THE STATE LIBRARY OF WESTERN AUSTRALIA

annual report 2013–14

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State Library
OF WESTERN AUSTRALIA

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Hours of Opening

Monday to Thursday
9:00 am to 8:00 pm

Friday
9:00 am to 5:30 pm

Saturday and Sunday
10:00 am to 5:30 pm

Public Holidays
Closed

Social Media

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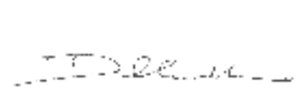
Statement of Compliance

Hon John Day MLA
Minister for Planning; Culture and the Arts

In accordance with Section 61 of the *Financial Management Act 2006*, and in fulfilment of obligations imposed on the Board by the *Library Board of Western Australia Act 1951*, we hereby submit for your information and presentation to Parliament the Annual Report of the Library Board of Western Australia for the year ended 30 June 2014.

This Report has been prepared in accordance with the provisions of the *Financial Management Act 2006*, Treasurer's Instruction 903 and the *Annual Reporting Framework 2013-2014* issued by the Public Sector Commission.

DR MARGARET NOWAK
Chairman
Library Board of Western Australia



CR DEBORAH HAMBLIN
Vice Chairman
Library Board of Western Australia

10 September 2014

A water colour of stained glass design from the Ken Wildy collection

Highlights

125th Anniversary of the State Library

2014 marks the 125th anniversary of the State Library of Western Australia, with the Victoria Public Library having opened to the public on 26 January 1889. To mark this anniversary a year-long program of events was prepared to showcase the Library's collections and target different cultural segments in the community. To ensure a cohesive approach for Anniversary events and programs, a strong visual identity and branding for all 125th activities was developed. A centrepiece for the celebration was the exhibition *Memory House: 125 years of collecting at the State Library* which opened in May 2014.

Digitisation for Access and Preservation

To improve processes for the digitisation of important Western Australian collections, a Digitisation Strategy was developed to guide digitisation activity. This included a Capacity Statement to assist with planning and measures, more structure around identification of items for digitisation, and steps to formalise internal communications and staff education. In the past year, 28,298 master digital objects were created and made accessible to the community through the library's catalogue, including photographs, maps, diaries and journals, as well as heritage audio recordings, and 188 rare and unique films.

Family Literacy

The Library's award winning **Better Beginnings** program, which promotes the importance of reading with young children, reached a 10 year milestone in 2014. Since commencing as a pilot program, it has reached over 300,000 families with newborn babies and children aged four and five in Western Australia. In 2013-14, 31,500 reading bags were distributed to 0-3 year olds, and more than 59,000 packs to 4-5 year old kindergarten and pre-primary children. Targeted components of the program include the *Read to Me, I Love It!* module which now reaches over 120 remote Aboriginal communities, a collaboration with the Department of Corrections to promote family literacy with inmates, and the *Discovery Book Club* for foster children with the Department of Child Protection and Family Support.

A window graphic celebrating the State Library's 125th anniversary

Storylines Project

The Storylines Project, a new initiative to build and maintain an online database of digitised heritage material relating to Aboriginal history, perspectives and culture, was launched in August 2013 with 1000 photographs. This new online portal will not only assist in the repatriation of material to Aboriginal communities and families in Western Australia, but also create a mechanism by which the stories and perspectives of Aboriginal people can be captured, preserved and shared. Since the launch more than 700 photographs have been added to the database, along with the identification of 1700 people, 194 places, and dozens of plants, animals and technologies. Elders have assisted in the identification process, with some images repatriated directly to descendants. In addition, a community-controlled database was established in the Mowanjum Community as a trial to house local heritage collections in a secure digital keeping place known as *Wurnan Storylines*

E-books and more

The provision of e-books throughout the State for public library members has continued to be successful. Clients now have access to 23,000 titles with over 20,000 loans each month. The 200,000th loan was reached on Australia Day 2014. To meet demand, new titles are added each month and the service expanded to include downloadable magazine and audio titles in the near future.

Mary Bear views images in the Storylines database

Collecting Western Australia's Heritage

The Library continued its core role to collect and build unique Western Australian heritage collections. Significant collections obtained this year were:

- the records of the Swan Brewery, an iconic Western Australian company, providing consistent and detailed documentation of a major brewing company over a 100 year period;
- the diaries of Mary Campbell Reading (1871 - 1945), presenting a picture of her busy family and farming life in the Vasse region from 1908 to 1942, and a window into the social history of the times; and
- the nineteenth century diaries of Bishop Mathew Hale, the first Anglican Archbishop of Western Australia, who served in this role from 1857 to 1875, which were copied.

Legal Deposit Act 2012

Following stakeholder consultation, the *Legal Deposit Regulations 2013* were approved and came into force on the 1 January 2014. Information about the impact of the regulations was made available to the public using various media, and there has been a good response from publishers. Preparation for further stakeholder consultation on the development of regulations for digital publications made available on the internet has begun.

Exhibitions

The Library hosted a number of exhibitions to showcase important Western Australian collections. *Majority Rules* was an exhibition about elections, campaigns and the history of the State's political system. It showcased the extensive political ephemera collection, and included materials dating back to 1904.

A very popular exhibition was *Picture a Story* which featured original illustrations from Australian picture books donated by Dr Peter Williams, along with additional artworks, drafts and sketches from the collection.

Smaller exhibitions included the display of the Mary Ann Friend journal at the Fremantle Maritime Museum and the Library of Nearly Lost Moments exhibition which highlighted the historical importance of items that may be seen as trivial or ephemeral at their time of use.

Partnerships

The Library continued to work extensively with our partners to achieve mutually beneficial outcomes and services to the community. The Library's numerous partnerships include community, arts and history organisations, other government departments, local governments and public libraries across Western Australia, professional associations and the state and national libraries of Australia and New Zealand. *(A list of our partners is available in the Appendices)*.

Library Board of Western Australia Award for Excellence

The Grove Library received the Library Board of Western Australia Award for Excellence for their mobile history applications 'History in your Pocket' and 'The Peppermint Grove History Trail'. These apps utilised existing local history material and presented it in an accessible and interesting way, with the potential to reach new audiences. The Award recognises excellence relating to the provision of library services by any person, library or organisation in Western Australia, and carries prize money of $5,000.

Western Australian Premier's Book Awards

The winners of the 2012 Western Australian Premier's Book Awards were announced in September 2013 by the Minister for Culture and the Arts, Hon John Day. The Awards recognise and reward excellence in writing throughout Australia.

The Premier's Prize worth $25,000 was awarded to Michelle de Kretser for her novel *Questions of Travel* by Allen and Unwin. The complete list of winning titles and authors is available at http://www.slwa.wa.gov.au/about_us/premiers_book_awards

Chairman's Report

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> "The State Library is committed to treasuring the stories of Western Australia, championing literacy and learning, cultivating creative ideas and leading the development of the public library network...

January 2014 marked the 125th anniversary of the State Library of Western Australia. The Library has taken this opportunity to showcase its 125 year journey with a program of events and the exhibition, **Memory House; 125 years of collecting at the State Library.** It is important to celebrate that journey and acknowledge the central place of the State Library among Western Australia's cultural institutions.

This is also an appropriate time to look forward in the knowledge that technological innovation is rapidly changing the ways in which our community now accesses its stories and information needs. Continuing technological innovation has opened up many opportunities for the Library to effectively serve the Western Australian community in new and exciting ways. A continuing challenge for the Library Board and Executive Team, in a period of constrained government funding, is to maintain the library's services and access new resources to respond to the technological challenges and opportunities.

The State Library is committed to treasuring the stories of Western Australia, championing literacy and learning, cultivating creative ideas and leading the development of the public library network. In each sphere technological innovation has both dictated change to the way the Library provides its services and opened up exciting new options to support the achievement of these objectives. Some highlights from our 2013-14 activities provide examples of what can be done to enhance our services in innovative and effective ways. However, a major challenge facing the Board, and which has become an increasing constraint on innovation, is access to resources. Support from partners, donors and the State Library Foundation have been crucial to ensuring the resources for a number of our achievements in the past year.

Exploitation of the potential opportunities that digitisation now offers for creating sustainable access by the community to much precious Western Australian documentary heritage, oral histories and film is one of the continuing stories for the State Library. Digitisation enhances access to the State Library's substantial holdings of important heritage materials, while at the same time ensuring the ongoing management and preservation of these valuable and vulnerable collections. The Library Board envisages that important resources to enable the Library to maintain the momentum of the digitisation program will in the future need to be sourced though support from the public through the auspices of The State Library Foundation. Digitisation importantly enables access, in a way not previously possible, to relatively scarce, and in some cases physically vulnerable materials. In the past year 28,298 master digital objects were created and made accessible to the community through the library's catalogue.

A number of the Library's important digitisation projects in 2013-14 were achieved with funding from external sources. These included heritage audio recordings digitised with funding by the late Lindsay Peet through the Friends of Battye Library Inc., the transfer of interviews from compact disc to the digital archive through the Oral History Records Rescue Group Project, digitisation of rare and unique films (45 hours viewing time) from the heritage film collection funded through the Leah Jane Cohen Bequest, and digitisation of the beautiful, newly acquired, Robert Juniper illustrations for Trevor Todd's children's book, *Mason Judy*, with the support of funding sourced by the State Library Foundation.

Some of the items digitised in this year's program have particular significance as we move into the centenary year of the commencement of World War 1. They include photos of the first men to leave Bunbury in August 1914; a photograph of Troopship A7 Medic transporting the 11th Battalion, B Company in November 1914; maps of Arthur Charles Niquet Olden of the 10th Light Horse Regiment, who accepted the surrender of Damascus on 1 October 1918; the Percival Henry Paull collection of photographs and army memorabilia 1916-1969; and embroidered cards sent by soldiers from France and Belgium.

Another exciting, technologically enabled initiative by the State Library is the Storylines Project. In partnership with Aboriginal people, this project aims to collect and restore community memory, while also providing opportunities to create literacy and learning opportunities. The project makes innovative use of an online portal along with existing State Library historical resources and will create the opportunity for Aboriginal Communities to build and maintain their own community stories in a form they determine as culturally appropriate. An exciting feature is the facility for people, places, plants, animals and technology to be tagged and linked together to form vast knowledge profiles reflecting the long and rich history of Aboriginal peoples around Western Australia.

The exciting promise of this project is the opportunity to empower individual communities to house and extend local heritage collections. A pilot community-controlled database was set up in the Mowanjum Community to house local heritage collections including photographs, video footage and sound recordings in a secure digital place known as Wurnan Storylines. To achieve its full potential contribution to both Aboriginal Communities' memories and literacy and learning opportunities the Storylines Project will require additional externally sourced resources.

The Better Beginnings program also marked an important milestone in 2014 with its 10th anniversary. Since commencing, Better Beginnings has reached over 300,000 families with newborn babies and children aged four and five in Western Australia. The program has shared this milestone with founding partner Rio Tinto, and continues a tripartite alliance between the State Government, Western Australian local governments and Rio Tinto.

Within Better Beginnings, innovation has facilitated the Book Cubby, an interactive exhibition of books written and/or illustrated by children. During literary and children's festivals around Perth, such as the Awesome Festival and the Perth Writers Festival Family Day, the Book Cubby is a magnet for families keen to create their own book-to-go.

The State Library must continue to keep abreast of the ways in which its customers wish to use its services. Changing technology has ensured that information has never been more readily available for most members of the public. In response the Library is redeveloping its reference services to meet changing user requirements. There is increasing demand from the community for services to be delivered online. New services developed include the 'Ask a Librarian', a service which enables clients to submit information requests to reference staff online, and information kiosks within the Library which provide quick answers to frequently asked questions.

The Library's reference and information services are also increasingly using electronic resources to deliver access to current publications. To meet the changing needs of clients, the usage of the digital subscriptions is closely monitored resulting in some subscriptions being upgraded to fuller versions of popular resources and other subscriptions cancelled due to poor usage.

The Library has been active in exploring how technology may contribute to supporting the future development of the public library network. One opportunity being explored is the feasibility of implementing a single library management system for public libraries throughout Western Australia. This was identified by the State Library for possible consideration by the State Government's Inquiry into Microeconomic Reform in late 2013.

For many of us the question of e-books comes immediately to mind when considering the impact of technology on library services. The State Library has responded to the demand for e-books across the Western Australian public library sector and there are now over 20,000 loans a month. Based on this demand, new titles continue to be added each month and the service will be expanded to include new resources with downloadable magazine and audio titles to be available in the latter half of 2014.

The State Library can look with pride on its achievements in its 125th anniversary year. On behalf of the Board I wish to warmly thank the Minister for Culture and the Arts, the Hon John Day, for his ongoing interest in and support for the library in a time of financial restraint. I would also like to express the Board's appreciation to all the staff of the State Library and to thank them for the enthusiastic and enlightening briefing sessions they have provided for the Board over the past year. The vision and leadership of the State Librarian, Margaret Allen, and her executive team has been critical to the library's achievements in what has been a difficult year for all.

I also express my appreciation for the support received from our active community partners, sponsors and donors, and to the State Library Foundation for its efforts to provide support for our activities and the expansion of opportunities to enhance services.

I wish to personally thank all the members of the Library Board who generously give of their time and expertise to support the State Library and ensure that it is a cultural institution which serves all Western Australians with distinction. Thank you to Mike Murray, Imogen Garner and Deb Hamblin for their work as Chairs of the Board Committees, to Deb Hamblin, Deputy Chair, for her support and advice over the year and to Board members Martin Cleary, Janet Davidson, Richard Giles, Sonja Heath, Joe Marino, Kaye McGlew, Marie Anne Keefe, Gerard McGill and Alan Ferris for contributing to the rigorous, thoughtful and harmonious discussions of the Board,

On behalf of the Library Board of Western Australia I am pleased to submit the Annual Report for 2013-14.

DR MARGARET NOWAK
Chairman of the Library Board of Western Australia

About the State Library of Western Australia

Responsible Minister

The Hon John Day MLA (Minister for Planning; Culture and the Arts) is the Minister responsible for the Library Board of Western Australia which manages the State Library of Western Australia.

Enabling Legislation

The Library Board of Western Australia is constituted under the authority of the *Library Board of Western Australia Act 1951*, listed as a statutory authority by Schedule 1 of the *Financial Management Act 2006*, and is subject to the provisions of the *Public Sector Management Act 1994*.

The State Library of Western Australia is responsible to the Library Board through the Chief Executive Officer and State Librarian, who is the Executive Officer of the Board. The State Library is also a portfolio organisation within the Department of Culture and the Arts.

State Library Mission

The mission of the State Library of Western Australia is:

For the benefit of all Western Australians, the State Library:

- **treasures the stories of Western Australia;**
- **champions literacy and learning;**
- **cultivates creative ideas; and**
- **leads the development of the Western Australian public library network.**

Strategic Directions

In support of our mission, the State Library will work continuously to improve our services and our processes, meet our governance obligations, support our staff as a learning organisation, consult with the community we serve and collaborate effectively with our partners.

In line with the Strategic Directions 2013 – 2017, this Annual Report addresses our achievements for each of the elements above. This document can be found at: www.slwa.wa.gov.au/about_us/who_we_are/strategic_directions

Values

State Library staff embrace the following values in the way they work and when planning and delivering services.

- Access for all
- Generosity of spirit towards our clients and colleagues
- Cherishing our stories
- Sharing expertise
- Fostering excellence in all that we do
- Embracing learning and knowledge

State Library of Western Australia Structure

The State Library's strategies and outcomes are delivered through five directorates: Client Services; Collection Services; Community, Learning and Discovery; Strategic and Corporate Services and Executive Services.

Client Services supports all State Library clients, whether online or visiting the building, meeting their information needs and enhancing their visitor experience with the Library. Additional services include lending and document delivery services and the State Library Shop.

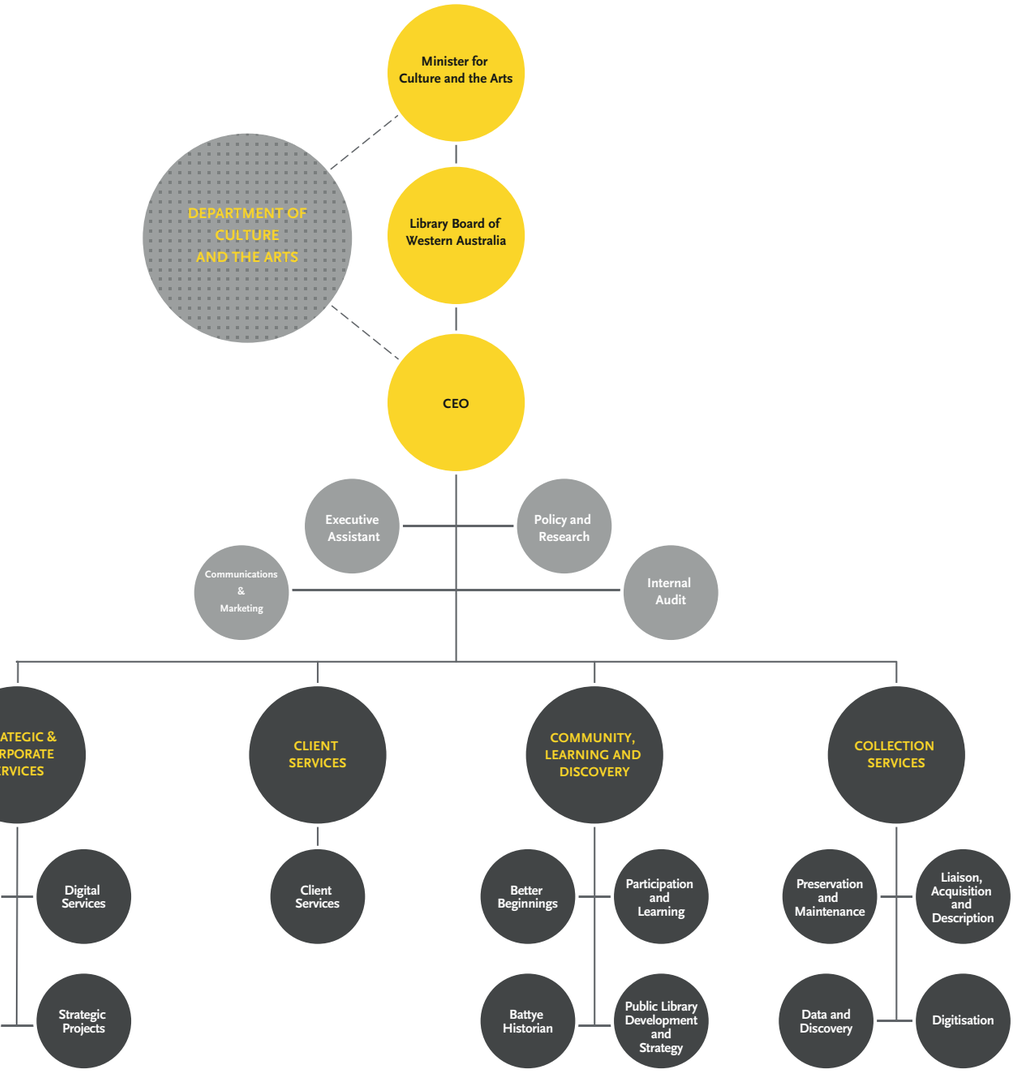
Collection Services develops the Library's collections through the identification, procurement, processing, storage, preservation, digitisation, management, distribution and accessibility of all State Library collections, both physical and digital.

Community, Learning and Discovery delivers services and programs to engage and enrich clients' experiences in connecting with the Library's resources. These include the Better Beginnings family literacy program and educational and children's activities. The Directorate also provides support for Western Australian public libraries and specialist reference and research support related to specialist collections.

Strategic and Corporate Services support the organisation in the areas of strategic projects, budget planning, information and communication technology, corporate services and building management. Finance and human resource services are provided in collaboration with the Department of Culture and the Arts and the Office of Shared Services.

Executive Services manages support services to the Chief Executive Officer, the Library Board of Western Australia and other strategic partners. This includes providing policy advice and research support on issues and trends relevant to the State Library and the Library Board. The internal audit and marketing and communications functions are also managed by the Executive area

Organisational Chart



The Library Board of Western Australia

The Library Board of Western Australia Act 1951 states that the Board shall comprise of thirteen members. Eleven Board members are appointed by the Governor for a period of four years and are eligible for renomination at the expiry of their term of appointment. Two Board members are ex officio.

The Chairman of the Library Board is elected by the members annually in accordance with the *Library Board (Conduct of Proceedings) Regulations 1955*. Dr Margaret Nowak was re-elected as Chairman at the December 2013 meeting.

One new member, Mr Gerard MacGill, was appointed to the Library Board in 2013-14. Ms Kris Bizzaca resigned in July 2013, Ms Marie-Anne Keeffe resigned from February 2014 and Mr Michael Murray resigned in June 2014. Mr Alan Ferris, a member of the Library Board throughout 2013-14 in the position of Acting Director General of the Department of Culture and the Arts, completed his term at the end of June with the appointment of a new Director General, Mr Duncan Ord, from 1 July 2014.

The Board met on seven occasions and carried out its responsibilities in line with an approved Code of Conduct for Government Boards and Committees.

Library Board members do not receive remuneration, and the Library Board of Western Australia is not listed on the Register of Government Boards and Committees published by the Department of the Premier and Cabinet.

Dr Margaret Nowak
CHAIRMAN

Margaret Nowak is a Curtin University Emeritus Professor. An academic economist with research interests in corporate governance and labour market economics, she was the founding Director of the Curtin Graduate School of Business, Curtin University, a position she held from 1993 to 2004.

Margaret has served on several government and community boards and committees including the Princess Margaret Hospital Board in the 1980s, the Lotteries Commission of WA from 1989-94, and Chair of the Gordon Reid Foundation for Youth, 1990-94. From 1991 to 1997 Dr Nowak was Chair of the Management Committee at the Fremantle Arts Centre. Subsequently she was a member of the Health Department of WA Audit Committee from 2003-10 (and Chair from 2007-10), and Chair of the Department of Agriculture and Food Audit Committee from 2009-12. She is a Fellow of the Australian Institute of Company Directors.

Councillor Deborah Hamblin
VICE CHAIRMAN

Deb Hamblin is a Councillor with the City of Rockingham and manages the Rockingham Regional Campus Community Library. She has worked for Murdoch University, one of the joint-use library partners, since 1978 in a variety of roles including Manager Regional Development and Director Workplace Learning.

Councillor Hamblin is passionate about joint-use libraries and assists other Australian libraries investigate the opportunities that joint-use can offer. She has been a member of a variety of management boards including the Kwinana Industries Education Partnership, Kolbe Catholic College, SCALES Legal Service, Peel Education and TAFE Campus and Murdoch University's Academic Council. Councillor Hamblin has recently been appointed to Murdoch University's Senate. She is also an Associate member of the Australian Library and Information Association.

Ms Kris Bizzaca
(JULY 2013)

Kris Bizzaca is a professional historian and has worked as a consultant in Western Australia's history and heritage industry since 1998. She takes an active role in this community, which is reflected in the positions she has held on various non-profit organisations including two terms as President of the Professional Historians Association (WA).

Ms Bizzaca was a committee member of the Historical Records Rescue Consortium which, with the assistance of a $3 million grant from Lotterywest, completed a significant project to preserve and make accessible at-risk archival material held at the J. S. Battye Library of West Australian History. She was also Chair of the Oral History Records Rescue Group. In 2012, Kris Bizzaca was appointed as a Director of the State Library of Western Australia Foundation.

Mr Martin Clery
(EX OFFICIO)

Martin Clery is Assistant Executive Director in the Department of Education's Statewide Services Division. In this role he oversees the curriculum and student needs support services delivered to public schools

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(L–R) Joe Marino, Richard Giles, Imogen Garner, Mike Murray, Margaret Nowak** (Chairman), **Martin Clery, Deb Hamblin** (Vice Chairman), **Gerard MacGill and Kaye McGlew

across the state. He also represents the Department of Education on a variety of inter-agency policy and advisory groups.

Mr Clery began his career in education as a history and geography teacher in 1990. Until 2005 he worked in secondary schools in both regional and metropolitan locations. Since this time, he has held a variety of professional and curriculum support roles with the Department of Education.

Councillor Janet Davidson
OAM JP

Janet Davidson holds a Master's Degree in Management, is a Graduate of the Australian Institute of Company Directors (GAICD), a trained teacher and a member of the Australian Institute of Management (AIM). She is a Justice of the Peace and an Ambassador for the Year of the Outback.

Councillor Davidson was elected to the City of Perth Council in 1998 and chairs both the Finance and Budget Committee and the Audit Committee. She was Deputy Lord Mayor in 2009 and 2011 - 2013. Ms Davidson holds the position of Executive Officer to the WA Regional Office/Committee of The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (WA).

Councillor Davidson is a former Chairman of the Library Board of Western Australia, a member of the Australia Day Council of WA, Local Chambers Perth City Executive Committee, State Councillor on the WA Local Government Association (WALGA) and the Perth Theatre Trust. She is a Board Member and previous National Vice President of ALGWA (Australian Local Government Women's Association) and sits on the Australian Local Government Association Board as the ALGWA representative.

Mr Alan Ferris
(EX OFFICIO)

Alan Ferris is the Acting Director General, Department of Culture and the Arts (DCA). His substantive position is General Manager, Perth Theatre Trust, a position he has held since 2008.

Prior to this he was Chief Financial Officer DCA, a role which also had responsibility for the Art Gallery of WA, Perth Theatre Trust, ScreenWest, State Library of WA, State Records Office and the WA Museum.

Alan has been a Trustee of the Swan Bells Foundation and also held the position of the Mayor of the Town of East Fremantle for six years. He is a board member of the Palmerston Association and a member of the Leadership WA Finance Committee. As A/Director General he is a board member of the Art Gallery of WA, Perth Theatre Trust, ScreenWest, State Library of WA and WA Museum. Alan is a Chartered Accountant with a Bachelor of Commerce.

Ms Imogen Garner

Imogen Garner is the University Librarian at Curtin University and Director of the John Curtin Prime Ministerial Library. She has also worked at The University of Western Australia Library, and for the Department of Education.

Ms Garner has held various positions in the Australian Library and Information Association (ALIA), including President in 2004-05, and Chair of the Board of Education 2000-02. She was made a Fellow of the Association for her record of exceptional achievement and leadership in the field of library and information science in 2006. She is currently Vice President of the International Association of Scientific and Technological University Libraries (IATUL) Board. Her qualifications include a Masters in Education, a Bachelor of Arts and a Graduate Diploma in Management.

The Library Board of Western Australia continued

Mr Richard Giles

Richard Giles is the General Manager and Planning Director at Adapptor, a creative applications company with offices in Perth and Melbourne who produce useful, playful and powerful apps for mobile devices and the "Internet of Things."

Richard began his career in technology in 1990 when he worked for a mobile phone company in the UK. After returning to Australia, he began a Bachelor of Commerce degree and ahead of the "internet boom" built corporate websites, lectured about online commerce at Curtin University, and sold corporate Internet connections.

Richard has since worked for Sun Microsystems, authored the Podcasting Pocket Guide and How to Use Flickr: The Digital Photography Revolution, and won awards for podcasting. In 2006 he launched Recommendation Ventures, a cloud based recommendation engine, which was used by a number of major companies.

Ms Sonja Heath

Sonja Heath is a lawyer, with additional qualifications in Finance and Geology. She has worked in legal practice and as an executive in property development and business consultancy companies.

Ms Marie-Anne Keeffe

(JULY 2013 – FEBRUARY 2014)

Marie-Anne Keeffe is a strategic media consultant with extensive experience in television, radio and print. An award-winning journalist, she has worked as a producer and reporter on some of Australia's top rating programs and become the first female producer of Channel Seven's current affairs program, Today Tonight. Now Managing Director of Gobsmaked Media, Ms Keefe continues to create television programs at Channel 7, as well as helping Western Australian business people become media aware. Interested in the legal and ethical aspects of the media she studied law and graduated in 2009 from Murdoch University with honours. Her work includes consulting in the area of public relations, delivering entertaining and inspiring speeches, MC duties and facilitating and providing media commentary on news panels and forums. Ms Keefe is also a long standing Board Director of Breast Cancer Care WA.

Mr Gerard MacGill

(DECEMBER 2013 – JUNE 2014)

Gerard MacGill is a former electrician and later an exploration geologist, a lecturer, officer of the Heritage Council, and independent heritage consultant. For twelve years he was a member of the City of Fremantle Council, where his contribution to the conservation of the City's heritage was recognised in 1987 by the award of Citizen of the Year (Social Services) for Western Australia. He is currently a member of the City's Library Advisory Committee, with which he has been associated since the 1980s.

He is a member of the Professional Historians Association (Historical Researcher) and the Australian Mining History Association. In his professional life he makes extensive use of the resources of the State Library.

Mr Joe Marino

Joe Marino, who joined the Board in 2004, is an accountant and is currently the Manager of Financial Accounting with the Department of Corrective Services. He has a close association with the State Library having established and worked as Manager of the Arts Portfolio Bureau Services from 1996-97. Joe was a City of Swan Councillor from 1997 to 1999 and then 2001 to 2013. He is a Board Member on several not-for-profit organisations and is a Fellow with the Institute of Public Accountants.

Councillor Kaye McGlew

Kaye McGlew is a Youth Connections Officer with Regional Development Australia Wheatbelt, supporting at risk young people in the Northern Wheatbelt to achieve year 12 or equivalent. The role includes regional coordination services to support youth. She has 30 years' experience as a Secondary School teacher throughout Western Australia, including two years as School Librarian.

