State Library of Western Australia
Annual Report
2008 - 2009

The State Library of Western Australia

ANNUAL REPORT

2008—2009

of **The Library Board of Western Australia**

57th Annual Report of the Board

Perth Cultural Centre

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Hours of Opening

Monday to Thursday:	9:00 am to 8:00 pm
Friday:	9:00 am to 5:30 pm
Saturday and Sunday:	10:00 am to 5:30 pm
Public Holidays:	Closed

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Letter to the Minister

Hon John Day MLA

Minister for Planning; Culture and the Arts

Dear Minister

In accordance with Section 61(1) of the Financial Management Act 2006, and in fulfilment of obligations imposed on the Board by The Library Board of Western Australia Act 1951, we hereby submit for your information and presentation to Parliament the Annual Report of the Library Board of Western Australia for the year ended 30 June 2009.

This Report has been prepared in accordance with the provisions of the Financial Management Act 2006, the Treasurer's Instruction 903 - Agency Annual Reports and the Annual Reporting Framework 2008-2009 Reporting Year issued in March 2009 by the Public Sector Commission.

Yours sincerely

Cr Janet Davidson
Chairman
Library Board of Western Australia

Mr Mike Murray
Vice Chairman
Library Board of Western Australia

3 September 2009

Highlights of 2008-2009

Building Improvements

The first major upgrade of the State Library building in 25 years commenced and will include a new welcome desk, an upgraded shop, a new locker system, a 30-seat conference centre, two group discussion rooms, new furniture and carpeting. A digitisation hub has been created and state-of-the-art digitisation equipment installed to focus the Library's efforts on making collections more accessible. Upgraded IT infrastructure, comprising 52 extra public computers, faster Internet speeds and extended wireless Internet (Wi-Fi) coverage will add to clients' enhanced experience.

Visitors are already enjoying a new café fitout and environmentally responsible toilet facilities. Reservations for computers, meeting rooms and equipment will be via a new self-service online booking system. A new CCTV system will improve security for the public and for collections throughout the library. Two new spaces were created to better cater for clients: **The Place**, for children and their families, and **The Reading Room**, for people accessing rare and archival materials.

Usage Increase

The Library is the most visited cultural institution in Western Australia and has recorded the highest number of visitors to its collections since 2002. For the fourth consecutive year the number of people who visit has steadily increased. Almost 1.2 million people visited the building, an increase of 11% from last year. Many come for the Wi-Fi and usage has increased from an average of 157 connections per day last financial year to 294 in 2008-2009, an 87% increase.

↑ 32% increase in Western Australian pictorial images to almost 680,000 – from actual photos and negatives to rare daguerreotypes

↑ 15% increase in Battye book volumes

Heritage Materials More Accessible

The Library collects and preserves our social and documentary heritage for current and future generations. It maintains the richest and most comprehensive collection possible of Western Australian material and Library staff strive to make collections more accessible. The number of titles catalogued for the heritage collections in the Battye Library increased by 221% over last financial year, reaching an all time high. As a result the Library's holdings of heritage book titles increased by 20%. Over 800,000 pages of Western Australian major daily and regional newspapers microfilmed under the Historical Records Rescue Consortium (HRRC) Project were made available on the National Library's Australian Newspapers Beta website - a free online service that enables full-text searching of newspapers.

Durack Papers

The Library purchased two separate, but related, archives of the personal, family and literary papers of Dame Mary Durack Miller (1913–1994). The first archive contains the papers of Dame Mary and relate to her career. The second archive is an extensive collection of family papers relating to individual Durack family members and well-known pioneer figures. It contains correspondence, journals, memoirs, printed material, ephemera and photographs. Acquiring a collection of such immense national significance reinforces the Library's role in the collection, preservation and access to Western Australia's documentary heritage.

! Keep Western Australia's heritage within the State for future generations
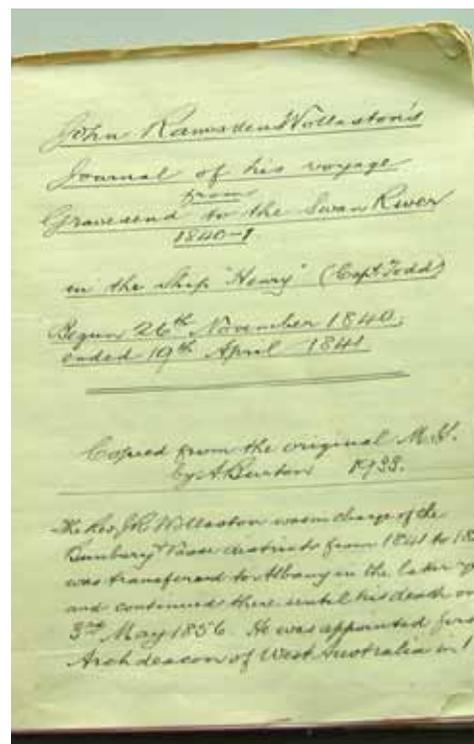
About the State Library of Western Australia

The State Library of Western Australia is the operational name of the organisation established under the terms of The Library Board of Western Australia Act 1951. It is responsible to the Library Board of Western Australia through the Chief Executive Officer / State Librarian who is the Executive Officer of the Board. Since July 1997 the State Library has also been a portfolio organisation within the Department for Culture and the Arts.

Our Strategic Focus

What do we do?

The mission of the State Library of Western Australia is:

To enrich the lives of Western Australians by:

- enabling access to resources for information, learning, enterprise and recreation

- collecting and preserving our social and documentary heritage for current and future generations.

Our Strategic Directions 2009 – 2011 *www.slwa.wa.gov.au/about_us/ who_we_are/strategic_directions* represents our aspirations and focus as we continue to evolve our services in an increasingly complex digital information world.

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The Client Services directorate leads the development and delivery of services to State Library clients throughout the world. The directorate is made up of four key areas; Collection Development, which leads the development of the Library's collections to meet community needs as well as state and national requirements; Information Services, which provides access to the Library's vast collections through face-to-face or online reference and document delivery services; Battye, which provides high level specialist reference services pertaining to Western Australian history and heritage; and Outreach, which develops and implements services and programs to engage and stimulate community interest in the State Library's collections and enrich clients' experiences in connecting with the Library's resources.

The Resource Services directorate leads and develops the procurement, processing, accessing, storage, preservation, management and distribution and accessibility of all State Library collections, including those purchased for, distributed, exchanged and used by public libraries throughout Western Australia. The three teams of Acquisitions, Access, and Preservation & Maintenance each comprise several sub-teams. Acquisitions order, receive, pay and process all resources in readiness for public access and manage its distribution and disposal. Access creates records, ensures data integrity, provides access to archival collections and makes resources more accessible in the digital environment. Preservation & Maintenance staff conserve, preserve and reformat documentary heritage materials, retrieve resources for clients and ensure collection items are correctly stored and maintained.
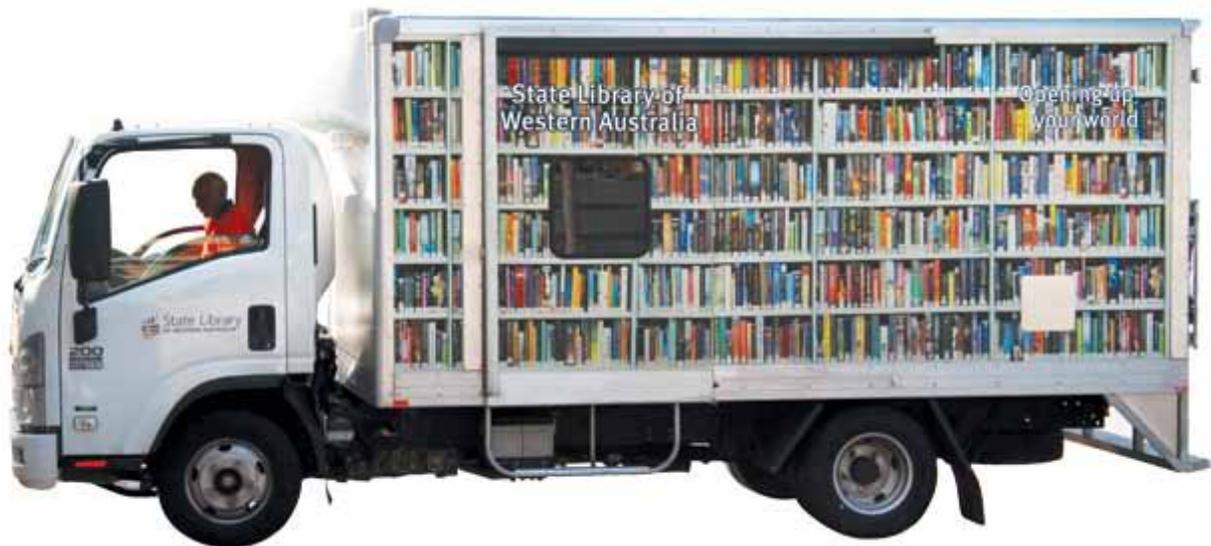
The Strategic and Corporate Services directorate provides support services to the organisation in the areas of marketing and communications, information and communication technology, corporate services, building management, and facilities and venue hire. Public Programs organise exhibitions and events, Digital Services leads the innovative development of the Library's business in the evolving information and information technology environment and ensures the integrity of the Library's digital services. Corporate Services coordinate the risk management, occupational safety and health, records management, workforce support and contracts for the State Library. Facilities Management deals with building, operations and facilities and related service areas. Finance and human resources are provided in conjunction with the Department of Culture and the Arts and Shared Services.

