost	22,341	21,810
Accumulated depreciation	(15,318)	(14,107)
	7,023	7,703
State Library rare book collection (non WA)	5,957	5,957
	5,957	5,957
WA Heritage collections at valuation	63,821	60,710
	63,821	60,710
Works of art at valuation (a)	3,113	3,113
	3,113	3,113
Total Library collections	121,047	120,307

(a) Works of art were revalued as at 9th February 2010 by Art Expert, Goddard De Fiddes Gallery and recognised at 30th June 2010.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

Reconciliations of the carrying amounts of property, plant, equipment and vehicles and library collections at the beginning and end of the reporting period are set out below.

	Buildings and Imp.	Furniture & equip, Office equip & Motor vehicles	Library Collections	Total
	\$000	\$000	\$000	\$000
2012				
Carrying amount at start of year	62,325	1,031	120,307	183,663
Additions	-	168	8,059	8,227
Transfers	(5)	48	-	43
Disposals	-	-	-	-
Revaluation increments	(3,280)	-	2,867	(413)
Depreciation	(1,777)	(354)	(10,186)	(12,317)
Carrying amount at end of year	57,263	893	121,047	179,203
2011				
Carrying amount at start of year	65,698	1,158	122,665	189,521
Additions	679	229	8,615	9,523
Transfers	(30)	-	-	(30)
Disposals	-	(3)	-	(3)
Revaluation increments	(2,180)	-	(690)	(2,870)
Depreciation	(1,842)	(353)	(10,283)	(12,478)
Carrying amount at end of year	62,325	1,031	120,307	183,663

2012	2011
\$000	\$000

26 Intangible assets

	2012	2011
	\$000	\$000
Computer software		
At cost	1,011	1,011
Accumulated amortisation	(1,011)	(1,011)
Accumulated impairment losses	-	-
	-	-
Reconciliations:		
Computer software		
Carrying amount at start of year	-	6
Additions	-	-
Transfers	-	-
Revaluation increments	-	-
Amortisation expense	-	(6)
Carrying amount at end of year	-	-

27 Impairment of assets

There were no indications of impairment to property, plant and equipment and intangible assets at 30 June 2012.

The Library Board held no goodwill or intangible assets with an indefinite useful life during the reporting period. At the end of the reporting period there were no intangible assets not yet available for use.

All surplus assets at 30 June 2012 have either been classified as assets held for sale or written-off.

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	2012 \$000	2011 \$000
28 Payables		
Current		
Trade payables	164	279
Other payables	549	280
Accrued expenses	809	1,230
Total current	1,522	1,789

29 Other liabilities

	2012 \$000	2011 \$000
Current		
Tenant Bond	8	8
Unclaimed monies	8	7
Total current	16	15
Non-current		
Tenant Bond	8	8
Total non-current	8	8

30 Equity

Equity represents the residual interest in the net assets of the Library Board. The Government holds the equity interest in the Library Board on behalf of the community. The asset revaluation reserve represents that portion of equity resulting from the revaluation of non-current assets.

	2012 \$000	2011 \$000
Contributed equity		
Balance at start of year	57,230	58,090
Contributions by owners		
Capital contribution	-	120
Total contributions by owners	-	120
Distributions to owners		
Transfer of net assets to other agencies	-	(980)
Total contributions by owners	-	(980)
Balance at end of year	57,230	57,230
Reserves		
Asset revaluation reserve:		
Balance at start of year	97,859	100,729
Net revaluation increments:		
Buildings	(3,280)	(2,180)
Collections	2,866	(690)
	(414)	(2,870)
Balance at end of year	97,445	97,859

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	2012 \$000	2011 \$000
Asset transfer reserve		
Balance at start and end of year	721	721
Bequest reserve		
Balance at start and end of year	1,458	1,458
Total Reserves	99,624	100,038
Accumulated surplus/(deficit)		
Balance at start of year	52,755	54,664
Result for the period	(1,121)	(1,909)
Balance at end of year	51,634	52,755

31 Notes to the Statement of Cash Flows

Reconciliation of cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	2012	2011
Cash and cash equivalents	8,121	5,309
Restricted cash and cash equivalents (see note 20 'Restricted cash and cash equivalents')	1,736	1,667
	9,857	6,976

	2012 \$000	2011 \$000
Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities		
Net cost of services	(31,832)	(29,285)
Non-cash items:		
Depreciation and amortisation expense (Note 8)	12,317	12,484
Doubtful debts expense	26	5
Write down of stock	3	3
Resources received free of charge (Note 19)	15,073	13,217
Net loss/(gain) on sale of property, plant and equipment (Note 18)	-	3
(Increase)/decrease in assets:		
Current receivables	(305)	(168)
Current inventories	(6)	(6)
Income receivable	45	77
Prepayments	131	(136)
Increase/(decrease) in liabilities:		
Current payables	(115)	115
Accrued expenses	(420)	386
Other payables	268	(630)
Net GST receipts/(payments)	(260)	45
Change in GST in receivables/payables	110	(291)
Net cash provided by/(used in) operating activities	(4,965)	(4,181)

At the end of the reporting period, The Library Board had fully drawn on all financing facilities, details of which are disclosed in the financial statements.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

2012	2011
\$000	\$000

32 Resources provided free of charge

During the year the following resources were provided to State Records Office free of charge for functions outside the normal operations of the Library Board:

	2012	2011
	\$000	\$000
Employee costs	109	207
Accommodation costs	144	118
Supplies & services	21	20
	274	345

33 Commitments

Capital expenditure commitments

Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:

	2012	2011
	\$000	\$000
Within 1 year	1,914	1,584
	1,914	1,584
The capital commitments include amounts for :		
Library Materials acquisitions	1,914	1,584

Lease commitments

Non-cancellable operating lease commitments for vehicles

Commitments for minimum lease payments are payable as follows:

	2012	2011
	\$000	\$000
Within 1 year	12	9
Later than 1 year and not later than 5 years	6	8
	18	17
Representing:		
Non-cancellable operating leases	18	17

These commitments are all inclusive of GST.

34 Events occurring after the end of the reporting period

Any events that occurred after the end of the reporting period that confirmed conditions that existed at the reporting date have been reflected in these statements. The Library Board of Western Australia is unaware of any event occurring after the end of the reporting period that would materially affect the financial statements.

35 Explanatory statement

Significant variations between estimates and actual results for income and expense are shown below. Significant variations are considered to be those greater than 10% or \$100,000.

Significant variances between estimated and actual result for 2012

	2012	2012	Variation	Variation
	Estimate	Actual		
	\$000	\$000	\$000	%
Expenses				
Employee benefits expense	14,880	14,036	(844)	-6%
Supplies and services	7,699	4,785	(2,914)	-38%
Accommodation Expenses	4,512	2,857	(1,655)	-37%
Grants and Subsidies	479	418	(61)	-13%
Cost of Sales	80	91	11	14%
Income				
Sales	129	147	18	14%
Commonwealth grants and contributions	646	312	(334)	-52%

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

Significant variances — > \$100,000 or 10%

Employee benefits expense

There was a delay in filling some vacant positions due to recruitment processes and the Digitisation Review while funding of Closing the Gap project was withdrawn.