Presently Kaye is Deputy President of the Shire of Dandaragan, inaugural Chair of the Dandaragan Community Resource Centre, and is passionate about building community and economic capacity in the regions, including social capital. She is a member of the Shire of Dandaragan Audit Committee and is actively involved in a number of working parties and committees. In her spare time Kaye is a volunteer ambulance officer and grows olives and figs in Dandaragan.

Mr Michael Murray

Mike Murray is a former international management consultant specialising in strategy and performance improvement. After two decades of helping a wide range of complex organisations both locally and overseas he now runs a successful genealogical and historical research business.

An avid reader and member of a number of local libraries, his interests embrace genealogy, history, politics, the sciences, technology, music, writing and film-making. Mr Murray has business and accounting qualifications and in an earlier life was a senior executive in the Western Australian mining industry.

Formal Committees of the Board

The Library Board of Western Australia has appointed three committees to assist it in the performance of its functions. The formal committees of the Board, their terms of reference and membership **(as at 30 June 2014)** are as follows:

Finance Committee

ROLE

To act on behalf of the Board to assist in the effective discharge of its statutory financial responsibilities and provide strategic advice on key performance measures and financial matters associated with the strategic objectives and operations of the Library. The Committee has the key role of ensuring that a suitable framework is in place in the Library to manage finances appropriately, in accordance with relevant Western Australian Government directives and legislation.

MEMBERS

Michael Murray (Chairman, Board Representative), Margaret Nowak (Board Representative), Janet Davidson (Board Representative), Margaret Allen (Chief Executive Officer, SLWA, Observer), Mark Woodcock (Director, Strategic and Corporate Services, SLWA, Observer), Peter Hawker (Finance Business Manager, Department of Culture and the Arts, Observer).

Audit Committee

ROLE

To act on behalf of the Board to oversee the audit and risk management functions of the Library. In doing so, the Committee has the key role of ensuring that a suitable framework is in place to manage risk appropriately, in accordance with relevant Western Australian Government directives and Auditing Standards.

MEMBERS

Deb Hamblin (Chairman, Board Representative), Richard Giles (Board Representative), Joe Marino (Board Representative), John Griffiths (Committee Member), Paul Jost (Director, Special Projects, Office of the Auditor General, Observer), Mark Woodcock (Director, Strategic and Corporate Services, SLWA, Observer), Margaret Allen (Chief Executive Officer, SLWA, Observer), Rod Forgus (Audit Manager, SLWA, Observer).

Policy & Legislation Committee

ROLE

To advise the Board on matters affecting Library Board of Western Australia legislation; ensure a suitable framework is in place in the Library to manage policy development; monitor the policy framework; and ensure a systematic review process for State Library policies

MEMBERS

Imogen Garner (Chairman, Board Representative), Sonja Heath (Board Representative), Kaye McGlew (Board Representative), Margaret Allen (Chief Executive Officer, SLWA, Observer); Julie Ham (Manager Policy and Research, SLWA, Observer)

Executive Management Team

Chief Executive Officer and State Librarian
MS MARGARET ALLEN

Director Collection Services
MS ALISON SUTHERLAND

Director Strategic and Corporate Services
MR MARK WOODCOCK

Director Client Services
MS SUSAN ASHCROFT

Director Community, Learning and Discovery
DR SARAH MCQUADE

Key Legislation

Legislation and Regulations administered by the Library Board

- Library Board of Western Australia Act, 1951
- Legal Deposit Act, 2012
- Library Board (Conduct of Proceedings) Regulations 1955
- Library Board (Registered Public Libraries) Regulations 1985
- Library Board (State Library) Regulations 1956

Other Key Legislation impacting on the Authority

In the performance of its functions, the Library Board of Western Australia complies with all relevant State and Commonwealth legislation.

Key Western Australian Acts impacting on the Authority include:

- Auditor General Act, 2006;
- Disability Services Act, 1993;
- Equal Opportunity Act, 1984;
- Financial Management Act, 2006;
- Freedom of Information Act, 1992;
- Occupational Safety and Health Act, 1984;
- Public Interest Disclosure Act 2003;
- Public Sector Management Act, 1994;
- State Records Act, 2000;
- State Superannuation Act, 2000;
- State Supply Commission Act, 1991;
- Workers' Compensation and Injury Management Act, 1981;

Key Commonwealth Acts impacting on the Authority include:

- A New Tax System (Goods and Services Tax) Act, 1999;
- A New Tax System (Pay as you Go) Act, 1999;
- Copyright Act, 1968;
- Copyright Amendment (Digital Agenda) Act, 2000;
- Disability Discrimination Act, 1992;
- Fringe Benefits Tax Act, 1986;
- Privacy Act, 1988;
- Trade Practices Act, 1974;
- Workplace Relations Act, 1996.

Early morning at the State Library of Western Australia before opening hours.

Performance Management Framework

Outcome Based Management Framework

Changes to Outcome Based Management Framework

The Library Board of Western Australia's outcome based management structure did not change during 2013-14.

Relationship to Government Goals

Broad high level government strategic goals are supported at agency level by more specific outcomes. The table to the right illustrates the relationship between the agency's Strategic Directions and desired outcomes, and the most appropriate Government goals.

More specific achievements against these outcomes are detailed in the State Library's Performance Report.

GOVERNMENT GOAL	AGENCY DESIRED OUTCOME
Results-Based Service Delivery Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.	• Western Australia's natural, cultural and documentary collections are preserved, accessible and sustainable (Department of Culture and the Arts Outcome)
Stronger Focus on the Regions Greater focus on service delivery, infrastructure investment and economic development to improve the overall quality of life in remote and regional areas.	• Treasures the stories of Western Australia • Leads the development of the Western Australian public library network
Social and Environmental Responsibility Ensuring that economic activity is managed in a socially and environmentally responsible manner for the long-term benefit of the State.	• Treasures the stories of Western Australia • Champions literacy and learning • Cultivates creative ideas.

Shared Responsibilities with Other Agencies

The State Library is a portfolio organisation within the Portfolio for Culture and the Arts and works with the Department and other portfolio agencies on cross portfolio issues. Financial and Human Resource services are provided by the Department. The Library works with the portfolio agencies where there are synergies in terms of service delivery, such as joint promotion of exhibitions.

The Library continues to provide direct and financial support to the State Records Office of Western Australia including preservation and the use of storage within the State Library building.

Public library services in Western Australia are delivered through a partnership with Western Australian local governments, including Australia's Indian Ocean Territories.

The Better Beginnings program is provided by the State Library of Western Australia, however, the Library acknowledges the assistance of the Department of Health, and specifically the Child and Adolescent Health Service, Child and Adolescent Community Health and WA Country Health Service, for the delivery of the reading packs to families. In addition, representatives from the Departments of Local Government and Communities, Health and Education sit on the Better Beginnings Steering Committee. Pilot programs utilising the Better Beginnings resources and aimed at engaging marginalised families and adults with limited literacy skills have been developed, and are currently being conducted in conjunction with the Departments of Training and Workforce Development (through the Central Institute of Technology), Corrective Services and Child Protection and Family Support.

Chief Executive Officer's Review

This year marks the 125th year of the State Library of Western Australia. Opening on January 26, 1889 as the Victoria Public Library, the State Library has evolved and developed together with the Western Australian community.

Over those 125 years, the Library has collected the stories of the evolution of our state and nation - the stories of everyday life and everyday people, of community organisations, of companies and industry, of government and events that together shaped Western Australia. 125 years of extraordinary stories!

Whilst there have been many changes over that time, our fundamental mission remains unchanged. The State Library has from its inception existed to support the community in its learning, recreation and information needs and we have collected and preserved the social and documentary heritage of Western Australia in trust for future generations.

In 2014, this role is clearly described through our mission, highlighting that the State Library:

- treasures the stories of Western Australia;
- champions literacy and learning;
- cultivates creative ideas; and
- leads the development of the Western Australian public library network.

Once again this year, our Annual Report reflects the achievements of the organisation against that mission. This past year has seen excellent progress on our Strategic Directions and we have continued to find more efficient ways of working and directing our efforts to priority areas.

Whilst there have been many achievements, there are two that I particularly wish to highlight.

From 1 January, regulations requiring the deposit of Western Australian publications in a physical form came into effect, once again providing the Library with the legislative backing for our core role to collect, preserve and make available the social and documentary history of Western Australia.

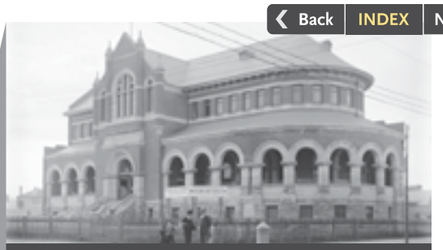
In 2014 we celebrate ten years of Better Beginnings - our internationally renowned family literacy initiative. Literacy is such an essential life skill, and without it we cannot reach our full potential. For 10 years, the State Library has worked across Western Australia to engage the community with the importance of reading and books from birth. We have established many partnerships during that 10 years, but Western Australian public libraries and Rio Tinto have been with us from the very start, and I would like to acknowledge their ongoing support and commitment to this important initiative.

Once again the work of Library staff and volunteers is remarkable and I thank them for their commitment and service. I also acknowledge the support and guidance of the members of the Library Board of Western Australia and in particular the Chairman, Dr Margaret Nowak.

MARGARET ALLEN
Chief Executive Officer and State Librarian

> "We have established many partnerships during that 10 years, but **Western Australian public libraries** and **Rio Tinto** have been with us from the very start, and I would like to acknowledge their ongoing support and commitment to this important initiative...

Spotlight on Our History



1889 Victoria Public Library opens in the old West Australian Bank building on St Georges Terrace with 1796 books on the shelves.

1894 James Skyes Battye (from Ballarat) appointed as Chief Librarian, a post he was to retain for nearly 60 years. He starts to acquire WA material while writing his books.

1897 The library moves to the basement of a new site in Beaufort Street accommodating the Museum, Art Gallery and Library.

1903 The library opens in a new purpose built building in James Street.

1904 The library changes its name from the Victoria Public Library to the Public Library of Western Australia to avoid confusion with the Victorian Public Library.

1913 Hackett Hall opens.

1945 The State Archives opens with Mollie Lukis as its head. The core of its collection is material collected by J.S. Battye.

1951 Library Board of Western Australia is established under the Library Board of Western Australia Act. The main purpose of the Library Board is to encourage local government authorities to develop, grow and maintain library services.

1952 Library Board meets for the first time and Professor Fred Alexander is appointed the first Chairman.

1953 Francis Aubie (Ali) Sharr is appointed Executive Officer and Secretary of the Library Board. He was confirmed as the first State Librarian in December 1955 and retires in April 1976.

1954 The first public library in Western Australia opens in York.

1956 The State Library is reorganised into subject divisions including the Battye Library, the Business, Science and Technology Library and the Bibliographical Centre.

1955 The Public Library of WA is administratively separated from the Museum and Art Gallery, and renamed the State Library of Western Australia with control and management transferred to the Library Board.

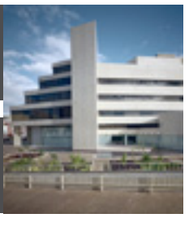
1957 Social Sciences, Philosophy and Religion Library; Literature and the Arts Library and the Information Centre open.

1961 Oral History interviewing program begins; the first of its kind in Australia.

1978 Friends of Battye Library forms.

1965 Central Musical Library opens.

1984 208 public libraries are operating with over 1.4 million books, covering all local government authorities in Western Australia.



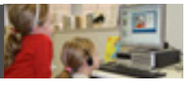
1983 Computer catalogues take over from card catalogues.

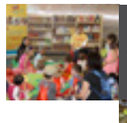
1985 The $37.6 million Alexander Library building is officially opened by Premier Brian Burke on 18 June 1985.

1989 Preservation Services Branch formed.

1999 Digitisation begins with the first digital photograph available on the catalogue.

1995 Access to electronic resources and the internet becomes available at the State Library.





2004 The pilot of the State Library's award winning family literacy program 'Better Beginnings' starts.

2009 Opening of The Place & The Discovery Lounge

2014 The State Library celebrates its 125th anniversary.

Achievements Against Strategic Directions

PRIORITY AREA 1

The State Library of Western Australia treasures the stories of Western Australia

The continued prosperity of our State and nation depends on a strong connection with the past for the benefit of present and future generations. Our connection with the past is built on documentary, visual and oral heritage which, when preserved, create an archive which helps tell the social, political, economic and cultural history of Western Australia. Across the State individuals, organisations and communities make important contributions to this collection by recording and sharing their unique perspectives of the past. Developing, managing, preserving and making these Western Australian stories accessible to all supports research, innovation and the creation of new knowledge.

1.1 We will build, preserve and make accessible a comprehensive collection of materials which reflects the many facets of Western Australia's history and development.

The Library continues to build its collections through purchase, deposit and donation. We collect books, journals and other published documents, sound, film and oral histories, digital and web based materials, private archives, photographs, maps, and ephemera. This variety of materials reflects and represents the documentary heritage of Western Australia.

Significant Collection Acquisitions

Roger Garwood and Trish Ainslie collection of photographs

A large collection of colour transparencies from well-known Western Australian photographers Roger Garwood and Trish Ainslie, representing twenty five years' work, was purchased this year. These high quality images capture a range of Western Australian subjects and locations, with some of the images used in publications such as *Fremantle – Life in the Port City, Chook on Sundays: A celebration of the Centenary of the Eastern Goldfields*, and Tim Winton's *Land's Edge*.

Ken Wildy papers.

A portfolio of original stained glass commissioned works was a welcome addition to the Library's collection of Ken Wildy papers. Wildy (born in 1945) spent 34 years working with stained glass in Western Australia, collaborating with stained glass artist Ian Frith, and running a stained glass studio in Myaree. His latest donation includes watercolour designs to scale,

A water colour of stained glass design from the Ken Wildy collection

working documents with measurements and costings, locations of completed stained glass commissions in architectural settings throughout Western Australia and overseas, photographs, and correspondence.

Swan Brewery records

The records of the Swan Brewery, an iconic Western Australian company, provide consistent and detailed documentation of a major brewing company, as well as several associated companies, over a 100 year period. Dating from 1887, this comprehensive collection provides information about commercial practices, hotels throughout the State, beers made and distributed, and the demand for and consumption of alcohol. The photographs, negatives, films and videos in this collection provide a visual component to the written documents, some of which are so large as to be curiosities in themselves.

Harold Benjamin Hayles papers and photographs

A digital copy of an interesting journal and photograph album belonging to Harold Hayles (1884 - 1958) was acquired. Hayles was Secretary to the Royal Commission to Investigate, Report and Advise upon Matters in Relation to the Condition and Treatment of Aborigines. While travelling with Magistrate H. D. Moseley in 1934, Hayles kept a journal of his personal impressions of the north-west, describing various means of transport, the weather, and the hospitality offered at remote stations. Hayles particularly admired the skills of the boatmen: "*Too much praise cannot be extended to the half-caste skipper and the natives for the excellent manner the ship was handled. The skipper was also chief engineer, steward and cook. He cooked all the meals for us and was most kind and thoughtful in every way. It was really amazing the way he sailed the boat at night-time among the numerous islands and reefs, especially considering the strong currents running on this coast" (Wed 1st August)*.

Mary Reading Diaries

The diaries of Mary Campbell Reading (1871 - 1945) present a picture of her busy family and farming life in the Vasse region from 1908 to 1942, and are also a window into the social history of the times. She was the daughter of James Hill Forrest, brother of John and Alexander Forrest, and her father gave her the orchard property 'Birchfields', when she married Henry Reading in 1899. Mary had seven children and was widowed in 1918. The diaries have been digitised and supplemented by a further donation of family photographs.

> "The skipper was also chief engineer, steward and cook. He cooked all the meals for us and was most kind and thoughtful in every way. It was really amazing the way he sailed the boat at night-time among the numerous islands and reefs, especially considering the strong currents running on this coast...

Bishop Hale diaries

A serendipitous conversation in London between the Chief Executive of Rio Tinto, Mr Sam Walsh, and Ms Sophie Hale resulted in the nineteenth century diaries of Bishop Mathew Hale being lent for copying. Bishop Hale was the first Anglican Archbishop of Western Australia, and served in this role from 1857 to 1875. He took a particular interest in missionary work with Aboriginal people, opened Hale School and introduced synod to Western Australia. While on loan the diaries were treated for mould, while the letters that had been sealed in envelopes were extracted, repaired and flattened so they could be digitised.

Janina Pas Collection

This bi-lingual collection of 37 letters in Polish, to which an English introduction has been provided, is a valuable first hand perspective from a post-war displaced person who settled in Western Australia. The letters are read by their author, Mrs Janina Pas (nee Kulawik), a Polish immigrant to Western Australia who arrived in 1950. The letters span the years 1941-1958. As well as Mrs Pas' personal observations of the Second World War, displaced persons camps and her varied Australian experiences, the collection tracks the labour history of Mr Pas who became a victim of asbestosis.

Hand painted lithograph: Nouvelle Hollande: Baie des Chiens-marins, Presqu'ile Peron: Entrevue Avec Les Sauvages

This hand painted lithograph (c1818) of an encounter between the Aborigines and a party of French explorers from the Freycinet expedition, is one of the earlier representations of such an event. The friendly exchange gestures, backed up by a show of weaponry, capture what can be imagined to be a wary enthusiasm to make contact with the unfamiliar for each party. This lithograph complements the existing Freycinet images held by the Library.

Portrait of William Burges c1840s

An impressive portrait of William Burges, a well-established, land-owing settler and resident magistrate, was acquired. He was one of three brothers who arrived in the colony from Ireland in 1830, and with his brothers Samuel and Lockier, he founded 'Tipperary', a large sheep property at York.

John Hutchinson birdsong collection

This comprehensive collection of bird song was professionally recorded in the field between 1962 and 1987 across Western Australia. It is a unique record of the State's wildlife and will be of great scientific and environmental interest for researchers. The recordings are accompanied by detailed field notes.

Western Australian New Music Archive

The Western Australian New Music Archive (WANMA) is a three-year funded Australian Research Council (ARC) Linkage Project to produce a digital repository of heritage materials relating to new/experimental music by Western Australian composers, covering 1970 to the present. For this project the Library has partnered with the Western Australian Academy of Performing Arts (WAAPA) at Edith Cowan University (ECU), and the Perth organisation Tura New Music. ABC Classic FM and the National Library of Australia are also contributing to the project.

The archive will be housed by the Library and made accessible through the website. A large body of heritage material, digitised by Tura New Music as part of a pilot project in 2009, forms the basis of the WA New Music Archive. This material consists of over 2000 files and includes audio, video, scans of documents, album covers, newspaper clippings and other ephemera illustrative of this neglected facet of Western Australia's musical heritage.

Peter Williams Collection of Illustrations from Children's Books

The Library holds a significant collection of the illustrations from children's picture books, named in appreciation of Dr Peter Williams who donated his collection to the State Library.

A significant acquisition was the purchase of the complete collection of 31 original illustrations by Robert Juniper for the children's book *Mason Judy* (1977) by Western Australian author Trevor Todd. The story and artworks in Mason Judy reflect many traditional elements and beings from the Dreamtime, which are reimagined through the eyes of the young boy Mason. The collection comprises 31 mixed-media artworks including oil paintings and ink illustrations, and was purchased with the assistance of the State Library of Western Australia Foundation, Wesfarmers and Woodside.

Other recent acquisitions include:

- An original illustration from the children's book *All Monkey's Love Bananas* by Sean Avery.
- An original illustration from the children's book *Two Trickster Tales from Russia* by David Allan.
- An original illustration from the children's book *Joseph* by Anna Fienberg.
- An original unpublished illustration *Story Furnace* by Shaun Tan.

PANDORA

PANDORA (Preserving and Accessioning Networked Documentary Resources of Australia) is the National Library's web archive dedicated to the preservation of and long term access to significant Australian websites.

A major collecting focus was contributing Western Australian content to both the 2013 Federal Election Campaign http://pandora.nla.gov.au/col/12862#12863 and the extraordinary 2014 Western Australian Senate election held in April 2014 http://pandora.nla.gov.au/col/12862#12864.

The Library identified and archived 112 Western Australian significant websites during the year, including:

- Ant Clark Independent Candidate for Perth at: http://pandora.nla.gov.au/tep/141995
- Pirate Party WA [Twitter] at: http://nla.gov.au/nla.arc-145386
- Louise Pratt Labor Senator for Western Australia at: http://nla.gov.au/nla.arc-116970
- WA Women's Hall of Fame at: http://nla.gov.au/nla.arc-143477
- Gordon Thomson [Twitter] at: http://nla.gov.au/nla.arc-144219

Peter Williams displays one of his donated children's book illustrations

Legal Deposit Act 2012

Following stakeholder consultation, regulations for the deposit of physical items were drafted and made available for further consideration. The *Legal Deposit Regulations 2013* were approved and came into force on 1 January 2014. An information campaign was launched to provide detailed information about the requirements of the regulations for the public including brochures, the Library's website and social media. There has been a good response from publishers, who have embraced the preservation of Western Australia's published documentary heritage. Preparation for further stakeholder consultation on the development of regulations for digital publications available on the internet was undertaken.

Digitising significant Western Australian heritage material

Digitising significant Western Australian heritage material ensures increased access to, and preservation of, the Library's valuable collection. Researchers throughout Australia, and indeed the rest of the world, can access relatively scarce, and in some cases physically vulnerable materials, in a way not previously possible. In the past year 28,298 master digital objects were created and made accessible to the community through the Library's catalogue.

Some of the items digitised were:

- The first men to leave Bunbury for the First World War, 17 August 1914.
- The Western Australian Railway Gazette 1904-1924.
- The Western Australian Railway and Tramway Gazette 1924-1929.
- Cycloramic view of Perth [art original] 1892.
- Western Australia, containing a statement of the condition and prospects of that colony, and some account of the Western Australian Company's settlement of Australind (1842).
- The Land Girl's Gazette (Perth edition) Australian Women's Land Army, W.A. Division 1943-1945.
- Original illustrations reproduced in the book, *Mason Judy*, by Trevor Todd / Robert Juniper.
- Western Australia: its agricultural and mining interests,1909: with Perth and Fremantle.
- Photograph of Troopship A7 Medic transporting the 11th Battalion, B Company, November 1914 with signatures of men on the mount.
- Maps of Arthur Charles Niquet Olden, 10th Light Horse Regiment, who accepted the surrender of Damascus on 1 October 1918. Olden was born in Victoria but lived his adult life in Western Australia.
- Percival Henry Paull collection of photographs and army memorabilia 1916-1969.
- Embroidered cards sent by soldiers from France and Belgium during WWI.

Audio Digitisation

To complete the digitisation of the Library's oral history collection, the heritage audio recordings on obsolete formats were digitised, funded by the late Lindsay Peet, through the Friends of Battye Library Inc. The audio formats included Digital Audio Tape (DAT) (23 hours), reel-to-reel (78 hours), minidisks (37 hours) and micro-cassettes (35 hours).

While the Oral History Records Rescue Group Project to digitise oral histories held on cassette was completed in April 2013, some remaining project funds were allocated to the transfer of 306 interviews from compact disc to the digital archive.

The Library continued to digitise and make available oral history interviews, including:

- interviews with the Blond family, Tom Ellis, William Sutton and Arthur Strandring on the Group Settlement Scheme from the 1920's to 1930's;
- an interview with Gwen Jones, an early resident of Collie / interviewed by Mollie Lukis; and
- an interview with Flora Anderson (1898 - 1996) , librarian and Fremantle resident / interviewed by Shelley Gare.

National Newspaper Plan

The Library continued to supply the National Library of Australia with microfilmed Western Australian newspapers to make them accessible online via the Australian digitised newspaper website http://trove.nla.gov.au/newspaper. 222 microfilm reels of the *Pilbarra Goldfields News (1897-1923)*, *Great Southern Herald (1901-1954)*, *Eastern Districts Chronicle (1877-1927)*, *Westralian Worker (1900-1951)*, *Norseman Times (1898-1920)*, *Toodyay Herald (1912-1954)*, *South Western Advertiser (1910-1954)*, representing 146,855 pages of newspaper, were provided in 2013-14. There are now 34 Western Australian newspapers available to search.

Digitising Western Australia's Film History

Funding from the Leah Jane Cohen Bequest was again used to digitise 188 rare and unique films from the heritage film collection. Repairs and cleaning were carried out before digitising 112,240 feet of original 16mm film (45 hours viewing time). The Bequest also provided the opportunity to buy an automated film winder to aid with the preservation of this media.

Digital Image Service

The promotion and production of digital images from the Library's collections for the public is a service that continues to be well utilised, with clients requesting copies from a variety of collections. The public orders team supplied 2556 digital images, 3 films on DVD, 42 oral history CDs and 374 reels of microfilm. The revenue raised from copying charges contributes to meeting the ongoing cost of this service.

Strategic Digitisation Project

Following a review of the Library's digitisation processes a Digitisation Strategy was developed to help guide digitisation activity; a Capacity Statement was initiated to assist with planning and measures; and steps to formalise internal communications and education were completed.

Significant outcomes include more structure around identification of items and digitisation planning, the formalisation of a strategic statement of principles and a broader understanding of digitisation practices across the Library. The project will greatly assist the Library in increasing digitisation throughput in the coming years.

Microfilming Program

The Library's microfilming program to preserve vulnerable newspapers continued with over 53,873 pages of Western Australian newspapers microfilmed including:

- *Morning Post*, 1 April 1895-17 June 1896
- *Blackwood Times*, 3 May 1905-26 November 1920
- *Swan Express*, 1 December 1900-26 March 1920
- *Nor-West Echo*, 15 June 1912-27 December 1919
- *Southern Cross Times*, 27 October 1900-18 December 1920
- *Narrogin Observer*, 26 August 1905-28 December 1918.

In addition, a special project was undertaken with funding from the City of Nedlands to microfilm *The Post* (1995-96).

Majority Rules! showcased the State Library's political ephemera collection

1.2 We will highlight the importance of Western Australia's documentary heritage and its value to society.

To highlight the importance of Western Australia's documentary heritage and its value to society, a range of public events and activities were undertaken to engage the community with the collections, and promote the value of the State's history and documentary heritage.

125th Anniversary of the State Library

From its modest beginnings in 1889, the State Library of Western Australia has grown into a rich repository of memories of Western Australia from colonial to modern times. Celebrating its 125th anniversary in 2014, a year-long program of events was developed to showcase the Library's journey. They reflect the Library's journey as an institution and target different cultural segments in the community. On May 14 2014 the Minister issued a Statement to Parliament in recognition of this milestone.

A strong visual identity and branding for all 125th activities was developed and, following market testing, the theme *Growing the Future: Celebrating 125 years of the State Library* emerged as the overarching title for the celebrations.

As part of the 125th Anniversary celebrations it was decided to open the Library on WA Day (2 June) in conjunction with the other Cultural Centre agencies and attractions, bringing over 3600 visitors to the Library.

Exhibitions

Exhibitions showcase and stimulate interest in the Library's collections and resources, and raise the profile of the Library as a custodian of Western Australian stories. They play a key role in community engagement and reaching audiences beyond those who might normally visit the library. They are curated on diverse themes which have currency and relevance to local audiences. In 2013-14 the following exhibitions were held:

MAJORITY RULES!

The Majority Rules exhibition was about elections, campaigns and the history of the State's political system. The exhibition showcased the Library's large political ephemera collection, and included materials dating back to 1904. The ephemera collection consists of transitory, everyday objects that are created for a specific purpose but then generally discarded after use. In this exhibition 'How to vote cards', pamphlets and posters were featured, to highlight how campaigning has changed over time, but also how the main issues tend to remain the same. Visitors were given the opportunity to vote in a mock-referendum about the future of compulsory voting in State elections, with over 800 people taking part. The majority voted that compulsory voting should be retained.

SEVEN WEEKS IN THE SWAN RIVER COLONY: THE JOURNAL OF MARY ANN FRIEND

The Mary Ann Friend journal (purchased in 2012) provides one of the earliest accounts of the Swan River colony. The unpublished journal recounts Mary-Ann's voyage with her husband, Matthew Curling Friend (Captain of the *Wanstead*), which visited the Swan River in early 1830. They remained in the fledgling colony for just under seven weeks where she recorded in this single bound volume an interesting account of life in the early days of the Colony, as well as a number of water colour paintings that illustrate the various places she visited.

Extensive conservation work was undertaken on the journal, which allowed it to go on public exhibition at the Western Australian Museum's Shipwreck Galleries at Fremantle from 12 November 2013 to 3 March 2014. A successful series of floor talks was held in conjunction with the exhibition. As well as the conservation work, the journal was digitised to provide wide access to this interesting story.

PICTURE A STORY

The *Picture a Story* exhibition featured original illustrations from Australian picture books donated by Dr Peter Williams, along with additional artworks, drafts and sketches from the collection. The launch in November celebrated both the depth and diversity of this extraordinary collection, and the conferring of a Library Board Fellowship on Dr Williams. At the end of the celebration Dr Williams donated several more artworks to the collection.

Following the launch a Family Day was held for the public with an interactive story-time and illustration workshops. A range of interactive activities were developed for educational programs that proved popular with visiting school groups. To engage with young children, a mascot was developed using James Foley's dog Wolverine from the book *The Last Viking* by Norman Jorgensen. The exhibition ran from November 2013 to February 2014, with about 4000 people visiting the exhibition.