Mothers and children in The Place

The Executive Services area manages support services to the Chief Executive Officer, the Library Board of Western Australia, its sub committees and other strategic partners. It includes a Policy and Research team to provide research support and policy advice on issues and trends relevant to the State and other Australian libraries.
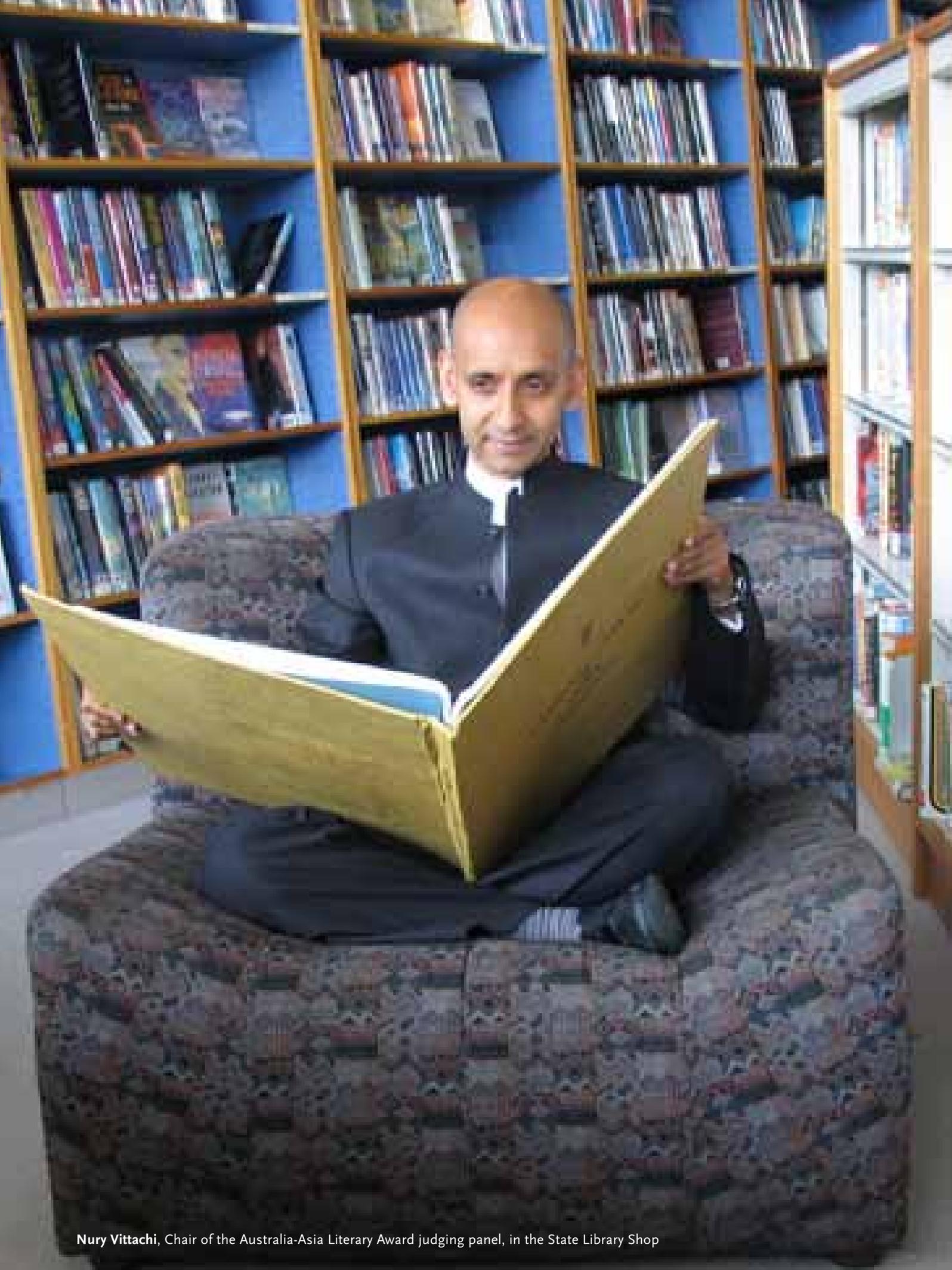
Nury Vittachi, Chair of the Australia-Asia Literary Award judging panel, in the State Library Shop

Functional Structure
2008—2009

CEO EXECUTIVE

POLICY AND RESEARCH — — — **FOUNDATION**

STRATEGIC & CORPORATE

RESOURCE SERVICES

CLIENT SERVICES

Strategic & Corporate

- Public Programs
- Digital Services
  - Support & Infrastructure
  - Service Delivery & Development
- Facilities Management
- Corporate Services
  - Corporate Information Unit

Client Services

- Outreach
  - Better Beginnings
- Collection Development
- Information Services
  - Document Delivery
  - State Library Shop
- Battye

Resource Services

- Acquisitions
  - Orders
  - Accessions
  - Distribution
- Access
  - Create
  - Quality
  - Archive
  - E-Team
- Preservation & Maintenance
  - Stock & Stack Maintenance
  - Conservation
  - Re-Formatting

While State Library staff are employees of the Director General, Department for Culture and the Arts, they are managed by the CEO and State Librarian

Chairman's Report

WA Libraries welcomed 7 million visitors compared to 3.9 million visits to sporting events. According to the Arts Monitor 2009 report libraries recorded the highest frequency of attendance with "visiting a public library" emerging as the most frequented arts and cultural activity of those listed in the survey.

In the city the State Library was the most visited cultural venue, with an average attendance of 2.7 times in the 3 months prior to survey – compared to the State Records Office, Swan Bells, the Art Gallery of Western Australia and the WA Museum. This is obviously a well kept secret to the general population and the story needs to be told.

The Board is thrilled with the refurbishments to the building and looks forward to its completion. A new-look ground floor will orientate the library well for the work forecasted for the Cultural Centre.

When seven Board members went to the Kimberley in far north Western Australia they saw how valued and well used library services are by local communities. The Board tour highlighted the significant challenges faced by these remote communities in providing library services. For example, attracting and retaining appropriate staff was a common issue for many of the local governments, yet they continue to provide services that are needed and respected within their communities. The practical difficulties of providing suitable library services to remote Indigenous communities also became apparent during the visit to Bidyadanga. The Board continues to work collaboratively with the Western Australian Local Government Association (WALGA) and with the Strategic Library Partnership Agreement Steering Committee to forge even stronger working relationships with public libraries.

In terms of collecting the Library's most significant addition this year was a set of archival material from the Durack Family. The purchase is significant due to the iconic nature of the material and its relation to one of the State Library's new strategic directions of capturing the Western Australian story.

It was during a function to acknowledge the Durack Family and accept the works that are being preserved that the Board first encountered the new Minister for Culture and the Arts, the Hon John Day. Key Board members subsequently met the Minister to discuss issues facing the Board and strategic initiatives. It was a successful meeting with the Minister showing a strong commitment to the Library and supportive of its current initiatives. The Board looks forward to future meetings with Minister Day and thanks him for his support thus far.

Due to the change in State Government, Library Board legislation was not updated and brought to its final promulgation as was hoped. This is critical for the future wellbeing of the organisation and is seen as a priority in this term of government, especially as Western Australia is the only state without Legal Deposit legislation. The State Library spent almost $47,000 on Western Australian publications, most of which would have been received free if Legal Deposit legislation was in place.

A Policy and Legislation subcommittee of the Board was established to provide support and information to the Board on policy and legislative matters.

The year ahead will be challenging, with yet more efficiencies having to be realised. A long term view was taken to identify what functions and services are core to the Library and to that end a zero-based budget exercise was undertaken to determine this. In response to the efficiencies required by Government the Board made the difficult decision to close the Library on public holidays and suspend the Graduate Program in 2009.

The State Library Foundation has been created as a separate fundraising entity in line with other State Libraries around Australia and to leverage philanthropic support from Corporates, Trusts, Foundations and individuals to achieve the goals of its Strategic Directions 2009 – 2011. Work has begun to implement changes to the Charities Act 1962 to support fundraising entities and attract private prescribed funds, as set by precedents in other states.

As Chairman of the Board I would like to acknowledge my other Board Members in: Michael Murray *(Vice Chairman and member of the Finance Committee)*, Margaret Nowak *(Chairman of the Finance Committee)*, Matthew Allen *(Chairman of the Audit and Governance Committee)*, Imogen Garner *(Chairman of the Policy and Legislation Committee)*, Milton Evans, Deb Hamblin, Joe Marino, Kris Bizzaca, Sandra Jamieson, Sue Lapham, Brett Davies and ex-officio member, the Director General for Culture and the Arts, Allanah Lucas. I thank each and every one of them for their commitment and dedication, along with the Chief Executive Officer and State Librarian Margaret Allen and her Executive Team. Thanks also to Juanita Healy, who was replaced by another representative from the Department of Education and Training, Sue Lapham.

The Board also warmly welcomed Brett Davies who is a member of the Policy and Legislation Committee.

Last, but certainly not least, acknowledging all the work that staff of the State Library do is difficult. The Library Board recognises that it is due to the dedication of all levels of its workforce that the Library is the treasured institution it is.

On behalf of the Library Board of Western Australia, I am pleased to submit the Annual Report for the year 2008 – 2009.

J. F. Davidson

Janet Davidson, JP
Chairman of the Library Board

Chief Executive Officer's Review

The State Library of Western Australia is one the State's major cultural institutions and the Chairman has noted in her report the use of the Library as the most visited cultural venue in Perth.

The number of people using the State Library building continues to increase and this year we experienced a 9% growth in demand for our services on site, the fourth year of growth after a number of years of continuous decline. Visitor numbers do not tell the full story of the Library's contribution to Western Australia and beyond. Our collections, facilities and expertise are used daily to support students, researchers and business; they become the basis for films, books, doctoral theses and many other creative endeavours.

Meeting the very different expectations of our diverse client base continues to challenge the organisation and the staff. Whilst pleasingly our overall client satisfaction increased this year, there continues to be some tension between the expectations of our clients who prefer to work in a largely digital arena and those who demand a more traditional approach to library service provision.

The State Library is far more than a physical building and whilst our presence extends far beyond the confines of the State Library building and Perth, the building is the hub from which our services are delivered across Western Australia, nationally and internationally.

After 25 years of operation it has been satisfying to see the refurbishment of parts of the Library taking shape including the new Reading Room on the 3rd floor, the opening of *The Place* – a space dedicated to children and families - and refurbished public amenities on the ground floor. The final stages will be completed in September 2009 including the new digital Discovery Lounge. Behind the scenes we have also upgraded our facilities for digitisation of the Library's unique materials as well as refreshing our digital infrastructure.

The Library released its Strategic Directions for 2009 – 2011 which is the framework for our planning and performance. One of our key priorities continues to be the collection and preservation of Western Australian unique material and facilitating its use. I wish to acknowledge the generosity of so many people and organisations who have donated material - from individual photographs to research papers, collections of private papers, company records and oral histories. Their support has been vitally important in helping us build our collections and without them the Library would be limited in its capacity to fulfil this important outcome.

Following the extension of the Framework Agreement between State and Local Government work on the reform of public libraries commenced on the key priorities. The fundamentals of the Western Australian public library system have remained almost unchanged since its development in the early 1950s and in the light of significant social and technological change needs to be reformed if it is to continue to meet community expectations into the future.

Collaborative partnerships which support our key outcomes continue to be a focus for the Library. Of particular note was our partnership with Central TAFE Graphic Design students to develop our new branding which was implemented this year. Our new logo and corporate colours reflect the landscape of Western Australia and has been positively received.

Left to right: Margaret Allen, Jan Skillington, Patsy Millet

In partnership with other state libraries and the national libraries of Australia and New Zealand we are collaborating on a number of strategic projects which will transform our organisations to meet the expectations of library clients into the future. The Library is leading the Delivery project which is rethinking how we deliver materials to our users in a format most suited to their needs.

I'd like to acknowledge our volunteers who each year make significant contributions to our programs and services by assisting with everything from welcoming and directing our visitors to events and seminars to assisting with collection work in our heritage collections. These volunteers bring with them energy, enthusiasm, knowledge and skills which complement and support staff. Their contribution to the Library is valued by clients and staff alike.

Margaret Allen
Chief Executive Officer and State Librarian

Report on Achievements 2008-2009

We will capture and preserve the Western Australian story by:

1.1 Recognising the strengths in the collection and prioritising areas for enhancement

Collection Development Policy

A revised collection development policy sets the framework for the Library capturing the Western Australian story. This web-based document reflects the rapid changes in technology since the previous policies of the 1990s and early 2000s. It reinforces the role of the Library in collecting and preserving Western Australian documentary heritage and acquiring electronic rather than print resources for reference material in the State Library's collection.

Significant Collection Acquisitions

The Library's heritage collection has been enriched by several significant archival acquisitions:

Private Archives

- Mary Durack Literary and Family Archive, including papers of HC Miller and Robin Miller Dicks;
- Australian Land & Cattle Company records, including personal diaries of co-founder and managing director Jack Fletcher, 1964-84;
- Hole in the Wall Theatre Company records;
- Coralie Condon papers, including Old Time Music Hall and Dirty Dick's Elizabethan Room records;
- Great Southern Roller Flour Mills (now Allied Mills) records, 1913-84;
- Papers collected by WJ (Bill) De Burgh during research for his publications and personal family papers (additions to De Burgh and Lefroy family papers);
- Alfred Burton's 1933 handwritten copy of JS Wollaston's 1841 Journal of his voyage from Gravesend to the Swan River 1840-41;
- Charles Martin Coote - Narrative of Group Settlement history and experiences, and Group Settlement farm survey forms;
- Australian College of Mental Health Nurses records; and
- Veronica Brady papers – material used for Larrikin Angel: a biography of Veronica Brady by Dr K Jordan.