Supplies and services

Online serials, professional services and minor expenditure equipment acquisitions were lower than budgeted.

Accommodation expenses

Accommodation expense are below budget due to lower than expected building repairs and maintenance expenditure.

Grants and subsidies

Regional subsidies paid were lower as compared to budget.

Cost of Sales

There was an increase in bookshop sales during the year.

Sales

Sales are higher due to increased promotions and activity in the State Library Bookshop.

Commonwealth grants and contributions

The drop in Commonwealth grants is largely due to 'Closing the Gap' project funding budgeted but not received.

Significant variances between actual results for 2012 and 2011

	2012	2011	Variance	Variance
	\$000	\$000	\$000	%
Expenses				
Employee benefits expense	14,036	13,291	(745)	-5%
Supplies and services	4,785	3,617	(1,168)	-24%
Depreciation and Amortisation Expense	12,317	12,484	167	1%
Accommodation Expenses	2,857	1,782	(1,075)	-38%
Other expenses	325	470	145	45%
Income				
Commonwealth grants and contributions	312	579	267	86%
Bequest contributions	51	-	(51)	-100%
Other revenue	1,093	736	(357)	-33%

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

Significant variances — > \$100,000 or 10%

Employee benefits expense

Employee benefits expense is higher than previous year due to an increase in positions occupied compared to prior year and ramping up of the Better beginnings program.

Supplies and services

Supplies and services are up due largely to increase in consumables, online serials and professional services costs relating to website and graphic design, marketing, research and statistics.

Depreciation and Amortisation Expense

Depreciation is calculated based on actual asset balances during the year.

Accommodation Expenses

Accommodation expenses are up due to higher building repairs and maintenance costs, electricity, security and building management expenses.

Other expenses

The variance is due to a lower Workers' compensation insurance costs.

Commonwealth grants and contributions

The drop in Commonwealth grants is largely due to 'Closing the Gap' project funding not received in the current year.

Bequest contributions

The variance has arisen as there were no Bequest contributions in the previous year.

Other revenue

Other revenue is largely due to an increase in Non-reciprocal contributions received during the year.

36 Financial instruments

(a) Financial risk management objectives and policies

Financial instruments held by the Library Board are cash and cash equivalents, restricted cash and cash equivalents, finance leases, receivables and payables. The Library Board has limited exposure to financial risks. The Library Board's overall risk management program focuses on managing the risks identified below.

Credit risk

Credit risk arises when there is the possibility of the Library Board's receivables defaulting on their contractual obligations resulting in financial loss to the Library Board. The Library Board measures credit risk on a fair value basis and monitors risk on a regular basis.

The maximum exposure to credit risk at the end of the reporting period in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment as shown in the table at Note 36(c) and Note 22 'Receivables'.

Credit risk associated with the Library Board's financial assets is minimal because the main receivable is the amount receivable for services (holding account). For receivables other than government, the Library Board trades only with recognised, creditworthy parties. The Library Board has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Library Board's exposure to bad debts is minimal. At the end of the reporting period there are no significant concentrations of credit risk.

Provision for impairment of financial assets is calculated based on past experience, and current and expected changes in client credit ratings. For financial assets that are either past due or impaired, refer to Note 22 'Receivables'.

Liquidity risk

Liquidity risk arises when the Library Board is unable to meet its financial obligations as they fall due.

The Library Board is exposed to liquidity risk through its trading in the normal course of business.

The Library Board has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Notes to the Financial Statements

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Market risk

Market risk is the risk that changes in market prices such as foreign exchange rates and interest rates will have on the Library Board's income or the value of financial instruments. The Library Board holds minimal cash in foreign currencies and is not materially exposed to foreign currency risk. Other than as detailed in the Interest rate sensitivity analysis table at Note 36(c), the Library Board is not significantly exposed to interest rate risk because apart from minor amounts of restricted cash, all other cash and cash equivalents and restricted cash are non-interest bearing.

(b) Categories of financial instruments

In addition to cash, the carrying amounts of each of the following categories of financial assets and financial liabilities at the balance sheet date are as follows:

	2012 \$000	2011 \$000
Financial assets		
Cash and cash equivalents	8,121	5,309
Restricted cash and cash equivalents	1,736	1,667
Receivables (a)	20,321	20,497
Financial liabilities		
Financial liabilities measured at amortised cost	1,522	1,789

(a) The amount of receivables excludes GST recoverable from the ATO (statutory receivable)

(c) Financial instrument disclosures

Credit Risk

The following table discloses the Library Board's maximum exposure to credit risk and the ageing analysis of financial assets. The Library Board's maximum exposure to credit risk at the end of the reporting period is the carrying amount of financial assets as shown below. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the Library Board.

The Library Board does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

Ageing analysis of financial assets

	Carrying Amount	Not past due and not impaired	PAST DUE BUT NOT IMPAIRED				Impaired financial assets
			Up to 1 month	1-3 months	3 months to 1 year	1-5 years	
	\$000	\$000	\$000	\$000	\$000	\$000	\$000
2012							
Cash and cash equivalents	8,121	8,121	-	-	-	-	-
Restricted cash and cash equivalents	1,736	1,736	-	-	-	-	-
Receivables (a)	670	561	61	32	31	8	(27)
Amounts receivable for services	19,651	19,651	-	-	-	-	-
	30,178	30,069	61	32	31	8	(27)
2011							
Cash and cash equivalents	5,309	5,309	-	-	-	-	-
Restricted cash and cash equivalents	1,667	1,667	-	-	-	-	-
Receivables (a)	367	198	136	6	11	6	10
Amounts receivable for services	20,130	20,130	-	-	-	-	-
	27,473	27,304	136	6	11	6	10

(a) The amount of receivables excludes GST recoverable from the ATO (statutory receivable)

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2012

	Weighted Average Effective Interest Rate	Carrying Amount	INTEREST RATE EXPOSURE			MATURITY DATES					
			Fixed Interest Rate	Variable Interest Rate	Non-Interest Bearing	Nominal Amount	Up to 1 month	1-3 months	3 months to 1 year	1-5 years	More than 5 years
			\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Liquidity Risk and interest rate exposure											
2012											
Financial Assets											
Cash and cash equivalents	-	8,121	-	-	8,121	8,121	8,121	-	-	-	-
Restricted cash and cash equivalents	4.74%	1,736	-	1,736	1,736	1,736	-	-	-	-	
Receivables (a)	-	670	-	-	670	670	670	-	-	-	
Amounts receivable for services	-	19,651	-	-	19,651	19,651	19,651	-	-	-	
		30,178	-	1,736	28,442	30,178	30,178	-	-	-	
Financial liabilities											
Payables	-	1,522	-	-	1,522	1,522	1,522	-	-	-	
Other liabilities - tenant bond	-	16	-	16	-	16	16	-	-	-	
Other liabilities - unclaimed monies	-	8	-	-	8	8	8	-	-	-	
		1,546	-	16	1,530	1,546	1,546	-	-	-	
2011											
Financial Assets											
Cash and cash equivalents	-	5,309	-	-	5,309	5,309	5,309	-	-	-	
Restricted cash and cash equivalents	5.03%	1,667	-	1,667	-	1,667	1,667	-	-	-	
Receivables (a)	-	367	-	-	367	367	267	-	-	-	
Amounts receivable for services	-	20,130	-	-	20,130	20,130	20,130	-	-	-	
		27,473	-	1,667	25,806	27,473	27,373	-	-	-	
Financial liabilities											
Payables	-	1,789	-	-	1,789	1,789	1,789	-	-	-	
Other liabilities - tenant bond	-	16	-	16	-	16	16	-	-	-	
Other liabilities - unclaimed monies	-	7	-	-	7	7	7	-	-	-	
		1,812	-	16	1,796	1,812	1,812	-	-	-	