MEMORY HOUSE

The Memory House exhibition was the centrepiece of the celebrations for the 125th Anniversary of the State Library. It featured treasured items from the heritage collections grouped according to the five senses. Visitors were invited to see, touch, smell, hear and imagine tasting, unique objects that convey Western Australian memories and stories of exploration, settlement, migration, mining, education and its indigenous culture. The exhibition opened in May 2014 for a period of four months and attracted almost 6000 visitors in its first two months. During this time, members of the public were invited to contribute their own special stories of the sights, sounds, tastes, textures and smells of Western Australia via postcards available at the State Library and at regional libraries around the state.

THE LIBRARY OF NEARLY LOST MOMENTS

The Library of Nearly Lost Moments exhibition showed that historical collections reflect more than the newsworthy events found in textbooks. They represent the lives of everyday people and their personal stories through collecting personal items and effects. People were invited to leave ephemeral objects - those transient items that would be thrown away if they didn't have significance attached to them by the owner – and the exhibition explored the idea of collecting and why people hold onto things. Over 500 people contributed to The Library of Nearly Lost Moments.

WESTERN AUSTRALIAN PRESS PHOTOGRAPHER OF THE YEAR AWARDS

This exhibition provided a different perspective on news events and made accessible to the community the best in each of the nine categories displayed. The Western Australian Press Photographer of the Year Awards is organised by individual photographers from *The West Australian, Sunday Times* and *Community Newspaper Group*.

Year 5 students from Scotch College enjoy Memory House oral history via listening stations

Handmade 'hot dog' books help children understand the storytelling process

Education Program

A menu of excursion programs freely available to schools has been developed, with 2920 students attending in 2013-14. 'Digging Up The Past' was a particularly successful program, working with historical narratives such as Mark Greenwood's *The Legend of Moondyne Joe*, and engaging Year 5 students in researching primary source material such as photographs and newspaper articles. A new program being trialled is 'Sourcing the Swan River Colony' which has been developed in partnership with the National Trust. Programs are linked to the Australian Curriculum areas of History and English, and the Library is exploring new ways of extending services and support to educators and students beyond the Perth metropolitan area.

Family History

The Genealogy Centre was relocated to the third floor in September 2013, bringing together Western Australian and other Australian and overseas family history resources to create a single service point for family historians. The move was undertaken in consultation with representatives from the Western Australian Genealogy Society (WAGS) volunteers.

National Family History Month 2013 was celebrated with a series of seminars, tours and training over three days, with approximately 800 participants. The varied topics included exploring your house history, using maps and plans, researching Anzacs, apps for family history, British migration during the 1960s and the Samson family. A series of 'Lunchbites' was also held giving people the chance to chat to an expert on a particular topic over lunch. Attendees rated this event highly.

Throughout the year, the Library's Family History Subject Specialists answered over 600 specialist enquiries and the Genealogy Centre Volunteers from WAGS answered almost 3000 enquiries. Presentations to approximately 1400 people were provided at the State Library and in regional and metropolitan areas, including Lake Grace, Kwinana, Glengarry and Osborne Park.

Preservation and Conservation Workshops

Workshops for the public on how to produce digital recordings and how to edit and manage sound files were targeted towards oral historians currently recording, and people wanting to start recording, oral histories to international sound preservation standards. Presentations on the conservation process undertaken for the Mary Ann Friend Journal also generated interest.

A talk on "Preparing for the Ultimate: disaster preparedness for libraries" was delivered to the East Pilbara regional librarians meeting in Newman. It provided an insight on how a disaster can effect collections, risk analysis, prevention strategies, prioritising items in the collection and how to prepare a Disaster Response Plan.

PRIORITY AREA 2

The State Library of Western Australia champions literacy and learning

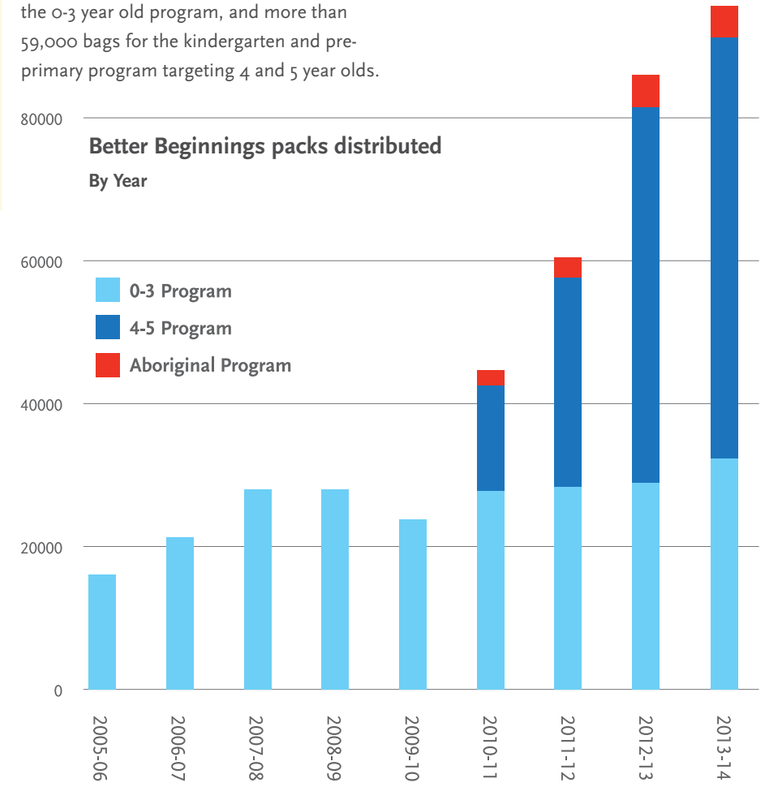
Literacy and learning are fundamental to the well-being and quality of life of the Western Australian community. In all its forms, literacy is the basis for learning and the growth of knowledge in today's society. Western Australians of all ages and background need multiple opportunities to foster literacy, to expand on their abilities, and to improve and sustain their learning. Libraries are our champions in these endeavours; being integral to building literacy levels in our community and in supporting the life-long learning ambitions of all Western Australians.

2.1 We will create opportunities for all Western Australians to strengthen their literacy abilities.

Better Beginnings Family Literacy Program

2014 marks the 10th anniversary of the Better Beginnings program, which has now reached over 300,000 families with newborn babies and children aged four and five in Western Australia since commencing as a pilot program. The program has shared this milestone with founding partner Rio Tinto, and continues a tri-partite alliance between the State Government, Western Australian local governments and Rio Tinto. Inter-agency collaboration between libraries, community health centres, schools and remote Aboriginal communities continue to provide the core approach to the program's delivery, enhanced by additional collaborations with the Departments of Corrective Services and Child Protection and Family Support.

In 2013-14, 31,500 bags were distributed for the 0-3 year old program, and more than 59,000 bags for the kindergarten and pre-primary program targeting 4 and 5 year olds.



The *Read to Me, I Love It!* component of the program now reaches over 120 remote Aboriginal communities. This unique strategy provides targeted resources including books and story DVDs that are sent every three months for two years, to support the building of positive home literacy practices. As part of the program's ongoing commitment to engaging Aboriginal families with library services and early literacy resources, six libraries in the metropolitan and South West areas are participating in a pilot of new Deadly Discovery Backpacks. These backpacks comprise sets of literacy resources for loan to families that focus specifically on Noongar language and culture, while encouraging library membership and use.

The Book Cubby, an interactive exhibition of books written and/or illustrated by children, has travelled to more than 25 public libraries in metropolitan and regional Western Australia since May 2013. During literary and children's festivals around Perth, such as the Awesome Festival and the Perth Writers Festival Family Day, the Book Cubby is a magnet for families keen to create their own book-to-go, and to curl up with a good read.

A new project developed in partnership with AWESOME uses contemporary artists to explore and tell individual and community stories across the State. Communities will participate in a creative arts project that will bring their story to life and 'hot-dog' books (books made of folded paper) will help with the storytelling process.

Better Beginnings and the Department of Corrective Services collaborated to develop a basic adult education course, 'Reading with your Child'. This course aims to teach incarcerated parents how to effectively read and share books with their young children, while also improving their own foundation reading skills, using a range of age appropriate books and play based activities that encourage early literacy and language development. It is being delivered at Hakea Prison. In addition, *Better Beginnings* resources were distributed to fifteen prison education centres for use as classroom teaching materials. Prison based family support services facilitate the distribution of *Better Beginnings* reading packs to families of prisoners, ensuring inmates have access to the same reading packs and services available to families outside prison.

The *Discovery Book Club* is a new reading initiative that aims to support the development of positive reading relationships and literacy skills for children coming into care, and to build upon partnerships between carers, schools and allied community organisations. Developed by the Department of Child Protection and Family Support (DPCFS) in early 2013, *Better Beginnings* have arranged for reading packs to be distributed to foster carers of newborns to five year old children. Local public libraries have the opportunity to extend the relationship with foster carers through special events and promotion of services available to families at the library. The *Discovery Book Club* model is being adapted and implemented by other DPCFS districts and has so far reached over 450 families.

The Place

The Place is the State Library's learning and activity centre for children, providing children and their carers with a relaxing space to share stories, use e-resources and engage in imaginative play. Regular Storytime and Rhyme Time sessions continue to attract high numbers.

Special programs offered in 2013-14 were:

- **Once upon a Time**, a new quirky mural in which each letter was designed and painted by emerging and established WA illustrators based on the traditional story beginning "Once upon a Time" with a West Australian twist.
- **Journeys @ The Place**, a program of activities for children under five years designed around the theme of "Journeys". Featuring a different feature activity each week, the program was designed to promote literacy rich play experiences at The Place.
- The launch of author and illustrator Briony Stewart's picture book *Here in the Garden*. More than 100 people attended the launch by established author Norman Jorgensen, and admired the exhibition of original illustrations, sketches and drafts.

Special events for children

Australian Children's Laureate Jackie French visited the Library in March, singing, reading and dancing her way through an interactive Rhyme Time session. She returned to present an inspiring evening talk to teacher librarians and public librarians about the importance of books in children's lives and finding the 'magic book'.

'Beach Reads' supported the Metropolitan Redevelopment Authority's 'Urban Beach' in the Cultural Centre. A trolley of 'Beach Reads' was made available for the community to browse while they enjoyed the sun and sand. Two outdoor Storytime sessions were held under the tree and enjoyed by a large group of families.

Once again the Library participated in the Perth Writer's Festival Family Day where a book making workshop, Books-To-Go, was held and over 200 folded books created and published by children and families.

2.2 We will maintain a profile as a key player on state and national literacy agendas and be recognised as a valued partner in literacy services.

Literacy framework

The development of a Literacy Framework will enable the Library to extend its proactive profile as a key player on state and national literacy agendas, and promote libraries as valued partners in literacy services. The Framework will identify the unique role and contribution of the State Library and public libraries in enhancing literacy throughout Western Australia and inform future strategies in the literacy area.

Consultation commenced with key organisations, including libraries, academic institutions, businesses, not-for-profits and other government organisations on needs, opportunities and challenges in the literacy arena in Western Australia. A public forum was held with guest speaker Tanya Ha, social researcher and author, followed by an afternoon of facilitated discussion with invited stakeholders intended to foster innovation and future interagency collaboration on literacy projects.

2.3 We will work in partnership with Aboriginal people to collect and restore community memory, and create literacy and learning opportunities.

The State Library is committed to working in partnership with Aboriginal people throughout the State, building mutually beneficial relationships and creating new links with indigenous communities and organisations, to help extend and enhance our services and collections.

Storylines Project

The Storylines Project is a new initiative to build and maintain an online database of digitised heritage material from the Library's collections relating to Aboriginal history, perspectives and culture. This online portal is designed to not only repatriate material (including photographs, oral histories, documents and video) directly to Aboriginal communities and families in Western Australia, but also to create a mechanism by which the stories and perspectives of Aboriginal people can be captured, preserved and shared. The system allows people, places, plants, animals and technology to be tagged and linked together to form vast knowledge profiles reflecting the long and rich history of Aboriginal people around Western Australia.

Since the launch of the system in August 2013 with 1000 photographs, more than 700 photographs have been added to Storylines, along with 1700 people, 194 places, and dozens of plants, animals and technologies identified. Elders have assisted staff to identify a number of unidentified photos, with some images repatriated directly to descendants.

A community-controlled database was set up in the Mowanjum Community to house local heritage collections such as photographs, video footage and sound recordings in a secure digital keeping place known as *Wurnan Storylines*. Library staff visited Mowanjum to install the system and provide training to a number of community members who are now adding content to the archive. Additional community controlled instances will be rolled out to three pilot sites that will operate independently of the Library's Storylines instance, adhering to local cultural protocols regarding access, content and language.

To support and inform the progress of the Storylines project an Aboriginal Reference Group has been established. This group will provide advice and assistance to the project team, and guide the development of Storylines as the project progresses.

Aboriginal Family History

Assisting Aboriginal and Torres Strait Islander clients with family history research, particularly in regards to navigating family trees, mission records and old photographs, is a key activity for staff. There has been a substantial increase in the number of Aboriginal clients utilising the Library with groups and individuals regularly accessing services. Training in information literacy, research skills and use of the library systems has been conducted with diverse groups including parents and teachers from Armadale and Narrogin, community service organisations such as the Champion Centre, and a number of health and welfare providers.

A joint project with the North Metropolitan Health Service, involved ten three-hour training sessions at the State Library with a group of Noongar men from the Stirling area who were keen to explore their family trees and learn more about the resources the Library could offer. Following the sessions, each of the participants had a completed family tree, obtained a library card, and gained thirty hours of experience navigating the collections and learning research skills. The program gave participants the confidence to use the Library in their own time, and provided vital information regarding their families enabling some of the men to connect with family members for the first time.

Photographs and Aboriginal Histories

In August 2013, the successful Photographs and Aboriginal Histories lecture was held in the State Library Theatre. The lecture focused on the different meanings historical images might have, particularly during the process of repatriation. It featured Donna Oxenham (University of Western Australia), Julie Gough (Tasmania), Angela Wanhalla (Otago University, New Zealand), Christopher Morton (Pitt Rivers Museum, United Kingdom) and Damien Webb (SLWA) as speakers. The lecture was attended by nearly 200 people including more than fifty elders and community representatives. Feedback from the event was unanimously positive.

Clint Bracknell, J.S. Battye Fellow, gave a lecture in 2014 titled *Koora koorliny, maya dalanginy* (Journeying back, chasing sound). It focused on the work he has undertaken in his role as Fellow, and showcased a number of Noongar songs reconstructed from the unpublished notes of Daisy Bates held by the State Library. The event was attended by more than 60 community members, including elders and artists.

Community Arts Network WA – Bush Babies

The Library continued to support the Community Arts Network WA (CANWA) Bush Babies project which connects historical photographs with the living descendants of the people in them, in order to create intergenerational links to history and culture, and provide opportunities for Noongar people to create new art works which reflect and respond to these historical images.

Training on the new Storylines system was provided to CANWA staff so that they could assist participants use Storylines as an entry point to directly access historical images, and explore the stories behind them. Sessions were run in Narrogin and Katanning Primary and High Schools, enabling students (with the guidance of elders and family members) to explore the photographs and hear stories about their family's history. An exhibit is planned to showcase a number of new artworks generated by the project.

J.S. Battye Fellow Clint Bracknell

PRIORITY AREA 3

The State Library of Western Australia cultivates creative ideas

Strong, healthy societies need opportunities to challenge and explore the ideas which allow us to build better futures. Equally, creative ideas, in words both spoken and written, are a fundamental part of our artistic expression. Libraries provide safe, open and supportive places for Western Australians to participate in these processes of debate and invention. Within the library, curiosity meets opportunity and creativity results, in all its forms. The words which emerge through and within libraries are the vital underpinnings of the stories about ourselves and the collective exploration of ideas

3.1 We will make the State Library a hub for the development, discussion and dissemination of innovation and ideas.

Seeking to inspire creativity and innovation, the Library undertook a year-long program of public events and activities featuring key thinkers, authors and community leaders.

James Sykes Battye Memorial Fellowship

Clint Bracknell was appointed the J.S. Battye Memorial Fellow for 2013-14. He is an outstanding scholar and musician and represents the first Indigenous Western Australian to receive the fellowship since its inception in 2006. The fellowship was established to promote the J.S. Battye Library of West Australian History as a centre of original research and scholarship in Western Australia by encouraging the use of the unique collections held in the Battye Library for new research, publications and presentations.

The focus of his work is the reconstruction and translation of old Noongar songs from the unpublished manuscript notes of Daisy Bates. More than fifty songs have been identified and linked to the original informants, creating a series of profiles of prolific and talented Noongar singers and composers from the early 1900s. Bracknell's work offers insights into the resilience of Noongar singing traditions, and may be vital in augmenting present community language maintenance activities and invigorating continued intergenerational transmission of Noongar language.

The Walkability Mandate encouraged discussion around pedestrian friendly cities

Jeff Speck

The Walkability Mandate – A public forum with Jeff Speck was held in October 2013 at the State Theatre Centre. He explored the theories in his most recent book and shared his practical and jargon-free insights on how vibrancy, liveability, and a pedestrian-friendly city are achievable. Over 300 people attended this event.

James Sykes Battye Internship

This year marked the inaugural J.S. Battye Internship program, which was established to create a three month internship for an honours level student to undertake research relating to the Library's current projects. Deb Morley was accepted as the first recipient of the internship and she has focused on the Storylines Project.

Her research involved a cultural analysis and audit of the collections relating to the Mowanjum Community, examining the meanings attributed to photographs during the process of repatriation to communities and individuals, evaluating the impact and community reception of the pilot project, and situating the Storylines Project within a wider comparative context. This work will not only form part of her honours thesis, but will also inform the Storylines Project pilot as it continues to expand to include new photographs, communities and stories.

Travelling Sketchbook Exhibition

Through a partnership with Propel Youth Arts WA the 'Travelling Sketchbook Exhibition' was developed. The sketchbooks were created by young people aged from twelve to twenty-five through the Propel Youth Arts WA, *Grow Your Own Sketchbook* project for National Youth Week. They were displayed at the State Library and toured public libraries, including Donnybrook, Toodyay, Harvey, Australind, Geraldton, Mandurah, High Wycombe, Willagee and Belmont. Filled with illustrations, collage, artwork, poems, songs and words, the sketchbooks were well received by hosting libraries and their communities. In 2014, new sketchbooks will visit fifteen public libraries across Western Australia through this partnership.

Film and Television Institute

The Film and Television Institute (FTI) have moved into accommodation in the State Library Building occupying office space and a classroom area that will be used jointly for education/training purposes. FTI provide pathways to the film and television industry through education, equipment and production resources. This relationship will not only assist the Library offset some overhead costs, but also provide opportunities for collaboration in relation to film collection and preservation, education programs, and even potential service delivery offerings such as a potential creative hub in film and media.

Box City

This intergenerational activity run in partnership with the Australian Institute of Architects, turns The Place into a city made from creativity, imagination and cardboard boxes.

3.2 We will re-imagine and develop a new model for reference and information services through the State Library.

Information has never been more readily available and the Library is redeveloping its reference services in response to the changing needs of the community. Whilst the traditional personal reference services based on the physical collections remain, there is increasing demand from the community for services to be delivered online.

Information Kiosks

Six new information kiosks were installed on the ground, first and second levels of the Library in June 2014. The kiosks utilise an innovative software application that provides quick answers to frequently asked questions about services and equipment, interactive maps of the Library and an easy to use, electronic method to call for staff assistance whenever it is required. The

An information kiosk located on the ground level

information kiosk service is an exciting addition to the Library's range of client service technologies and has shown a high level of engagement from Library clients since it went live in June 2014.

Ask a Librarian online enquiry service

The Ask a Librarian service enables clients to easily submit their information requests to reference staff online and engages with the Library's services both locally and from afar. Consistent and detailed responses are provided to clients within five days, ensuring that clients' needs are efficiently met. The Ask a Librarian service has been extensively utilised by clients, with 2412 requests submitted, an increase of 20 per cent.

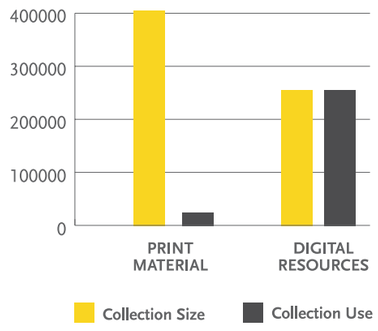
This service attracts queries on a broad range of subjects, with Western Australian history and family history continuing to be very popular. Other interesting requests have included a query from a client residing in France about a particular item in the heritage collection, and several enquiries about pursuing a career at the Library.

Reference Collection Review

A substantial review of the Library's non-heritage collections was undertaken to gather data on the collections and how they are used. Of particular interest was identifying the community's preference for content, format and manner of accessing information.

Clients' preference for using digital materials was evident, accounting for over 80 per cent of use during the review despite making up less than half of the collection. Use of both print and digital materials reached beyond metropolitan Perth with clients from 208 postal localities across Western Australia using the collection. Overall use of the print collection was disappointingly low indicating that the collection needs to evolve to meet Western Australians information needs in an appropriate manner. The findings presented in the Reference Collection Review report provide an evidence base for undertaking future work.

REFERENCE COLLECTION
SIZE AND USE



KEY REFERENCE COLLECTION STATISTICS[1]

PRINT REFERENCE COLLECTION	DIGITAL REFERENCE COLLECTION
12,750 serial titles	23,567 serial titles
3,052 serial uses	263,753 serial and database uses
392,134 books	231,289 e-books
21,544 book uses	5,924 e-book uses
1973 - average age of the books	2010 - average age of the e-books

[1] *statistics gathered during the three months of the reference collection review*

Electronic resources from home

Electronic resources play an increasing role in delivering access to current publications to support the Library's reference and information services.

Access to the e-Book Library (EBL) collection of over 203,000 downloadable nonfiction e-books provided a new direction for reference services. Rather than purchase particular books for the collection, the Library pays for the actual books that clients have found useful. It is available for home access by State Library members, with over 2500 unique clients downloading 23,149 books. The top categories of books borrowed were business/management, fine arts, medicine and computer science. It complements the collection of downloadable fiction e-books provided through the Western Australian Public Library Digital Media Collection (WAPLDMC) through the State's public libraries. Technical support is provided to clients to set up their mobile devices and the software apps to checkout and read these books.

To meet the changing needs of clients, the usage of digital subscriptions is closely monitored resulting in some subscriptions being upgraded to fuller versions of popular resources and others cancelled due to poor usage.

3.3 We will celebrate and support writing, reading and ideas.

State Library Shop

The State Library Shop remains a popular destination for those with an interest in acquiring items relating to Western Australia, family history or browsing a large and carefully selected range of children's books and giftware. It focuses on promoting locally published books and gift products, and continues to develop a close alliance with self-published authors.

Hon John Day presented the Premier's Prize

The Shop supports Library events and activities such as, the 125th anniversary of the State Library with the sale of branded products, the Better Beginnings family literacy program and the Premier's Book Awards. Regular book launches in the Library provide an opportunity to increase sales, and thematic displays are devised to promote new releases. A recent display of titles relating to the Anzac contribution to World War I was installed in the Shop to commemorate the centenary of the Great War.

Western Australian Premier's Book Awards

The Western Australian Premier's Book Awards recognise and reward excellence in writing throughout Australia. There were 507 titles entered in the 2012 competition, a small decrease on the previous year. The Awards presentation was in September 2013 where the Minister for Culture and the Arts, Hon John Day, presented award recipients with their certificates and prize money.

The Judging Panel was chaired by Dr Rose Lucas with panel members Beverley Jacobson, Chloe Mauger, Dr Tama Leaver, Rosemary Cameron, Dr Wendy Were, Professor Brian Dibble, Dr Delys Bird, Michael Campbell, Ken Kelso, Polly Low, Dr Charlie Fox, Susan Hart, Brigid Lowry and Cathy Corbitt.

CATEGORY WINNERS FOR THE **2012** AWARDS WERE:

- **FICTION**
  Michelle de Kretser for *Questions of Travel* published by Allen & Unwin.
- **POETRY**
  Robert Gray for *Cumulus*, published by John Leonard Press.
- **NON-FICTION**
  Roger Averill for *Exile: The Lives and Hopes of Werner Pelz* published by Transit Lounge.
- **STATE LIBRARY OF WESTERN AUSTRALIA WA HISTORY AWARD**
  Kurlumarniny: We come from the Desert published by Aboriginal Studies Press.
- **CHILDREN'S BOOKS** (JOINT WINNERS)
  Steven Herrick for *Pookie Aleera Is Not My Boyfriend* published by University of Queensland Press and Peter Macinnis for *Australian Backyard Naturalist* published by the National Library of Australia.
- **YOUNG ADULTS**
  Margo Lanagan for Sea Hearts published by Allen & Unwin.
- **SCRIPTS**
  Ingle Knight for *The Fremantle Candidate* published by Prickly Pear Playscripts.
- **DIGITAL NARRATIVE**
  David P Reiter for *My Planets Reunion Memoir* published by IP (Interactive Publications).
- **PEOPLE'S CHOICE AWARD**
  Deborah Forster for *The Meaning of Grace* published by Vintage Australia.
- **THE PREMIER'S PRIZE** was won by Michelle de Kretser for *Questions of Travel* published by Allen & Unwin.

PRIORITY AREA 4

The State Library of Western Australia leads the development of the WA public library network

Public libraries in Western Australia provide crucial services for all citizens delivered through a partnership between state and local governments. Central to this partnership is a shared vision that our public libraries shall be connected, well resourced and free, serving as hubs of community life. As technology creates new and changing community expectations, public library services will change and embrace new opportunities. The network of public libraries ensures that, through coordinated and shared activity, public library services can be offered sustainably, and effectively, balancing local community and wider social needs.

4.1 We will meet our legislative and agreed responsibilities under the Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia.

Framework Agreement

Public library services in Western Australia operate under the *Framework Agreement between State and Local Government for the Provision of Public Library Services in Western Australia*. This Agreement sets out a shared vision for Western Australia's public library service as a sustainable and responsive network of vibrant and connected public libraries, and establishes a process for joint decision making between the State Government and local governments in the future. The Agreement was due to expire on 30 June 2014, however, it is proposed to extend the Agreement to June 2015 to allow the Western Australian Local government Authority (WALGA) and the Library Board to seek a broader review of the governance process and create a new vision for the relationship.

The Strategic Library Partnership Agreement Steering Committee (SLPASC), the body which oversees the relationship, is currently suspended until the outcomes of the review are known. However, WALGA, the State Library and Public Libraries Western Australia are consulting and attending workshops to inform the review of the governance process, together with creating a future vision for public libraries.

Structural Reform of Public Library Services

A number of important projects identified under the structural reform agenda are ongoing:

- **EXCHANGES REVIEW**
  Due to a lack of resources from all parties, little progress has been achieved following the review of the exchange system. A working group has been reformed to work on the project which involves a complex series of decisions and actions. Subsequent changes to the exchanges system will be implemented in the coming year.
- **REGIONAL MODEL**
  The new Regional Model was implemented in 2012-13, providing greater clarity to all parties of the level of support provided to regional and remote public libraries. A key feature of the new model is the preparation of Activity Plans by the Regional Libraries, detailing the support provided to the smaller libraries in the region. In the absence of a regional library in the Goldfields and Central regions the State Library is supporting the libraries in those regions. An internal review of the Regional Model is currently underway.
- **SINGLE LIBRARY MANAGEMENT SYSTEM**
  Initial work was undertaken by a working group to investigate the feasibility of implementing a single library management system for public libraries throughout Western Australia. This was identified by the State Library as a possible consideration by the State Government's Inquiry into Microeconomic Reform in late 2013 and a submission was prepared. A small working group is investigating the feasibility of developing a business case for a shared library management system.

4.2 We will continuously improve the support services we provide the public library network.

KEY PUBLIC LIBRARY STATISTICS
231 public libraries in Western Australia
427,699 new items delivered to public libraries
512,641 items sent out in exchanges to libraries
$10,317,244 spent on public library resources
E-BOOKS
20,321 people registered to use the e-book service
227,414 e-books borrowed
23,009 e-books available

E-books and more

The response to the provision of e-books to public library members across the State continues to show the success of this service. Under the banner of the West Australian Public Library Digital Media Collection (WAPLDMC), there are now over 20,000 loans a month, with total loans reaching 200,000 on Australia Day 2014. To meet this demand, new titles are added each month and work has commenced on expanding the service to include new resources - downloadable magazine and audio titles. It is envisaged these new resources will be available in the latter half of 2014.

Public Library resources

Funding for public libraries to purchase new stock is provided through the State Library to local governments on a per capita basis, with additional allowances for very small shires and some other criteria. Public librarians select the stock for larger libraries, while State Library staff selected 72,700 new items for rural and remote libraries. A total of 521,641 items were sent out in exchanges to libraries around the State, including the libraries in the Indian Ocean Territories.

This valuable service ensures library clients from around Western Australia continue to have access to a regular supply of new and used library materials, delivered to their local public library. In 2013-14, 427,699 new items were delivered to public libraries.

In addition to physical stock items, public library members have access to a range of digital resources. The e-resources are licensed under a statewide agreement and all except the Ancestry Library Edition are available for use from home by public library members. The e-resources include Ancestry Library Edition, Australia/New Zealand Reference Centre, Britannica Library, Busythings, Cochrane Library, Health and Wellness Resource Centre, Literacy Planet, Novelist, Popular Magazines and TumbleBooks.