Pictorial Collection

- William John Tate, federal and state government land valuer – photographic collection;
- Slides of Midland railway, south-west timber industry and trams, 1950s;

- Peter Williams Collection - the existing Collection was complemented by original children's illustrations acquired through donations and purchases, specifically:
  - two donations from Peter Williams from Pobblebonks by Gary Fleming and The Eleventh Hour by Graeme Base;
  - a donation from Wendy Binks of the front cover illustration from Where's Stripey; and
  - purchase of the bilbies illustration by Moira Court from Miss Llewellyn-Jones and an illustration from The Lighthouse Girl by Brian Simmonds.

Several significant additions to the reference collections have also been made:

- 75 microfilm reels in the Australian Joint Copying Project microfilm collection as part of the family history collection to replace popular reels which were damaged; and
- four new databases added to the electronic resources collection in support of the family history, music and children's collections

1.2 Acknowledging the diverse nature of society in Western Australia and ensuring that our collection represents this diversity

Oral Histories

Donations received include:

- Vite Italiane/Italian lives in Western Australia - almost 50 interviews with Italian migrants; and
- Greek Pioneers in Western Australia - interviews with Greek migrants.

Contributors to Vite Italiane

1.3 Raising the profile of the library as a trusted custodian of precious community stories

Oral Histories

The Library has continued to raise its profile as a trusted custodian of precious community stories through consultation with prospective donors of archival material. Oral history interviews with 30 members from the Vintage Sports Car Club were donated as a result.

Sir Charles Court Collection

The Library acquired and archived the iconic Sir Charles Court Collection. This extensive collection covers the development of Western Australia from 1955 to 1991 as seen through the offices of one of our most significant and influential political leaders. Sir Charles was Minister of Industrial Development 1959-1971, Minister of Railways 1959-1967, Minister of Transport 1965-1966, Deputy Leader of the Opposition 1957-1959 and 1971-1972, and Premier 1974-1983.

1.4 Encouraging people to develop and contribute their stories to enrich our collection

Living Histories

The Library continued to be a supporting partner of the Living Histories program, an initiative of the Department for Communities and *Have A Go News*. Living Histories enables Western Australian seniors to record their memoirs and so capture their stories for future generations. Almost all of the 800 original stories submitted will be archived and held by the Library.

Community Created Content

The Library is participating in the Re-imagining Libraries project which will set infrastructure and a framework in place for the creation and contribution of community created content.

We will enrich client experiences by:

2.1 Understanding and responding to the needs of library clients and the wider community

Client Surveys and Feedback

Staff conducted the annual client survey during the week beginning Monday 8 June 2009 handing out 1050 surveys of which 678 were returned. Satisfaction was high with 91% of the respondents rating the Library's services and facilities as satisfactory. This is an improvement over the previous year's result of 86% and exceeds the target set for the year which was 90%. There was an overall improvement in client satisfaction with the staff, services, equipment and facilities. Of particular note is the improved satisfaction with the provision of client assistance, photocopy equipment and study areas.

As part of the strategic planning consultations the Library conducted an online survey of its web users from 1-30 September 2008 as well as clients who visited the building. This provided valuable information and gave staff a better understanding of clients' changing needs. Together with systems in place to monitor client comments and suggestions, the Library is able to plan future improvements to its facilities and services.

AskNow

AskNow *www.slwa.wa.gov.au/find/services/ information_services* is a collaborative real-time, chat reference service accessible to anyone with an Internet connection. It supplements traditional reference services with clients getting online answers to enquiries on virtually any topic. The Library continued to be a major contributor to the national AskNow online reference service. Two new public library partners, Perth City and Scarborough, have joined Bunbury and the State Library's team of AskNow operators.

2.2 Constantly improving our presence in the digital environment

In the current technological environment digitising significant Western Australian heritage material ensures increased access to, and preservation of, this material. Researchers throughout Australia and the rest of the world can access these relatively scarce, and in some cases physically vulnerable, materials via our catalogue

Standards Review

The development of standards for digital preservation and access allows the Library to be able to offer online digital objects to clients using the most current and common file formats. The Library's standards allow people to access objects with ease. Preservation of digital objects is further secured by adopting open standards which make these objects less vulnerable to obsolescence.

Website Development

The Library introduced a content management system to publish information more efficiently on its new website. Additional material, particularly in the specialist areas of family history and music, was added and existing subject guides were revised and updated. Over 250 family history websites were bookmarked on the State Library's genealogy tags page on the social networking site, Delicious *www.delicious.com/tags/ slwafamhist?view=all*

Online Resources Archived

Pandora (Preserving and Accessioning Networked Documentary Resources of Australia) is the National Library's national digital archive dedicated to preservation of and long term access to significant Australian online electronic resources such as websites. The Library continues to contribute to this project and this year captured 466 new sites over a range of topics, including:

- **Finding HMAS Sydney II**
  www.nla.gov.au/nla.arc-82423
- **Royal Australian Historical Society**
  www.nla.gov.au/nla.arc-95577
- **David Wirrpanda Foundation**
  www.nla.gov.au/nla.arc-97001
- **Mungart Boodja Art Centre**
  www.nla.gov.au/nla.arc-96723
- **2008 Western Australia state election campaign**
  www.pandora.nla.gov.au/col/9541#9541

Once archived to Pandora international access to Westraliana publications and websites is via the Library's catalogue, Libraries Australia and Google.

Photographs

4,121 of the 33,863 collections of the Library's online photographic images were uploaded to Picture Australia *www.pictureaustralia.org,* an Internet-based service that searches many significant online pictorial collections at the same time. The Trail Blazing Project is a collaboration between Picture Australia and the Le@rning Federation to create picture trails that link to the national curriculum key learning areas. It will provide access to the Library's pictorial collection to over 13,000 schools across Australia and New Zealand.

| **2.3** | Ensuring regular training in collection knowledge, information literacy and library matters so that clients receive a superior service and the library maintains its specialist knowledge |

Client Surveys and Feedback

Staff conducted the annual client survey during the week beginning Monday 8 July.

SEaK Programs

A series of information literacy programs has been developed under the *SEaK* (Search, Engage and Know) banner. Clients are provided with skills to locate information relevant to their needs, made aware of misinformation in an online environment and

taught to use information without falling victim to the copy/paste syndrome. Almost 400 people participated in 26 SEaK training sessions. These sessions have also been tailored and presented as professional learning sessions for teachers and other community educators with additional programs developed for students and their parents.

Education Programs

The *More Than Just Books* and *SEaK education* programs continue to be popular with primary and high schools. Different aspects of the collection are explored and students get a taste of the variety of the Library's collections. The following programs highlight the year's achievements:

- a NAIDOC Week program was run in partnership with the Western Australian Museum (WAM) and the Art Gallery of Western Australia (AGWA) with more than 750 students participating over a period of five weeks;
- Inside the Triangle professional development sessions were run for teachers in partnership with ArtsEdge, WAM, and AGWA;
- a partnership with the National Trust WA has continued to develop through the Adopt a Grave program with the introduction of Tranby – the Inside Story developed for the Primary Extension and Challenge (PEAC) program;
- a successful TEE study space was introduced with many students using Library space and resources to prepare for exams and providing positive feedback.

Staff Development

In the light of physical changes to the Library, training has commenced for all frontline staff. Extensive consultation with staff and management has ensured that the training will meet current needs and anticipate those of ever changing clients. The Library is progressively embracing Web 2.0 technology in the way that colleagues and clients are engaged. More and more staff are using wiki software to work collaboratively both within the organisation and with colleagues in other public, state, territory and national libraries. The Library blog continues to inform about the latest library events and happenings and is providing another means of online engagement for clients. Staff are continuously building skills in these areas and seeing the potential for more connected library services and communities through the use of this technology.

> "Brilliant! Just what we need in the city – a well set up and educational place to hang out with our kids. Well done!"
>
> from the Visitors' Book , The Place

Children and families at The Place

2.4 Maintaining a welcoming building, suited to the needs of its clients, collections and services

The Library's focus this year has been on significant refurbishment of the ground floor to upgrade the public facilities.

Building Refurbishment

A vibrant new electronic area called the *Discovery Lounge* will be established on the ground floor. This will be a community space that is bright, welcoming and flexible, providing clients with improved access to technology and digital information. There will be increased numbers of workstations with bookings made either on site or remotely via the Internet. Clients will continue to browse national and international newspapers in hard copy and electronic format and there will be a flexible exhibition space, discussion rooms, and a redeveloped *Welcome Desk*.

Function and seminar rooms have been upgraded with repainting, new carpets and new furniture, resulting in revenue increasing by 12% on the previous year. In response to client suggestions the ground floor public toilets were refurbished.

The Place

This long awaited place for children and families at the Library was launched by the Hon John Day, Minister for Culture and the Arts, at the end of May with a *Kids Day Out* celebration attended by over 1,100 people. The Place is for children aged 0-12, their families, friends and educators to experience the Library's collections and programs. The emphasis of The Place is on providing a stimulating learning environment that informs and excites children and their parents about reading and learning, connects children with Western Australian heritage and provides a platform for services including education and outreach programs, exhibitions and online services.

The Place is used regularly by mother's groups, playgroups and families, who enjoy sharing stories, dressing up, looking at unique original artwork from Australian children's picture books, exploring online story databases and telling new stories with puppets and costumes.

> "What a great place for kids and parents to come and get lost in the world of books – thank you so much."
>
> from the Visitors' Book , The Place

The Reading Room

The Reading Room

The *Researchers' Room* was relocated and renamed *The Reading Room* to enhance and enable improved service delivery and cater to the needs of all clients wanting access to rare and archival materials. It now provides easier access to materials for research and provides a space for those undertaking sustained research projects to work efficiently and securely. Clients enjoy new computers and a free-to-use digital camera, complete with computer tethering software and copy stand.

Equipment

Updating equipment in the public areas has continued to provide clients with improved access to resources, increased functionality and a more reliable service.

Digital Scanner

All general use public computers were upgraded to provide Internet access, general computer applications and the ability to save to external storage media. Six new digital microform reader scanners have greatly enhanced our microform services as they are able to read 16mm and 35mm microfilm, microfiche, ultra fiche and 35mm slides. Images can be viewed, edited, scanned, saved to media, emailed and printed.

Safeguarding the Collections

To ensure that material is preserved and stored appropriately, a new pest management quarantine room was established. Incoming donated material is assessed and treated to prevent infestations of insects, rodents and micro-organisms. Staff training on disaster salvage was carried out according to the Library's disaster salvage plan.

We will make our collections more accessible by:

3.1 Developing a digitisation strategy which is regularly updated

A reformatting strategy has been designed to guide the State Library's approach to the future digitisation and microfilming of resources. An annual plan has also been developed to provide an integrated approach to identifying priority items for reformatting to ensure that these are aligned with the Library's strategic directions

Reformatting Program

In-house microfilming of private archives included Bussell Family papers, Anglican Church records 1829-1970, Redemptorist Monastery Chronicles 1899-1946 and Midland Railway Company of Western Australia documents 1890-1920.