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Interest rate sensitivity analysis

The following table represents a summary of the interest rate sensitivity of The Library Board's financial assets and liabilities at the end of the reporting period on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

	Carrying Amount	-100 BASIS POINTS		+100 BASIS POINTS	
		Surplus	Equity	Surplus	Equity
	\$000	\$000	\$000	\$000	\$000
2012					
Financial Assets					
Restricted cash and cash equivalents	1,736	(17)	(17)	17	17
Financial Liabilities					
Other liabilities - tenant bond	16	-	-	-	-
Total (Decrease)/Increase		(17)	(17)	17	17
	Carrying Amount	-1% CHANGE		+1% CHANGE	
	\$000	Profit	Equity	Profit	Equity
	\$000	\$000	\$000	\$000	\$000
2011					
Financial Assets					
Restricted cash and cash equivalents	1,667	(17)	(17)	17	17
Financial Liabilities					
Other liabilities - tenant bond	16	-	-	-	-
Total (Decrease)/Increase		(17)	(17)	17	17

Fair Values

All financial assets and financial liabilities recognised in the Statement of Financial Position, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

Notes to the Financial Statements

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37 Remuneration of members of the Library Board and senior officers

2012	2011
\$000	\$000

Remuneration of members of the Library Board

The number of members of the Library Board, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

\$	2012	2011
0 – 10,000	14	13
The total remuneration of members of the Library Board is:	-	-

The total remuneration includes the superannuation expense incurred by the Library Board in respect of the members of the Board.

No members of the Library Board are members of the Pension scheme.

No fees are paid to members of the Library Board. This remuneration includes allowances for travel expenses only.

Remuneration of Senior Officers

The number of senior officers, other than senior officers reported as members of the Library Board, whose total fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

\$	2012	2011
10,001 – 20,000	-	1
30,001 – 40,000	-	1
80,001 – 90,000	1	-
90,001 – 100,000	1	-
120,001 – 130,000	1	3
140,001 – 150,000	1	-
240,001 – 250,000	-	1
250,001 – 260,000	1	-
	\$000	\$000
The total remuneration of senior officers is:	703	662

The total remuneration includes the superannuation expense incurred by the Library Board in respect of senior officers other than senior officers reported as members of the Library Board.

No senior officers are members of the Pension Scheme.

38 Remuneration of auditor

Remuneration payable to the Auditor General in respect of the audit for the current financial year is as follows:

Auditing the accounts, financial statements and performance indicators

2012	2011
\$000	\$000
36	34

The expense is included at Note 11 'Other expenses'.

39 Supplementary financial information

Write-Offs

Bad debts written off by the Library Board during the financial year

3	2
3	3
6	5

Trading Stock shrinkage provided for during the financial year

Losses Through Theft, Defaults and Other Causes

There were no losses of public moneys through theft, default or other causes.

Gifts of Public Property

There were no gifts of public property provided by the Library Board.

40 Schedule of income and expenses by service

For the financial year ended 30 June 2012, The Library Board of Western Australia operated under one service titled 'Library Board Services' and therefore service information is reflected in the Statement of Comprehensive Income.

State Library staff May 2012

State Library OF WESTERN AUSTRALIA

KEY PERFORMANCE INDICATORS

2011–2012



Key Performance Indicators

Government Goal

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Desired Outcome

Western Australia’s natural, cultural and documentary collections are preserved, accessible and sustainable.

Key Effectiveness Indicators

1 Preservation
Proportion of heritage collections maintained within set standards.

The State Library of Western Australia aims to store collections within appropriate environmental conditions. To maintain a significant set of heritage materials these collections are housed under different conditions to general collections in the State Library building. Controlled conditions include temperature, humidity, light, and the filtration of gaseous and airborne pollutants.

2008 – 2009	99%
2009 – 2010	99%
2010 – 2011	98%
2011 – 2012	98%

(Library Board Target 99%)

Commentary: Environmental conditions in some stack areas have been fluctuating due to a combination of ageing air conditioning plant and work being undertaken to commission new controls and building management system.

2 Accessibility
Number of accesses to State Library collections per capita.

The number of accesses to State Library collections per head of population in Western Australia. Accesses include visitors to the State Library, internet user sessions on the State Library website, information enquiries, and the number of items provided to public libraries to refresh their collections.

2008 – 2009	1.2*
2009 – 2010	1.2
2010 – 2011	1.2
2011 – 2012	1.1

(Library Board Target 1.3)

Commentary: Accesses per capita fell this year due to decreases in all of the indicators except the amount of materials sent to public libraries on exchange. While the decrease in the number of visitors using the collections and services was small, there was a significant decrease in the number of website visits and information enquiries resulting in an achievement below the expected target.

* The figures for 2008–09 include data for website visitors which was collected under a different methodology. This has not been revised as the information is not available.

3 Accessibility
Percentage of clients satisfied with the services associated with accessing State Library collections.

The extent to which information services available from the State Library meet the needs of the Western Australian public. Clients are surveyed annually to determine their level of satisfaction with information services.

In June 2012, clients were surveyed over a seven day period, with 1096 survey forms completed (from a total of 1181 distributed), providing a 93% response rate. Of the forms returned, 993 clients provided an appraisal of our services (a 9% non-response to this question). At a 95% confidence level, the estimated maximum sampling error is plus or minus 3%.

	June 2009	June 2010	June 2011	June 2012
Satisfied or very satisfied	90.7%	94.9%	91.1%	93%
Neutral	7.6%	3%	6.7%	4.5%
Dissatisfied	1.7%	2.1%	2.2%	2.5%

(Library Board Target 90% Satisfied)

Key Efficiency Indicators

4 Sustainability

Value of the State Library's heritage collection renewal, content development, expansion, and maintenance as a proportion of the value of the Heritage collections – five-year rolling average.

The commitment to ensure the State's cultural and documentary history is collected, preserved and made accessible now and for future generations. Costs include staffing and materials. The value of Heritage collections does not include the State Library's significant private archives and ephemera.

2008 – 2009	10.2%
2009 – 2010	11.2%
2010 – 2011	13.3%
2011 – 2012	14.5%

(Library Board Target 15.1%)

5 Sustainability

Average cost of State Library services per State Library access/ client interaction.