Public Library Network Development

During 2014, a project to enable a small remote library in the Upper Gascoyne Junction shire to use the State Library's library management system was established. This project will facilitate ongoing management of library stock for this shire and provide increased library services for people living in this remote area of WA.

Additionally, through a joint project between VisAbility (formerly Association for the Blind) and the State Library, VisAbility clients now have increased access to both the VisAbility library catalogue and the State Library's catalogue through the State Library website.

Disposal of discarded public library materials

Since July 2013, the State Library has donated discarded public library materials to the Spine and Limb Foundation, an Australian Disability Enterprise. Discarded materials in poor condition or out-of-date are sent to the Foundation, which uses the discarded materials to generate work for people with disability. Many of the discarded materials are sold via a Book Bazaar at ParaQuad Industries in Shenton Park and, where revenue is raised, those funds are available for welfare programs for the disabled.

Discarded materials are collected twice weekly from the State Library or sent direct from public libraries to the Foundation. This arrangement has meant that external storage of discarded materials is no longer required. Those country libraries that had previously hosted book sales in their community are able to retain their discarded books to sell or donate within their local community. More than 440,000 discarded items were donated to the Foundation in 2013-14.

Services to Public Libraries

Services to public libraries are a priority and to enhance the delivery of those services an online help desk is maintained. This service is incorporated into the Public Libraries Online website and directs all incoming enquiries from public library staff to the correct business area at the Library.

Public Libraries Online continues to be the primary communications website for public library and State Library staff. It includes useful library and contact information, procedures, a noticeboard, as well as providing access to functions such as the compilation of statistical and financial information from local government, and the online selection of public library materials.

Public Library Staff Training

The way in which training is provided to public library staff in Western Australia changed and it is now provided via the use of an e-learning software platform. The Moodle training platform provides a number of advantages for users, including an asynchronous format which allows library staff to complete training units at a time and pace that suits, a variety of learning tools including lessons and videos, and inclusion of a quiz at the end of each course. Eight units are currently available to public library staff including information about exchanges, Better Beginnings, online resources and inter library loans, with further units identified for production. Public library staff completed over 700 courses within the first year of availability.

Leadership in libraries speakers Allison Dobbie (from left), Manager Libraries, Auckland Council New Zealand, CEO and State Librarian Margaret Allen, State Library of Western Australia and Sue Roberts, CEO and State Librarian, State Library of Victoria

Inter-library Lending Service

The Inter-library Lending Service enables library members throughout the State to access over 3 million items from the statewide collection, as well as books and copies from around Australia and overseas. This year public libraries generated 275,133 requests. The demand for items from State Library collections and libraries outside the public library network is increasing, with 17,591 requests supplied compared with 15,683 for the same period last year.

The Interlibrary Resource Sharing Group continues to focus on improving the speed and efficiency of the inter-library loan service through continuous improvement and ensuring the inter-library loan software is used to its full potential.

4.3 We will explore future opportunities for public library services in Western Australia so as to ensure future capability and ongoing sustainability.

Library Seminar

The 2013 Library Seminar focused on the theme Leadership in times of change with keynote speakers challenging attendees to take leadership roles in their communities through seeking opportunities from social, economic and environmental change.

One hundred library professionals attended the seminar which featured three speakers and a panel discussion involving all speakers and representatives from the local government sector. Allison Dobbie, Manager, Libraries and Information with Auckland Council, delivered a keynote address covering her experiences in combining disparate public library services during the 2010 Auckland Council amalgamations.

Sue Roberts, CEO and State Librarian of the State Library of Victoria, discussed leadership within the information profession. Her address reflected on her experience of leading significant organisational change at the State Library of Victoria with an emphasis on change driven by audience engagement.

The Director of Community Development with the Department of Regional Development, Deborah Rice, played a key leadership role in the transition of Telecentres to Community Resource Centres. She explored the shared interest of Community Resource Centres and Libraries in her presentation, with a view to inspiring development of positive partnerships.

PRIORITY AREA 5

The strategic culture of the State Library of Western Australia

In support of our mission, the State Library will work continuously to improve our services and our processes, meet our governance obligations, support our staff as a learning organisation, consult with the community we serve and collaborate effectively with our partners.

5.1 We will demonstrate our commitment to our mission and goals through our services, actions and outcomes.

Workforce Plan

The State Library's Strategic Workforce Plan was completed in June 2013 and sets out a range of strategies to support the Library's *Strategic Directions 2013-2017* and ready the organisation to meet future challenges and changing community expectations. This includes strategies to address the workforce skills required into the future, attraction and retention of these skills, and the associated changes in the processes to deliver the services people want.

Graduate Program

The Library continues to value graduates as a way of bringing new skills and attitudes to the organisation. In 2013 the program was altered to appoint two graduates to targeted positions based on their skills. During the year they undertook a wide ranging program, gaining an understanding of the library as a whole, while contributing in their specific positions. Both graduates were appointed to their positions at the end of the program, reinforcing the success of the more targeted approach to recruitment. In 2014 a different approach was taken and a Graduate Librarian pool was established. This will enable graduates to be appointed to suitable positions as they arise over eighteen months.

Volunteers

The Library's volunteers are a valuable and diverse team, working alongside staff to add value to services. There was a pool of ninety-eight volunteers, plus an additional seventeen volunteers from the Western Australian Genealogical Society. Some people volunteered for a single event such as the Picture a Story exhibition, the Perth Writers' Festival, Western Australia Day, the Awesome Festival for Bright Young Things and school holiday activities, while others have contributed many years of regular service. Throughout the year, volunteers donated a total of 9491 hours, a 5.7 per cent decrease on 2012-13. With volunteering valued at $28.99 per hour (source: Volunteering WA) the estimated value of time donated was $275,144.

Justice of the Peace Signing Centre

A Justice of the Peace Signing Centre was established in partnership with the Royal Association of Justices of WA (Inc.). Justices of the Peace are available in the Signing Centre to all members of the community from Monday to Friday for witnessing and signing documents. This service is an example of how the Library operates as a community hub providing an essential service.

Homeless outreach in the Library

From late 2013, an Outreach Counsellor from Medicare Local has visited on a weekly basis to assist those homeless people using the Library. While the primary objective of the counsellor is to ensure that homeless people have access to health services, they also provide information about which library services homeless people are using so that their needs can be met.

5.2 We will ensure our services meet community expectations and our building provides a safe and welcoming environment.

Understanding Our Clients

Since January 2013, the Visitor 360 market research and cultural segmentation program offered by Morris Hargreaves McIntyre has provided a better understanding of the Library's audiences. The information obtained from the program will continue to be referenced in order to develop services and programs that appeal to existing clients and, importantly, attract new audiences.

Client Feedback

The annual Client Satisfaction Survey provides valuable feedback on services and facilities. Overall satisfaction levels remain high, with 90.8% of respondents answering that they were satisfied. Staff performance also remained high with an average of 80% satisfaction with the knowledge and friendliness of staff. The friendly demeanour and broad knowledge of the staff at the Welcome Desk on the ground floor of the Library in particular was recognised, with friendliness rated at 89% and knowledge at 85%.

The survey also provides information on the most utilised services and facilities and highlights where improvements are needed. The survey shows that study rooms, wireless internet and computers are the most popular services, and the ground floor Discovery Lounge is the most visited area. Results from the 2014 Client Satisfaction Survey will be made available to the public in coming months.

Borrow Direct and Get_it!

The Borrow Direct service enables clients to borrow items from the Library's collections. This year, clients borrowed 31,920 items, an increase of 1.3 per cent.

Where members require access to items held in the statewide public library collection, or to items outside of the Western Australian library network, they can use the Get_it! Service. Access to items within the network are free, with external items attracting a small fee. The service continued to be well-utilised with 1528 items supplied, an increase of 7.3 per cent over last year.

Changes to State Library Regulations

The *Regulations for the Conduct of the State Library* were enacted in 1956, when the State Library was located in Hackett Hall (now part of the Museum), and when it was an institution dedicated mainly for scholars and researchers using print materials. While some of the regulations are important and delegate to the State Librarian the necessary powers to regulate the Library and its services, most were no longer appropriate (e.g. children under 14 were not allowed in the Library). For some time the Library Board had been concerned that current library practice was contrary to some of the regulations in force and so, following a review of the regulations and the implementation of an appropriate policy and procedure framework, most of the regulations were repealed and the regulations renamed the *Library Board (State Library) Regulations 1956*.

Building Improvements

The State Library building is the most used cultural venue in Western Australia with over one million visitors using the collections and services. However, it is now over twenty-nine years old and requires considerable maintenance. Funding was obtained to replace the roof, which was deteriorating, with leaks during wet periods posing a major risk to valuable collections on the upper floors. The first two stages of the project to replace the roof sheeting are completed, with stage three, the replacement of the roof membrane and pavers, estimated for completion in August 2014.

Another major project was the replacement of the Low Voltage Supply Main Circuit Breakers, which had been operational for a significant time period beyond their functional design life. The replacement of the circuit breakers was completed in early 2014 and will provide protection for the building for 15 to 20 years.

The main building fire indicator panel and associated systems have also been identified as requiring replacement due to their age, a lack of spare parts and a lack of spare zones on the panel to accommodate additional specialised fire protection systems. Preparation for this work has been undertaken and will be completed by November 2014.

The creation of a new heritage storage facility was completed in February 2014 to safely house the Library's most precious items and collections. A new room was constructed with a separate air-conditioning system, environmental controls and early warning fire and suppression protection systems.

Staff facilities had languished for many years and were in need of brightening and refurbishment. The removal of some walls, painting, an upgrade to kitchen benches and the purchase of new chairs, tables and lounges were undertaken on a limited budget to improve staff amenity.

Risk management and occupational safety

The Library has taken steps to improve the risk and occupational safety and health (OSH) culture across the organisation. An updated Risk Management Framework was developed and associated processes implemented to ensure risk assessment processes become a standard tool within the daily work environment. There was an updated Risk Policy, regular monitoring of risks by organisational wide committees and communications to staff.

Following an audit of occupational safety and health procedures, a project was approved to develop an OSH management system to ensure all OSH practices are aligned to the Worksafe Plan. As a large public service provider, a proactive approach is taken to helping staff manage their health and approximately 120 employees took part in annual flu vaccinations. Due to the numbers and diverse demographic of clients visiting the State Library building, two defibrillators are available on site and the Library partners with St John Ambulance in their First Responder Program.

5.3 We will ensure our technology, administrative systems and processes are appropriate and efficient.

Information Technology Systems

The use of information technology to deliver valued solutions is critical for the future delivery of services. Accordingly, an

Information Communications Technology (ICT) Strategy has been developed which aligns to the Library's Strategic Directions.

A key theme of the ICT Strategy is to simplify, upgrade and add resilience to the existing ICT infrastructure. Simplification begins by virtualising the hardware as much as possible, and can include application servers, storage, and even desktops. An upgrade to the Library's virtual server environment was completed, providing off-site replication of data with automated failover of services in the event of a disaster recovery situation.

Upgrading all Staff PCs from Windows XP and Microsoft Office 2003 to Windows 7 and Microsoft Office 2010 was also completed. This was the first major PC and software upgrade for many years and involved the replacement of approximately 150 PCs and the upgrade of a further 40 machines. An update to the records management system and training for all staff was also completed.

Storing our collections

In 2012 the Library commenced the Collection Storage Improvement Plan, a five year project encompassing a comprehensive review of the current collections in the Library, rearrangement of the collections into more logical sequences, improved collection storage standards and planning for future storage requirements. In the past year significant progress has been made to meet these objectives resulting in better management of the physical collections.

To meet the Library's growing heritage storage needs, a new rare materials room was built and new compactus shelving added in the heritage stacks. In total, 1806 linear metres of shelving was installed in the heritage stacks, a 24 per cent increase in storage capacity for the growing heritage collections. The first stage of a project to house the artworks collection saw the installation of 100 square metres of hanging artrack storage.

Transferring the rare collections from five locations into the new rare materials room, has provided an opportunity to assess all rare items, with many being boxed or rehoused to meet preservation standards. The new shelving systems installed maximize storage capacity, and improve stock control and retrieval efficiencies.

A priority project has been the weeding of the non-heritage stack collections in line with the Collection Development Policy Framework and the National and State Libraries Australasia (NSLA) Collaborative Collecting project guidelines. Since the start of the project in January 2012 over 10,000 linear meters of non-heritage, closed and unlinked serial and general reference monograph collections were assessed, representing 45% of these collections. Following the guidelines for collaborative collecting, Australian material weeded is listed and offered to the National Library or other state libraries to ensure their collections are complete.

Space created through weeding has enabled the reintegration of sequence collections and improved storage standards, thereby rearranging the stacks into a more efficient and logical sequence. Rehousing particular formats such as CDs has improved the storage capacity of the existing shelving.

New Financial Systems

Following the roll-back of financial services from the Office of Shared Services, the Department of Culture and Arts (DCA) began delivering financial services for a cluster of five agencies in the Culture and Arts portfolio, the Swan Bells Foundation and the WA Industrial Relations Commission in November 2013. Following the transition to the new system, an audit was undertaken which showed that the integrity of the data conversion to the new system was successful. To implement the new service an extensive training program was provided to staff.

5.4 We will raise awareness within the community of the services offered by the Library.

Raising our profile

To raise the profile of the State Library of Western Australia and its activities, the Library works closely with media outlets to obtain press coverage about events, exhibitions, acquisitions and cultural trends. This has resulted in the State Library having significant coverage on radio, television and traditional print media at no cost throughout 2013-14.

The State Library embraces a range of digital media to connect with the community. The website is used to publicise all aspects of the State Library, and is supported by a social media suite of YouTube, Twitter, Facebook and Flickr. The State Library's social media accounts have significant following, and provide a platform to promote events, exhibitions and acquisitions.

Tours and Community Events

Tours were held throughout the year, promoting the Library's collections and services to a wide variety of groups, including library studies lecturers visiting from Malaysia, English as a Second Language students, staff from the Department of Culture and the Arts and seniors' groups. Students from the Western Australian Academy of Performing Arts attended their annual sessions to learn about the music and performing arts collection.

During the City of Perth's Winter Arts Season, a season of films based on books was once again promoted attracting enthusiastic audiences.

To support the Great Read Out, which launched of the Premier's Summer Reading Challenge at the Urban Orchard, the Book Cubby attracted young visitors with some book related competitions and plenty of reading books for families to share.

Kay Poustie Scholarship winner and State Library staff member Jane Jones

The State Library of Western Australia Foundation

The State Library of Western Australia Foundation is a not-for-profit organisation whose role is to raise funds to secure financial and in-kind donations for the Library's programs, collections and capital projects.

The Kay Poustie Scholarship is awarded each May in memory of the late Kay Poustie OAM, former Chair of the Library Board and long serving public library manager. It is funded through individual donors, a sponsorship from Curtin University, and a partnership with Public Libraries Western Australia Inc. In October 2013, as part of its fundraising activities to build the scholarship funds, a fundraising breakfast was held with keynote speaker Allison Dobbie, Manager Libraries and Information for Auckland Council, New Zealand.

The Foundation, in partnership with the Library, celebrated the acquisition of a unique set of children's book illustrations produced by Western Australian artist **Robert Juniper AM** for the children's book *Mason Judy* by Trevor Todd. Sponsorship was secured from Wesfarmers and Woodside to support the ongoing conservation and preservation of the collection and staging future exhibitions. The works were exhibited to the public for a short time in conjunction with a launch event.

A series of **Making Music with Freycinet** workshops was held offering members of the community the opportunity to interpret the Freycinet Collection through music under the guidance of Artist-in-Residence Dr Georg Corall from Perth Baroque. The objective of the residency was to compose an original piece of music that would promote understanding and appreciation of this important collection of maps, prints and documents. Dr Corall is a musician with extensive experience in workshops, educational outreach and high-level composition, improvisation and arrangement. This project was made possible through funding from Lotterywest and the Department of Culture and the Arts.

Artist in Residence Dr Corall with musicians at the Freycinet Workshop

Freycinet Journey

May Day, a significant date in the French calendar, was celebrated this year with a special "Freycinet Journey". This event involved a joint launch of a virtual exhibition based on the Freycinet Collection and the young adult book, *To See the World*, telling the story of the voyage of Rose de Freycinet through the eyes of her young companion, Jose. These new resources, inspired by this significant collection, will add to the growing body of knowledge of Louis de Freycinet and other early French explorers.

5.5 We will advocate for the role of libraries in the community and actively participate in professional debate.

The State Library is part of a number of global and national library networks and is a member of the International Federation of Library Associations and Institutions (IFLA), the Australian Library and Information Association (ALIA), and National and State Libraries Australasia (NSLA). As a prominent library voice, the Library continued to advocate on behalf of the library profession and the Western Australian library sector through its membership of these associations.

The Australian Libraries Copyright Committee is the primary copyright advocacy organisation for Australian libraries and the CEO and State Librarian, Margaret Allen, is the current Chair. Ms Allen has also been working at the

international level through the International Federation of Library Associations and Institutions (IFLA) in support of their international advocacy on copyright and access to digital content. The Australian Law Reform Commission Inquiry into Copyright and the Digital Economy continued to be monitored closely due to the significant implications for libraries in Australia.

National and State Libraries Australasia - Re-imagining Libraries

The Library continued to take-up new opportunities in collection management and service delivery for clients across Australia through the work it has undertaken in conjunction with its National and State Libraries Australasia (NSLA) partners. Their strategic plan, *Reimagining Libraries*, guides the collaborative work of NSLA from 2012 to 2016 and the strategies are achieved through a number of working groups. Margaret Allen, the Library's CEO and State Librarian, is the current Chair of NSLA, and State Library of Western Australia representatives on the working groups share their knowledge, expertise and experiences allowing each institution to grow more rapidly than if they worked alone.

The emerging field of digital preservation is a significant space for development for all collecting institutions, as the 'Digital Deluge' of content being created by users increases in size, complexity and pervasiveness. **The Digital Preservation Group** has focussed this year on developing the concept of and framework for a technical registry of file formats with software and hardware dependencies. There were additional efforts to identify skills shortages and strengths, digital maturity in each organisation, and opportunities for collaboration.

The **Pictures Project** group developed guidelines for significance assessment and management of large pictorial collections, and guidelines to assist donors of pictorial collections in offering materials to NSLA libraries. The group also held a pictures valuers' forum involving professional valuers, dealers and librarians, to share and discuss the challenges of valuing digital photography and large collections of negatives.

The work of the **Collaborative Collections Group** has been taken up by new groups so this Group has ceased. The concept of a distributed repository (TALCC – The Australasian Libraries Collaborative Collection) through the development and implementation of an agreed offer/repatriation process is continuing as part of ongoing work. A large survey to compare legal deposit procedures and processes was completed and forms the foundation for the work of the new Legal Deposit Group.

The **Storage Management Group** has focused on testing and reviewing the Storage Costing Tool and completing the list of goods and services suppliers relevant to storage management. Work has commenced on the development of an Illustrated glossary of standard storage terminology.

The **E-Resources Consortium** continued to provide access to e-resources at a competitive cost through negotiation with vendors. A review of the core set concept and licensing principles was the focus of the Group this year. They have also commenced a comparison of e-book subscriptions and models across NSLA libraries.

The **Digital Collecting Group** developed a digital collecting framework to inform the collection of digital materials at NSLA libraries, defined principles of digital collecting, and developed a personal digital archive toolkit for donors. The work of the Digital Collecting Group was wound up in 2014, and a new **Digital Skills** group established to progress recommendations.

The State Library chairs the **Indigenous Group**, which continues to promote best practice for the collection and preservation of materials relating to Aboriginal and Torres Strait Islander people, and supports libraries in their endeavor to engage Aboriginal people in the collection, management and preservation of Indigenous materials. In 2013 the group produced the National Position Statement for Aboriginal and Torres Strait Islander Library Services and Collections which guides progressive action across NSLA institutions in their plans and approaches to Aboriginal and Torres Strait Islander library services and collections. Work commenced on a major project to mark the 50th anniversary of the 1967 Referendum.

With the aim of clarifying and standardising the language and procedures in NSLA libraries concerning copyright of library materials, the **Copyright Working Group** has worked to create clear search strategies to establish ownership prior to the digitisation of orphan works, as well as risk management processes concerning take-down notices for digitised materials.

The **Literacy and Learning Working Group** organised the seminar *Brave New Worlds – Libraries, Learning and Community Needs* at the State Library of New South Wales in July 2013. It aimed to provoke discussion about why libraries are and should be involved in the literacy and learning space, focused on how partnerships and initiatives like the National Year of Reading can raise the profile of libraries, and how programs like *26Ten* in Tasmania and *Better Beginnings* in Western Australia can make a real difference to literacy levels and to people's lives. Adult literacy was raised as a major issue, with Australia still suffering from staggering rates of poor literacy.

In addition, the group has developed a Maturity Matrix to assist libraries determine how they are placed as learning institutions and provide some aspirational goals. The Matrix has been trialled in several of the NSLA libraries, and continues to evolve. Case studies are being drafted, and will provide the basis for some guidelines to assist with the implementation of the Matrix in other libraries.

> "Will the app on your original mobile phone work on the latest smartphone or tablet? What if the data there is important? How will we access that in forty (or four hundred) years' time?

Significant Issues and Trends Impacting the Agency

Changing service model

Changes in technology and the increased computer literacy of clients continues to influence the way the Library delivers services, and places increasing demands on the skills and knowledge required by staff. With easy access to freely available sophisticated search tools, clients are more likely to access online information resources and carry out their own research, preferring to use digital media with little need to see the original items, and little need or desire to visit the physical library. At the same time, the 'traditional reader', though depleted in numbers, still needs to be catered for.

In line with other national and state libraries, reference collections continue to be reshaped to `digital preferred'. This provides many benefits including easier searching, multiple concurrent users, accessibility outside the library building, no shelving space required and better ability to track usage. However, not all resources are available electronically, and those that are may be more expensive than print because of their wide accessibility. Familiarity and promotion are key factors which can influence usage of these resources.

To ensure that the Library's services and collections remain relevant, two reviews have been instigated. One reviewed the Library's non-heritage collections to gather data on the collections, how they are used and identifying the community's preference for content. The second is looking at the delivery of reference services for the future.

Rights in the digital world

Increased digitisation efforts aimed at opening access to unique material has created a disconnect between those digitising and those who have created or own the material. Creators have the right to economic gain for their efforts, however the dilemma for libraries is how to offer digital access to material whilst remaining true to the rights of creators and the restrictions of the Copyright Act. For unique material, determining these rights and who owns them can be difficult and time consuming, particularly if it is not clarified at the time of acquiring the material.

In an increasingly digital publishing world, libraries in Australia and around the world are facing embargoes by publishers on supply of new digital e-books, significant price increases (typically between 200% and 1200%), contracts which override library rights under the Australian Copyright Act, lack of integration of the e-books into existing library management systems, no assurance of supply if the service provider ceases trading, and concerns over the privacy of user information held by service providers.

Further, libraries no longer own the e-books they add to their collections – they are simply leased or acquired on a subscription basis. This has significant implications for future collection building as long term access is no longer assured and the community will no longer be able to donate their books to libraries – donation has been the basis of collections of the world's great libraries. The temporary nature of published books in digital form creates significant long term preservation challenges.

Legal Deposit - Consultation and regulations developed

The passing of the Legal Deposit Act 2012 meant that Western Australia once again had a requirement for local publishers to deposit copies of their publications with the Library for the preservation of the State's documentary heritage. This legislation extended the scope of legal deposit beyond print formats to include audio visual and digital formats to ensure that future publishing trends are covered. The Act's provisions for the deposit of physical items came into force on 1 January 2014, and the Library's attention has moved to consultation with stakeholders to develop regulations for the deposit of digital materials.

The Community helping us

Libraries are part of an interconnected community and would not be able to deliver the programs and services required without the support of partners (for a list of the Library's partners see the appendices to this report). These partners may be other libraries, government agencies, private companies or other community organisations. They provide expertise and assistance, access to networks, funding and in-kind support, volunteers, donations of material and advocacy.

Building relationships will become increasingly important with a rise in complex frameworks of institutional partnerships. Long lasting relationships need to be built over many years, with resources allocated to maintaining the relationship so that all parties get benefits. Having staff with relationship building skills will be very important in the library of the future.

Building infrastructure

With the revitalisation of the Perth Cultural Centre precinct, it is timely to consider the service delivery needs of the Library to 2020 and beyond. Recent upgrades to facilities have been welcomed by clients, however they highlight the significant deficiencies in other areas of the building.

- There will be a need to expand the Library's digital storage, preservation and delivery capabilities as collection materials become increasingly electronic and require different management, storage and delivery infrastructure.
- There is clear customer demand for a museum quality exhibition space to exhibit unique and fragile heritage items and support travelling exhibitions.
- Some storage facilities are no longer considered best practice for the preservation of collections of significance.
- Much of the building infrastructure is now 29 years old, creating a number of critical maintenance issues that compromise client service including the staff lifts, air conditioning, furnishings, fittings and lighting systems.

Trends in Public Library Usage

Public libraries have a key role in lifelong learning, literacy improvement and community development, and provide substantial benefits to the communities they serve.

The State Library coordinates the collection of statistical data from Western Australian public libraries following an agreement between State and local governments to report basic performance related data for this report. Full data for 2013-14 is not yet available, but an initial analysis of the data received suggests that indicators have remained relatively stable, with the trends of a slight increase in membership and visitor numbers, and a decrease in loans and enquiries. Statistics vary between local governments, with some libraries showing increased usage and others declines. Libraries have the challenge of remaining relevant to their communities and providing the resources, programs and services to meet their needs.

Below is the complete data for previous years:

	2011-12	2012-13
Loans	16,395,311	15,424,766
Visitors	10,069,578	10,077,548
Enquiries	1,639,517	1,428,869
Members	995,794	1,027,369

Loans and membership are no longer the main indicators of public library usage, as many library patrons visit or use the services of the public library for purposes other than borrowing library materials, such as library programs and events for children and adults, and using the internet and online services.

Many use library services without physically visiting a public library, as membership now provides access to more than just physical resources. Following the introduction of a statewide e-book lending service throughout Western Australia in 2012-13, the usage of these resources grew to more than 200,000 e-book loans in 2013-14, and approximately 9500 new titles were added to the collection. The State Library is looking to expand the range of e-resources provided by public libraries to include e-magazines and e-audio books and it is anticipated that these new services will be available in early 2015.

In 2013-14, the State Library participated in a review the statistical data elements that public libraries contribute. The review was undertaken with the assistance of the Australian Bureau of Statistics and National and State Libraries Australasia (NSLA). Some of these new statistics will demonstrate the increased usage of digital resources and the many programs for children and adults which public libraries provide. This will help in capturing the different reasons why people are visiting public libraries.

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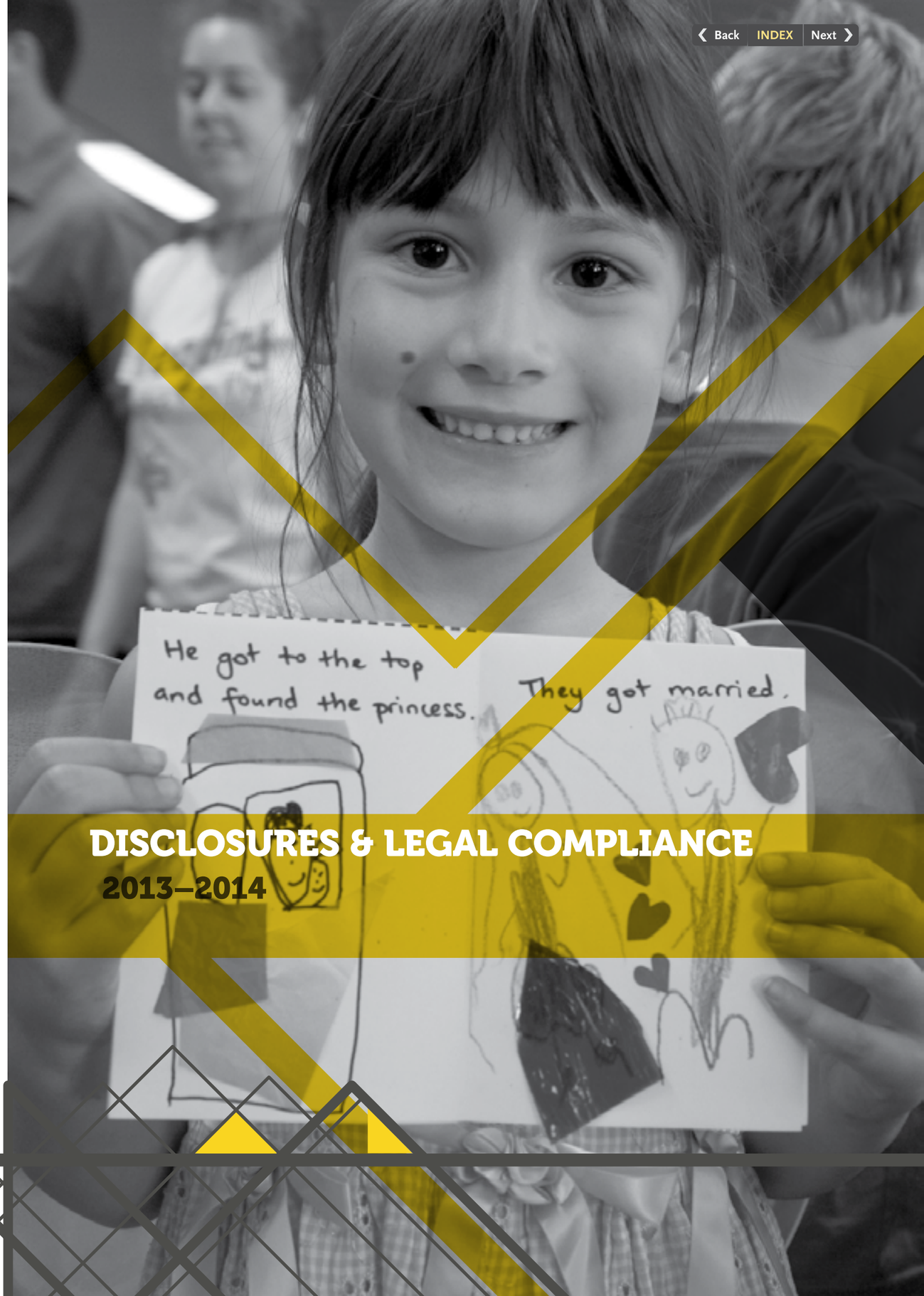

DISCLOSURES & LEGAL COMPLIANCE

2013–2014

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Certification of Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

State Library OF WESTERN AUSTRALIA

celebrating our history 125th
growing the future

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with provisions of the **Financial Management Act 2006** from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2014 and the financial position as at 30 June 2014.