Microfilming of material continues on behalf of State Records Office with 49 microfilm programs undertaken producing 305 master microfilm reels for preservation and access, including 4,988 microfiche and 22 master CDs.

In-house digitisation of the Library's collection continues to provide preservation and access images of Western Australian heritage materials. Over 31,200 photographic negatives consisting of black and white, colour, glass, acetate, nitrate, transparencies, panoramas, lantern slides, tintypes, opalotype and collodion were digitised.

As a result of the Library moving towards a fully digital photographic service the photographic darkroom was converted into a dynamic digitisation hub to house state-of-the-art digital equipment including an A2 Zeutschel book scanner, a Hasselblad H3DII digital capture system and AO/large format copy stand.

Newspapers

As part of ANPLAN (Australian Newspaper Plan) the National Library of Australia funded the microfilming of 93 reels of fragile at-risk newspapers for preservation and access:

1. *Fremantle Advocate*, 1926-1942
2. *Great Southern Herald*, 1926-1962
3. *Weekly Judge*, 1919-1931
4. *Wickepin Argus*, 1910-1934
5. *Mount Barker and Denmark Record*, 1929-1949
6. *Weekly Herald*, 1922-1926.

Over 128,000 pages of Western Australian newspapers were filmed this year, including *The Southern Times* 1903-1916, *The Democrat* 1904-1905, *Pink Penny* 1909 and *The Bullfinch Miner* and *Yilgarn Advocate* 1910. In addition 301 microfilm reels of the West Australian 1900-1936 were supplied for digitisation for online access via the Australian Newspapers Beta *www.newspapers.nla.gov.au/ndp/del/home* which is a free online service that enables full-text searching of newspaper articles. The service will eventually include newspapers published in each state and territory from the 1800s to the mid-1950s.

Panorama of the Swan River. Perth. W.A.

Digital Images - Public Orders

1,574 digital images were reproduced, up 39% from last year, as client demand for pictorial image reproduction increased with more being digitised and available on the Library's website.

Making our catalogue & other finding tools easier to use

Library staff strive to make collections more accessible in many ways, for example, sheet music for songs can be found within anthologies if the song title is known and the social bookmarking tool Delicious is used to highlight significant family and social history websites.

Client Searching Enhancements

Enhancements to the Library's catalogue increased system functionality and provided an improved experience for users, for example, relevance ranking which sorts search results according to where they appear in the library record. A single search facility, that streamlines access to multiple data sources, was also added to the catalogue.

The Library continues to provide statewide access to e-resources via Databases from Home on the website. Individual e-books and full text e-journals are now accessible through the catalogue. CD-ROM access for family history clients undertaking genealogical research was also improved.

Document Delivery Service

As part of the Library's commitment to providing an effective and user friendly inter library lending system, the document delivery service was improved by the deployment of new equipment and the provision of training for both State Library and public library staff. Training sessions were held in metropolitan and regional centres.

A review of the courier service used to distribute inter library loans between public libraries throughout the state was also conducted with a view to improving efficiency. Revised guidelines and schedules were issued to enable the service to operate more cost effectively

3.2 Capturing and preserving 'born digital' material

Digital Assets

The Library's Digital Asset Management framework and standards will ensure the most streamlined methods of collecting, presenting and preserving 'born digital' material for the benefit of clients. Upgraded computer equipment will improve storage and delivery of the Library's 'born digital' collection.

3.3 Ensuring clients are aware of our collections and services

Many programs and events raised the profile of the Library in the community including a local television production based on a book by Arthur Upfield, *3 Acts of Murder*, where the Library was acknowledged as a research source for the producers. *Singing Western Australia* was a free concert featuring baritone Robert Hofmann and pianist Tim Roberton performing Western Australian songs from the heritage collection with a pictorial slide-show, sourced from the digitised photographic collection, as a backdrop. Two large plasma screens on the ground floor and the *Search Engage and Know @ your State Library* newsletter inform people on Library events, exhibitions, tours, services, lectures and workshops and more.

Tours

Requests for tours continued to grow with almost 1,000 people enjoying guided tours of the Library. Tours were tailored for many community groups to include viewing special items of interest from the collections. Special behind-the-scenes tours were conducted during WA Week and Seniors Week. These tours introduced visitors to the Library, its collections and the fascinating and important work carried out in preserving its resources.

Better Access to Resources

The focus on cataloguing Western Australian materials resulted in better access to unique material that is not provided anywhere else. Access to these resources has increased because details are on Libraries Australia, the national online catalogue. For public libraries supplier-provided catalogue records and fully-processed materials resulted in more timely supply of resources to libraries and the people of Western Australia.

James Sykes Battye Memorial Fellowship

As the inaugural James Sykes Battye Memorial Fellow Sue Graham-Taylor completed a multimedia website which provides an overview of the environmental, social and political history of Perth Water - the area of the Swan River approximately from Kings Park to the Causeway. The website *www.slwa.wa.gov.au/ swan_river* profiles library resources and is a useful tool for those interested in a general history of Perth Water or as a starting point for further research. Sue also presented public talks and hosted a public forum inviting members of the Perth community to share their memories and stories of the Swan River.

Exhibitions

The Library hosted the following exhibitions:

In the Line of Duty: policing in Australia 1788 to 2006
This touring exhibition, which included historical images and documents from the Library's collections, told the story of important moments in police history throughout Australia.

Press Photographer of the Year Awards
This pictorial record of events over the past 12 months, as seen through the eyes of Western Australia's press photographers, was popular with visitors.

Family History Week

The Library's collections and services were highlighted to over 670 participants during *National Family History Week* in early August 2008. Well attended tours and presentations on a wide range of family history and social history topics were given by staff and guest speakers.

City of Perth Winter Arts Season

The *Western Australian Academy of Performing Arts* music students played and sang to capacity audiences during free Friday Lunchtime Music Concerts in the Library theatre from July to August 2008. The visiting *Australian Girls Choir* performed on the ground floor filling the entire building with their wonderful vocals.

PRIORITY AREA 4

We will develop partnerships and community connections by:

4.1 Raising our profile and awareness in the private sector, community groups, government agencies and individuals as a cultural partner for mutual benefit

The Library adopted and implemented its unique new corporate branding and logo, the result of a competition of Central TAFE's Graphic Design students.

Health Department Partnership

The State Library and the Department of Health agreed to share a library management system (LMS) rather than procure separate systems. Both organisations had their own LMS which managed their respective collections. A governance model, which enables other libraries to become part of the shared system in the future, was established for the project and partnership. This successful cross-agency collaboration of two disparate disciplines – libraries and health - is evidence that both organisations and their systems are flexible. It demonstrates financial and economic responsibility.

State Library of WA Foundation

The Foundation is focused on fostering and managing partnerships that support the work of the Library and creates a vehicle through Trusts and Foundations in delivering to its stakeholders regardless of geographic location or economic status. The establishment of the Foundation has resulted in the winding up of the previous association for fundraising, The State Library Custodians Incorporated.

Living Libraries – Don't Judge a Book by its Cover

The Library partnered with the Department of Health's Mental Health Division (MHD) to present *Living Libraries* events during Mental Health Week. A person, not a book, was 'borrowed' to share their experiences and stories. The Library hosted five 'books' who were all checked out by readers. The evaluation report showed that the Living Libraries was a great success with positive feedback from both 'books' and readers.

DET Partnership

The Library provides electronic documents from the Library's heritage collection for inclusion in the history curriculum. Teaching staff at the *Department of Education and Training* access this material via the DET website.

National Archives Partnership

Family History subject specialists gave presentations to over 100 attendees and displayed the Library's resources during *Shake Your Family Tree* day in September 2008 hosted by the *National Archives of Australia*, Perth.

Indigenous Literacy Day

The Library, in partnership with *Fremantle Press*, presented a seminar on 3 September 2008 for 200 Indigenous students introducing them to the Library's services and collections. A panel of speakers included author and artist Sally Morgan, footballer Troy Cook, and authors May O'Brien and Lucy Dann.

4.2 Working with other libraries to promote the role of libraries in democratic societies

Re-imagining Libraries

The Library, together with all state and national libraries in Australia and New Zealand, aims to empower people to create, discover, use and transform our collections, content and global information resources. Following the release of the National and State Libraries Australasia's Re-imagining Library Services Strategic Plan in July 2008, ten projects *www.nsla.org.au/projects/rls/* were identified to deliver new opportunities in service delivery. The Library is leading the Delivery project which will enable clients to receive content most relevant to their needs.

Staff participate in national working groups to consider common strategic challenges and the way in which libraries collaboratively respond to them. This will ensure that libraries continue to be relevant and better equipped to meet client needs for access to library services in the digital age.
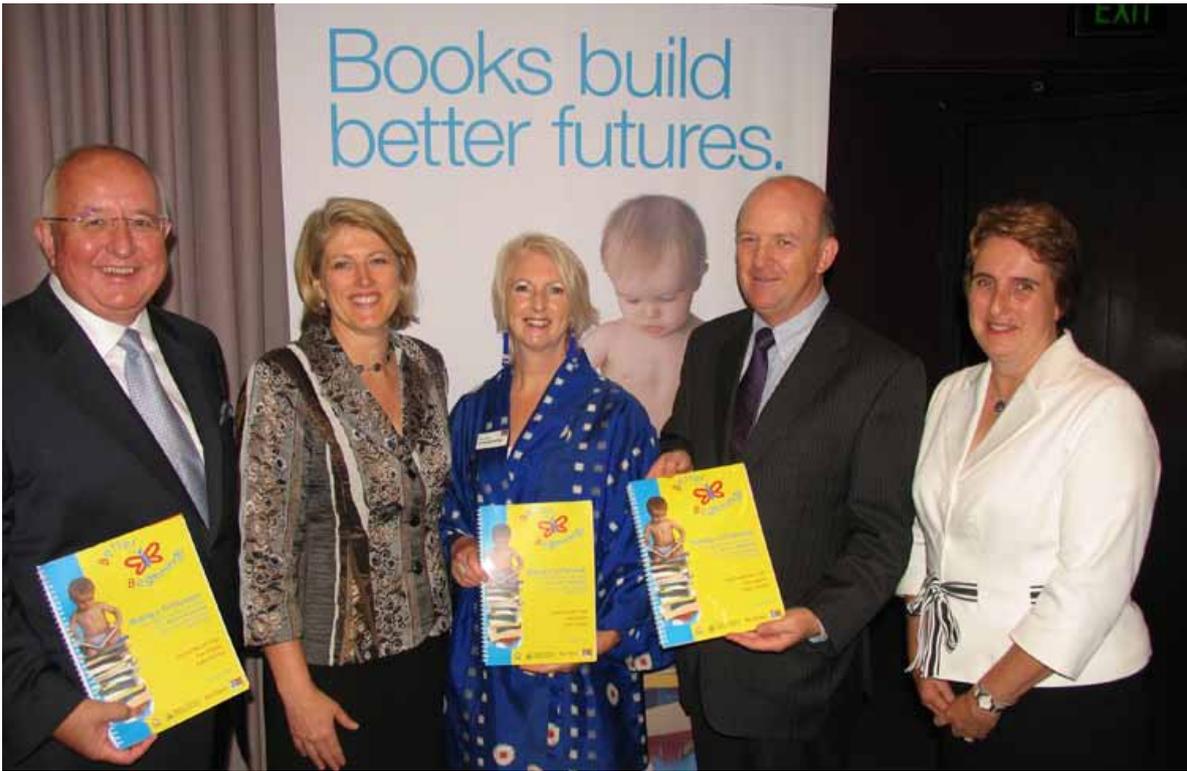
Better Beginnings Evaluation L-R: Sam Walsh, Carol Adams, Caroline Barratt-Pugh, the Hon John Day, Margaret Allen

Services to Public Libraries

Training is provided to support both metropolitan and country library staff in systems that facilitate the statewide delivery of public library resources and services. The training program was well received by library staff. Public library staff in country Western Australia received training at annual regional meetings, during sessions at regional libraries and country library officer training in Perth.