Cost per access to State Library services. Accesses / client interactions include visitors to the State Library, internet user sessions on the State Library website, information enquiries, and the number of items sent to refresh public library stock.

2008 – 2009	\$12.10
2009 – 2010	\$9.77
2010 – 2011	\$11.73
2011 – 2012	\$13.57

(Library Board Target \$12.20)

Commentary: The slightly increased average cost of services against the target was affected by the variation against the number of accesses to State Library services discussed under Key Performance Indicator 2 – Accessibility, above.

6 Sustainability

Average cost of State Library services per new collection item.

The cost per item of acquiring and supplying fully processed public library items.

Under the *Framework Agreement*, the State Library of Western Australia supplies public libraries with shelf-ready library materials. In 2011-12, 272,060 items were supplied.

2008 – 2009	Including cost of item	\$61.83	
2008 – 2009	Excluding cost of item	\$40.42	
2009 – 2010	Including cost of item	\$67.45	
2009 – 2010	Excluding cost of item	\$47.72	
2010 – 2011	Including cost of item	\$79.33	
2010 – 2011	Excluding cost of item	\$57.12	
2011 – 2012	Including cost of item	\$75.23	(Target \$69.65)
2011 – 2012	Excluding cost of item	\$53.82	(Target \$47.90)

Commentary: The achievement of this target was impacted by fewer than expected items being procured, and therefore processed for public libraries. However, the decrease in the indicator reflects the first full year of the significant reforms in the procurement and processing of public library materials.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Key Performance Indicators

Certification of Performance Indicators

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia's performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ending 30 June 2012.



Professor Matthew Allen

Chairman

Library Board of Western Australia



Dr Margaret Nowak

Chairman, Finance Committee

Library Board of Western Australia

Other Financial Disclosures

Ministerial Directives

No Ministerial directives were received during the financial year.

Pricing Policies

All fees and charges are reviewed annually according to approved methodologies and adjusted for CPI in line with Department of Treasury advice. Fees and charges for services provided and for venue and equipment hire are available on the Library website.

Capital Works Expenditure Summary

Capital Expenditure in 2011-12 totalled \$10 million against a budget of \$15.9 million. Unspent funds of \$5.9 million relate to projects and much needed upgrades to critical building infrastructure which are in progress. These include the first stage of the replacement of the State Library roof which has been the cause of an increasing number of leaks and poses a major threat to the valuable heritage collections, as well as the refurbishment of the air handling unit that serves the rare book rooms which has been struggling to maintain the appropriate environmental conditions. In addition, purchase of collection materials has experienced lags in meeting public library ordering targets, delays with licence negotiations for the public library e-book pilot rollout and e-book acquisition for the State Library, lack of availability of potential new online serials until recently, the impact of the strong Australian dollar and lack of opportunities to acquire significant or unique Western Australian heritage material. Works completed during the year included the long awaited upgrade of the public lifts.

Capital Works Funding Allocations	
2011-12 Budget Allocation	\$12,790,000
Approved Carry Forward from 2010-2011	\$3,134,971
Total 2011-2012 Capital Works Funding	\$15,924,971

Capital Works Expenditure	
2011-12 Capital Expenditure	\$9,973,412
Funds remaining	
Projects still in progress	\$723,556
Work in progress under Maintenance contracts	\$884,621
Public and State Library materials	\$4,343,381
Total funds remaining	\$5,951,971
Total 2011-12 Capital Works Budget	\$15,924,971

Other Financial Disclosures

Demographics by Employment Category and Gender

The full time equivalent (FTE) staffing as at 30 June 2012 was 188.09 compared to 186.09 for the previous financial year.

Employment Category	Women		Men		Total	
	2012	2011	2012	2011	2012	2011
Permanent Full-time	63	82	41	49	104	131
Permanent Part-time	71	58	7	4	78	62
Fixed Term Full-time	21	13	11	9	32	22
Fixed Term Part-time	10	10	5	3	15	13
Casual paid on 30 June	0	0	0	0	0	0
Other*	1	0	0	0	1	0
Total	166	163	64	65	230	228

* Employees seconded in or out of the organisation, or not being paid for reasons such as Leave Without Pay/ Parental leave etc.

Governance Disclosures

No pecuniary interests have been declared to the Accountable Authority by senior officers or members of the Library Board of Western Australia.

Insurance premiums were paid, in accordance with Treasurer’s Instruction 903, to indemnify any ‘director’ against a liability incurred under sections 13 and 14 of the Statutory Corporations (Liability of Directors) Act 1996.

Risk Management

A Risk Management Strategy is being developed to review and improve risk management processes and the Risk Register system.

An Internal Auditor has been appointed. This was a recommendation from the 2009-10 review of Audit and Risk Management at the State Library. The Internal Auditor’s time is shared between Portfolio agencies.

The State Library compiled a Strategic Asset Plan as part of the overall Portfolio Strategic Asset Plan put together by the Department of Culture and the Arts (DCA). This was provided by DCA to the Department of Treasury for them to better understand the future asset replacement needs of the Portfolio and enables the prioritisation of funding for the replacement of critical assets. For the State Library this included the staged replacement of the original roof which was leaking in a number of areas, posing a significant risk to the valuable heritage collections.

Additional Business Continuity Plans (BCPs) for the State Library Building and critical backend IT systems and services have been identified for development next year.

Other Legal Requirements

Advertising

In accordance with section 175ZE of the **Electoral Act 1907**, the State Library incurred the following expenditure in advertising, market research, polling, direct mail and media advertising:

- Total expenditure for 2011-12 was **\$29,440**
- Expenditure was incurred in the following areas:

Advertising Agencies	NIL
Market research organisations	NIL
Polling organisations	NIL
Direct mail organisations	NIL
Media advertising organisations	\$24,046
Optima Media Decisions	\$23,864
Media Highway	\$182
Recruitment advertising	\$5,394
AdCorp	\$3,867
Career Hub	\$327
ALIA	\$1,200

Other Legal Requirements

Disability Access and Inclusion Plan Outcomes

The Library was granted an extension for the development of its revised Disability Access and Inclusion Plan and has consequently extended its previous plan to cover the 2011-12 reporting period. The State Library's Disability Services Planning Committee was established to take a leadership role in pursuing strategies to achieve the Disability Access and Inclusion Plan's outcomes as follows:

Outcome 1

- **People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the State Library.**
 - Events and functions at the Library are accessible to people with disabilities.
 - Work to develop a revised Disability Access and Inclusion Plan has begun.