At the date of signing we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

SATVINDER SEKHON

Chief Finance Officer

10 September 2014

DR MARGARET NOWAK

Chairman

Library Board of Western Australia

10 September 2014

MS SONJA HEATH

Chair, Finance Committee

Library Board of Western Australia

10 September 2014

Independent Audit Opinion

Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Parliament of Western Australia

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Report on the Financial Statements
I have audited the accounts and financial statements of The Library Board of Western Australia.

The financial statements comprise the Statement of Financial Position as at 30 June 2014, the Statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

Board's Responsibility for the Financial Statements
The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the Treasurer's Instructions, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements based on my audit. The audit was conducted in accordance with Australian Auditing Standards. Those Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion
In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the financial position of The Library Board of Western Australia at 30 June 2014 and its financial performance and cash flows for the year then ended. They are in accordance with Australian Accounting Standards and the Treasurer's Instructions.

7th Floor Albert Facey House 469 Wellington Street Perth MAIL TO: Perth BC PO Box 8489 Perth WA 6849 TEL: 08 6557 7500 FAX: 08 6557 7600

Independent Audit Opinion

Report on Controls
I have audited the controls exercised by The Library Board of Western Australia during the year ended 30 June 2014.

Controls exercised by The Library Board of Western Australia are those policies and procedures established by the Board to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions.

Board's Responsibility for Controls
The Board is responsible for maintaining an adequate system of internal control to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of public and other property, and the incurring of liabilities are in accordance with the Financial Management Act 2006 and the Treasurer's Instructions, and other relevant written law.

Auditor's Responsibility
As required by the Auditor General Act 2006, my responsibility is to express an opinion on the controls exercised by The Library Board of Western Australia based on my audit conducted in accordance with Australian Auditing and Assurance Standards.

An audit involves performing procedures to obtain audit evidence about the adequacy of controls to ensure that the Board complies with the legislative provisions. The procedures selected depend on the auditor's judgement and include an evaluation of the design and implementation of relevant controls.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion
In my opinion, the controls exercised by The Library Board of Western Australia are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions during the year ended 30 June 2014.

Report on the Key Performance Indicators
I have audited the key performance indicators of The Library Board of Western Australia for the year ended 30 June 2014.

The key performance indicators are the key effectiveness indicators and the key efficiency indicators that provide information on outcome achievement and service provision.

Board's Responsibility for the Key Performance Indicators
The Board is responsible for the preparation and fair presentation of the key performance indicators in accordance with the Financial Management Act 2006 and the Treasurer's Instructions and for such controls as the Board determines necessary to ensure that the key performance indicators fairly represent indicated performance.

Auditor's Responsibility
As required by the Auditor General Act 2006, my responsibility is to express an opinion on the key performance indicators based on my audit conducted in accordance with Australian Auditing and Assurance Standards.

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Independent Audit Opinion

An audit involves performing procedures to obtain audit evidence about the key performance indicators. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making these risk assessments the auditor considers internal control relevant to the Board's preparation and fair presentation of the key performance indicators in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the relevance and appropriateness of the key performance indicators for measuring the extent of outcome achievement and service provision.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion
In my opinion, the key performance indicators of The Library Board of Western Australia are relevant and appropriate to assist users to assess the Board's performance and fairly represent indicated performance for the year ended 30 June 2014.

Independence
In conducting this audit, I have complied with the independence requirements of the Auditor General Act 2006 and Australian Auditing and Assurance Standards, and other relevant ethical requirements.

Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators
This auditor's report relates to the financial statements and key performance indicators of The Library Board of Western Australia for the year ended 30 June 2014 included on the Board's website. The Board's management is responsible for the integrity of the Board's website. This audit does not provide assurance on the integrity of the Board's website. The auditor's report refers only to the financial statements and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements or key performance indicators. If users of the financial statements and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements and key performance indicators to confirm the information contained in this website version of the financial statements and key performance indicators.

DON CUNNINGHAME
ASSISTANT AUDITOR GENERAL FINANCIAL AUDIT
Delegate of the Auditor General for Western Australia
Perth, Western Australia
12 September 2014

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement of Comprehensive Income

FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 $000	2013 $000
COST OF SERVICES			
Expenses			
Employee benefits expense	7	14,357	14,299
Supplies and services	8	5,872	5,397
Depreciation and amortisation expense	9	12,680	11,947
Accommodation expenses	10	3,807	2,856
Grants and subsidies	11	372	404
Cost of sales	14	112	104
Loss on disposal of non-current assets	19	-	-
Other expenses	12	454	395
Total cost of services		**37,654**	**35,402**
Income			
Revenue			
User charges and fees	13	1,125	1,401
Sales	14	159	165
Commonwealth grants and contributions	15	219	318
Interest revenue	16	45	56
Bequest contributions	17	2	5
Other revenue	18	700	1,035
Total Revenue		**2,250**	**2,980**
Total income other than income from State Government		**2,250**	**2,980**
NET COST OF SERVICES		**35,404**	**32,422**
INCOME FROM STATE GOVERNMENT	20		
Service appropriation		32,620	18,332
Assets transferred		863	-
Liability assumed		(2,824)	-
Services received free of charge		3	11,977
Royalties for Regions Fund		660	723
Grants and subsidies from State Government		1,083	561
Total income from State Government		**32,405**	**31,593**
(DEFICIT) FOR THE PERIOD		**(2,999)**	**(829)**
OTHER COMPREHENSIVE INCOME			
Items not reclassified subsequently to profit or loss			
Changes in asset revaluation surplus	33	130	(567)
Total other comprehensive income		**130**	**(567)**
TOTAL COMPREHENSIVE INCOME FOR THE PERIOD		**(2,869)**	**(1,396)**

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement of Financial Position

AS AT 30 JUNE 2014

	Note	2014 $000	2013 $000
ASSETS			
Current Assets			
Cash and cash equivalents	34	3,281	5,650
Restricted cash and cash equivalents	21	215	234
Inventories	22	64	53
Receivables	23	462	519
Amounts receivable for services	24	10,570	10,560
Other current assets	25	109	391
Total Current Assets		**14,701**	**17,407**
Non-Current Assets			
Restricted cash and cash equivalents	21	1,941	1,467
Amounts receivable for services	24	14,929	12,444
Property, plant and equipment	26	52,736	54,835
Library collections	26	124,087	123,154
Intangible assets	28	106	-
Total Non-Current Assets		**193,799**	**191,900**
TOTAL ASSETS		**208,500**	**209,307**
LIABILITIES			
Current Liabilities			
Payables	30	1,511	2,193
Other current liabilities	32	13	13
Provisions	31	2,337	-
Total Current Liabilities		**3,861**	**2,206**
Non-Current Liabilities			
Provisions	31	406	-
Other non-current liabilities	32	9	8
Total Non-Current Liabilities		**415**	**8**
TOTAL LIABILITIES		**4,276**	**2,214**
NET ASSETS		**204,224**	**207,093**
EQUITY	33		
Contributed equity		57,230	57,230
Reserves		99,188	99,058
Accumulated surplus/(deficit)		47,806	50,805
TOTAL EQUITY		**204,224**	**207,093**

The Statement of Financial Position should be read in conjunction with the accompanying notes.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement of Changes In Equity

FOR THE YEAR ENDED 30 JUNE 2014

	Note	CONTRIBUTED EQUITY	RESERVES	ACCUMULATED SURPLUS/ (DEFICIT)	TOTAL EQUITY
		$000	$000	$000	$000
Balance at 1 July 2012	33	57,230	99,624	51,634	208,488
Restated balance at 1 July 2012		57,230	99,624	51,634	208,488
Surplus/(deficit)		-	-	(829)	(829)
Other comprehensive income		-	(566)	-	(566)
Total comprehensive income for the period		-	(566)	(829)	(1,395)
Transaction with owners in their capacity as owners:		-			
Capital appropriations		-	-	-	-
Other contributions by owners		-	-	-	-
Distributions to owners		-	-	-	-
Total		**-**	**-**	**-**	**-**
Balance at 30 June 2013		**57,230**	**99,058**	**50,805**	**207,093**
Balance at 1 July 2013	33	57,230	99,058	50,805	207,093
Restated balance at 1 July 2013		57,230	99,058	50,805	207,093
Surplus/(deficit)		-	-	(2,999)	(2,999)
Other comprehensive income		-	130	-	130
Total comprehensive income for the period		-	130	(2,999)	(2,869)
Transaction with owners in their capacity as owners:					
Capital appropriations		-	-	-	-
Other contributions by owners		-	-	-	-
Distributions to owners		-	-	-	-
Total		-	-	-	-
BALANCE AT 30 JUNE 2014		**57,230**	**99,188**	**47,806**	**204,224**

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement Of Cash Flows

FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 $000	2013 $000
CASH FLOWS FROM STATE GOVERNMENT			
Service Appropriation		20,023	4,646
Transfer of Cash		405	-
State Grants and Subsidies		1,081	560
Holding Account Drawdowns		10,560	10,333
Royalties for Regions		660	723
Net Cash provided by State Government		**32,729**	**16,262**
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(14,298)	(87)
Supplies and services		(6,465)	(4,717)
Accommodation		(3,807)	(2,907)
Grants and Subsidies		(372)	(404)
GST payments on purchases		(2,110)	(1,854)
Other payments		(341)	(2,452)
Receipts			
Sales of Goods and Services		259	189
User charges and fees		1,122	1,379
Commonwealth grants and contributions		219	333
Interest received		45	46
GST receipts on sales		199	222
GST receipts from taxation authority		1,331	1,684
Other receipts		1,039	1,099
Net cash (used in) / from operating activities		**(23,179)**	**(7,469)**
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of non-current physical assets		(11,464)	(11,299)
Net cash (used in) / from investing activities		**(11,464)**	**(11,299)**
Net increase in cash held		(1,914)	(2,506)
Cash at the beginning of the reporting period		7,351	9,857
Cash at the end of the reporting period	34	**5,437**	**7,351**

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

1 Australian Accounting Standards

General

The Library Board of Western Australia's financial statements for the year ended 30 June 2014 have been prepared in accordance with Australian Accounting Standards. The term 'Australian Accounting Standards' includes Standards and Interpretations issued by the Australian Accounting Standard Board (AASB).

The Library Board of Western Australia (herein after referred to as 'the Library Board') has adopted, any applicable new and revised Standards from their operative dates.

Early adoption of standards

The Library Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. There has been no early adoption of Australian Accounting Standards that have been issued or amended (but not operative) by the Library Board for the annual reporting period ended 30 June 2014.

2 Summary of significant accounting polices

(a) General statement

The Library Board is a not-for-profit reporting entity that prepares general purpose financial statements in accordance with Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB as applied by the Treasurer's instructions. Several of these are modified by the Treasurer's instructions to vary application, disclosure, format and wording.

The *Financial Management Act 2006* and the Treasurer's instructions impose legislative provisions that govern the preparation of financial statements and take precedence over Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(b) Basis of preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, except for buildings, works of art and heritage library collections which have been measured at fair value.

The accounting polices adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars ($'000).

Note 3 'Judgements made by management in applying accounting policies' discloses judgements that have been made in the process of applying the Library Board's accounting policies resulting in the most significant effect on amounts recognised in the financial statements.

Note 4 'Key sources of estimation uncertainty' discloses key assumptions made concerning the future, and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

(c) Reporting entity

The reporting entity is The Library Board of Western Australia. The Library Board of Western Australia has no related bodies.

(d) Contributed equity

AASB Interpretation 1038 Contributions by Owners Made to Wholly-Owned Public Sector Entities requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 Contributions by Owners made to Wholly Owned Public Sector Entities and have been credited directly to Contributed equity.

The transfers of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal. See Note 33 'Equity'.

(e) Income

Revenue recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably.

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

Provision of services

Revenue is recognised by reference to the stage of completion of the transaction.

Interest

Revenue is recognised as the interest accrues.

Service appropriations

Service Appropriations are recognised as revenues at fair value in the period in which the Library Board gains control of the appropriated funds. The Library Board gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the 'Amounts receivable for services' (holding account) held at Treasury. (See Note 20 'Income from State Government').

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the Library Board obtains control over the assets comprising the contributions, usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Royalties for Regions funds are recognised as revenue at fair value in the period in which the Library Board obtains control over the funds. The Library Board obtains control of the funds at the time the funds are deposited into The Library Board's bank account.

Gains

Realised and unrealised gains are usually recognised on a net basis. These include gains arising on the disposal of non current assets and some revaluations of non current assets.

(f) Property, plant and equipment

Capitalisation/expensing of assets

Items of property, plant and equipment costing $5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than $5,000 are immediately expensed direct to the Statement of Comprehensive Income (other than where they form part of a group of similar items which are significant in total).

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

Subsequent measurement

Subsequent to initial recognition as an asset, the revaluation model is used for the measurement of buildings and infrastructure and historical cost for all other property, plant and equipment. Buildings and infrastructure are carried at fair value less accumulated depreciation (buildings and infrastructure only) and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of buildings is determined on the basis of current market buying values determined by reference to recent market transactions. When buildings are revalued by reference to recent market transactions, the accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

In the absence of market-based evidence, fair value of buildings is determined on the basis of existing use. This normally applies where buildings are specialised. Fair value for existing use buildings is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Where the fair value of buildings is determined on the depreciated replacement cost basis, the gross carrying amount and the accumulated depreciation are restated proportionately.

Buildings are independently valued annually by the Western Australian Land Information Authority (Valuation Services) and recognised annually to ensure that the carrying amount does not differ materially from the asset's fair value at the end of the reporting period.

The most significant assumptions and judgements in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated economic life. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets.

Derecognition

Upon disposal or derecognition of an item of property, plant and equipment, any revaluation reserve relating to that asset is retained in the asset revaluation reserve.

Asset revaluation surplus

The asset revaluation surplus is used to record increments and decrements on the revaluation of non-current assets as described in Note 26 'Property, plant and equipment'.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Depreciation on assets is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

BUILDINGS	50 YEARS
FURNITURE AND EQUIPMENT	3 TO 10 YEARS
OFFICE EQUIPMENT	3 TO 15 YEARS
SOFTWARE *(a)*	3 TO 10 YEARS
MOTOR VEHICLES	3 TO 10 YEARS

(a) Software that is integral to the operation of related hardware.

(g) Library Collections

Capitalisation/expensing of assets

Four classes of Library Collections held by the Library Board have been identified for financial accounting purposes - Public Library Stock Collections, State Library Collections, Heritage Collections and Works of Art. All items added to the Public Library Stock and State Library Collections are capitalised at cost. Heritage Collections include monographs, serials, newspapers, microfilm, cartographic items, pictorial and film collections and oral history which may be acquired by purchase or donation. Private archives and ephemera collections are not recognised as assets of the Library Board.

Subsequent measurement

Public Library Stock and State Library Collections are valued at historic cost less an amortisation adjustment based on the estimated average life of the collection.

Valuations of Heritage Collections are done annually based on consideration of cost of replacement, the average values of similar size collections at other libraries, and itemised values for some specific items. Independent valuations of Works of Art are provided every three years by an Art Expert. The latest such valuation has been carried out in 2013.

Amortisation

Heritage collections and Works of art controlled by the Library Board are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of these assets.

The Public Library Stock Collection is considered to have a useful life of five years. The value of the fifth oldest year's acquisitions is written off in the current year. The State Library Collection, excluding rare books, is depreciated by expensing the value of the tenth oldest year's acquisitions.

(h) Intangible assets

Capitalisation/expensing of assets

Acquisitions of Intangible assets costing $5,000 or more and internally generated Intangible assets costing over $50,000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful lives. Costs incurred below these thresholds are immediately expensed directly to the Statement of Comprehensive Income.

Intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Amortisation for Intangible assets with infinite useful lives is calculated for the period of the expected benefit (estimated useful life) on the straight line basis using rates which are reviewed annually. All Intangible assets controlled by the Library Board have a finite useful life and zero residual value. The expected useful lives for each class of Intangible asset are:

LICENCES	UP TO 10 YEARS
SOFTWARE *(a)*	3 TO 5 YEARS
WEB SITE COSTS	3 TO 5 YEARS

(a) Software that is not integral to the operation of any related hardware.

Licences

Licences have a finite useful life and are carried at cost less accumulated amortisation and accumulated impairment losses.

Research and development costs

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future economic benefits can reasonably be regarded as assured and the total project costs are likely to exceed $50,000. Other development costs are expensed as incurred.

Computer software

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is treated as an Intangible asset. Software costing less than $5,000 is expensed in the year of acquisition.

Website costs

Website costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a web site, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a web site, to the extent that they represent probable future economic benefits that can be reliably measured, are capitalised.

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

(i) Impairment of assets

Property, plant and equipment and Intangible assets are tested for any indication of impairment at each balance sheet date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. Where an asset measured at cost is written down to recoverable amount, an impairment loss is recognised in profit or loss. Where a previously revalued asset is written down to recoverable amount, the loss is recognised as a revaluation decrement in other comprehensive income. As the Library Board is a not-for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and Intangible assets not yet available for use are tested for impairment at each balance sheet date irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at the end of each reporting period.

Refer to Note 29 'Impairment of assets' for the outcome of impairment reviews and testing.

Refer also to Note 2(q) 'Receivables' and Note 23 'Receivables' for impairment of receivables.

(j) Non-current assets (or disposal groups) classified as held for sale

Non-current assets (or disposal groups) held for sale are recognised at the lower of carrying amount and fair value less costs to sell and are disclosed separately from other assets in the Statement of Financial Position. Assets classified as held for sale are not depreciated or amortised.

(k) Leases

Finance lease rights and obligations are initially recognised, at the commencement of the lease term as assets and liabilities equal in amount to the fair value of the lease item or, if lower, the present value of the minimum lease payments, determined at the inception of the lease. The assets are disclosed as plant, equipment and vehicles under lease, and are depreciated over the period during which the Library Board is expected to benefit from their use. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability, according to the interest rate implicit in the lease.

The Library Board holds operating leases for motor vehicles. Operating lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased property.

(l) Financial instruments

In addition to cash, the Library Board has two categories of financial instruments:

- Loans and receivables; and
- Non-trading financial liabilities measured at amortised cost.

Financial instruments have been disaggregated into the following classes:

Financial Assets

- Cash and cash equivalents
- Cash international accounts
- Restricted cash and cash equivalents
- Receivables
- Amounts receivable for services

Financial Liabilities

- Payables
- WATC/Bank loans

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(m) Cash and cash equivalents

For the purpose of the Statement of Cash Flows, cash and cash equivalent (and restricted cash and cash equivalent) assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(n) Accrued salaries

Accrued salaries represent the amount due to staff but unpaid at the end of the financial year, as the pay date for the last pay period for that financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. Prior to 1 July 2013 all staff were employees of the Department of Culture and the Arts and the liability for accrued salaries is

Notes to the Financial Statements

recognised in the books of the Department. The cost to the Library Board associated with this accrual was recognised as an Employee benefits expense and equal Resources received free of charge revenue in the Statement of Comprehensive Income. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts.

(o) Amounts receivable for services (Holding account)

The Library Board receives income from the State Government partly in cash and partly as an asset (holding account receivable). The holding account receivable balance, resulting from service appropriation funding, is accessible on the emergence of the cash funding requirement to cover leave entitlements and asset replacement.

See also Note 20 'Income from State Government' and Note 24 'Amounts receivable for services'.

(p) Inventories

Inventories are measured at the lower of cost and net realisable value. The Library Board holds one class of inventory being stock held for sale through the State Library Shop. Costs are assigned on the basis of average cost.

See Note 22 'Inventories'.

(q) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Library Board will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See Note 2(l) 'Financial Instruments' and Note 23 'Receivables'.

(r) Payables

Payables are recognised at the amounts payable when the Library Board becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See Note 2(l) 'Financial Instruments' and Note 30 'Payables'.

(s) Provisions

Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the end of each reporting period.

(i) Provisions - employee benefits

All annual leave and long service leave provisions are in respect of employees' services up to the end of the reporting period.

Annual leave

Annual leave is not expected to be settled wholly within 12 months after the end of the reporting period and is therefore considered to be 'other long-term employee benefits'. The annual leave liability is recognised and measured at the present value of amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Prior to 1 July 2013 all staff of the Culture and Arts portfolio agencies, including the Library Board of Western Australia, were employees of the Department of Culture and the Arts. Employee resources were received free of charge by the Library Board, the value of which has been recognised as both a revenue and expense in the Income Statement. The Department of Culture and the Arts retained all liabilities in relation to employee benefits and accrued salaries. The Library Board had no liabilities in relation to employee entitlements. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts. See Note 6.

When assessing expected future payments consideration is given to expected future wage and salary levels including non-salary components such as employer superannuation contributions, as well as the experience of employee departures and periods of service. The expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows. The provision for annual leave is classified as a current liability as the Board does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the reporting period.

Long Service Leave

Long service leave is not expected to be settled wholly within 12 months after the end of the reporting period is recognised and measured at the present value of amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

When assessing expected future payments consideration is given to expected future wage and salary levels including non-salary components such as employer superannuation contributions, as well as the experience of employee departures and periods of service. The expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows.

Unconditional long service leave provisions are classified as current liabilities as the Library Board does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the reporting period. Pre-conditional and conditional long service leave provisions are classified as non-current liabilities because the Library Board has an unconditional right to defer the settlement of the liability until the employee has completed the requisite years of service.

(t) Superannuation expense

The Government Employees Superannuation Board (GESB) and other funds administer public sector superannuation arrangements in Western Australia in accordance with legislative requirements. Eligibility criteria for membership in particular schemes for public sector employees varies according to commencement and implementation dates.

Eligible employees contribute to the Pension Scheme, a defined benefit pension scheme closed to new members since 1987, or the Gold State Superannuation Scheme (GSS), a defined benefit lump sum scheme closed to new members since 1995.

Employees commencing employment prior to 16 April 2007 who were not members of either the Pension Scheme or the GSS became non-contributory members of the West State Superannuation Scheme (WSS). Employees commencing employment on or after 16 April 2007 became members of the GESB Super Scheme (GESBS). From 30 March 2012, existing members of the WSS or GESBS and new employees have been able to choose their preferred superannuation fund provider. The Library Board makes contributions to GESB or other fund providers on behalf of employees in compliance with the Commonwealth Government's Superannuation Guarantee (Administration) Act 1992. Contributions to these accumulation schemes extinguish the Library Board's liability for superannuation charges in respect of employees who are not members of the Pension Scheme or GSS.

The GSS is a defined benefit scheme for the purposes of employees and whole of government reporting. However, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the Library Board to GESB extinguishes the agency's obligations to the related superannuation liability.

Prior to 1 July 2013 this was provided by the Department of Culture and the Arts as a resource provided free of charge (refer Note 2(w) ' Department of Culture and the Arts') a revenue equivalent to the expense is recognised under 'Income from State Government' in the Income Statement. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts. See Note 6.

The GSS is a defined benefit scheme for the purposes of employees and whole-of-government reporting. However, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the Library Board to GESB extinguishes the agency's obligations to the related superannuation liability.

The Library Board has no liabilities under the Pension Scheme or the GSS. The liabilities for the unfunded Pension Scheme and the unfunded GSS transfer benefits attributable to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS obligations are funded by concurrent contributions made by the Library Board to the GESB.

The GESB makes all benefit payments in respect of the Pension Scheme and GSS, and is recouped from the Treasurer for the employer's share.

Provisions – other

Employment On-costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part 'Other expenses' and are not included part of the Board's 'Employee benefits expense'. See Note 12 'Other Expenses.' The related liability is included in 'Employment on-costs provision'.

(u) Assets and services received free of charge or for nominal cost

Assets or services received free of charge or for nominal cost are recognised as income at the fair value of the assets and/or the fair value of those services that can be reliably measured and the Library Board would otherwise pay for. A corresponding expense is recognised for services received. Receipts of assets are recognised in the Statement of Financial Position.

Assets or services received from other State Government agencies are separately disclosed under Income from State Government in the Statement of Comprehensive Income.

(v) Comparative figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current financial year.

(w) Department of Culture and the Arts

Prior to 1 July 2013 the Department of Culture and the Arts provides staff and other support to agencies in the Culture and the Arts portfolio. The Department received an appropriation for salary costs, superannuation and fringe benefits tax expense. These resources, provided to the Board, but paid for the Department, have been treated as 'Resources received free of charge' in the Income Statement. See Note 20 'Income from State Government'. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts as well as applicable appropriation.

In addition, the Department of Culture and the Arts provides shared corporate services to the Board which are not recognised in the Income Statement.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

3 Judgements made by management in applying accounting polices

The preparation of financial statements requires management to make judgements about the application of accounting policies that have a significant effect on the amounts recognised in the financial statements. The Library Board evaluates these judgements regularly.

Recognition of Rare Books and Other Materials

The Rare Book components of the Heritage and other State Library collections are identified on the basis of the judgement of senior library staff, drawing on their knowledge of the collection and antiquarian markets. An item from the collection that has been identified as significant is added to the Rare Book rooms. These items are valued on the basis of available evidence from book re-sale sources, including online sellers and public auctions. A range of values may be obtained, and a judgement made as to which value most accurately represents the copy of the item held in the collection (in terms of age, condition and any unique features such as author's signature etc.). The application of judgement in this process could have a material impact on the asset value of this category of the collection.

4 Key sources of estimation uncertainty

The Library Board makes key estimates and assumptions concerning the future. These estimates and assumptions are based on historical experience and various other factors that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year.

Valuation of Heritage Collections

The Library Board values each category of materials within the Heritage Collections asset on the basis of estimation techniques used by similar cultural organisations and libraries, and which provide a reasonable estimate of the value of the collection. Examples of estimates used include the average value per year held for serial publications, the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value. However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with other similar organisations.

Depreciation/Amortisation of Public Library Stock and State Library Collections

The items in these collections are considered to have a limited useful life, and as such, the asset value must be expensed to the Income Statement in a manner that reflects the consumption of the service potential in the asset. It is not feasible to determine the useful life of each item within the collection, and therefore the average useful life must be determined for the collection as a whole. The estimated average of 5 years for Public Library Stock and 10 years for State Library Collections was established when the collections were initially recognised as an asset of the Library Board in 1998. If the true useful life of items in these collections was less than these estimates, then the asset value could be overstated, and the annual depreciation/amortisation expense understated. Key Performance Indicators and statistical estimates relating to Public Library Stock are considered by the Strategic Library Partnership Agreement Steering Committee in the context of the Framework Agreement between local and state government for the provision of public library services. It is anticipated that these estimates may be reviewed in the near future.

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

5 Disclosure of changes in accounting policy and estimates

Initial application of an Australian Accounting Standard

The Library Board has applied the following Australian Accounting Standards effective for annual reporting periods beginning on or after 1 July 2013 that impacted on the Library Board.