The Library is committed to enabling improved access to staff development and training for those working in libraries in the regions so a web conferencing facility was implemented for use by libraries throughout the state. This tool provides the opportunity for library staff to receive training and support at their place of work without the need to travel to either their regional library or to Perth. The tool has been successfully used for communication within regional areas of the state by both regional librarians and State Library staff.

Staff have also developed the *Public Libraries Handbook Wiki* to replace the previous hard copy *Public Library Handbook*. This new online format allows continual easy updating of procedures and is designed to assist library staff in public libraries throughout Western Australia with operational matters as well as provide an improved understanding of State Library systems and services.

4.3 Working with partners on programs that promote literacy and information literacy

Better Beginnings

Better Beginnings, an early literacy program targeting children aged 0-3 years old and their families, won the *Community Investment* category at the *2008 Western Australian Business and the Arts Partnership Awards*.

Recent findings from the ongoing independent evaluation by Edith Cowan University demonstrated that the *Better Beginnings* program had a significant positive impact on parental early reading practices, attitudes and beliefs across Western Australia. Before receiving their *Better Beginnings* kit only 14% of parents reported reading to their child, while after involvement 85% reported reading to their child and 94% reported that their child's interest in books increased significantly. As a result of the program, the average number of children's books in the home increased from 15 to 49. Many public libraries had also recorded substantial increases of up to 25% in picture book loans and 10% in memberships of children under four years old.

WA Premier's Book Awards winners L-R: Jimmy the Exploder, Antonio Buti, Liz Lofthouse, Ruth Marchant-James, Stephen Scourfield

The profile of the Library was raised through the program's activities with highlights including the *Perth International Arts Festival Words and Ideas Family Day* and *Scitech's Toddlerfest.*

The Sunday Times Big Book Club

The Library continued its partnership with *The Big Book Club Inc* to promote and tour authors to public libraries in metro and regional Western Australia. Local, interstate and international authors, such as Matthew Riley, Andy Griffiths and Graham Blundell promoted and encouraged reading and literature, aligning those activities to public libraries. 5,634 people attended 38 metropolitan and 31 regional events.

Premier's Summer Reading Challenge

The Library continued its partnership with the *Department of Education and Training* and *writingWA* to present the Premier's *Summer Reading Challenge. The Challenge* encourages children to read and explore literature outside of school. The theme, *Can you solve the mystery?* was designed to appeal to girls and boys aged 8–12 years. A reading list promoted award winning books by local authors and illustrators. In a very successful program, the number of participants increased by 21% to 6,374 and online registrations increased by 49%.

Western Australian Premier's Book Awards

These awards, which for the past 26 years have reflected the depth of Western Australian talent, merged with the new *Australia-Asia Literary Award* and were presented in November 2008. Judges remarked on the strong contenders in every category. The *Premier's Prize* and *Non-Fiction* Award were presented to Antonio Buti for *Sir Ronald Wilson: a Matter of Conscience.* Hal Colebatch won the Poetry category for *The Light River,* Elissa Down & Jimmy the Exploder won the Script Award for *The Black Balloon,* the History Award was won by Ruth Marchant-James for *Cottesloe: a Town of Distinction, Ziba Came on a Boat* written by Liz Lofthouse with illustrations by Robert Ingpen won the Children's Award, Stephen Scourfield won the Fiction category with *Other Country* and Ken Spillman won the Young Adults award for *Love is a UFO.*

Public Sector Management Program

The Library maintained its support of the *National Public Sector Management Program* coordinated in Western Australia by the *Department of Premier and Cabinet.* Remote access to the Library's range of electronic databases now exceeds onsite use.

We will enhance the public library
network by:

5.1 Working with representative
bodies and the Western
Australian Local Government
Association (WALGA) to
implement the Public Library
Structural Reform Project as a
matter of priority

Framework Agreement

The Framework Agreement between State and Local
Government for the Provision of Public Library Services
in Western Australia was signed in December 2004. It
sets out a shared vision, provides a statement of principles
and establishes a process for joint decision making. The
Agreement expired on 30 June 2008 and was extended
until 30 June 2009. The Joint Advisory Committee
established under the Agreement ended its term in June
2008 and was replaced by a new governance framework
headed by a joint, strategic body – the Strategic Library
Partnership Agreement Steering Committee.

The Committee is responsible for overseeing the
structural reform process including development of
a new Framework Agreement. A joint Operational
Management Group will report to the Committee on
major operational issues and trends.

**Structural Reform of Public Library Services in
Western Australia**

A joint taskforce comprising members from state and
local government finalised an implementation plan
based on the strategies articulated in the 2007 report on
structural reform. Given the large number of strategies,
the taskforce developed a top ten priority list.

Work undertaken to progress structural reform included
evaluating and extending the Framework Agreement,
producing the first draft of a new Framework
Agreement, establishing new contracts for the supply
of library materials, receiving shelf ready materials
from library suppliers, agreeing on a costing model
for stocktakes of public libraries, developing standards
for Radio Frequency Identification (RFID) usage in
Western Australian public libraries, and commencing
discussions with Department of Treasury and Finance
regarding the transfer of ownership of library materials
to local government.

Public Library Forum

A *Western Australian Local Government Association and
State Library forum* was held in September 2008 for
local government CEOs, elected members and public
librarians. The forum provided attendees with the
opportunity to hear about, and discuss, structural reform,
the Framework Agreement and the way forward in
jointly providing excellent library services to the people
of Western Australia.

Supply of Library Materials Tenders

New tenders for the supply of library materials in English
and languages other than English have enabled the
purchase of shelf-ready resources resulting in more
timely delivery of resources to public libraries.

WA Premier's Book Awards Premier's Prize winner: Antonio Buti with the Hon John Day

5.2 Advocating for the key role libraries play in sustaining education, lifelong learning, information literacy and general wellbeing

The Library made a submission to the *Inquiry into the Adequacy of Services to Meet the Developmental Needs of Western Australia's Children,* conducted by the *Legislative Assembly Standing Committee on Community Development and Justice.*

Through the National and State Libraries Australasia:

- a position statement was produced which articulates the level of wireless service provision all NSLA libraries aspire to provide;

- another submission supported current legislation and the National Cultural Heritage Account in relation to the Review of Protection of Movable Cultural Heritage Act;

- a joint statement with the Australian Library and Information Association was made to the Social Inclusion Board concerning the role of libraries;

- public libraries statistics are collected nationally in liaison with the Australian Bureau of Statistics;

- a submission was made regarding the lifting of restrictions on parallel importation of books;

- a submission was presented to the ALIA Public Libraries Summit submission on a national Better Beginnings program, and

- a submission on the National Collaborative Research Infrastructure Strategy (NCRIS) Strategic Roadmap for Australian Research Infrastructure was made.

Significant Issues and Trends

Economic Climate

Global economic factors require "public sector agencies to ensure that the delivery of their services are able to adapt to fluctuations in the economy"[1]. Research clearly indicates that in times of economic hardship, usage of free cultural facilities and services increases as people look for sources of free, effective help. Libraries all over Australia have experienced increases in visitor numbers in 2008. In Western Australia the number of people who visited a public library was higher than in previous surveys and the State Library was the State's most visited cultural institution[2].

Libraries, an excellent community resource in ordinary times, become something of a goldmine in extraordinary times and the Library needs to be able to respond to this increased demand while the economy is depressed. The use of State Library services and resources increased by approximately 16% over last year. In a constrained budget environment it is going to be more difficult for the Library to provide appropriate services and absorb the increased demand.

Computer Literacy and Access

The increased computer literacy of our clients continues to place ever increasing demands on the services provided by the Library. 76% of households in Western Australia have access to a computer (3rd highest state/territory) and Western Australia is also among the highest in terms of households with access to the Internet with a broadband connection. As a result there is pressure on the Library to provide more sophisticated products and services as well as remote access for clients outside the Library building.

Despite high numbers of home computers the Library plays an important role in providing free-of-charge, equitable access to information, bridging the gap between the haves and have-nots and lessening the digital divide. There are currently 53 public access Internet computers in the Library and, with the opening of the ground floor Discovery Lounge, there will be an additional 52.

1. *Forward Thinking; Workforce Challenges for the Public Sector* by WA Public Sector Commission, May 2009

2. 2009 Arts Monitor fact sheets

Acquisitions Impacts

The recent economic downturn, particularly fluctuations in currency rates, significantly impacted on the purchasing power of the acquisitions budget. This came at a time when budget spending was being redirected to the acquisition of Western Australian documentary heritage material.

The Library continued to reshape reference collections to `digital preferred' in line with other national and state libraries. `Digital preferred' has a host of benefits including easy searching, multiple concurrent users, accessibility outside the library building, no shelving space required and provision of usage statistics. However not all resources are available electronically, they are often more expensive than print and there is still a community expectation that reference material is provided in hard copy. Familiarity and promotion are key factors which can influence usage of these resources.

Maintaining a balance between collecting heritage material, providing reference and public library resources with a fluctuating dollar and higher costs for electronic products has been difficult. Whilst the collecting of heritage material increased, and the level of public library resources was maintained, there has been a negative impact on the reference collection. Despite increased consortia purchasing and suppliers sympathetic to the economic downturn, the widely fluctuating dollar has effectively reduced the overall purchasing power for the Library's reference resources.

Building Infrastructure

With the planned redevelopment of the Perth Cultural Centre precinct, it is timely to consider the service delivery needs of the Library to 2020 and beyond. Refurbishing the public space on the ground floor and the introduction of a children's area on the mezzanine are welcome upgrades of public facilities. However they highlight the significant deficiencies in other areas of the building. The Library lacks a museum quality exhibition space to exhibit unique and fragile heritage items from its collections and to support travelling exhibitions. There is clear customer demand for such exhibitions.

Existing storage facilities are no longer considered best practice for the preservation of collections of significance. In addition as collection materials become increasingly electronic, they require different management, storage and delivery infrastructure.

At the time the Library was built there were no public computers and very few staff computers. Whilst some were initially contemplated the current extent and reliance on technology was not anticipated.

The Library has a number of critical maintenance issues that compromise client service including the roof, public and staff lifts, air conditioning and lighting systems. The majority of the infrastructure and services have not been replaced or upgraded since the building opened 25 years ago. A building condition assessment, which will address these issues and provide information for a plan of action, will be produced as part of the building vision project to determine the future of the building.

Legislation – Legal Deposit

Western Australia lacks vital legal deposit legislation making it out of step with other Australian jurisdictions. Legal Deposit is a statutory provision which obliges publishers to deposit copies of their publications in libraries in the State in which they are published. Government departments continue to supply copies of materials under Premier's Circular 2003/17. Print publishers continue to deposit their publications and are generally cooperative but there is no legal obligation to do so. Significant electronic publications are being preserved by the State Library in partnership with the National Library. However many film, music and new media publishers are unaware of the importance of the systematic collection of Western Australia's cultural heritage and suggested amendments will cover modern formats like electronic publications. The lack of legislation continues to be of concern to the community and funds spent on Western Australian publications, that under legal deposit legislation would be received gratis, puts another pressure on the acquisitions budget.