Outcome 2

- **People with disabilities have the same opportunities as other people to access the State Library and its facilities.**
 - An Access Audit of all public areas in the State Library was completed in 2010. The recommendations from the extensive report were reviewed and where possible actioned immediately, with implementation of more costly recommendations budgeted for over a number of years.
 - The refurbishment of the public lifts enabled new features to be included to comply with access standards for people with a disability.
 - An Audio Induction Loop system was installed in the Library theatre as an aid for those with a hearing disability. This system allows sound to be transmitted to a hearing-impaired person with a hearing aid free of other distracting noise.
 - A special needs PC is provided on the ground floor and two additional wheelchair access PCs are located throughout the Library.
 - Continuous improvement in signage such as lowering to a height that improves visibility for wheelchair users.
 - The State Library continues to provide public library resources in alternative formats to assist people with disabilities. At 30 June 2012 library stock in alternative formats were:

Large print books	198,408
Videos/DVDs	172,754
Audio books	117,321
CD-ROMs	12,476

Outcome 3

- **People with disabilities receive information from the State Library in a format that will enable them to access that information as readily as other people are able to access it.**
 - Details of the State Library's special needs services and facilities are available electronically on the website and on the **You're Welcome WA** website
 - The State Library's website complies with the **State Government Access Guidelines for Information, Services and Facilities.**

Outcome 4

- **People with disabilities receive the same level and quality of service from State Library staff as other people receive.**
 - All new staff are provided with information about working with, and providing services for, people with a disability.

Outcome 5

- **People with disabilities have the same opportunities as other people to make complaints to the State Library.**
 - Where complaints are made regarding access issues they are researched and appropriate actions taken to improve the situation.
 - Complaints are also referred to the Disability Services Planning Committee to form the basis for making appropriate improvements.

Outcome 6

- **People with disabilities have the same opportunities as other people to participate in any public consultation the State Library undertakes.**
 - The Library is represented on the Department of Culture and the Arts (DCA) Disability Services Planning Committee which looks to improve services to people with disabilities and includes representatives from consumers with disabilities.

Compliance with Public Sector Standards and Ethical Codes

Compliance with the Public Sector Standards and Ethical Codes are assessed regularly by the DCA’s Human Resources area and the Office of Public Sector Standards (in the case of a breach claim).

In accordance with Section 31 of the *Public Sector Management Act 1994*, the following is a report of the extent to which the Department has complied with Public Sector Standards, Western Australian Public Sector Code of Ethics and the Department’s Code of Conduct.

COMPLIANCE ISSUE	SIGNIFICANT ACTION TAKEN TO MONITOR AND ENSURE COMPLIANCE
Public Sector Standards <ul style="list-style-type: none"> No Breaches 	<ul style="list-style-type: none"> Information about Public Sector Standards are included on the intranet and incorporated into the organisation’s Induction Program. The portfolio manager education program includes information on Public Sector Standards. HR policies and guidelines are continually reviewed to ensure continued compliance with new Standards and other Public Sector guidance.
Western Australian Public Sector Code of Ethics <ul style="list-style-type: none"> No Breaches 	<ul style="list-style-type: none"> Training on the Code of Ethics and Code of Conduct continues to be covered in staff induction sessions. Staff are required to acknowledge receipt of a copy of the Code when they sign their initial employment contract. Staff are reminded of the content of the Codes during staff or management development training sessions on topics such as First Principles, the new Discipline Standard, or the Performance Management Process. The Department currently applies the Commissioner’s Instruction <i>Discipline – General</i> and regularly reviews policies and processes to ensure compliance. A session on Accountable and Ethical Decision Making was planned for all staff this year, however it has been delayed due to the Public Sector Commission announcement that the relevant policy will be revised and incorporated into the Code of Conduct
Code of Conduct <ul style="list-style-type: none"> One Breaches 	<ul style="list-style-type: none"> Actions for the Code of Conduct are the same as for the Code of Ethics, which has been incorporated into the Departmental Code of Conduct

Employees of the State Library are employees of the Director General of the Department of Culture and the Arts (DCA).

Recordkeeping Plans

The State Library’s Recordkeeping Plan was accepted and approved by the State Records Commission as appropriate for the next five years. A new Retention and Disposal Schedule for the Library’s functional and administrative records will now be developed.

The approval process for the destruction of records that are no longer of value to the organisation was reviewed and improved. This process will generate much needed storage space to accommodate future records.

A major project was the transfer of responsibility to the Corporate Information Unit for storing and managing all files related to the acquisition and donation of heritage collections. This involved the manual relocation, identification, sorting and relabeling of 14,000 files. Sixty-five per cent of the project has been completed with the Film Archive, Oral History and Private Archive series now shelved in a logical numbering sequence, leaving only 3,500 Pictorial Collection files to be relabelled. Following the standardisation of the titling format as part of this project, some duplication was discovered, and the amalgamation of files is being undertaken.

A number of training sessions were conducted with library officers on the use of the records management system to enhance their record keeping abilities and ensure that business activities conducted through electronic media are captured. This has resulted in greater volumes of information entered into the database.

Government Policy Requirements

The State Library operates under the Department of Culture and the Arts’ Code of Conduct and policies on Substantive Equality and Occupational Safety and Health.

Substantive Equality

The Library is committed to the elimination of systemic racial discrimination from all its policies, practices and services. 2011-12 saw the completion of the implementation of the EEO and Diversity Management Plan 2010 – 2012, with future EEO goals incorporated into the portfolio strategic workforce plan. As the State’s most visited cultural institution, Library clients come from diverse backgrounds and strategies are in place to ensure that they can understand and access the agency’s services.

The Department of Culture and Arts (DCA) has reviewed its Substantive Equality project plan, and a new reference group has been established, with all portfolio agencies represented within it. A large number of portfolio agency representatives attended Needs and Impact Assessment training at the Equal Opportunity Commission which will aid the development of an implementation schedule to cover the Department and all portfolio agencies for the period 2012 to 2014.

Occupational Safety, Health and Injury Management

Commitment

The State Library operates under the Department’s Occupational Safety and Health policy. The Department is committed to ensuring that all employees are safe from injuries and risks to health while they are at work and accept that employee health and safety is primarily a responsibility of management. Specified policies, work practices and procedures have been prepared to address the hazards and hazardous work processes in the work place. These are available in the Department’s Intranet.

Mechanisms for consultation with staff

The Library has a formal mechanism for consultation with employees on occupational safety and health matters and employees are involved in decisions concerning occupational safety and health. Representatives from across the organisation are elected to the Occupational Safety and Health Committee.

Compliance with injury management requirements

The Department demonstrates its commitment to assist employees to return to work after a work-related injury or work-related disease through its Injury Management Policy. Information on workers compensation and injury management is provided to staff at induction and via the intranet.

The Department engages in formal, documented programs for employees requiring modified duties or equipment upon returning to work after an injury. Such programs are compliant with the *Workers Compensation and Injury Management Act 1981*.

The Library’s results against targets set by Government for supplied indicators were:

Indicator	Target	2011-12	2010-11
Number of fatalities	Zero	Achieved 0	0
Lost time injury/diseases (LTI/D) incidence rate	Zero (0) or 10% reduction on previous year	Not Achieved 2.23	0.88
Lost time injury severity rate	Zero (0) or 10% improvement on previous year	Achieved 25	29
Percentage of injured workers returned to work within (i) 13 weeks and (ii) 26 weeks	Greater than or equal to 80% return to work within 26 weeks	Achieved (i) 85.70% (ii) 85.70%	71%
Percentage of managers trained in occupational safety, health and injury management responsibilities.	Greater than or equal to 50%	Not Achieved. Training sessions for all staff are scheduled for the second quarter 2012	Achieved, greater than 50%

Staff Members

The following people were employed at the State Library of Western Australia at 30 June 2012.