AASB 13	Fair Value Measurement This Standard defines fair value, sets out a framework for measuring fair value and requires additional disclosures for assets and liabilities measured at fair value. There is no financial impact.
AASB 119	Employee Benefits This Standard supersedes AASB 119 (October 2010), making changes to the recognition, presentation and disclosure requirements. the Library Board assessed employee leave patterns to determine whether annual leave is a short-term or other long-term employee benefit. The resultant discounting of annual leave liabilities that were previously measured at the undiscounted amounts is not material.
AASB 1048	Interpretation of Standards This Standard supersedes AASB 1048 (June 2012), enabling references to the Interpretations in all other Standards to be updated by reissuing the service Standard. There is no financial impact.
AASB 2011-8	Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Int 2, 4, 12, 13, 14, 17, 19, 131 & 132] This Standard replaces the existing definition and fair value guidance in other Australian Accounting Standards and Interpretations as the result of issuing AASB 13 in September 2011. There is no financial impact.
AASB 2011-10	Amendments to Australian Accounting Standards arising from AASB 119 (September 2011)[AASB 1, 8, 101, 124, 134, 1049 & 2011-8 and Int 14] This Standard makes amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 119 in September 2011. The resultant discounting of annual leave liabilities that were previously measured at the undiscounted amounts is not material.
AASB 2012-2	Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities [AASB 7 & 132] This Standard amends the required disclosures in AASB 7 to include information that will enable users of an entity's financial statements to evaluate the effect or potential effect of netting arrangements, including rights of set-off associated with the entity's recognised financial assets and recognised financial liabilities, on the entity's financial position. There is no financial impact.
AASB 2012-5	Amendments to Australian Accounting Standards arising from Annual Improvements 2009-11 Cycle [AASB 1, 101, 116, 132 & 134 and Int 2] This Standard makes amendments to the Australian Accounting Standards and Interpretations as a consequence of the annual improvements process. There is no financial impact.
AASB 2012-6	Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures [AASB 9, 2009-11, 2010-7, 2011-7 & 2011-8] This Standard amends the mandatory effective date of AASB 9 Financial Instruments to 1 January 2015 (instead of 1 January 2013). Further amendments are also made to numerous consequential amendments arising from AASB 9 that will now apply from 1 January 2015. There is no financial impact.
AASB 2012-9	Amendment to AASB 1048 arising from the Withdrawal of Australian Int 1039 The withdrawal of Int 1039 Substantive Enactment of Major Tax Bills in Australia has no financial impact for the Library Board during the reporting period and at balance date. Measurement of tax assets and liabilities continues to be measured in accordance with enacted or substantively enacted tax law pursuant to AASB 112.46-47.
AASB 2012-10	Amendments to Australian Accounting Standards – Transition Guidance and Other Amendments [AASB 1, 5, 7, 8, 10, 11, 12, 13, 101, 102, 108, 112, 118, 119, 127, 128, 132, 133, 134, 137, 1023, 1038, 1039, 1049 & 2011-7 and Int 12] The Standard introduces a number of editorial alterations and amends the mandatory application date of Standards for not-for-profit entities accounting for interests in other entities. There is no financial impact.
AASB 2013-9	Amendments to Australian Accounting Standards – Conceptual Framework, Materiality and Financial Instruments. Part A of this omnibus Standard makes amendments to other Standards arising from revisions to the Australian Accounting Conceptual Framework for periods ending on or after 20 December 2013. Other Parts of this Standard become operative in later periods. There is no financial impact for Part A of the Standard.

Voluntary changes in accounting policy

The Library Board made no voluntary changes to its Accounting Policy during 2014 financial year.

Future impact of Australian Accounting Standards not yet operative

The Library Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 Application of Australian Accounting Standards and Other Pronouncements. Consequently, the Library Board has not applied early any following Australian Accounting Standards that have been issued that may impact the Authority. Where applicable, the Library Board plans to apply these Australian Accounting Standards from their application date.

		Operative for reporting periods beginning on/after
INT 21	Levies This Interpretation clarifies the circumstances under which a liability to pay a government levy imposed should be recognised. There is no financial impact for the Library Board at reporting date.	1 JANUARY 2014
AASB 9	Financial Instruments This Standard supersedes AASB 139 Financial Instruments: Recognition and Measurement, introducing a number of changes to accounting treatments. AASB 2012-6 Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures amended the mandatory application date of this Standard to 1 January 2015. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2015
AASB 10	Consolidated Financial Statements This Standard supersedes requirements under AASB 127 Consolidated and Separate Financial Statements and Int 112 Consolidation – Special Purpose Entities, introducing a number of changes to accounting treatments. Mandatory application of this Standard was deferred by one year for not-for-profit entities by AASB 2012-10 Amendments to Australian Accounting Standards – Transition Guidance and Other Amendments. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2014
AASB 11	Joint Arrangements This Standard supersedes AASB 131 Interests in Joint Ventures, introducing a number of changes to accounting treatments. Mandatory application of this Standard was deferred by one year for not-for-profit entities by AASB 2012-10. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2014
AASB 12	Disclosure of Interests in Other Entities This Standard supersedes disclosure requirements under AASB 127 Consolidated and Separate Financial Statements and AASB 131 Interests in Joint Ventures. Mandatory application of this Standard was deferred by one year for not-for-profit entities by AASB 2012-10. the Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2014
AASB 14	Regulatory Deferral Accounts The Library Board has not yet determined the application or the potential impact of the Standard.	
AASB 127	Separate Financial Statements This Standard supersedes AASB 127 Consolidated and Separate Financial Statements, introducing a number of changes to accounting treatments. Mandatory application of this Standard was deferred by one year for not-for-profit entities by AASB 2012-10. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2014
AASB 128	Investments in Associates and Joint Ventures This Standard supersedes AASB 128 Investments in Associates, introducing a number of changes to accounting treatments. Mandatory application of this Standard was deferred by one year for not-for-profit entities by AASB 2012-10. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2014
AASB 1031	Materiality This Standard supersedes AASB 1031 (February 2010), removing Australian guidance on materiality not available in IFRSs and refers to guidance on materiality in other Australian pronouncements. There is no financial impact.	1 JANUARY 2014
AASB 1055	Budgetary Reporting This Standard specifies the nature of budgetary disclosures, the circumstances in which they are to be included in the general purpose financial statements of not-for-profit entities within the GGS. The Library Board will be required to disclose additional budgetary information and explanations of major variances between actual and budgeted amounts, though there is no financial impact.	1 JULY 2014
AASB 2009-11	Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Int 10 & 12] [modified by AASB 2010-7]	1 JANUARY 2015
AASB 2010-7	Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Int 2, 5, 10, 12, 19 & 127] This Standard makes consequential amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 9 in December 2010. AASB 2012-6 amended the mandatory application date of this Standard to 1 January 2015. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2015
AASB 2011-7	Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Int 5, 9, 16 & 17] This Standard gives effect to consequential changes arising from the issuance of AASB 10, AASB 11, AASB 127 Separate Financial Statements and AASB 128 Investments in Associates and Joint Ventures. For not-for-profit entities it applies to annual reporting period beginning on or after 1 January 2014. The Library Board has not yet determined the application or the potential impact of the Standard.	1 JANUARY 2013
AASB 2012-3	Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities [AASB 132] This Standard adds application guidance to AASB 132 to address inconsistencies identified in applying some of the offsetting criteria, including clarifying the meaning of "currently has a legally enforceable right of set-off" and that some gross settlement systems may be considered equivalent to net settlement. There is no financial impact.	1 JANUARY 2014
AASB 2013-3	Amendments to AASB 136 – Recoverable Amount Disclosures for Non-Financial Assets. This Standard introduces editorial and disclosure changes. There is no financial impact.	1 JANUARY 2014
AASB 2013-4	Amendments to Australian Accounting Standards – Novation of Derivatives and Continuation of Hedge Accounting [AASB 139] This Standard permits the continuation of hedge accounting in circumstances where a derivative, which has been designated as a hedging instrument, is novated from one counterparty to a central counterparty as a consequence of laws or regulations. The Library Board does not routinely enter into derivatives or hedges, therefore there is no financial impact.	1 JANUARY 2014
AASB 2013-8	Amendments to Australian Accounting Standards Australian Implementation Guidance for Not-for-Profit Entities – Control and Structured Entities [AASB 10, 12 & 1049]. The amendments, issued in October 2013, provide significant guidance in determining whether a not-for-profit entity controls another entity when financial returns are not a key attribute of the investor's relationship. The Standard has no financial impact in its own right, rather the impact results from the adoption of the amended AASB 10.	1 JANUARY 2014
AASB 2013-9	Amendments to Australian Accounting Standards Conceptual Framework, Materiality and Financial Instruments. This omnibus Standard makes amendments to other Standards arising from the deletion of references to AASB 1031 in other Standards for periods beginning on or after 1 January 2014 (Part B), and, defers the application of AASB 9 to 1 January 2017 (Part C). The application date of AASB 9 was subsequently deferred to 1 January 2018 by AASB 2014-1. The Library Board has not yet determined the application or the potential impact of AASB 9, otherwise there is no financial impact for Part B.	1 JANUARY 2014 1 JANUARY 2017
AASB 2014-1	Amendments to Australian Accounting Standards The Library Board has not yet determined the application or the potential impact of the Standard.	1 JULY 2014 1 JANUARY 2015 1 JANUARY 2016 1 JANUARY 2018

6 Machinery of Government

Arising from the machinery of government changes, employing powers under the Public Sector Management Act 1994 and budget appropriations are now in place with effect from 1 July 2013 for the Library Board of WA. Salary costs, superannuation, fringe benefits tax expenses which were previously appropriated to the Department of Culture and the Arts and treated as 'Resources received free of charge' are now being appropriated direct to the Library Board. This has the following impact:

(a) an increase in the 'Appropriation received from State Government' and a corresponding decrease in 'Services provided by the Department of Culture and the Arts'. See note 20 'Income from State Government';

(b) employee benefit provisions, such as annual leave, long service leave and employment on-costs, previously held by the Department of Culture and the Arts are transferred to the Library Board of WA with effect from 1 July 2013. See note 20 'Income from State Government' and 31 'Provisions'; and

(c) account balances, such as accrued salaries and leave liability accounts with Treasury WA previously held by the Department of Culture and the Arts are transferred to the Library Board of WA with effect from 1 July 2013. See note 20 'Income from State Government', note 21 'Restricted cash and cash equivalents' and note 24 'Amounts Receivable for Services (Holding Account)'.

Changes in Accounting Estimates

The Library Board has made no changes to accounting estimate methodologies that would have an effect in the current period or in future periods.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

7 Employee benefits expense

	2014 $000	2013 $000
Wages and salaries *(a)*	11,074	11,177
Superannuation – defined contribution plans *(b)*	1,279	1,303
Long service leave *(c)*	243	469
Annual Leave *(c)*	1,698	1,263
Other related expenses	63	87
	14,357	**14,299**

(a) Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.

(b) Defined contribution plans include West State and Gold State and GESB Super Scheme (contributions paid).

(c) Includes a superannuation contribution component.

Employment on-costs such as workers' compensation insurance are included at Note 12 'Other expenses'.

8 Supplies and services

Communications	492	507
Consultants and contractors	178	373
Consumables	1,503	1,168
Repairs and maintenance	611	641
Travel	73	105
Insurance premiums	68	72
Lease/hire	8	13
Online Information access fees	1,835	1,251
Freight and cartage	106	123
Other	998	1,144
	5,872	**5,397**

9 Depreciation & Amortisation expense

Depreciation		
Plant, equipment and vehicles	313	293
Buildings	1,443	1,690
Library Collections (State Library)	1,032	1,880
Total depreciation	**2,788**	**3,863**
Amortisation		
Intangible assets	3	-
Library Collections (Public Library Stock)	9,889	8,084
Total amortisation	9,892	8,084
Total depreciation and amortisation	**12,680**	**11,947**

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

10 Accommodation expenses

	2014 $000	2013 $000
Repairs & maintenance	1,782	919
Cleaning	379	378
Security	367	366
Utilities	1,259	1,167
Other	20	26
	3,807	**2,856**

11 Grants and subsidies

Recurrent		
Regional subsidies	178	191
Association for the Blind	194	213
	372	**404**

12 Other expenses

Bad and doubtful debts *(refer Note 42)*	27	32
Workers compensation insurance	231	121
Prizes paid	124	136
Audit fees *(a)*	49	46
Other	23	60
	454	**395**

(a) Audit fees - see also Note 41 'Remuneration of auditor'.

13 User charges and fees

Tenancy revenue	79	90
User fees	277	351
Service charges	476	505
Recoveries lost and damaged books	293	455
	1,125	**1,401**

14 Trading profit

Sales	159	165
Cost of Sales:		
Opening inventory	53	52
Purchases	122	105
	175	157
Closing inventory	(63)	(53)
Cost of Goods Sold	112	104
Trading Profit	**47**	**61**

See Note 2(p) 'Inventories' and Note 22 'Inventories'.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
15 Commonwealth grants and contributions		
Department of Territories - Indian Ocean Territories Grant *(a)*	219	252
Department of Regional Australia, Local Government	-	66
	219	**318**

(a) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision of library services to the Indian Ocean Territories (Christmas and Cocos (Keeling) Islands). The Commonwealth Government contributes to the Library Board the costs associated with these services, as detailed below.

Opening balance of funds	31	48
Contributions received	219	252
Cost of providing services	(247)	(269)
Balance on hand	**3**	**31**
16 Interest revenue		
Investments	45	56
	45	**56**
17 Bequest contributions		
Other	2	5
	2	5

(a) This contribution was received from the estate of the late Leah Jane Cohen to establish the Leah Jane Cohen Library Bequest. Refer to note 21 'Restricted cash and cash equivalents'.

18 Other revenue		
Recoup of prior year expense	2	5
Salary and wages recoups	-	14
Workers compensation recoups	-	1
Subsidies	429	692
Insurance revenue	2	15
Recoup of costs	243	250
Other	24	58
	700	**1,035**
19 Net loss/(gain) on disposal of Non-current assets		
Costs of Disposal of Non-Current Assets	-	-
Plant, equipment and vehicles		
Proceeds from Disposal of Non-Current Assets		
Plant, equipment and vehicles	-	-
Net gain/(loss)	-	-

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
20 Income from State Government		
Appropriation received during the period:		
Service appropriation *(a)*	32,620	18,332
	32,620	**18, 332**
Liabilities assumed by other State government agencies during the period: *(b)*		
Transferred Leave	(2,824)	-
Total liabilities assumed	(2,824)	-
Assets transferred from/(to) other State government agencies during the period: *(b)*		
Assets Assumed (Transferred) - Leave Holding Account	458	-
Assets Assumed (Transferred) - 27th Pay	405	-
Total assets assumed	863	-
Services received free of charge *(c)*		
Determined on the basis of the following estimates provided by agencies:		
Crown Solicitors Office	3	4
Department of Culture and the Arts		
- Salaries and wages	-	12,677
- Superannuation	-	1,276
- Other employee expenses	-	12
- Operational appropriation	-	(1,992)
	3	**11,977**
Royalties for Regions Fund:		
- Regional Community Services Account *(d)*	**660**	**723**
Grants and subsidies from State Government		
- Global maintenance specific purpose funding	1,083	561
	1,083	561
	32,405	**31,593**

(a) Service appropriations fund the net cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year. In addition, arising from the machinery of government changes, employing powers under the Public Sector Management Act 1994 and budget appropriations are now in place with effect from 1 July 2013 for the Library Board. Employee costs which were previously 'Resources received free of charge' and appropriated to the Department of Culture and the Arts are now being appropriated direct to the Library Board. This has resulted in an increase in the 'Service appropriation' and a corresponding decrease in 'Services provided by the Department of Culture and the Arts'.

(b) Discretionary transfers of assets (including grants) and liabilities between State Government agencies are reported under Income from State Government. Transfers of assets and liabilities in relation to a restructure of administrative arrangements are recognised as distribution to owners by the transferor and contribution by owners by the transferee under AASB 1004 in respect of net assets transferred. Other non-discretionary non-reciprocal transfers of assets and liabilities designated as contributions by owners under TI 955 are also recognised directly to equity.

(c) Where assets or services have been received free of charge or for nominal cost, The Library Board recognises revenue equivalent to the fair value of the assets and/or the fair value of those services that can be reliably measured and which would have been purchased if they were not donated, and those fair values shall be recognised as assets or expenses, as applicable. Where the contributions of assets or services are in the nature of contributions by owners, the Library Board makes an adjustment direct to equity

(d) This is a sub-fund within the over-arching 'Royalties for Regions Fund'. The recurrent funds are committed to projects and programs in WA regional areas.

Notes to the Financial Statements

	2014 $000	2013 $000
21 Restricted cash and cash equivalents		
Current		
Royalties for Regions Fund *(a)*	109	108
Cohen Bequest interest *(b)*	78	93
Tenancy bond interest bearing deposit *(c)*	9	9
Other donations with restricted application	19	24
	215	**234**
Non-current		
Tenancy bond interest bearing deposit *(c)*	9	9
Cohen Bequest *(b)*	1,458	1,458
27th Pay	474	-
	1,941	**1,467**

(a) Unspent funds are committed to projects and programs in WA regional areas.

(b) Principle to be held in perpetuity in accordance with conditions of bequest.

(c) Cash held in this account is held in trust for the tenant of the coffee shop and must be repaid, with interest, on the termination of the tenancy.

22 Inventories		
Current		
Inventories held for resale at State Library Shop		
At cost	64	53
	64	**53**

23 Receivables		
Current		
Receivables	209	361
Allowance for impairment of receivables	(33)	(33)
Accrued revenue	11	18
GST receivable	275	173
Total Current	**462**	**519**
Reconciliation of changes in the allowance for impairment of receivables:		
Balance at start of year	33	27
Doubtful debts expense recognised in the income statement	29	32
Amounts written off during the period	(28)	(21)
Amount recovered during the period	(1)	(5)
Balance at end of period	**33**	**33**

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

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FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
24 Amounts receivable for services		
Current	10,570	10,560
Non-current	14,929	12,444
	25,499	**23,004**

Represents the non-cash component of service appropriations. See Note 2(o) 'Amounts receivable for services (Holding Account)'. It is restricted in that it can only be used for asset replacement .

25 Other assets		
Current		
Prepayments	95	340
Other	14	51
Total current	**109**	**391**

(i) Includes interest accrued on the investment account, and the accumulated costs incurred for the provision of services relating to the Historical Records Rescue Consortium, which is recouped from the friends of Battye Library on a quarterly basis in arrears.

26 Property, plant and equipment		
Buildings and improvements		
At fair value *(a)*	50,002	51,629
At cost	4,286	4,286
Accumulated depreciation	(2,378)	(2,061)
Accumulated impairment losses	-	-
	51,910	**53,854**
Furniture and equipment		
At cost	1,136	1,088
Accumulated depreciation	(867)	(766)
Accumulated impairment losses	-	-
	269	**322**
Office equipment		
At cost	2,335	2,610
Accumulated depreciation	(1,778)	(1,951)
Accumulated impairment losses	-	-
	557	**659**
Motor vehicles		
At cost	191	191
Accumulated depreciation	(191)	(191)
Accumulated impairment losses	-	-
	-	-
Total Property, plant and equipment	**52,736**	**54,835**

(a) Buildings were revalued as at 1 July 2013 by Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2014 and recognised at 30 June 2014. In undertaking the revaluation, fair value was determined by reference to market values for buildings: $51,001,578 (2013: $51,629,282). For the remaining balance, fair value of buildings was determined on the basis of depreciated replacement cost. See note 2(f) 'Property, Plant and Equipment'.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
Library collections		
Public Library collections at cost	42,487	42,280
	42,487	**42,280**
State Library collections (non WA)		
At cost	23,304	22,833
Accumulated depreciation	(18,230)	(17,198)
	5,074	**5,635**
State Library rare book collection (non WA)	5,957	5,957
	5,957	**5,957**
WA Heritage collections at valuation	66,275	65,478
	66,275	**65,478**
Works of art at valuation *(a)*	4,294	3,804
	4,294	**3,804**
Total Library collections	**124,087**	**123,154**

(a) Works of art were revalued as at 30th May 2013 by Simon Storey Valuers and recognised at 30th June 2013.

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Reconciliations of the carrying amounts of property, plant, equipment and vehicles and library collections at the beginning and end of the reporting period are set out below.

	Buildings and Imp.	Furniture & equip, Office equip & Motor vehicles	Library Collections	Total
	$000	$000	$000	$000
2014				
Carrying amount at start of period	53,854	981	123,154	177,989
Additions	-	158	11,223	11,381
Transfers	-	-	-	-
Disposals	-	-	-	-
Revaluation increments	(501)	-	631	130
Depreciation	(1,443)	(313)	(10,921)	(12,677)
Carrying amount at end of period	**51,910**	**826**	**124,087**	**176,823**
2013				
Carrying amount at start of period	57,263	893	121,047	179,203
Additions	-	365	10,918	11,283
Transfers	-	16	-	16
Disposals	-	(64)	-	(64)
Revaluation increments	(1,719)	-	1,153	(566)
Depreciation	(1,690)	(229)	(9,964)	(11,883)
Carrying amount at end of period	**53,854**	**981**	**123,154**	**177,989**

27 Fair value measurements

Assets measured at fair value:	Level 1	Level 2	Level 3	Fair value
	$000	$000	$000	$000
2014				
Buildings *(a) (Note 26)*	-	-	50,002	50,002
Library Collections *(b)*	-		124,087	124,087
	-	-	**174,089**	**174,089**

There were no transfers between Level 1, 2 or 3 during the period.

Notes to the Financial Statements

Fair value measurements using significant unobservable inputs (Level 3)

	Buildings	Library Collections
2014	**$000**	**$000**
Fair value at start of period	51,629	123,154
Additions	-	11,223
Revaluation increments/(decrements) recognised in Profit or Loss	(501)	631
Revaluation increments/(decrements) recognised in other Comprehensive Income	-	-
Depreciation	(1,126)	(10,921)
Transfers (from/(to) Level 2)	-	-
Disposals	-	-
Fair value at end of period	**50,002**	**124,087**
Total gains or losses for the period included in profit or loss, under 'Other Gains'	-	-
Change in unrealised gains or losses for the period included in profit or loss for assets held at the end of the reporting period	-	-

Valuation processes

There were no changes in valuation techniques during this period.

Transfers in and out of a fair value level are recognised on the date of the event or change in circumstances that caused the transfer. Transfers are generally limited to assets newly classified as non-current assets held for sale as Treasurer's instructions require valuations of land, buildings and infrastructure to be categorised within Level 3 where the valuations will utilise significant Level 3 inputs on a recurring basis.

Fair value for existing use specialised buildings and infrastructure assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Depreciated replacement cost is the current replacement cost of an asset less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired economic benefit, or obsolescence, and optimisation (where applicable) of the asset. Current replacement cost is generally determined by reference to the market observable replacement cost of a substitute asset of comparable utility and the gross project size specifications.

Consumed economic benefit/obsolescence of asset

These are estimated by the Western Australian Land Information Authority (Valuation Services).

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Information about significant unobservable inputs (Level 3) in fair value measurements

Description and fair value as at 30 June 2014 $000	Valuation Technique(s)	Unobservable inputs	Range of unobservable inputs (weighted average)	Relationship of unobservable inputs to fair value
Buildings ($50,002)	Depreciated Replacement Cost	Consumed economic benefit/ obsolescence of asset	2.26% - 2.28% PER YEAR (2.27% PER YEAR)	Greater consumption of economic benefits lower fair value
		Historical cost per square metre floor area (m^2)	$1,503.85 - $7,108.23 PER M^2 ($1,525.04 PER M^2)	Higher historical cost per m^2 increases fair value
Library Collections ($124,087)	Depreciated Replacement Cost	Historical Cost per collection	$0 - $768,900.00 $36.50 PER OBJECT ON AVERAGE	Higher historical cost increases fair value

Basis of Valuation

In the absence of market-based evidence, due to the specialised nature of some non-financial assets, these assets are valued at Level 3 of the fair value hierarchy on an existing use basis. The existing use basis recognises that restrictions or limitations have been placed at their use and disposal when they are not determined to be surplus to requirements. These restrictions are imposed by virtue of the assets being held to deliver a specific community service and the State Library's enabling legislation.

	2014 $000	2013 $000

28 Intangible assets

Computer software		
At cost	1,120	1,011
Accumulated amortisation	(1,014)	(1,011)
Accumulated impairment losses	-	-
	106	-

Reconciliations

Computer software		
Carrying amount at start of period	-	-
Additions	109	-
Transfers	-	-
Revaluation increments	-	-
Amortisation expense	(3)	-
Carrying amount at end of period	**106**	-

29 Impairment of assets

There were no indications of impairment to property, plant and equipment and intangible assets at 30 June 2014.

The Library Board held no goodwill or intangible assets with an indefinite useful life during the reporting period. At the end of the reporting period there were no intangible assets not yet available for use.

All surplus assets at 30 June 2014 have either been classified as assets held for sale or written-off.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
30 Payables		
Current		
Trade payables	9	357
Other payables	729	1,054
Accrued expenses	773	782
Total current	**1,511**	**2,193**
31 Provisions		
Current		
Employee benefits provision		
Annual leave *(a)*	642	-
Long service leave *(b)*	1,352	-
	1,994	**-**
Other provisions		
Employment on-costs *(c)*	322	-
Provision for Purchased Leave	21	-
	343	**-**
	2,337	**-**
Non-current		
Employee benefits provision		
Long service leave *(b)*	364	-
	364	**-**
Other provisions		
Employment on-costs *(c)*	42	-
	42	**-**
	406	**-**

(a) Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

Within 12 months of the end of the reporting period	540	-
More than 12 months after the end of the reporting period	102	-
	642	**-**

(b) Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

Within 12 months of the end of the reporting period	411	-
More than 12 months after the end of the reporting period	1,305	-
	1,716	**-**

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	2014 $000	2013 $000
(c) The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments. The associated expense, apart from the unwinding of the discount (finance cost), is disclosed in note 12 'Other expenses'.		
Employment on-cost provision		
Carrying amount at start of period	-	-
Additional provisions recognised	363	-
Payments/other sacrifices of economic benefits	-	-
	363	**-**

Prior to 1 July 2013 all staff were employees of the Department of Culture and the Arts and the provision for employee costs was recognised in the books of the Department of Culture and the Arts. Effective from 1 July 2013 the Culture and the Arts portfolio arrangements were adjusted to return the employing authority to the State Library of Western Australia Chief Executive Officer by delegation from the Director General of the Department of Culture and the Arts. This has resulted in a transfer of employee provisions from the Department of Culture and the Arts to the Library Board of WA. See also Note 6 Machinery of Government.

32 Other liabilities		
Current		
Receipts in suspense	-	0
Tenant Bond	8	9
Unclaimed monies	5	4
Total current	**13**	**13**
Non Current		
Tenant Bond	9	8
Total non-current	**9**	**8**
33 Equity		

The Government holds the equity interest in the Library Board on behalf of the community. Equity represents the residual interest in the net assets of the Library Board. The asset revaluation surplus represents that portion of equity resulting from the revaluation of non-current assets.

Contributed equity		
Balance at start of period	57,230	57,230
Contributions by owners		
Capital contribution	-	-
Total contributions by owners	**57,230**	**57,230**
Balance at end of period	**57,230**	**57,230**
Reserves		
Asset revaluation surplus		
Balance at start of period	96,879	97,445
Net revaluation increments/(decrements):		
Buildings	(501)	(1,719)
Collections	631	462
Works of Art	-	691
	130	(566)
Balance at end of period	97,009	96,879

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
Asset transfer reserve		
Balance at start and end of period	721	721
Bequest reserve		
Balance at start and end of period	1,458	1,458
Transfer from accumulated surplus	-	-
Balance at end of year	**1,458**	**1,458**
Total Reserves	**99,188**	**99,058**
Accumulated surplus/(deficit)		
Balance at start of period	50,805	51,634
Result for the period	(2,999)	(829)
Transfer to Bequest reserve	-	-
Balance at end of period	**47,806**	**50,805**
Total equity at end of period	**204,224**	**207,093**

34 Notes to the Statement of Cash Flows

Reconciliation of cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Cash and cash equivalents	3,281	5,650
Restricted cash and cash equivalents (see note 21 'Restricted cash and cash equivalents')	2,156	1,701
	5,437	**7,351**

Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities

Net cost of services	**(35,404)**	**(32,422)**
Non-cash items:		
Depreciation and amortisation expense *(Note 9)*	12,680	11,947
Doubtful debts expense	27	32
Write down of stock	3	2
Resources received free of charge *(Note 20)*	3	11,977
Net loss/(gain) on sale of property, plant and equipment *(Note 19)*	(2,365)	-
	-	-
(Increase)/decrease in assets:		
Current receivables	152	315
Current inventories	(11)	(1)
Income receivable	7	(36)
Prepayments	245	(32)

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FOR THE YEAR ENDED 30 JUNE 2014

	2014 $000	2013 $000
Increase/(decrease) in liabilities:		
Current payables	(347)	192
Current provisions	2,337	
Non-current provisions	406	
Accrued expenses	(9)	(27)
Other payables	(325)	505
Other non-current liabilities	-	-
Net GST receipts/(payments)	(479)	52
Change in GST in receivables/payables	(99)	27
Net cash provided by/(used in) operating activities	**(23,179)**	**(7,469)**

At the end of the reporting period, The Library Board had fully drawn on all financing facilities, details of which are disclosed in the financial statements.

35 Services provided free of charge

During the year the following resources were provided to State Records Office free of charge for functions outside the normal operations of the Library Board:

Employee costs	120	106
Accommodation costs	22	21
Finance costs	-	-
Supplies & services	186	159
	328	**286**

Notes to the Financial Statements

36 Commitments

	2014 $000	2013 $000
Capital expenditure commitments		
Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:		
Within 1 year	538	1,616
	538	**1,616**
The capital commitments include amounts for :		
Library Materials acquisitions	422	1,528
Capital commitments Building Management Works, Department of Finance	116	88
	538	**1,616**
Lease commitments		
Non-cancellable operating lease commitments for vehicles		
Commitments for minimum lease payments are payable as follows:		
Within 1 year	2	5
Later than 1 year and not later than 5 years	-	2
	2	**7**
Representing:		
Non-cancellable operating leases	**2**	**7**
Other expenditure commitments contracted for at the reporting date but not recognised as liabilities, are payable as follows:		
Within 1 year	-	-
	-	-

These commitments are all inclusive of GST.