Focus on the Regions

170 or 72% of the State's public libraries are in regional Western Australia and they are an important focus of the Library's work in supporting public libraries. Library staff provide learning opportunities for regional public library staff and work with the Department for Industry and Resources to improve telecommunications in regional Western Australia for better access to distant education opportunities, online banking and e-business facilities. The structural reform of public libraries project will look at more efficient and effective ways the Library provides support and services to rural and regional public libraries.

Telecentres and libraries share common objectives and roles. As one-third of telecentres are collocated with libraries there is an ideal opportunity for them to jointly formulate strategy, particularly in the remote areas. The Library is represented on the Community Resource Centre Funding Steering Committee and seeks every opportunity for collocation and integration of libraries and telecentres. In many communities this would benefit regional Western Australia through enhanced and more sustainable services from a larger, integrated facility rather than two separate entities.

Better Beginnings also provides a valuable service to families of young children in remote and regional communities through its links with public libraries and health professionals. As the program has grown and developed, there has been a significant increase in demand for the provision of Better Beginnings' services from these communities. Remote Indigenous communities including the Tjuntjuntjara and Ngaanyatjarraku Communities in the Central Desert Lands, and Bidyadanga, Warmun and Jigalong in the Kimberley have registered their interest in participating in the program. Under the current funding arrangement for Better Beginnings, local governments provide financial support to enable delivery of the gift books. This model is limited in its capacity to reach all Western Australian children as Indigenous communities are often not able to financially commit to the program. The State Library is seeking additional support for the program to sustain the roll-out of Better Beginnings to Indigenous communities in regional Western Australia.

Ageing Workforce

Library staff aged 45 and over were surveyed and 57% of respondents indicated their intentions to retire within the next ten years. This represents 37% of the Library's workforce. The Library has, with the assistance of Human Resources staff at the Department of Culture and the Arts, developed the Next Chapter Project Plan 2009-2013 to address the impacts of an ageing workforce on the sustainability of its business and services into the future. This involved considerable consultation with staff and stakeholders.

In particular the Plan aims to develop, retain and sustain our workforce and its knowledge. A steering group, broadly representative of staff across the Library, has begun implementing a range of strategies relating to recruitment, retention, staff recognition, staff awareness of entitlements, knowledge and succession management.

Financial Statement - Deficit for 2008-2009

The reported deficit of $2.927 million for 2008-2009 is mainly attributable to the following:

- Shortfall in depreciation funding of $1.381 million between the budget allocation of $9.553 million and the actual depreciation charge of $10.934 million. The depreciation calculation is based on the accounting policy of the Library and the difference of $1.381 million is largely attributable to the calculation of the library collections amortisation and buildings depreciation. The amortisation of the library collections is affected by significantly increased public library resource acquisitions made in prior years due to additional funding provided whilst the depreciation of the library building is affected by the annual revaluation;

- Unspent brought forward capital funds of $1.239 million spent on online serials, building maintenance and minor works items. Capital funds are credited to equity in the balance sheet but when spent on 'expenditure' or 'non-depreciable' items rather than 'assets' they are debited to the income statement rather than the balance sheet.

Corporate Governance

Members of The Library Board of Western Australia

Chairman
Councillor Janet Davidson

Janet Davidson is a business woman, consultant and Executive Officer to The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (WA). She is the Deputy Lord Mayor for the City of Perth, holds a Master's Degree in Management from the University of Western Australia and is a Graduate of the Australian Institute of Company Directors (GAICD). Mrs Davidson is also a Justice of the Peace and a qualified teacher.

Councillor Davidson is Vice President (National and WA's President) to the Australian Local Government Women's Association and National Vice President to National Council of Women of Australia. She is a member of the Perth Theatre Trust Board and the Australia Day Council.

Vice Chairman
Mr Michael Murray

Mike Murray is a former international management consultant specialising in strategy and performance improvement. After two decades of helping a wide range of complex organisations both locally and overseas he recently moved away from the consulting profession. In a complete career change he now runs a successful genealogical and historical research business with his wife Lesley.

An avid reader and a member of a number of local libraries, Mike's interests embrace genealogy, history, politics, the sciences, music, writing and film-making. Mike has business and accounting qualifications and in an earlier life was a senior executive in the WA mining industry.

Dr Matthew Allen

Dr Allen is Associate Professor and Head of Department, Internet Studies, at Curtin University of Technology. With a background in cultural studies and history, in 1999 Dr Allen established the Internet Studies program at Curtin, providing innovative education and research programs in this leading-edge field of study. Currently Matthew is engaged in doctoral supervision and research in the broad field of Internet Studies, with particular interests in the relationship between fast Internet access and people's sense of 'connectedness' to the world.

Dr Allen gained the degree of Doctor of Philosophy from the ANU in 1991 and also has a Master of Arts, Literature and Communication (Murdoch University), and a Bachelor of Arts, First Class honours in History (University of Sydney). In 2000 he received an Australian Award for University Teaching. He has also served as Associate Dean Teaching and Learning for the Division of Humanities (2003-2005) and as President of the International Association of Internet Researchers (2005-2007). In 2008 he was awarded an Australian Learning and Teaching Council Associate Fellowship for 2009."

Ms Kris Bizzaca

Kris Bizzaca is a professional historian and has worked as a consultant in Western Australia's heritage industry since 1998. She has a Bachelor of Arts double-majoring in History and English and Comparative Literature, an Honours degree in History, and a Master of Arts degree in Public History.

Kris takes an active role in Western Australia's history and heritage community and this is reflected in the positions she has held on various non-profit organisations including President of the Professional Historians Association (WA) (2003 – 2007). She continues to serve on the Management Committee of this professional body and also has associations with the Oral History Association of Australia (WA Branch) and the National Trust of Australia (WA).

Kris was a committee member of the Historical Records Rescue Consortium which, with the assistance of a $3 million grant from Lotterywest, recently completed a significant project to preserve and make accessible at-risk archival material held at the J S Battye Library of West Australian History.

Mr Brett Davies

Brett Davies was 15 years of age when he wrote his first book. At 16 Brett appeared on the front page of the Daily News as one of the youngest authors in Australia, however, this was bad news for the newspaper as he successfully sued them for misreporting - a fitting background for a lawyer. Brett has three law degrees from The University of Western Australia and is one of only a handful of lawyers to have completed a Masters in Law in the area of tax, and a Masters of Business Administration in accounting and tax. He is currently completing his Doctorate at The University of Western Australia.

Mayor Milton Evans

Mayor Evans has been a Councillor for the City of Albany for 10 years, holds qualifications in small business management and has undertaken law studies in conjunction with Justice of the Peace functions. He is now retired after a long and successful career at Western Power. Mayor Evans represents Western Australian Local Government Association as Deputy Commissioner on the Local Government Grants Commission, is patron of the City of Albany Band, vice Chairman of the Albany Community Hospice, Member of Albany UWA Friends executive and is Chairman of the Albany (WA) Community Financial Services Limited.

Ms Imogen Garner

Imogen Garner is the University Librarian at Curtin University of Technology and Director of the John Curtin Prime Ministerial Library. She is a member of the Council of Australian University Librarians (CAUL) Executive. She has also worked at The University of Western Australia Library, and for the Department of Education and Training.

Imogen has held various positions in the Australian Library and Information Association (ALIA), including President in 2004-2005, Chair of the Board of Education 2000-2002 and currently Chair of the Editorial Board for the journal Australian Academic and Research Libraries. She was made a Fellow of the Association for her record of exceptional achievement and leadership in the field of library and information science in 2006. Her qualifications include a Masters in Education, a Bachelor of Arts and a Graduate Diploma in Management. She is an Associate Member of the Australian Library and Information Association.

Councillor Deborah Hamblin

Deb Hamblin manages the Rockingham Regional Campus Community Library. She has worked for Murdoch University, one of the joint-use library partners, since 1978 in a variety of roles. These have included positions outside libraries such as Manager Regional Development and Director Workplace Learning.

Deb is passionate about joint-use libraries and assists other Australian libraries investigate the opportunities that joint-use can offer. She has been a member of a variety of management boards including Kwinana Industries Education Partnership, Kolbe Catholic College, SCALES Legal Service, Peel Education and TAFE Campus and Murdoch University's Academic Council. Deb is currently a local government Councillor with the City of Rockingham Council. She is also an Associate member of the Australian Library and Information Association.

Ms Sandra Jamieson

Sandra Jamieson is a social scientist who has spent many years working in the marketing and community relations professions. Sandra is currently Community Relations Manager with Olympia Resources, a Western Australian company operating in the resource sector. Sandra spent over 10 years as Marketing Manager of The West Australian, WA's biggest selling daily newspaper. This was followed by several years at Woodside, managing the company's extensive sponsorship and donations program. Sandra has long felt passionate about the role of the State Library, particularly its role in supporting communities in our rural areas.

Ms Sue Lapham

Sue Lapham is currently General Manager, WestOne Services at the Department of Education and Training. WestOne provides practical support to education and training practitioners. Sue has maintained her commitment to libraries, equitable access to information and reading and lifelong learning opportunities, in her second career in education and training. Sue has a Bachelor of Applied Science (Library Studies) and part completion of a Masters in Human Resources.

Ms Allanah Lucas (Ex Officio)

Allanah Lucas is the Director General of the Department of Culture and the Arts. She has over 25 years experience as a professional arts administrator, a performing arts producer, presenter and practitioner, researcher, consultant, and tutor. In the past eight years Allanah has worked within the Culture and Arts Portfolio, firstly as the Director of ArtsWA, as the Acting Director of the WA Museum in 2004 and then as Executive Director, Development and Strategy.

Councillor Giuseppe (Joe) Marino

Joe Marino is an accountant and is currently the Manager, Accounts Receivable and Revenue at the Shared Service Centre within the Department of Treasury and Finance. He has a close association with the State Library having established and worked as Manager of the Arts Portfolio Bureau Services from 1996-97. Joe has been a Councillor for the City of Swan from 1997-99, then 2001 to the present.

Dr Margaret Nowak

Margaret Nowak is an academic economist with interests in labour market economics and corporate governance. She was the founding Director of The Graduate School of Business, Curtin University of Technology, a position she held from 1993 to 2004. Margaret is currently a principal researcher in the Governance and Corporate Social Responsibility Research Unit at the Graduate School. Margaret has served on several Government and community boards and committees including Princess Margaret Hospital Board in the 1980s. She was a Commissioner, Lotteries Commission of WA, from 1989-94 and Chair of the Gordon Reid Foundation for Youth, 1990-94. From 1991 - 1997 Professor Nowak was Chair of the Management Committee at the Fremantle Arts Centre. Aside from the Library Board Margaret is currently Chair of the Audit Committee, Department of Health, WA, and has served on that Committee since 2003. She is a Fellow of the Australian Institute of Company Directors.

The State Library Executive Team

Chief Executive Officer and State Librarian
Ms Margaret Allen

Director Client Services
Ms Susan Ashcroft

Director Resource Services
Ms Alison Sutherland

Director Strategic and Corporate Services
Mr Mark Woodcock

Director Strategic Projects
Mr George Cowcher

State Library

OF WESTERN AUSTRALIA

DISCLOSURES & LEGAL COMPLIANCE

2008-2009

Certification of Financial Statements

THE LIBRARY BOARD OF WESTERN AUSTRALIA
CERTIFICATION OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2009

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2009 and the financial position as at 30 June 2009.