The list includes full-time, part-time, permanent and contract staff in the positions they held at that date.

EXECUTIVE OFFICE	Chief Executive Officer and State Librarian Margaret Allen
	Senior Executive Assistant Perryn Warton
	Internal Auditor Rod Forgas
	Administration Officer Jane Masterman
	School Based Trainee Suzana Grubisic
POLICY & RESEARCH	
Manager Julie Ham	
Policy and Research Officer Adrian Bowen	
COMMUNICATIONS AND MARKETING	
Public Programs Manager Doug George	
Exhibitions and Online Design Officer Dana Tonello	

STRATEGIC & CORPORATE SERVICES	Director Mark Woodcock
	Budgetary Control & Reporting Officer Peter Tranter
	Administrative Assistant Jenny Leunig
	Manager Strategic Projects Pearl Tan
	Manager Organisational Support Ian Kane
	Corporate Information Team Leader Geoff Carruthers
	Records Coordinator Grace Chiu

DIGITAL SERVICES	
Manager Peter Toll	
Digital Services Team Leader Chris Pratt	
Online Services Coordinator Nick Cowie	
Web Designer Illona Tobin	
Systems Administrators Reagan Siedl Charlie Chen Paul Williams	
Senior Service Desk Officer Tony DaCosta	
Desktop Support Officers Andrew MacDonald Jonathan Clayman	
Administration Officer Sandie Rebelo	

FACILITIES MANAGEMENT	
Manager Phil Golder	
Facilities Coordinator Lorraine Beck	
Venues Coordinator Anita Freeman	
Assets Officer Ben Hoper	
Building Maintenance Officer Robert Reece	
Van Dock Supervisor Peter Vuckovic	
Van Dock Storeperson Ian McMenemy	
Facilities Officer Bill McKay	

CLIENT SERVICES

Director
Susan Ashcroft

Administrative Assistant
Catherine Mulroney

CLIENT SERVICES

Manager
Elizabeth McKenzie

Team Leaders
Vicky Carlyon
Peter Edwards

Project Leader
David Whiteford

Librarians
Pena Atanasoff
Cherie Cable
Marilyn Cacavas
Julianne Clifford
Brenda Collins
Jude Cooper
Kate Eckersley
Sue Hunter
Mary Magaraggia
Pam Phelan
Carol Smith
Jeri Tatian
Rachel Turner

Library Technicians
Fiona Caratozzolo
John Geijsman
Mary Jones
Matt Kelly
Miriam Lloyd
Sandra Papenfus
Liam Ridley

Volunteers Coordinator
Mary Doyle

Library Officers
Simone Barnes
Tegan Cobby
Kylie Coleman
Linda Davis
James Driscoll
Samantha Hedlam-Moffat
Linley Janssen
Sam Knee
Louise Kilpatrick
Anne Kingsbridge
Alanna Kusin
Lisa Max
Gayle Roberts
Angela Shepperd
Julie Sheren
Anne Sotzik
Adele Sugars
Georgia Walton

Document Delivery
Coordinator
Sandra Jones

Document Delivery
Library Officer
Nicole Piontek

Bookshop Manager
Rosene Saks

Public Orders Coordinator
Zofia Carter

Bookshop Library Officer
Helen Watt

COMMUNITY, LEARNING AND DISCOVERY

Director
Sarah McQuade

Public Library Liaison
Librarian
Janet Deegan

PARTICIPATION
& LEARNING

Manager
Anne Rennie

Coordinator Community
Liaison
Joanna Andrew

Coordinator Community
Liaison: Children
Hilary Hatfield

Education Officers
Kate Akerman
Jocelyne Gaudet

e-Learning Librarian
Molly Tebo

Community Awareness
Coordinator
Karen de San Miguel

RESEARCH
& DISCOVERY

Senior Subject Specialist
Librarian
Steve Howell

Subject Specialist
Librarians
Tricia Fairweather
Allison Fyfe
Leonie Hayes

Community Engagement
Officer: Western
Australian Heritage
Collections
Theresa Archer

Community Liaison
Officer: Indigenous
Engagement
Ada Hanson

BETTER BEGINNINGS

Manager, Better
Beginnings
Sue North

Coordinator, Better
Beginnings
Nola Allen

Community Liaison
Librarians
Margaret Robson Kett
Samantha Hughes

Regional Coordinator
Gemma Lyon

Coordinator, Community
Literacy and Learning
Jane Jones

Administration Assistant
Karen Alexander

Indigenous Liaison
Officer
Damien Webb

Community Awareness
Officer
Erika Jellis

Education Officers
Sue Hanson
Susan McEwan

Storepersons
Andrew McKenzie
Oscar Ward

Director
Alison Sutherland

Administrative Assistant
Jolanta Andres

DATA & DISCOVERY

Manager
Monika Szunejko

Systems Coordinator
Debra Jones

Librarian Quality
Cathy Kelso

**LIAISON,
ACQUISITIONS
DESCRIPTION**

Manager
Barbara Patison

**ORIGINAL
MATERIALS
TEAM**

Team Leader
Kevin Marsh

Collection Liaison
Laurie Allen
Antoinette Carrier
Jean Chetkovich
Michelle Collier
Hayley Crookes
Amanda De Cinque
Jo Roberts

Librarians
Alison Hocken
Pam Marciano
Glenda Oakley
Kathy Rawlinson

Library Technicians
Annette Del Bianco
Rosalyn McHale

Senior Library Officer
Helene Charlesworth
Pat Willans

Library Officers
Paula Gaete
Yvonne Grant
Meredith Howell
Carolyn Mitchell
Samad Selamat

**PUBLISHED
MATERIALS
TEAM**

Team Leader
Ross Withnell

Collection Liaison
Andrew Black
Sue Byrne
Frances Hammond
Karin Jones
Salwa Soliman

Librarians
Robyn Edwards
Sue Hegney
Anne Keehan
Gabrielle Reynolds
Urszula Wiejowski

Coordinators
David Hodgson
Anne Oakes

Library Technician
Wendy Monaghan

Senior Library Officers
Lisa Black
Karen Godfrey
Helen Marsh
Kerry Randall

Library Officers
Norm Brodal
Maureen D'Rozario
Antonetta Fernandes
Linda Laycock
Helen Lysaght
Maria Neale
Caroline Nightingale
Ruth Nitschke
Jo O'Connor
Daniela Popiel
Renata Roberts
Jeanette Shepherd
Nicola Smith
Peter Thackray