37 Events occurring after the end of the reporting period

Any events that occurred after the end of the reporting period that confirmed conditions that existed at the reporting date have been reflected in these statements. The Library Board of Western Australia is unaware of any event occurring after the end of the reporting period that would materially affect the financial statements.

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FOR THE YEAR ENDED 30 JUNE 2014

38 Explanatory statement

Significant variations between estimates and actual results for income and expense are shown below. Significant variations are considered to be those greater than 10% or $100,000.

Significant variances between estimated and actual result for 2014

	2014 Estimate $000	2014 Actual $000	Variance $000	Variance %
Expenses				
Supplies and services	5,624	5,872	248	**4%**
Depreciation and amortisation expense	12,890	12,680	(210)	**-2%**
Accommodation expenses	5,303	3,807	(1,495)	**-28%**
Grants and subsidies	235	372	137	**58%**
Cost of sales	100	112	12	**12%**
Income				
Service appropriation	32,174	32,620	446	**1%**
Grants and subsidies from State Government	2,443	1,083	(1,360)	**-56%**

Significant variances - > $100,000 or 10%

Supplies and services

Supplies and services are higher than budget due mainly to unbudgeted payments for costs on systems maintenance and microfilm supplies as well as higher than expected costs in software licences.

Depreciation and amortisation expense

The expense is lower than budget due to a lower than predicted depreciation expense on the buildings.

Accommodation expenses

Accomodation expenses are lower than budget due to lower than predicted payments for building repairs and maintenance.

Grants and subsidies

The expense is higher than budget due to payments to the Association for the Blind.

Cost of sales

The increase over budget is due to purchases and stock write-offs.

Service appropriation

Service Appropriation is higher than budget and is mostly attributed to the increase for Public Sector Workforce Reform.

Grants and subsidies from State Government

The increase is a result of Capital maintenance funding provided by the Department of Culture and Arts from the portfolio maintenance works program.

Notes to the Financial Statements

Significant variances between actual results for 2014 and 2013

	2014	2013	Variance	Variance
	$000	$000	$000	%
Expenses				
Supplies and services	5,872	5,397	475	9%
Depreciation and amortisation expense	12,680	11,947	733	6%
Accommodation expenses	3,807	2,856	951	33%
Other expenses	454	395	59	15%
Income				
User charges and fees	1,125	1,401	(276)	-20%
Commonwealth grants and contributions	219	318	(99)	-31%
Interest revenue	45	56	(11)	-20%
Bequest contributions	2	5	(3)	-57%
Other revenue	700	1,035	(335)	-32%
Service appropriation	32,620	18,332	14,288	78%
Services received free of charge	3	11,977	(11,974)	-100%
Grants and subsidies from State Government	1,083	561	522	93%

Significant variances - > $100,000 or 10%

Supplies and services
Supplies and services are up largely due to increase in consumables and professional and administrative services.

Depreciation and amortisation expense
Depreciation is up due to higher depreciation on the Public Library collection.

Accommodation expenses
Accommodation expenses are higher due to increase spending in minor works.

Other expenses
Other expenses are higher due to increased cost of workers compensation insurance.

User charges and fees
User charges and fees are higher due mainly to an increase in facilities and equipment hire.

Commonwealth grants and contributions
Commonwealth grants and contributions are lower due to lower Indian Ocean Territories funding.

Interest revenue
Interest revenue is down due to the drop in interest rates during the year.

Bequest contributions
Bequest contributions are down due to the timing of refund of franking credits.

Other revenue
Other revenue is down due to lower grants and subsidies revenue and lower recoveries.

Service appropriation
Service appropriation is higher due to machinery of government changes that provide appropriation for employees wages.

Services received free of charge
Services received free of charge are lower due to machinery of government changes that provided funding for employees direct to the Library.

Grants and subsidies from State Government
Grants and subsidies from State Government are higher due to increased recoup of capital costs from the Department of Culture and the Arts.

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39 Financial instruments

(a) Financial risk management objectives and policies

Financial instruments held by the Library Board are cash and cash equivalents, restricted cash and cash equivalents, finance leases, loans and receivables, payables. The Library Board has limited exposure to financial risks. The Library Board's overall risk management program focuses on managing the risks identified below.

Credit risk

Credit risk arises when there is the possibility of the Library Board's receivables defaulting on their contractual obligations resulting in financial loss to the Library Board. The Library Board measures credit risk on a fair value basis and monitors risk on a regular basis.

The maximum exposure to credit risk at the end of the reporting period in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment as shown in the table at Note 39(c) and Note 23 Receivables'.

Credit risk associated with the Library Board's financial assets is minimal because the main receivable is the amount receivable for services (holding account). For receivables other than government, the Library Board trades only with recognised, creditworthy parties. The Library Board has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Library Board's exposure to bad debts is minimal. At the end of the reporting period there are no significant concentrations of credit risk.

Provision for impairment of financial assets is calculated based on past experience, and current and expected changes in client credit ratings. For financial assets that are either past due or impaired, refer to Note 23 'Receivables'

Liquidity risk

Liquidity risk arises when the Library Board is unable to meet its financial obligations as they fall due.

The Library Board is exposed to liquidity risk through its trading in the normal course of business.

The Library Board has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Market risk

Market risk is the risk that changes in market prices such as foreign exchange rates and interest rates will have on the Library Board's income or the value of financial instruments. The Library Board holds minimal cash in foreign currencies and is not materially exposed to foreign currency risk. Other than as detailed in the Interest rate sensitivity analysis table at Note 39(c), the Library Board is not significantly exposed to interest rate risk because apart from minor amounts of restricted cash, all other cash and cash equivalents and restricted cash are non-interest bearing.

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	2014 $000	2013 $000
(b) Categories of financial instruments In addition to cash, the carrying amounts of each of the following categories of financial assets and financial liabilities at the end of the reporting period are as follows:		
Financial assets		
Cash and cash equivalents	3,281	5,650
Restricted cash and cash equivalents	2,156	1,701
Loans and receivables *(a)*	25,686	23,350
Financial liabilities		
Financial liabilities measured at amortised cost	1,511	2,192

(a) The amount of loans and receivables excludes GST recoverable from the ATO (statutory receivable)

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(c) Financial instrument disclosures

Credit risk

The following table discloses the Library Board's maximum exposure to credit risk and the ageing analysis of financial assets. The Library Board's maximum exposure to credit risk at the end of the reporting period is the carrying amount of financial assets as shown below. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the Library Board.

The Library Board does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

Ageing analysis of financial assets

			PAST DUE BUT NOT IMPAIRED					
	Carrying Amount	Not past due and not impaired	Up to 1 month	1-3 months	3 months to 1 year	1-5 years	More than 5 years	Impaired financial assets
	$000	$000	$000	$000	$000	$000	$000	$000
2013								
Cash and cash equivalents	3,281	3,281	-	-	-	-	-	-
Restricted cash and cash equivalents	2,156	2,156	-	-	-	-	-	-
Receivables *(a)*	219	109	61	10	21	24	-	(33)
Amounts receivable for services	23,004	23,004	-	-	-	-	-	-
	28,660	**28,550**	**61**	**10**	**21**	**24**	**-**	**(33)**
2013								
Cash and cash equivalents	5,650	5,650	-	-	-	-	-	-
Restricted cash and cash equivalents	1,701	1,701	-	-	-	-	-	-
Receivables *(a)*	346	297	38	11	24	9	-	(33)
Amounts receivable for services	23,004	23,004	-	-	-	-	-	-
	30,701	**30,652**	**38**	**11**	**24**	**9**	**-**	**(33)**

(a) The amount of receivables excludes GST recoverable from the ATO (statutory receivable)

THE LIBRARY BOARD OF WESTERN AUSTRALIA

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Liquidity Risk and interest rate exposure

The following table details the Library Board's interest rate exposure and the contractual maturity analysis of financial assets and financial liabilities. The maturity analysis section includes interest and principal cash flows. The interest rate exposure section analyses only the carrying amounts of each item

			INTEREST RATE EXPOSURE			MATURITY DATES					
	Weighted Average Effective Interest Rate	Carrying Amount	Fixed Interest Rate	Variable Interest Rate	Non-Interest Bearing	Nominal Amount	Up to 1 month	1-3 months	3 months to 1 year	1-5 years	More than 5 years
	%		$000	$000	$000	$000	$000	$000	$000	$000	$000
2014											
Financial Assets											
Cash and cash equivalents	-	3,281	-	-	3,281	3,281	3,281	-	-	-	-
Restricted cash and cash equivalents	2.82%	1,557	-	1,557	-	1,557	1,557	-	-	-	-
Restricted cash and cash equivalents	-	599	-	-	599	599	599	-	-	-	-
Receivables *(a)*	-	334	-	-	334	334	334	-	-	-	-
Amounts receivable for services	-	**25,499**	**-**	**-**	**25,499**	**25,499**	25,499	-	-	-	-
		31,270	**-**	**1,557**	**29,713**	**31,270**	**31,270**	-	-	-	-
Financial liabilities											
Payables	-	1,511	-	-	1,904	1,904	1,904	-	-	-	-
Other liabilities - tenant bond	-	17	-	17	-	17	17	-	-	-	-
Other liabilities - unclaimed monies	-	6	-	-	6	6	6	-	-	-	-
		1,534	**-**	**17**	**1,910**	**1,927**	**1,927**	-	-	-	-
2013											
Financial Assets											
Cash and cash equivalents	-	5,758	-	-	5,758	5,758	5,758	-	-	-	-
Restricted cash and cash equivalents	3.40%	1,593	-	1,593	-	1,593	1,593	-	-	-	-
Receivables *(a)*	-	334	-	-	334	334	334	-	-	-	-
Amounts receivable for services	-	23,004	-	-	23,004	23,004	23,004	-	-	-	-
		30,689	**-**	**1,593**	**29,096**	**30,689**	**30,689**	-	-	-	-
Financial liabilities											
Payables	-	2,193	-	-	2,107	2,107	2,107	-	-	-	-
Other liabilities - tenant bond	-	17	-	17	-	17	17	-	-	-	-
Other liabilities - unclaimed monies	-	4	-	-	4	4	4	-	-	-	-
		2,214	**-**	**17**	**2,111**	**2,128**	**2,128**	-	-	-	-

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Interest rate sensitivity analysis

The following table represents a summary of the interest rate sensitivity of The Library Board's financial assets and liabilities at the end of the reporting period on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

		-100 BASIS POINTS		+100 BASIS POINTS	
	Carrying Amount	Surplus	Equity	Surplus	Equity
	$000	$000	$000	$000	$000
2014					
Financial Assets					
Restricted cash and cash equivalents	1,557	(16)	(16)	16	16
Financial Liabilities					
Other liabilities - tenant bond	17	-	-	-	-
Total (Decrease)/Increase		**(16)**	**(16)**	**16**	**16**

		-1% CHANGE		+1% CHANGE	
	Carrying Amount	Profit	Equity	Profit	Equity
	$000	$000	$000	$000	$000
2013					
Financial Assets					
Restricted cash and cash equivalents	1,593	(16)	(16)	16	16
Financial Liabilities					
Other liabilities - tenant bond	17	-	-	-	-
Total (Decrease)/Increase		**(16)**	**(16)**	**16**	**16**

Fair Values *All financial assets and financial liabilities recognised in the Statement of Financial Position, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.*

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	2014 $000	2013 $000

40 Remuneration of members of the Library Board and senior officers

Remuneration of members of the Library Board

The number of members of the Library Board, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

$		
0 – 10,000	14	16

No fees or remuneration is paid to members of the Library Board. The Library Board does not appear on the register published by the Department of Premier and Cabinet.

Remuneration of Senior Officers

The number of senior officers, other than senior officers reported as members of the Library Board, whose total fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

$		
80,001 - 90,000	1	1
90,001 - 100,000	-	2
130,001 – 140,000	3	-
140,001 - 150,000	-	1
180,001 – 190,000	1	-
270,001 – 280,000	-	1

	$000	$000
Base remuneration and superannuation	801	805
Annual leave and long service leave accruals	(6)	19
Other benefits	-	-
The total remuneration of senior officers is:	**795**	**824**

The total remuneration includes the superannuation expense incurred by the Library Board in respect of senior officers other than senior officers reported as members of the Library Board.

No senior officers are members of the Pension Scheme.

41 Remuneration of auditor

Remuneration payable to the Auditor General in respect of the audit for the current financial year is as follows:

Auditing the accounts, financial statements and performance indicators	**37**	**36**

The expense is included at Note 12 'Other expenses'.

42 Supplementary financial information

Write-Offs

Bad debts written off by the Library Board during the financial year	28	21
Trading Stock shrinkage provided for during the financial year	3	2
	31	**23**

Losses Through Theft, Defaults and Other Causes

There were no losses of public moneys through theft, default or other causes.

Gifts of Public Property

There were no gifts of public property provided by the Library Board.

43 Schedule of income and expenses by service

For the financial year ended 30 June 2014, The Library Board of Western Australia operated under one service titled 'Library Board Services' and therefore service information is reflected in the Statement of Comprehensive Income.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Key Performance Indicators

Government Goal

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Desired Outcome

Western Australia's natural, cultural and documentary collections are preserved, accessible and sustainable.

Key Effectiveness Indicators

1 Preservation

Proportion of heritage collections maintained within set standards.

The State Library of Western Australia aims to store collections within appropriate environmental conditions. To maintain a significant set of heritage materials these collections are housed under different conditions to general collections in the State Library building. Controlled conditions include temperature, humidity, light, and the filtration of gaseous and airborne pollutants.

2010 – 2011	98%
2011 – 2012	98%
2012 – 2013	94%
2013 – 2014	80%

(Library Board Target 98%)

Commentary

Some conditions have been fluctuating intermittently beyond acceptable parameters in some stack areas resulting in an outcome lower than the target. Following maintenance works to repair the external building fabric, and the construction of a new Rare Materials Storage Room, it is anticipated that the percentage of materials stored in suitable conditions will increase in 2014-15.

2 Accessibility

Number of accesses to State Library collections per capita.

The number of accesses to State Library collections per head of population in Western Australia. Accesses include visitors to the State Library, internet user sessions on the State Library website, information enquiries, and the number of items provided to public libraries to refresh their collections.

2010 – 2011	1.2
2011 – 2012	1.1
2012 – 2013	1.1
2013 – 2014	0.95

(Library Board Target 1.0)

Commentary

Accesses per capita decreased slightly this year with visitors to the State Library collections and internet user sessions on the library website decreasing, although there was an increase in the number of items dispatched on exchange to public libraries to refresh their collections. This indicator is also affected by the significant increase in the State's population.

3 Accessibility

Percentage of clients satisfied with the services associated with accessing State Library collections.

The extent to which services available from the State Library meet the needs of the Western Australian public. Clients are surveyed annually to determine their level of satisfaction with library services.

In June 2014, approximately 1428 clients were surveyed over a seven day period, with 863 survey forms completed (from a total of 1428 distributed), providing a 60% response rate. Of the forms returned 800 clients provided an appraisal of our services (a 7.9% non-response to this question). At a 95% confidence level, the estimated maximum sampling error is plus or minus 2.8%.

	June 2011	June 2012	June 2013	June 2014
Satisfied or very satisfied	91.1%	93.0%	92.6%	**90.8%**
Neutral	6.7%	4.5%	5.6%	**6.6%**
Dissatisfied	2.2%	2.5%	1.8%	**2.6%**

(Library Board Target 91% Satisfied)

Key Efficiency Indicators

4 Sustainability

Value of the State Library's heritage collection renewal, content development, expansion, and maintenance as a proportion of the value of the Heritage collections – five-year rolling average.

The commitment to ensure the State's cultural and documentary history is collected, preserved and made accessible now and for future generations. Costs include staffing and materials. The value of heritage collections does not include the State Library's significant private archives and ephemera.

2010 – 2011	13.3%
2011 – 2012	14.5%
2012 – 2013	15.8%
2013 – 2014	**16.5%**

(Library Board Target 15.9%)

Commentary

The proportion of the State Library's resources that have been allocated to the heritage collections are reflected in this steadily increasing percentage.

5 Sustainability

Average cost of State Library services per State Library access/ client interaction.

Cost per access to State Library services. Accesses / client interactions include visitors to the State Library, internet user sessions on the State Library website, information enquiries, and the number of items sent to refresh public library stock.

2010 – 2011	$11.73
2011 – 2012	$13.57
2012 – 2013	$13.52
2013 – 2014	**$15.68**

(Library Board Target $12.97)

Commentary

The average cost of services was higher than the target due to the decrease in the number of accesses discussed earlier and the additional funding allocated following the mid-year financial review, after the Library Board target was set.

6 Sustainability

Average cost of State Library services per new collection item.

The cost per item of acquiring and supplying fully processed public library items.

Under the *Framework Agreement*, the State Library of Western Australia supplies public libraries with shelf-ready library materials. In **2013-14**, 437,175 items were supplied. This includes 9,476 e-books.

2010 – 2011	Including cost of item	**$79.33**	
2010 – 2011	Excluding cost of item	**$57.12**	
2011 – 2012	Including cost of item	**$75.23**	
2011 – 2012	Excluding cost of item	**$53.82**	
2012 – 2013	Including cost of item	**$55.57**	
2012 – 2013	Excluding cost of item	**$36.33**	
2013 – 2014	Including cost of item	**$53.73**	*(Target $59.34)*
2013 – 2014	Excluding cost of item	**$34.85**	*(Target $38.85)*

Commentary

Substantially more items were purchased for public libraries this financial year compared to previous years, reducing the cost per item. However, the decrease in the indicator also reflects continued efficiencies in procurement and processing practices.

Key Performance Indicators

Certification of Performance Indicators

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia's performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ending 30 June 2014.

DR MARGARET NOWAK
Chairman
Library Board of Western Australia

MS SONJA HEATH
Chairman, Finance Committee
Library Board of Western Australia

Other Financial Disclosures

Ministerial Directives

No Ministerial directives were received during the financial year.

Pricing Policies

All fees and charges are reviewed annually according to approved methodologies and adjusted for CPI in line with Department of Treasury advice. Fees and charges for services provided and for venue and equipment hire are available on the Library website.

Capital Works Expenditure Summary

Capital Expenditure in **2013-14** totaled $14.4m against a budget of $18m.

Upgrades to essential building infrastructure (which is 10 to 15 years beyond its useful life) has progressed well with Stage 2 of the Roof Replacement project completed and Stage 3 having commenced. In addition the new Rare Book Room was completed in December 2013 enabling the State Library to meet modern standards in environmental conditions for housing sensitive and unique collection items.

$1.2m remains unspent for the Stage 3 upgrade of the State Library roof, with this project underway at 30 June 2014, as well as replacement of Chiller No.3, which provides continuous cooling to most of the State Library building, including storage areas where the State's valuable heritage collections are kept.

CAPITAL WORKS FUNDING ALLOCATIONS	
2013-14 Budget Allocation	$12,202,535
Approved Carry Forward from **2012-13**	$5,832,466
Total 2013-2014 Capital Works Funding	**$18,035,001**

CAPITAL WORKS EXPENDITURE	
2013-14 Capital Expenditure	$14,450,731
Funds remaining	
Capital Works Projects in progress	$2,219,241
Public and State Library Materials Carry Forward	$1,365,029
Total 2013-2014 Capital Works Budget	**$18,035,001**

Other Financial Disclosures

Demographics by Employment Category and Gender

The full time equivalent (FTE) staffing as at 30 June 2014 was 169.7 compared to 178.4 for the previous financial year.

Employment Category	Women		Men		Total	
	2014	**2013**	**2014**	**2013**	**2014**	**2013**
Permanent Full-time	63	71	41	42	104	113
Permanent Part-time	52	54	4	3	56	57
Fixed Term Full-time	14	9	9	4	23	13
Fixed Term Part-time	11	13	1	10	12	23
Casual paid on 30 June	0	0	0	0	0	0
Other*	1	1	0	0	1	1
Total	**141**	**148**	**55**	**59**	**196**	**207**

* Employees seconded in or out of the organisation, or not being paid for reasons such as Leave without Pay/Parental leave etc.

Governance Disclosures

No pecuniary interests have been declared to the Accountable Authority by senior officers or members of the Library Board of Western Australia.

Insurance premiums were paid, in accordance with Treasurer's Instruction 903, to indemnify any 'director' against a liability incurred under sections 13 and 14 of the Statutory Corporations (Liability of Directors) Act 1996.

Risk Management

A revised Risk Management Framework and Policy, along with improved Risk Management processes and procedures were implemented. To implement this, a training course in the use of risk management methodology and techniques was produced and completed for managers, team leaders and key staff.

The second stage of the Business Impact Analysis is underway which will result in the development of Business Continuity Plans (BCPs) for identified areas.

Internal Audit

In compliance with Section 53(1)(d) of the Financial Management Act 2006 and Treasurer's Instructions, the Library Board through its Chief Financial Officer has established and is maintaining, an effective Internal Audit function to improve governance, risk management and internal controls within the organisation. The role of the Internal Audit is contained in the audit charter as endorsed by the Audit Committee and approved by the Library Board.

The Internal Audit function, in conjunction with the audit team at the Department of Culture and the Arts, has completed 5 audit assignments. Audits completed and reviewed by the Audit Committee were a combination of audits as per the approved risk-based strategic audit plan and audits initiated by Executive Management.

Meaningful and practical audit recommendations were made in a number of areas including compliance with Public Sector Commission principles of good governance, financial data processes and the effectiveness of internal controls in respect of income derived from trading activities. Management has adopted all, and since implemented most of the audit recommendations.

Other Legal Requirements

Advertising

In accordance with section 175ZE of the **Electoral Act 1907**, the State Library incurred the following expenditure in advertising, market research, polling, direct mail and media advertising:

Total expenditure for 2013-14 was **$53,262**

Expenditure was incurred in the following areas:

Advertising Agencies	NIL
Market research organisations	**$21,868**
Polling organisations	NIL
Direct mail organisations	NIL
Media advertising organisations	**$28,514**
Optima Media Decisions	$26,264
AdCapital	$2,100
Media Highway	$150
Recruitment advertising	**$2,880**
Australian Library and Information Ass.	$1,818
AdCorp	$1,062

Other Legal Requirements

Disability Access and Inclusion Plan Outcomes

The following is a report against the outcomes of the Library's Disability Access and Inclusion Plan 2013 – 2017.

Outcome 1

- **People with disability have the same opportunities as other people to access the services of, and any events organised by, the State Library.**
  - The State Library's Disability Services Committee has been established to take a leadership role in pursuing strategies to achieve the Disability Access and Inclusion Plan's outcomes.
  - Events and functions at the Library are accessible to people with disabilities.
  - The State Library combined with the other Portfolio agencies within the Department of Culture and the Arts to present a Forum during Disability Awareness Week showcasing the work the agencies were undertaking to assist people with disability.

Outcome 2

- **People with disability have the same opportunities as other people to access the State Library and its facilities.**
  - The recommendations from the Access Audit of all public areas in the State Library (completed in 2010) continue to be implemented as funds become available.
  - A special needs PC is provided on the ground floor and two additional wheelchair access PCs are located throughout the Library.
  - A talk on the history of the State Library and the collections of the Battye Library was provided to members of the Western Australian Deaf Society at their headquarters in East Perth.
  - Those with a physical disability had access to 23,009 e-books from home. This service is available through the State Library and all public libraries in Western Australia. For those with a vision impairment, the font of the e-books can be increased and access to audio books is also available through this service.
  - The State Library continues to provide the framework for public libraries to select resources in alternative formats to assist people with disability. At June 2014 library stock in alternative formats was:

Large print books	188,974
Videos/DVDs	212,305
Audio books	130,888

  - A new partnership with VisAbility, will enable people with vision impairment or print disability using the Library's Online Catalogue to also access materials from VisAbility's Online Library Catalogue from 1 July 2014. This is the first in a series of steps by the organisations to work in partnership to benefit the community.

Outcome 3

- **People with disability receive information from the State Library in a format that will enable them to access that information as readily as other people are able to access it.**
  - Details of the State Library's special needs services and facilities are available electronically on the website and on the **You're Welcome WA** website.
  - The Library is working towards ensuring that the website complies with the State Government's Website Accessibility Policy. The new Information Kiosks installed were designed to be physically accessible, as well as meeting web accessibility standards.

Outcome 4

- **People with disability receive the same level and quality of service from State Library staff as other people receive.**
  - All new staff are provided with information about working with, and providing services for, people with a disability.

Outcome 5

- **People with disability have the same opportunities as other people to make complaints to the State Library.**
  - Where complaints are made regarding access issues they are researched and appropriate actions taken to improve the situation.
  - Complaints are also referred to the Disability Services Planning Committee to form the basis for making appropriate improvements.

Outcome 6

- **People with disability have the same opportunities as other people to participate in any public consultation the State Library undertakes.**
  - The Library is represented on the Department of Culture and the Arts (DCA) Disability Services Planning Committee which looks to improve services to people with disabilities and includes representatives from consumers with disabilities.

Outcome 7

- **People with disability have the same opportunities as other people to seek employment at the State Library.**
  - The Library continues to support staff with an ongoing disability by refining the work they do and adjusting their working hours.

Compliance with Public Sector Standards and Ethical Codes

The Department of Culture and the Arts (DCA) worked with the Portfolio agencies to ensure that legislative and public sector compliance is achieved. The Culture and Arts Portfolio places significant value on developing compliance initiatives which foster a culture of accountable and ethical decision making. In addition, the Human Resources Directorate consistently reviews and updates workforce policies, procedures and guidelines to ensure they are aligned with contemporary legislative and compliance frameworks.

A range of activities across the portfolio were undertaken to ensure that the DCA workforce maintained a culture of excellence through compliance. These activities included providing education to staff on the Public Sector Standards and Public Sector Code of ethics through their induction to the Department, the compulsory code of conduct review by all staff upon commencement, and support on how to access relevant documentation on the DCA Intranet. These initiatives support the workforce's competency in acting with integrity and in the public's interest.

Training in Accountable and Ethical Decision Making (AEDM) continued to be required for all new staff in 2013-14. The AEDM training reinforces compliance requirements, while ensuring the workforce is equipped to make ethical decisions on behalf of the broader community.

The CEO Reporting mechanisms were refined allowing portfolio agencies to better track their performance against key measures of organisational performance. Feedback indicates that the reports provide meaningful workforce statistics that assist with strategic planning and decision-making.

As a result of the Department's commitment to educating the workforce in the Public Sector Standards and the Public Sector Code of Ethics, low instances of compliance breach claims continued to be recorded.

In 2013-14 there were no reported breaches of the Public Sector Standards and no potential breaches of the Code of Ethics or the Department's Code of Conduct (derived from the Public Sector Code of Ethics).

Record Keeping Plans

The new General Disposal Authority for State Government Information was successfully incorporated into the TRIM Database for immediate use and superseded versions deactivated. Older material transferred to the Corporate Information Unit is constantly being appraised by applying the most recent Retention or Disposal Authority to ensure storage space is available to allow for the growth of new records being created.

Over 300 boxes of records were identified as being of State significance and these will be transferred into the custody of the State Records Office at a later date, residing in suitable temporary storage until that time.

Following an upgrade to the records management software, training sessions for the basic use of the system were conducted by an external trainer for all licence holders. This training has increased the volume of documents being electronically registered into the records management system.

The project to transfer responsibility for storing and managing the heritage collection files has been very successful. Since the handover, a further 1100 files from the back log were created for material that had not previously been incorporated into the records management system.

Government Policy Requirements

The State Library operates under the Department of Culture and the Arts' Code of Conduct and policies on Substantive Equality and Occupational Safety and Health.

Equity and Diversity

The State Library strives to ensure its workforce is representative of the broader Western Australian Community and seeks to ensure it maintains the capacity to deliver relevant collections and services that reflect the State's diversity. The library continues to have a high representation of women in management (88%), however, the percentage of staff from culturally and linguistically diverse backgrounds fell to ten per cent, 3 per cent below target.

The Department of Culture and Arts continues to drive initiatives which increase the perceived value of diversity in the workforce to ensure ongoing delivery of community based services. Since June 2012, the Culture and Arts Portfolio Equal Employment Opportunity (EEO) objectives were incorporated into the Strategic Workforce Plan 2012 – 2017.

Substantive Equality

The Library is committed to the elimination of systemic discrimination from all its policies, practices and services. As the State's most visited cultural institution, clients come from diverse backgrounds, and strategies are in place to ensure that everyone can understand and access the agency's services.

The Department of Culture and Arts (DCA) established the Substantive Equality Reference Group which continues to provide advice to the portfolio on substantive equality and targeting community based Arts and Culture needs. Development of a new policy and communication plan for substantive equality progressed satisfactorily, helping guide the portfolio towards a clear regulatory framework to support community based projects.

Occupational Safety, Health and Injury Management

Commitment

The State Library operates under the Department's Occupational Safety and Health policy. The Library's Executive Team is committed to ensuring that all employees, clients and contractors are safe from injuries and risks to health while they are at work or visiting the State Library Building. They accept that employee and client health and safety is primarily a responsibility of management. Specified policies, work practices and procedures have been prepared to address the hazards and hazardous work processes in the work place.

Mechanisms for consultation with staff

The Library has formal mechanisms for consultation with employees on occupational safety and health matters through the election of representatives to the Occupational Safety and Health Committee, regular meetings of the OSH Committee, hazard and incident reporting processes, routine workplace hazard inspections and a process for the resolution of OSH issues. Staff are made aware of these processes at their employee induction, through specific OSH training and access to OSH information on the DCA Intranet.