At the date of signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.

Satvinder S Sekhon
Chief Finance Officer
10 September 2009

Cr Janet Davidson
Chairman
Library Board of Western Australia
10 September 2009

Dr Margaret Nowak
Member
Library Board of Western Australia
10 September 2009

Independent Audit Opinion

Auditor General

INDEPENDENT AUDIT OPINION

To the Parliament of Western Australia

THE LIBRARY BOARD OF WESTERN AUSTRALIA
FINANCIAL STATEMENTS AND KEY PERFORMANCE INDICATORS
FOR THE YEAR ENDED 30 JUNE 2009

I have audited the accounts, financial statements, controls and key performance indicators of The Library Board of Western Australia.

The financial statements comprise the Balance Sheet as at 30 June 2009, and the Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year then ended, a summary of significant accounting policies and other explanatory Notes.

The key performance indicators consist of key indicators of effectiveness and efficiency.

Board's Responsibility for the Financial Statements and Key Performance Indicators
The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions, and the key performance indicators. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements and key performance indicators that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; making accounting estimates that are reasonable in the circumstances; and complying with the Financial Management Act 2006 and other relevant written law.

Summary of my Role
As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements, controls and key performance indicators based on my audit. This was done by testing selected samples of the audit evidence. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion. Further information on my audit approach is provided in my audit practice statement. Refer www.audit.wa.gov.au/pubs/AuditPracStatement_Feb09.pdf.

An audit does not guarantee that every amount and disclosure in the financial statements and key performance indicators is error free. The term "reasonable assurance" recognises that an audit does not examine all evidence and every transaction. However, my audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the financial statements and key performance indicators.

Audit Opinion
In my opinion,
(i) the financial statements are based on proper accounts and present fairly the financial position of The Library Board of Western Australia at 30 June 2009 and its financial performance and cash flows for the year ended on that date. They are in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Treasurer's Instructions;

(ii) the controls exercised by the Board provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions; and

(iii) the key performance indicators of the Board are relevant and appropriate to help users assess the Board's performance and fairly represent the indicated performance for the year ended 30 June 2009.

COLIN MURPHY
AUDITOR GENERAL
17 September 2009

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THE LIBRARY BOARD OF WESTERN AUSTRALIA

Income Statement

› FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009 $000	2008 $000
COST OF SERVICES			
Expenses			
Employee benefits expense	7	14,397	12,982
Supplies and services (a)	8	3,548	3,072
Depreciation and amortisation expense	9	10,934	10,870
Finance costs	10	–	20
Accommodation expenses	11	1,553	1,692
Grants and subsidies	12	351	478
Cost of sales	15	65	72
Other expenses	13	152	41
Total cost of services		**31,000**	**29,227**
Income			
Revenue			
User charges and fees	14	1,164	994
Sales	15	111	94
Commonwealth grants and contributions	16	344	343
Interest revenue	17	94	135
Bequest contributions	18	10	58
Other revenue	19	1,021	1,421
Total Revenue		**2,744**	**3,045**
Gains			
Gain on disposal of non-current assets	20	5	21
Total Gains		**5**	**21**
Total income other than income from State Government		**2,749**	**3,066**
NET COST OF SERVICES		**28,251**	**26,161**
INCOME FROM STATE GOVERNMENT	21		
Service appropriation		11,234	12,199
Assets assumed		70	144
Resources received free of charge		14,020	12,048
Total income from State Government		**25,324**	**24,391**
(DEFICIT)/SURPLUS FOR THE PERIOD		**(2,927)**	**(1,770)**

(a) Includes administrative expenses
The Income Statement should be read in conjunction with the accompanying notes.

Balance Sheet

› AS AT 30 JUNE 2009

	Note	2009 $000	2008 $000
ASSETS			
Current Assets			
Cash and cash equivalents	33	3,188	4,227
Restricted cash and cash equivalents	22, 33	293	210
Inventories	23	37	32
Receivables	24	644	791
Amounts receivable for services	25	8,449	8,703
Other current assets	26	449	367
Total Current Assets		**13,080**	**14,330**
Non-Current Assets			
Restricted cash and cash equivalents	22, 33	1,458	1,465
Amounts receivable for services	25	12,419	11,315
Property, plant and equipment	27	64,003	56,897
Works of art	27	2,398	2,398
Library collections	27	117,862	109,036
Intangible assets	28	30	73
Total Non-Current Assets		**198,170**	**181,184**
TOTAL ASSETS		**211,250**	**195,514**
LIABILITIES			
Current Liabilities			
Payables	30	2,086	1,316
Other current liabilities	31	12	297
Total Current Liabilities		**2,098**	**1,613**
Non-Current Liabilities			
Other non-current liabilities	31	–	7
Total Non-Current Liabilities		**–**	**7**
Total Liabilities		**2,098**	**1,620**
NET ASSETS		**209,152**	**193,894**
EQUITY	32		
Contributed equity		53,569	49,846
Reserves		95,960	81,498
Accumulated surplus		59,623	62,550
TOTAL EQUITY		**209,152**	**193,894**

The Balance Sheet should be read in conjunction with the accompanying notes.

Statement Of Changes In Equity

» FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009 $000	2008 $000
BALANCE OF EQUITY AT START OF PERIOD		193,894	164,186
CONTRIBUTED EQUITY	Note 32		
Balance at start of period		49,846	28,509
Capital contribution		3,723	21,337
Balance at end of period		53,569	49,846
RESERVES	32		
Asset Revaluation Reserve			
Balance at start of period		79,319	69,178
Gains from asset revaluation		14,462	10,141
Balance at end of period		93,781	79,319
Asset Transfer Reserve	32		
Balance at start of period		721	721
Transfer from accumulated surplus		–	–
Balance at end of period		721	721
Bequest Reserve	32		
Balance at start of period		1,458	1,400
Transfer from accumulated surplus		-	58
Balance at end of period		1,458	1,458
ACCUMULATED SURPLUS			
Balance at start of period		62,550	64,378
(Deficit)/Surplus for the period		(2,927)	(1,770)
Transfer to Bequest reserve		–	(58)
Balance at end of period		59,623	62,550
Balance of equity at end of period		209,152	193,894
Total income and expense for the period[a]		11,535	8,371

(a) The aggregate net amount attributable to each category of equity is: deficit ($2,927,000) plus gains from asset revaluation of $14,462,000 (2008: deficit $1,770,000 plus gain from asset revaluation of $10,141,000).

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Cash Flow Statement

» FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009 $000	2008 $000
CASH FLOWS FROM STATE GOVERNMENT			
Service appropriation		1,681	2,646
Capital contributions		3,723	21,337
Holding account drawdowns		8,703	7,624
Net cash provided by State Government		**14,107**	**31,607**
Utilised as follows:			
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments			
Employee benefits		(253)	(2,097)
Supplies and services		(3,436)	(3,098)
Finance costs		–	(300)
Accommodation		(1,505)	(1,580)
Grants and subsidies		(455)	(476)
GST payments on purchases		(1,623)	(1,403)
GST payments to taxation authority		–	–
Other payments		(143)	(32)
Receipts			
Sale of goods and services		108	93
User charges and fees		1,102	1,057
Commonwealth grants and contributions		265	241
Interest received		112	138
GST receipts on sales		199	289
GST receipts from taxation authority		1,333	1,177
Other receipts		1,056	1,914
Net cash used in operating activities	33	**(3,240)**	**(4,077)**
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of non-current physical assets		11	23
Purchase of non-current physical assets		(11,823)	(9,071)
Net cash used in investing activities		**(11,812)**	**(9,048)**
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings		–	(17,210)
Net cash used in financing activities		**–**	**(17,210)**
Net increase/(decrease) in cash and cash equivalents		**(945)**	**1,272**
Cash and cash equivalents at the beginning of period		5,903	4,651
Effects of exchange rate changes on the balance of cash held in foreign currencies at the end of the financial year		(19)	(20)
CASH AND CASH EQUIVALENTS AT THE END OF PERIOD	33	**4,939**	**5,903**

The Cash Flow Statement should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

1   Australian equivalents to International Financial Reporting Standards

General

The Library Board of Western Australia's financial statements for the year ended 30 June 2009 have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), which comprise a Framework for the Preparation and Presentation of Financial Statements (the Framework) and Australian Accounting Standards (including the Australian Accounting Interpretations).

In preparing these financial statements the Library Board of Western Australia (herein after referred to as 'the Library Board') has adopted, where relevant to its operations, new and revised Standards and Interpretations from their operative dates as issued by the AASB and formerly the Urgent Issues Group.

Early adoption of standards

The Library Board cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101   Application of Australian Accounting Standards and Other Pronouncements . No Standards and Interpretations that have been issued or amended but are not yet effective have been early adopted by the Library Board for the annual reporting period ended 30 June 2009.

2   Summary of significant accounting policies

(a) General Statement

The financial statements constitute a general purpose financial report which has been prepared in accordance with the Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board as applied by the Treasurer's instructions. Several of these are modified by the Treasurer's instructions to vary application, disclosure, format and wording.

The Financial Management Act and the Treasurer's instructions are legislative provisions governing the preparation of financial statements and take precedence over the Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the Australian Accounting Standards Board.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(b) Basis of Preparation

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, modified by the revaluation of buildings and heritage library collections which have been measured at fair value.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated. The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars ($'000). The judgements that have been made in the process of applying the Library Board's accounting policies that have the most significant effect on the amounts recognised in the financial statements are disclosed at note 4 'Judgements made by management in applying accounting policies'. The key assumptions made concerning the future, and other key sources of estimation uncertainty at the balance sheet date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are disclosed at note 5 'Key sources of estimation uncertainty'.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2009

(c) Reporting Entity

The reporting entity is The Library Board of Western Australia. No related bodies are recognised.

(d) Contributed Equity

AASB Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities' requires transfers in the nature of equity contributions to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital contributions (appropriations) have been designated as contributions by owners by Treasurer's Instruction (TI) 955 'Contributions by Owners made to Wholly Owned Public Sector Entities' and have been credited directly to Contributed Equity.

Transfer of net assets to/from other agencies are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal. See note 32 'Equity'.

(e) Income

Revenue recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

Sale of goods

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership control transfer to the purchaser and can be measured reliably.

Rendering of services

Revenue is recognised on delivery of the service to the client or by reference to the stage of completion of the transaction.

Interest

Revenue is recognised as the interest accrues.

Service Appropriations

Service Appropriations are recognised as revenues at nominal value in the period in which the Library Board gains control of the appropriated funds. The Library Board gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the holding account held at Treasury. (See note 21 'Income from State Government').

Grants, donations, gifts and other non-reciprocal contributions

Revenue is recognised at fair value when the Library Board obtains control over the assets comprising the contributions, usually when cash is received. Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Gains

Gains may be realised or unrealised and are usually recognised on a net basis. These include gains arising on the disposal of non-current assets and some revaluations of non-current assets.

Notes to the Financial Statements

(f) Property, Plant and Equipment

Capitalisation/Expensing of assets

Items of property, plant and equipment costing $5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives.

Items of property, plant and equipment costing less than $5,000 are immediately expensed direct to the Income Statement (other than where they form part of a group of similar items which are significant in total).