Van Drivers
Bennet Cheney
Phil Hough
Robert Nicholls

Storepersons
Walter Drummond-Hay
Bengt Jorgensen
Eugene King
Gary Obrecht

**PRESERVATION &
MAINTENANCE**

Manager
Pat Beament

**CONSERVATION
TEAM**

Senior Conservator
Cristina Albillos

Book Binding Officer
Timothy Cooke

Conservation Technicians
Susan Anderson
Susan Crockett
Rosene Saks

**REFORMATTING
TEAM**

Team Leader
Lee Blackford

Imaging Officers
George Borzyskowski
Cynthia Coombs
Les Tucker

Micrographic Technicians
Jennifer Crabtree
Gayle McGlynn
Sandy McGlynn
Carol Williams

Library Officers
Tina Guariglia
John Naturalny
Sue Osmond

**ORAL HISTORY
RECORDS RESCUE
GROUP**

Project Manager
Lee Blackford

Librarian
Adrian Bowen

Senior Audio Coordinator
David Kilroy

Audio Technicians
Maureen Blackford
Daniel Gee
Kim Lofts

Administration Officer
Valda Kiely

**STOCK & STACK
MAINTENANCE TEAM**

Team Leader
Toni Young

Senior Library Officers
Jeff Booth
Adam Peterson

Library Officers
Richard Barton
Ewa Bieniawski
Renee Bouwes
Kirsten Cooper
Lucy Dal Busco
Samantha Fairbanks
Jennifer Feehan
Heather Jenkins
Jennifer Jenkins
Greg Kirby
Scott Smith
Patti Szabo
Maria Vargas
Brian Walker
Colin Young

Staff Achievements

Cristina Albillos

- » President, Institute for the Preservation of Graphic Works (ITOG)
- » Vice President, Australian Institute for the Conservation of Cultural Materials (AICCM) West Australian Branch.

Laurie Allen

- » Member, NSLA Re-imagining Libraries project Large Pictorial Collections.

Margaret Allen

- » President, Australian Library and Information Association.
- » Member, Curtin University, BA Media & Information Advisory Board.
- » Member, National and State Libraries Australasia (NSLA).
- » Member, State Library of Western Australia Foundation Board.
- » Member, University of Technology Sydney, Information and Knowledge Management Course Advisory Board.
- » NSLA Representative, Australian Digital Alliance.
- » NSLA Representative, Australian Libraries Copyright Committee.

- » Chair, 2012 National Year of Reading Founding Partners.
- » “Is Reading Overrated?”, Perth Writers Festival, February 2012.
- » “How the use of technology is enabling the business of government in Western Australia”, Panel Discussion, FutureGov Forum Western Australia, 1 March 2012, Perth.
- » “Evolving Nature of Libraries”, Central Institute of Technology, 6 March 2012.
- » “Launch of National Year of Reading”, National Library of Australia, Canberra 14 February 2012.

Joanna Andrew

- » Committee Member, WA Branch of the Children’s Book Council of Australia.
- » Executive committee member, IBBY Australia.
- » Committee member, WA Branch IBBY Australia.
- » Judge, Tim Winton Young Writer’s Competition.

Pena Atanasoff

- » State Library representative, My Language Project.

Pat Beament

- » Member, NSLA Re-imagining Libraries Digital Preservation Group.

Andrew Black

- » Member, NSLA Re-imagining Libraries project eResources Consortium.

Adrian Bowen

- » Member, ALIA 5th New Librarians Symposium Program and Technical Subcommittee.

Vicky Carlyon

- » Project Leader, Re-imagining Libraries, Delivery Project.

Jean Chetkovich

- » Judge, Western Australian History category, WA Premier’s Book Awards.
- » Member, Editorial Committee of The Journal of the Australian Irish Heritage Association.
- » Associate editor of Centenary History of UWA (forthcoming 2013).

Michelle Collier

- » Member, NSLA Re-imagining Libraries project Web Archiving.

Hayley Crookes

- » Joint Chair, NSLA Re-imagining Libraries project Archival Collections.

Allison Fyfe

- » WA Representative, Executive Committee, International Association of Music Librarians (Australian Branch).

John Geijsman

- » Member, Library Technicians Conference Committee 2011.

Doug George

- » Member, NSLA Communications & Marketing Group.

Debra Jones

- » *Sierra Early Adopter Proposal or Selling Sierra* – Presentation at the Australasian Innovative User's Group Conference, Brisbane, November 2011.
- » WA Representative, Australasian Innovative Users' Group Committee.

Cathy Kelso

- » *Data Quality at SLWA* – Presentation at the Australian Committee on Cataloguing Seminar, Adelaide, October 2011.

Sarah McQuade

- » Convenor, 11th Australasian Urban History/Planning History Conference, February 2012.
- » Project Leader, NSLA Re-imagining Libraries, Indigenous Project.
- » Member, NSLA Community, Created Content Project.

Steve McQuade

- » Convenor, 5th New Librarians Symposium, September 2011.
- » Member, NSLA Re-imagining Libraries. Virtual Reference Project.

Kevin Marsh

- » *Standards Update, Resource Description and Access* – Presentation at the Australian Committee on Cataloguing Seminar, Adelaide, October 2011.
- » Member, Australian Committee on Cataloguing.
- » Member, Joint Steering Committee for Development of Resource Description and Access (JSC).

Barbara Patison

- » *If SLURP is the Answer – What is the question?* Paper and co-presentation VALA, Melbourne, February 2012.
- » Member, NSLA Re-imagining Libraries, Digital Collecting project.
- » Member, NSLA Re-imagining Libraries, Collaborative Collections project.
- » Member, NSLA Re-imagining Libraries, eResources Consortium project.
- » NSLA representative member on Electronic Resources Australia (ERA) Executive Committee.
- » ERA, presentation at the School Libraries Conference, Perth, June 2012.

Jo Roberts

- » Member, NSLA Re-imagining Libraries project Maps.

Alison Sutherland

- » Deputy Chair, WritingWA Board.

Monika Szunejko

- » Member, Libraries Australia Advisory Committee.
- » Member, NSLA Re-imagining Libraries, Open Borders project.
- » *If SLURP is the Answer – What is the question?* Paper and co-presentation VALA, Melbourne, February 2012.

Toni Young

- » Member, NSLA Stock Management Working Group.

Awards for Excellence

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion or, by general attitude to the public or to staff, deserves special recognition in any area of the State Library's services. Nominations are received from staff members or members of the public.

The award is in memory of Terry Campbell (1931 - 1989) who worked as a receptionist and telephonist with the State Library. She was unfailingly helpful and courteous, and this award aims to recognise staff who display excellence in service delivery.

The award was given to the following staff in 2011-12:

- Karen Alexander
- Lorraine Beck
- OHRRG Project Audio Technicians Team - Maureen Blackford, Kim Lofts, David Kilroy, Andrzej Borzyskowski
- Information Kiosk Team - Peter Edwards, Janet Hocken, Frances Hammond, John Geijsman, Jude Cooper and Rachel Turner
- Pat de Haer (Volunteer)
- Get It! Project Team - David Whiteford, Vicky Carlyon, Sandra Papenfus, Sandy Jones

Fellow of the Library Board of Western Australia

The award of Fellowship of the Library Board of Western Australia has been established by the Board to recognise people who have made a meritorious contribution to the work of the Board and by their outstanding efforts, furthered the cause of library services in Western Australia.