Compliance with injury management requirements

The Department's Injury Management Policy incorporates an injury management system and encourages the development of return to work programs. It is committed to providing effective rehabilitation for any employee who sustains a work related injury or illness, and their rehabilitation is kept under review. The obligation to provide effective administration of Worker's Compensation claims and promote the effective rehabilitation of any employee is understood in accordance with the *Workers Compensation and Injury Management Act 1981*.

A formal review of the Department's OSH Management System was undertaken in 2012 using the WorkSafe Plan. A plan has been developed to address gaps identified through this process and focuses on the audit recommendations in the areas of management commitment, planning, consultation, hazard management and training.

The Library's results against targets set by Government for supplied indicators were:

Measure	2011-12[(1)]	2013-14	Target
Number of fatalities	**0**	Achieved **0**	0
Lost time injury and/or disease (LTI/D) incidence rate	**2.13**	Achieved **1.17**	Zero (0) or 10% reduction on previous year
Lost time injury and/or disease severity rate	**25**	Achieved **0**	Zero (0) or 10% improvement on previous year
Percentage of injured workers returned to work within *(i)* 13 weeks and *(ii)* 26 weeks	*(i)* **85.7%** *(ii)* **85.7%**	*(i)* **100%** *(ii)* **100%**	Greater than or equal to 80% return to work within 26 weeks
Percentage of managers trained in occupational safety, health and injury management responsibilities.	Not achieved	Achieved. 86% of State Library managers and supervisors received training.	Greater than or equal to 50%

Note (1) This is a three year trend and as such the year of comparison is 2011-12

Staff Members

The following people were employed at the State Library of Western Australia at 30 June 2014.

The list includes full-time, part-time, permanent and contract staff in the positions they held at that date.

EXECUTIVE OFFICE

Chief Executive Officer and State Librarian
Margaret Allen

Senior Executive Assistant
Perryn Warton

Internal Auditor
Rod Forgus

Administration Officer
Jane Masterman

POLICY & RESEARCH

Manager
Julie Ham

Policy and Research Officer
Ellen Quilty

COMMUNICATIONS & MARKETING

Manager
Joanne Wheeler

Senior Communications Officer
Thea Ibbs

Community Awareness Coordinator
Kirstyn McMullan
Karina Musto

Publications and Exhibitions Designer
Jane Chambers

STRATEGIC & CORPORATE SERVICES

Director
Mark Woodcock

Budgetary Control & Reporting Officer
Peter Tranter

Administrative Assistant
Jenny Leunig

Manager Organisational Support
Ian Kane

Corporate Information Team Leader
Geoff Carruthers

Records Coordinator
Grace Chiu

DIGITAL SERVICES

Manager
David Gibson

Digital Services Team Leader
Aaron Brown

Online Services Coordinator
Nick Cowie

Web Designer
Illona Tobin

Systems Administrators
Charlie Chen
Adam Deasy
Reagan Siedl
Paul Williams

Senior Service Desk Officer
Tony DaCosta

Desktop Support Officer
Michael Stanton

FACILITIES MANAGEMENT

Manager
Phil Golder

Facilities Coordinator
Lorraine Beck

Venues Coordinator
Anita Freeman

Assets Officer
Ben Hoper

Building Maintenance Officer
Samad Selamat

Van Dock Supervisor
Peter Vuckovic

Facilities Officer
Bill McKay

CLIENT SERVICES

Director
Susan Ashcroft

CLIENT SERVICES

Manager
Susan McEwan

Team Leaders
Peter Edwards
John Geijsman

Librarians
Pena Atanasoff
Cherie Cable
Kate Eckersley
Sue Hunter
Mary Magaraggia
Pam Phelan
Carol Smith
Jeri Tatian

Library Technicians
Fiona Caratozzolo
Guy Casey
Liam Ridley

Volunteers Coordinator
Mary Doyle

Library Officers
Alana Bennett
Kylie Coleman
Linda Davis
Colin Fitzgerald
Kalon Ford
Suzana Grubisic
Linley Janssen
Anne Kingsbridge
Sam Knee
Lisa Max
Andrew Meredith
Jan Meredith
Helen Ouf
Gayle Roberts
Julie Sheren
Anne Sotzik
Adele Sugars

Indigenous Trainee
Shakira Pearce

Roster Coordinator
Jenna Greatorex

Document Delivery Coordinator
Sandra Jones

Document Delivery Library Officer
Nicole Piontek

Bookshop Manager
Rosene Saks

Public Orders Coordinator
Zofia Carter

Bookshop Library Officer
Helen Watt

COMMUNITY, LEARNING AND DISCOVERY

Director
Sarah McQuade

Battye Historian
Kate Gregory
Susanna Iuliano

Administrative Assistant
Catherine Mulroney

PUBLIC LIBRARY DEVELOPMENT & STRATEGY

Manager / Public Library Liaison Librarian
Janet Deegan

Public Library Liaison Technician
Shelli Johnston

BETTER BEGINNINGS

Coordinator, Better Beginnings
Gemma Lyon

Administration Assistant
Cathryn Holker

Regional Liaison Coordinator
Joanna Andrew

Coordinator, Community Literacy and Learning
Jane Jones

Community Liaison Librarian
Samantha Hughes

Indigenous Liaison Officer
Rebecca Murphy

Education Officers
Linda Thorne
Michelle Campbell

Storeperson
Cameron Rogers

PARTICIPATION & LEARNING

Manager
Rebecca Ong

Coordinator Community Liaison
Stacey O'Malley

Education Officers
Kate Akerman
Tricia McKenzie

e-Learning Librarian
Molly Tebo

Senior Subject Specialist Librarian
Steve Howell

Subject Specialist Librarians
Tricia Fairweather
Leonie Hayes

Community Engagement Officer: Western Australian Heritage Collections
Theresa Archer

Community Engagement Officer
Carina McPherson

Community Liaison Officer: Indigenous Engagement
Damien Webb

Project Officer: WA New Music Archive
Lisa MacKinney

COLLECTION SERVICES

Director
Alison Sutherland

Administrative Assistant
Gregg McMichan

Digitisation Manager
David Ong

DATA & DISCOVERY

Manager
Elizabeth McKenzie

Systems Coordinator
Debra Jones

Librarian, Quality
Cathy Kelso

Librarian
Celine Har

LIAISON, ACQUISITIONS DESCRIPTION

Manager
Barbara Patison

Team Leader
Helen Fitzgerald

ORIGINAL MATERIALS TEAM

Team Leader
Adrian Bowen

Collection Liaison
Laurie Allen
Jean Butler
Michelle Collier
Amanda De Cinque
Jo Roberts

Librarians
Alison Hocken
Paul Kelvin
Alanna Kusin
Susan Low
Pam Marciano
Glenda Oakley
Andrew Trigg

Library Technicians
Annette Del Bianco
Rosalyn McHale

Senior Library Officers
Helene Charlesworth
Simone Barnes

Library Officers
Meredith Howell
Carolyn Mitchell

PUBLISHED MATERIALS TEAM

Team Leader
Ross Withnell

Collection Liaison
Andrew Black
Sue Byrne
Antoinette Carrier
Frances Hammond
Salwa Soliman

Librarians
Robyn Edwards
Sue Hegney
Karin Jones
Anne Keehan
Gabrielle Reynolds
Urszula Wiejowski

Coordinator
Anne Oakes

Library Technician
Wendy Monaghan

Senior Library Officers
Karen Godfrey
Helen Marsh
Ann Watt

Library Officers
Yvonne Grant
Linda Laycock
Helen Lysaght
Maria Neale
Caroline Nightingale
Ruth Nitschke
Jo O'Connor
Daniela Popiel
Kerry Randall
Jeanette Shepherd
Rachel Turner

Van Drivers
Phil Hough
Robert Nicholls
Gary Obrecht

Storepersons
Eugene King
Stewart Martin
Cameron Rogers

PRESERVATION & MAINTENANCE

Manager
Pat Beament

CONSERVATION TEAM

Senior Conservator
Cristina Albillos

Book Binding Officer
Timothy Cooke

Conservation Technicians
Susan Anderson
Susan Crockett

Paper Conservator
Bindy Wilson

REFORMATTING TEAM

Team Leader
Lee Blackford

Photographers
George Borzyskowski
Cynthia Coombs
Les Tucker

Micrographic Technicians
Jennifer Crabtree

Senior Audio Coordinator
David Kilroy

Library Officer
John Naturalny

STOCK & STACK MAINTENANCE TEAM

Team Leader
Toni Young

Coordinator
David Hodgson

Senior Library Officers
Jeff Booth
Adam Peterson

Library Officers
Ewa Bieniawski
Norm Brodal
Lucy Dal Busco
Kirsten Cooper
Maureen D'Rozario
Samantha Fairbanks
Jennifer Feehan
Tina Guariglia
Heather Jenkins
Jennifer Jenkins
Scott Smith
Patti Szabo
Fernanda Tafani
Brian Walker
Maryam Yoosefi

Staff Achievements

Kate Akerman

» *Facts for Fiction*, presentation at professional development workshops *Write Time Write Place: Australian Curriculum: History and Geography* for the Australian Independent Schools Association WA (AISWA).

» *Library of Nearly Lost Moments Project*, presentation for the Australian Society of Archivists (Special Interest Group: Schools/Small Archives), August 2013.

» *Library of Nearly Lost Moments Project*, presentation to the Western Australian School Library Association (WASLA), April 2014.

Cristina Albillos

» Vice President AICCM WA Branch.

Laurie Allen

» Member, NSLA Pictures Project Group.

Margaret Allen

» *State Library of Western Australia – the Digital Future*, New Norcia Library Lecture 2013.

» *The challenge worldwide – e-book licensing policy, principles and issues in Australia*, presentation at the International Federation of Library Associations and Institutions (IFLA) World Congress, Singapore, August 2013.

» *The current e-book landscape*, presentation at the Australian Library and Information Association (ALIA) E-book Think Tank, July 2013.

» Chair, National and State Libraries Australasia (NSLA).

» Associate, IFLA International Leaders Programme .

» Chair, Australian Libraries Copyright Committee.

» Director, Australian Digital Alliance .

» Member, Australia Libraries and Information Association e-book Working Ggroup.

» Member, State Library of Western Australia Foundation Fundraising Committee.

» Member, INELI-Oceania Steering Committee.

» Member, Curtin University, BA Media & Information Advisory Board.

» Member, eSmart Libraries Reference Group.

» Member, ALIA Excellence Awards Panel.

» Member, F A Sharr Medal Award Panel.

Nola Allen

» *Making Connections: Better Beginnings, partnerships and collaborations*, presentation at the NSLA Literacy and Learning seminar "Brave New Worlds, Learning and Community Needs", July 2013

Joanna Andrew

» *Making a difference: the Better Beginnings family literacy program*, presentation at Linking up for Kids, Sydney, April 2014.

» Committee member, Children's Book Council of Australia, WA Branch.

» Judge, Tim Winton Young Writers' Competition.

» Executive committee member, IBBY Australia.

» Committee member, IBBY Australia, WA Branch.

» Mentor, Public Sector Commission Graduate Future Leaders Program.

Pat Beament

» *Oral History Records Rescue Group (OHRRG)*, presentation at the International Federation of Library Associations and Institutions (IFLA) World Congress, Singapore, August 2013.

» Member, NSLA Digital Preservation Working Group.

Andrew Black

» Member, NSLA eResources Consortium Working Group.

Lee Blackford

» *Oral History Records Rescue Group (OHRRG)*, presentation at the International Federation of Library Associations and Institutions (IFLA) World Congress, Singapore, August 2013.

Adrian Bowen

» Member, NSLA Digital Skills Working Group.

Jean Butler

» Member, Editorial Committee of The Journal of the Australian Irish Heritage Association.

» Member, NSLA Archival Collections Working Group.

Michelle Collier

» Member, NSLA Web Archiving Working Group.

Amanda De Cinque

» Member, NSLA Digital Collecting Working Group.

Mary Doyle

» *Engaging CALD Volunteers*, presentation at the National Conference on Volunteering, Adelaide, September 2013.

Tricia Fairweather

» "Bride Ships in all but name: Miss Monk and the servant girls", in *Western Ancestor: journal of the Western Australian Genealogical Society*, June and September 2013.

John Geijsman

» Member, NSLA RefTracker Leverage Group.

Kate Gregory

» Trustee, Western Australian Museum.

Julie Ham

» Member, NSLA Copyright Working Group.

Celine Har

» *Serendipity in Discovery: How the State Library is bringing WA treasured stories to the world*, presentation to the Professional Historians Association of WA, August 2013.

Leonie Hayes

» "Bride Ships in all but Name: Miss Monk and the servant girls", in *Western Ancestor: journal of the Western Australian Genealogical Society*, June and September 2013.

Susanna Iuliano

» Interview, SBS Coast program on Italian migrant brides

» Co-chair, NSLA Indigenous Working Group.

Debra Jones

» *Serendipity in Discovery: How the State Library is bringing WA treasured stories to the world*, presentation to the Professional Historians Association of WA, August 2013.

Jane Jones

» *"Reparation through reading"*, in *Fine Print*, Vol 37 (1) 2014.

» *Reparation through reading – collaborative approach to family literacy in WA prisons*, presentations at Australian Council for Adult Literacy Conference, Sydney, October 2013 and the Western Australian Council for Adult Literacy Conference, Perth, July 2013.

» Recipient, Kay Poustie Scholarship 2014.

» Mentor, Public Sector Commission Graduate Future Leaders Program.

Gemma Lyon

» Member, Children's Book Council of Australia, WA Branch.

Elizabeth McKenzie

» *Serendipity in Discovery: How the State Library is bringing WA treasured stories to the world*, presentation to the Professional Historians Association of WA, August 2013.

Sarah McQuade

» Co-Chair, NSLA Indigenous Working Group.

Rebecca Murphy

» Member, Aboriginal Education Employment & Training Committee (AEETC), Central Institute of Technology.

» Committee Member, Aboriginal Play and Learning Group.

Rebecca Ong

» Project Manager, NSLA Literacy and Learning Working Group.

Barbara Patison

» Member, NSLA Collaborative Collections Working Group.

Jo Roberts

» Member, NSLA Maps Working Group.

Alison Sutherland

» Member, writingWA Board.

Damien Webb

» Member, NSLA Indigenous Working Group.

Toni Young

» Member, NSLA Storage Management Working Group.

Volunteers

The Library would like to thank and acknowledge our volunteers who have given of their time to assist us in 2013-14.

Ali Salah Abdulkarim
Grace Adinolfi
Martha Albornoz
Cat Albright-Peakall
Shirley Babis
Asha Balan
Diana Baldrey
Gordana Balzelli
Robyn Bell
Sally Bihler
Liz Birkett
Eric Brand
Camilla Bretland
Patrick Bunbury
Bevan Carter
George Cowcher
Kristine Cullen
Catherine d'Auvergne
Lara Daebritz
Greg Daly
Phoebe Davis
Pat de Haer
Luz Delgado
Gunther De Vos
Marilyn Dimond
Jeannie Dimov
Lawrence Doran
Katrina Duncan
Afrael Eby
Deepa Eby
Lynley Edwards
Mohtaram Etemadi
Lauren Falls
Colleen Fancote
Tracey Feakes
Rose Ford
Pam Fraser
Makiko Fukuda
Allison Fyfe
Pat Gallaher
Paula Giraldo
Judith Grace
Sue Grenda
Chendra Hadimuljo
Jemimah Halbert
Doug Halstrom
Moyna Harland
Julie Harris
Hassan Helan
Pey Heng
Claire Hill
Dolores Hoole
Bin Hu
Zahraty Husin
Frank Hutchinson
Janet Hutchinson
Bob Jia
Barbara Judge
Lia Katavatis
Chamarie Kankanam Gamage
Ariane Katscherain
Eve Kek
Shohre Kosary
Ron Knox
Nicholai Knuppe
Timi Kovacs
Kylie Kuang
Stef Kukla
Joshua Kwizera
Janet Lamb
Edith Lauk
Jeanette Lee
Chai Lim
Lorena Maccarone
Julie Maddocks
Marion Marlow
Lioni Martanovic
Mahsa Mashkouri
Nicole Maslin
Marla Mazalan
Lauren McCabe
Ingrid McHugh
Margaret McKay
Jim McKinnon
Vivienne McManus
Chantell Mitchell
Nicole Moerland
Keita Morimote
Loreley Morling
Catherine Nakpil
Viv O'Farrell
Gillian O'Mara
Ray Omodei
Chris Ong
Jason Ow
Zina Pacak
Kelly Patchett
Elizabeth Pattiwael
Judy Pearce
Leo Penazzi
Elena Piscitello
Charmian Platell
Amy Price
Gail Putz
Meha Rajoo
Faizan Ramzan
Nadene Richardson
Rinky
Annette Rowlands
Elizabeth Rummins
Liz Rushton
Jenna Russell
Ken Russell
Elena Seredkina
Robyn Sermon
Jackie Seymour
Sharon Shand
Noel Sivewright
Deanna Siviour
Janette Skillington
Cassie Skinner
Cathy Smith
Nina Smolik
Oyuna Sodov
Greg Starke
Glenda Steed
Brian Stent
Mary Sung
Aileen Swarbrick
Desmond Tan
Pamela Taylor
Jenna Thomas
Emily Thompson
Janet Thompson
Ferawati Tjahjadi
Thelma Trotter
Athy Tun
Suzette Turner
Cornel Visagie
Joe Vukovich
Stella Walawski
Sally Warner
Jacqueline Warrick
Anne Wilson
Nik Wilson
Sofia Wilson
Graeme Winters
Belinda White
Erica Wong
Esma Woods
Leon Wu
Norah Yang
Vicky Yong
Maryam Yoosefi
Nicole Yuan

Our Partners in 2013–2014

The Library would like to thank and acknowledge the generous support of our partners who have assisted us to deliver our programs in 2013-14.

- Australian Broadcasting Corporation
- 720 ABC Perth
- ABC Classic FM
- Art Gallery of Western Australia
- Association of Independent Schools of Western Australia (Inc)
- Australian Institute of Architects
- Australian Libraries Copyright Committee
- Australian Library and Information Association
- Australian Research Council
- AWESOME Arts
- BHP Billiton Nickel West
- Celebrate WA
- Child and Adolescent Community Health
- Central Institute of Technology, Adult Migrant Education Program
- City of Melville
- City of Nedlands
- City of Perth
- Commissioner for Children and Young People
- Community Arts Network WA
- Community Newspaper Group
- Consulate-General of Japan in Perth
- Curtin University, Department of Information Studies
- Department for Child Protection & Family Support
- Department of Corrective Services
- Department of Education
- Department of Health
- Department of Infrastructure and Regional Development
- Department of Local Government and Communities
- Department of Regional Development
- Edith Cowan University
- Film and Television Institute
- Fremantle Press
- Fringeworld
- Friends of Battye (Inc)
- History Council of Western Australia
- Investing In Our Youth
- The Japan Foundation, Sydney
- Kids Own Publishing
- Love2Read
- Metropolitan Redevelopment Authority
- Mowanjum Arts Centre
- National Film & Sound Archives
- National Library of Australia
- National and State Libraries Australasia
- National Trust, WA Branch
- North Metropolitan Health Service
- Northern Territory Library
- Oral History Association of Australia, WA Branch
- Oral History Records Rescue Group
- Parliamentary History Advisory Committee
- Parliamentary Library Western Australia
- Perth International Arts Festival
- Perth Institute of Contemporary Arts
- Playgroup Western Australia
- Professional Historians Association (WA) Inc
- Propel Youth Arts
- Public Libraries Western Australia
- Read Write Now!
- Rio Tinto
- Royalties for Regions
- Royal Western Australian Historical Society (Inc)
- Ruth Faulkner Public Library
- Scitech
- Screenwest
- Shark Bay Resources
- Spine and Limb Foundation
- State Library of Western Australia Foundation
- Sunday Times
- Tura New Music
- Upper Gascoyne Junction
- VisAbility
- Visual and Media Arts Educators Network
- Wanslea
- The West Australian
- Western Australian Academy of Performing Arts
- West Australian Music
- Western Australian Electoral Commission
- Western Australian Indigenous Tourism Operators Council
- Western Australian Genealogical Society (Inc)
- Western Australian Local Government Association
- Western Australian Museum
- writingWA
- YMCA Inc., 'A Smart Start' initiative
- Yorgum Aboriginal Corporation

Awards for Excellence

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion or, by general attitude to the public or to staff, deserves special recognition in any area of the State Library's services. Nominations are received from staff members or members of the public.

The award is in memory of Terry Campbell (1931 - 1989) who worked as a receptionist and telephonist with the State Library. She was unfailingly helpful and courteous, and this award aims to recognise staff who display excellence in service delivery.

The award was given to the following staff in 2013-14:

- **Welcome Desk Team**
  Simone Barnes, Adam Barrett, Kylie Coleman, Linda Davis, Mary Doyle, Michael Firth, Kalon Ford, Linley Janssen, Anne Kingsbridge, Alanna Kusin, Andrew Meredith, Jan Meredith, Helen Ouf, Gayle Roberts, Julie Sheren, Anne Sotzik, Adele Sugars and Rachel Turner
- Toni Young and Pena Atanasoff
- Damien Webb
- Anita Freeman
- Janet Deegan
- Hassan Helan
- Carina McPherson
- **Western Australian Genealogical Society Volunteers in the Genealogy Centre Team**
  Shirley Babis, Bevan Carter, Marilyn Dimond, Lawrence Doran, Colleen Fancote, Moyna Harland, Jeanette Lee, Julie Maddocks, Loreley Morling, Gillian O'Mara, Charmian Platell, Elizabeth Rummins, Noel Sivewright, Brian Stent and Graeme Winters.

Fellow of the Library Board of Western Australia

The award of Fellowship of the Library Board of Western Australia has been established by the Board to recognise people who have made a meritorious contribution to the work of the Board and by their outstanding efforts, furthered the cause of library services in Western Australia.

In 2013-14, the Library Board awarded a Fellowship to **Dr Kerry Smith** in recognition of her work as an outstanding advocate for libraries and the library profession and as a mentor who has encouraged the education of librarians for two decades. Through her research and voluntary work, Dr Smith has made a significant personal contribution to the library profession at a state, national and international level. The award was officially presented in May 2014 in Library and Information Week.

Library Board of Western Australia Award for Excellence.

The Library Board of Western Australia has established an annual Award for Excellence to reflect the Board's leadership role in guiding and encouraging the provision of all library services throughout the State. The Award recognises excellent achievement relating to the provision of library services by any person, library or organisation.

The 2014 winner of this award was **The Grove Library** for their mobile history applications 'History in your Pocket' and 'The Peppermint Grove History Trail'. They show how libraries can utilise existing local history material and present it in an accessible and interesting way, with the potential to reach new audiences. 'The Peppermint Grove History Trail' allows users to take a tour of the suburb and provides historical images and narration about points of interest viewable along the trail. 'History in your Pocket' provides a digitised sample of the Grove's local history collection, including interviews, images and stories describing life in the suburb from the late 1800s through to the modern day.

Kay Poustie Scholarship

The Kay Poustie Scholarship is awarded each May in memory of the late Kay Poustie OAM, former Chair of the Library Board and long serving public library manager.

The 2014 international travel scholarship was awarded to **Jane Jones**, Coordinator Community Literacy and Learning at the State Library. Jane's proposed study is entitled 'Literacy Links: Investigating collaborative approaches to adult and family literacy'. Jane will examine successful community based adult and family literacy programs in the United Kingdom, Canada and the United States.

Better Beginnings Family Literacy Program

In November 2013 the Better Beginnings Family Literacy Program was awarded the 2013 Premier's Award for Excellence in Public Service Management in the category Strengthening Families and Communities.

The citation recognised the program for delivering outcomes to improve the education outcomes and nurture the potential of families with young children to benefit from and contribute to the Western Australian society. As an award winner, the State Library, through Better Beginnings, has been a mentor to graduates participating in the Graduate Future Leaders Program which gives graduates the opportunity to explore and develop potential opportunities that will have a positive impact on the Better Beginnings program.

The program was also shortlisted for the 2013 Library of Congress Literacy Awards, an award honouring organisations that have made outstanding contributions to improving literacy internationally. Better Beginnings was included in the Library of Congress Best Practices publication, a review of the 26 international finalists exemplifying innovative and effective work in the field of literacy and reading promotion.

Workload Indicators

	2009-10	2010-11	2011-12	2012-13	2013-14
Visitors to the State Library Building	1,383,800	1,459,874	1,512,143	1,525,234	**1,446,416**
Visitors to the State Library Collections	1,032,225	1,137,885	1,106,082	1,074,029	**973,776**
SERVICES TO HERITAGE COLLECTIONS					
Information enquiries and consultancy	29,406	25,336	23,254	23,113	**20,140**
SERVICES TO NON-HERITAGE COLLECTIONS					
Information enquiries	60,472	45,228	32,461	23,804	**20,893**
Direct loans to clients	21,669	24,719	31,656	31,513	**30,493**
Membership of State Library	10,055	15,169	21,091	31,388	**41,132**
People attending training / tours / events	13,471	14,632	20,923	25,124	**22,652**
SERVICES TO PUBLIC LIBRARIES					
Number of public libraries	233	233	232	232	**231**
Volumes dispatched on exchange program	485,208	412,545	423,698	491,463	**512,641**
Information enquiries and consultancy	1,989	2,663	3,678	3,418	**3,956**
Public library staff attending training	544	732	563	842	**265**
Other professionals attending training	81	329	118	1,256	**329**
USE OF INFORMATION TECHNOLOGY					
Visitors to the State Library website*	1,089,640	1,119,360	979,603	1,007,617	**898,814**
Page hits on the State Library website*	2,439,001	2,434,469	2,291,158	2,383,814	**2,057,829**
Searches on Electronic Resources	185,486	363,877	983,757	895,346	**944,618**
Digital objects available	73,538	85,391	102,262	118,613	**138,101**
Master preservation digital objects created	87,267	107,065	149,089	216,928	**249,506**
RESOURCE SERVICES					
Acquiring stock					
New volumes delivered to public libraries	344,994	265,266	272,060	373,093	**427,699**
Cataloguing stock					
Titles catalogued for heritage collections	11,061	6,086	8,395	7,711	**9,293**
Titles catalogued for non-heritage collections	4,935	4,110	2,383	3,097	**800**
Titles catalogued for public libraries	55,122	51,861	49,515	61,743	**73,384**

* *In July 2010 State Library changed the method of counting website activity. Data from Google Analytics is available back to July 2009 only.*

Stock

	2009-10	2010-11	2011-12	2012-13	2013-14
HERITAGE COLLECTIONS					
Monograph titles	93,663	94,735	97,066	100,368	**101,575**
Monograph volumes	162, 881	165,220	163,146	167,467	**169,263**
Serial titles	17,426	17,599	17,822	17,957	**18,037**
Microfilm (reels)	17,026	17,267	17,541	17,631	**17,720**
Microfiche (metres)	15.2	15.2	15.2	15.2	**15.2**
Cartographic items	30,636	30,739	32,609	32,619	**32,726**
Ephemera (items)**	104,488	108,038			
Ephemera (metres)**			16.27	23.52	**23.52**
Pictorial images***	544,858	553,839	563,274	572,277	**578,871**
Pictorial collections	7,825	8,235	8,374	8,454	**8,508**
Films and videos***	10,491	11,019	11,901	12,038	**12,208**
Oral history hours of audio	13,719	13,719	15,800	16,132	**16,272**
Oral history transcripts***	3,016	3,225	3,616	3,625	**3,667**
Private archives (metres)	3,211	3,616	3,849	3,935	**4,016**
Sound recordings	5,243	5,256	5,620	6,158	**6,911**
NON-HERITAGE COLLECTIONS					
Monographs (volumes)	336,429	335,316	330,320	306,027	**276,247**
Current print serials and newspaper titles****				1,169	**1,033**
Current electronic serials titles****				23,652	**32,339**
Microfilm (reels)	13,856	14,129	14,366	14,918	**15,353**
Microfiche (metres)	212.4	212.4	211.4	211.4	**211.4**
Scores	52,403	54,676	54,555	55,570	**55,720**
Musical sound recordings	12,821	12,974	12,937	13,217	**13,378**
Cartographic items	23,499	23,699	23,699	23,715	**23,715**
Films and videos***	3,463	3,516	3,521	3,528	**4,012**
PUBLIC LIBRARY COLLECTIONS					
Adult non-fiction	1,023,343	1,034,269	992,309	967,945	**929,828**
Adult fiction	901,273	921,181	916,432	934,126	**935,930**
Junior	869,919	883,338	894,873	918,871	**926,382**
Total stock	2,794,535	2,838,788	2,803,614	2,820,942	**2,792,140**
Special Formats (included above)					
E-books				10,609	**14,789**
Languages Other Than English (LOTE)	70,415	69,356	57,372	72,155	**72,977**
Large Print Books	198,776	201,499	198,408	188,918	**188,974**
DVDs	166,032	170,971	172,754	192,518	**212,305**
CDs / MP3	119,039	119,518	117,321	123,003	**130,888**
CD-ROM	14,290	13,808	12,476	10,716	**9,251**

** *In 2011-12 State Library moved to counting ephemera processed in linear metres. Equivalent measurements for previous years were not available at time of writing.*

*** *The counting methodology for some materials was refined in 2012-13, resulting in more accurate figures to previous annual reports*

**** *The way current non-heritage serial titles are reported was revised in 2012-13. Equivalent figures are not available for previous years.*