In 2011-12, the Library Board awarded a Fellowship to Mr Lindsay Peet who has been a great friend, generous supporter, and contributor to the State's heritage collections, and a passionate advocate for the collection and preservation of Western Australian material. Over many years Lindsay enabled the purchase of important and valuable collections of original and rare material, including personal papers and photographs. He was also instrumental in the establishment of the Historical Records



↑ *Conrad Crisafulli, Lindsay Peet and Matthew Allen*

Rescue Consortium (HRRC) Project through his advocacy and generous financial gifts,

At the award event, the State Library of Western Australia Foundation Chair, Mr Conrad Crisafulli, accepted from Mr Peet a rare volume of navigational papers by James Horsburgh for the collections

Library Board of Western Australia Award for Excellence.

The Library Board of Western Australia has established an annual Award for Excellence to reflect the Board's leadership role in guiding and encouraging the provision of all library services throughout the State. The Award recognises excellent achievement relating to the provision of library services by any person, library or organisation.

The 2012 winner of this award was the **City of Fremantle** for their Outdoor Reading Room project. This project helped transform Kings Square (adjacent to the Fremantle City Library) from an area known for antisocial behaviour into a social hub with a lively atmosphere. It was the venue not only for Fremantle's launch of the National Year of Reading, but for many other library activities including author talks, children's story time, the library's quarterly book sale, and a poet's breakfast. The project had such a positive impact on community spirit that due to popular demand, use of the outdoor reading room was extended to the end of April.

F A Sharr Medal

Each year the Australian Library and Information Association in Western Australia bestows the F A Sharr medal to a graduate in their first year of employment who exhibits potential and is highly likely to have a positive impact on their preferred stream of the library profession.

The medal is named after Francis Aubie Sharr, the first State Librarian (1953 – 1976) in recognition of his contribution to libraries, librarianship in Western Australia and to the library profession.

The recipient of the 2011 medal was Molly Tebo, who was employed as a graduate librarian at the State Library of Western Australia in 2011, and who has since been employed as the Library's eLearning Librarian.



↑ *Sharr Medal winner Molly Tebo*

Workload Indicators

	2007-08	2008-09	2009-10	2010-11	2011-12
Visitors to the State Library Building	1,072,640	1,195,351	1,383,800	1,459,874	1,512,143
Visitors to the State Library Collections	590,674	644,488	1,032,225	1,137,885	1,106,082
SERVICES TO HERITAGE COLLECTIONS					
Information enquiries and consultancy	24,977	25,799	29,406	25,336	23,254
SERVICES TO NON-HERITAGE COLLECTIONS					
Information enquiries	53,160	56,096	60,472	45,228	32,461
Direct loans to clients	23,009	20,985	21,669	24,719	31,656
Membership of State Library	9,736	9,661	10,055	15,169	21,091
SERVICES TO PUBLIC LIBRARIES					
Number of public libraries	232	232	233	233	232
Volumes dispatched on exchange program	430,653	513,961	485,208	412,545	423,698
Information enquiries and consultancy	2,034	1,359	1,989	2,663	3,678
People attending training courses	4,273	3,776	2,033	5,668	9,259

Workload Indicators

	2007-08	2008-09	2009-10	2010-11	2011-12
USE OF INFORMATION TECHNOLOGY					
Visitors to the State Library website*	NA	NA	1,089,640	1,119,360	979,603
Page hits on the State Library website*	NA	NA	2,439,001	2,434,469	2,291,158
Searches on Electronic Resources	243,436	203,499	185,486	363,877	983,757
Digital objects available	113,412	132,096	155,746	197,295	107,614
RESOURCE SERVICES					
Acquiring stock					
New volumes delivered to public libraries	314,389	369,481	344,994	265,266	272,060
Cataloguing stock					
Titles catalogued for heritage collections	4,195	13,467	11,061	6,086	8,395
Titles catalogued for non-heritage collections	2,901	2,611	4,935	4,110	2,383
Titles catalogued for public libraries	46,643	55,709	55,122	51,861	49,515

* In July 2010 State Library changed the method of counting website activity. Data from Google Analytics is available back to July 2009 only.

Stock

	2007-08	2008-09	2009-10	2010-11	2011-12
HERITAGE COLLECTIONS					
Monograph titles	75,767	91,129	93,663	94,735	97,066
Monograph volumes	138,432	159,326	162,881	165,220	163,146
Serial titles	15,805	16,673	17,426	17,599	17,822
Microfilm (reels)	16,349	17,015	17,026	17,267	17,541
Microfiche (metres)	15.2	15.2	15.2	15.2	15.2
Cartographic items	29,194	29,194	30,636	30,739	32,609
Ephemera (items)	90,988	97,527	104,488	108,038	NA
Ephemera added (metres)**	NA	NA	NA	NA	16.27
Pictorial images	516,702	679,967	693,912	701,528	718,196
Pictorial collections	7,734	7,759	7,825	8,235	8,374
State Film Archives film and video reels	6,052	6,200	6,233	6,246	7,667
Oral history hours of tape	13,555	13,683	13,719	13,719	15,800
Oral history transcripts	3,803	3,906	3,908	4,161	4,674
Private archives (metres)	3,104	3,175	3,211	3,616	3,849
Sound recordings***	NA	5,096	5,243	5,256	5,620
NON-HERITAGE COLLECTIONS					
Monographs (volumes)	412,068	434,237	336,429	335,316	330,320
Current print serials and newspaper titles	5,861	5,494	5,256	5,003	4,864
Microfilm (reels)	12,942	13,189	13,856	14,129	14,366
Microfiche (metres)	212.4	212.4	212.4	212.4	211.4
Scores	49,379	48,673	52,403	54,676	54,555
Musical sound recordings	15,295	13,495	12,821	12,974	12,937
Cartographic items	23,495	23,497	23,499	23,699	23,699

Stock

	2007-08	2008-09	2009-10	2010-11	2011-12
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PUBLIC LIBRARY COLLECTIONS

Adult non-fiction	1,072,614	1,076,014	1,023,343	1,034,269	992,309
Adult fiction	873,436	897,504	901,273	921,181	916,432
Junior	883,457	895,794	869,919	883,338	894,873
Total stock	2,829,507	2,869,312	2,794,535	2,838,788	2,803,614

Special Formats (included above)

Languages Other Than English (LOTE)	80,377	73,013	70,415	69,356	57,372
Large Print Books	201,947	198,981	198,776	201,499	198,408
Videos / DVDs	166,588	168,336	166,032	170,971	172,754
Audio Tapes / CDs / MP3	122,049	119,115	119,039	119,518	117,321
CD-ROM	18,751	15,684	14,290	13,808	12,476

** In 2011-12 the State Library moved to counting ephemera processed in linear metres. Equivalent measurements for all five years are not available.

*** In 2008-09 Western Australian sound recordings were counted as a separate heritage collection



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Anyhow.



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