Initial recognition and measurement

All items of property, plant and equipment are initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

Subsequent measurement

After recognition as an asset, the revaluation model is used for the measurement of buildings and the cost model for all other property, plant and equipment. Buildings are carried at fair value less accumulated depreciation on buildings and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of buildings is determined on the basis of current market buying values determined by reference to recent market transactions. When buildings are revalued by reference to recent market transactions, the accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

Where market-based evidence is not available, the fair value of buildings is determined on the basis of existing use. This normally applies where buildings are specialised or where land use is restricted. Fair value for existing use assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Where the fair value of the buildings is dependent on using the depreciated replacement cost, the gross carrying amount and the accumulated depreciation are restated proportionately. Independent valuations of buildings are provided annually by the Western Australian Land Information Authority (Valuation Services) and recognised with sufficient regularity to ensure that the carrying amount does not differ materially from the asset's fair value at the balance sheet date.

The most significant assumptions in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated useful life. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets. Refer to note 27 'Property, plant and equipment' for further information on revaluations.

Derecognition

Upon disposal or derecognition of an item of property, plant and equipment, any revaluation reserve relating to that asset is retained in the asset revaluation reserve.

Depreciation

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Notes to the Financial Statements

Asset Revaluation Reserve

The asset revaluation reserve is used to record inrements and decrements on the revaluation of non-current assets as described in note 27 'Property, plant and equipment'.

Depreciation on assets is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

BUILDINGS	50 YEARS
FURNITURE AND EQUIPMENT	3 TO 10 YEARS
OFFICE EQUIPMENT	3 TO 15 YEARS
SOFTWARE *(a)*	3 TO 10 YEARS
MOTOR VEHICLES	3 TO 10 YEARS

Works of art controlled by the Library Board are classified as property, plant and equipment which are anticipated to have very long and indefinite useful lives. Their service potential has not, in any material sense, been consumed during the reporting period and so no depreciation has been recognised.

(a) Software that is integral to the operation of related hardware.

(g) Library Collections

Capitalisation/Expensing of assets

Three classes of Library Collections held by the Library Board have been identified for financial accounting purposes - Public Library Stock Collections, State Library Collections and Heritage Collections. All items added to the Public Library Stock and State Library Collections are capitalised at cost. Heritage Collections include monographs, serials, newspapers, microfilm, cartographic items, pictorial and film collections and oral history which may be acquired by purchase or donation. Private archives and ephemera collections are not recognised as assets of the Library Board.

Subsequent measurement

Valuations of Heritage Collections are based on consideration of cost of replacement, the average values of similar size collections at other libraries, and itemised values for some specific items.

Public Library Stock and State Library Collections are valued at historic cost less an amortisation adjustment based on the estimated average life of the collection.

Amortisation

Heritage collections controlled by the Library Board are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of these assets.

The Public Library Stock Collection is considered to have a useful life of five years. The value of the fifth oldest year's acquisitions is written off in the current year. The State Library Collection, excluding rare books, is depreciated by expensing the value of the tenth oldest year's acquisitions.

Notes to the Financial Statements

(h) Intangible Assets

Capitalisation/Expensing of assets

Acquisitions of intangible assets costing $5,000 or more and internally generated intangible assets costing over $50,000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful life. Costs incurred below these thresholds are immediately expensed directly to the Income Statement.

All acquired and internally developed intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Amortisation for intangible assets with finite useful lives is calculated for the period of the expected benefit (estimated useful life) on the straight line basis using rates which are reviewed annually. All intangible assets controlled by the Library Board have a finite useful life and zero residual value. The expected useful lives for each class of intangible asset are:

LICENCES	UP TO 10 YEARS
SOFTWARE *(a)*	3 TO 5 YEARS
WEBSITE COSTS	3 TO 5 YEARS

(a) Software that is not integral to the operation of any related hardware.

Licences

Licences have a finite useful life and are carried at cost less accumulated amortisation and accumulated impairment losses.

Research and Development Costs

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future recoverability can reasonably be regarded as assured and the total project costs are likely to exceed $50,000. Other development costs are expensed as incurred.

Computer Software

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is treated as an intangible asset. Software costing less than $5,000 is expensed in the year of acquisition.

Website costs

Website costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a website, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a website, to the extent that they represent probable future economic benefits that can be reliably measured, are capitalised.

Notes to the Financial Statements

(i) Impairment of Assets

Property, plant and equipment and intangible assets are tested for any indication of impairment at each balance sheet date. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. As the Library Board is a not-for-profit entity, unless an asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and intangible assets not yet available for use are tested for impairment at each balance sheet date irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at each balance sheet date.

Refer to note 29 'Impairment of assets' for the outcome of impairment reviews and testing.

Refer also to note 2(q) 'Receivables' and note 24 'Receivables' for impairment of receivables.

(j) Non-current Assets (or Disposal Groups) Classified as Held for Sale

Non-current assets (or disposal groups) held for sale are recognised at the lower of carrying amount and fair value less costs to sell and are presented separately from other assets in the Balance Sheet. Assets classified as held for sale are not depreciated or amortised.

(k) Leases

The Library Board holds operating leases for motor vehicles. Lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased properties.

(l) Financial Instruments

In addition to cash, the Library Board has two categories of financial instruments:

- Receivables; and
- Non-trading financial liabilities measured at amortised cost.

These have been disaggregated into the following classes:

Financial Assets

- Cash and cash equivalents
- Cash international accounts
- Restricted cash and cash equivalents
- Receivables
- Amounts receivable for services

Financial Liabilities

- Payables
- WATC/Bank loans

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(m) Cash and Cash Equivalents

For the purpose of the Cash Flow Statement, cash and cash equivalent (and restricted cash and cash equivalent) assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

(n) Accrued Salaries

Accrued salaries represent the amount due to staff but unpaid at the end of the financial year, as the pay date for the last pay period for that financial year does not coincide with the end of the financial year. Accrued salaries are settled within a fortnight of the financial year end. All staff are employees of the Department of Culture and the Arts and the liability for accrued salaries is recognised in the books of the Department. The cost to the Library Board associated with this accrual is recognised as an Employee benefits expense and equal Resources received free of charge revenue in the Income Statement.

(o) Amounts Receivable for Services (Holding Account)

The Library Board receives funding on an accrual basis that recognises the full annual cash and non-cash cost of services. The appropriations are paid partly in cash and partly as an asset (Holding Account receivable) that is accessible on the emergence of the cash funding requirement to cover items such as leave entitlements and asset replacement.

See also note 21 'Income from State Government' and note 25 'Amounts receivable for services'.

(p) Inventories

Inventories are measured at the lower of cost and net realisable value. The Library Board holds one class of inventory being stock held for sale through the State Library Shop. Costs are assigned on the basis of average cost.

See note 23 'Inventories'.

Notes to the Financial Statements

(q) Receivables

Receivables are recognised and carried at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Library Board will not be able to collect the debts. The carrying amount is equivalent to fair value as it is due for settlement within 30 days.

See note 2(l) 'Financial Instruments' and note 24 'Receivables'.

(r) Payables

Payables are recognised at the amounts payable when the Library Board becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days.

See note 2(l) 'Financial Instruments' and note 30 'Payables'.

(s) Provisions

Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at each balance sheet date.

(i) Provisions - Employee Benefits

Annual leave and long services leave

All staff of the Culture and Arts portfolio agencies, including the Library Board of Western Australia, are employees of the Department of Culture and the Arts. Employee resources are received free of charge by the Board, the value of which is recognised as both a revenue and expense in the Income Statement. The Department of Culture and the Arts retains all liabilities in relation to employee benefits and accrued salaries. Therefore, the Board has no liabilities in relation to employee entitlements.

Annual leave and long service leave liability are recognised by the Department of Culture and the Arts. See note 2(w) 'Department of Culture and the Arts.'

Employment On-costs

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part 'Other expenses' and are not included part of the Board's 'Employee benefits expense'.

See note 13 'Other Expenses.'

(t) Superannuation Expense

The following elements are included in calculating the superannuation expense in the Income Statement:

(a) Defined benefits plans

For 2007-2008 the change in the unfunded employer's liability (i.e. current service cost and, actuarial gains and losses) assumed by the Treasurer in respect of current employees who are members of the Pension Scheme and current employees who accrued a benefit on transfer from that Scheme to the Gold State Superannuation Scheme (GSS): and

(b) Defined contribution plans

Employer contributions paid to the GSS (concurrent contributions), the West State Superannuation Scheme (WSS), and the GESB Super Scheme (GESBS).

Defined benefit plans

For 2007-08 the movements (i.e. current service cost and, actuarial gains and losses) in the liabilities in respect of the Pension Scheme and the GSS transfer benefits are recognised as expenses. As these superannuation expenses are provided by the Department of Culture and the Arts as a resource provided free of charge (refer note 2(w) ' Department of Culture and the Arts') a revenue equivalent to the expense is recognised under 'Income from State Government' in the Income Statement . See note 21 'Income from State Government'.

The superannuation expense does not include payment of pensions to retirees, as this does not constitute part of the cost of services provided in the current year.

The GSS Scheme is a defined benefit scheme for the purpose of employees and whole-of-government reporting. However, apart from the transfer benefit, it is a defined contribution plan for agency purposes because the concurrent contribution (defined contributions) made by the agency to GESB extinguishes the agency's obligations to the related superannuation liability.

(u) Resources Received Free of Charge or for Nominal Cost

Resources received free of charge or for nominal cost that can be reliably measured are recognised as income and as assets or expenses as appropriate, at fair value.

(v) Comparative Figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current financial year.

(w) Department of Culture and the Arts

The Department of Culture and the Arts provides staff and other support to agencies in the Culture and the Arts portfolio. The Department receives an appropriation for salary costs, superannuation and fringe benefits tax expense. These resources, provided to the Board, but paid for the Department, have been treated as 'Resources received free of charge' in the Income Statement.

See note 21 'Income from State Government'.

In addition, the Department of Culture and the Arts provides shared corporate services to the Board which are not recognised in the Income Statement.

Notes to the Financial Statements

3. Foreign Currency Translation

To facilitate payment to international suppliers, the Library Board holds foreign currency bank accounts in US dollars and pounds sterling. Transactions denominated in a foreign currency have been translated at the rate being the weighted average between the exchange rate at the date of the last currency purchase, and the rate at which existing cash balances are held. Foreign currency receivables and payables at reporting date are translated at exchange rates current at balance date. Exchange gains or losses at balance date are brought to account in determining the result for the year. Both foreign currency accounts were closed during the year.

4. Judgements made by management in applying accounting policies

The judgement that has been made in the process of applying accounting policies that has the most significant effect on the amounts recognised in the financial statements is:

Recognition of Rare Books and Other Materials

The Rare Book components of the Heritage and other State Library collections are identified on the basis of the judgement of senior library staff, drawing on their knowledge of the collection and antiquarian markets. An item from the collection that has been identified as significant is added to the Rare Book rooms. These items are valued on the basis of available evidence from book re-sale sources, including online sellers and public auctions. A range of values may be obtained, and a judgement made as to which value most accurately represents the copy of the item held in the collection (in terms of age, condition and any unique features such as author's signature etc.). The application of judgement in this process could have a material impact on the asset value of this category of the collection.

5. Key sources of estimation uncertainty

The key estimates and assumptions made concerning the future, and other key sources of estimation uncertainty at the balance sheet date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

The Library Board values each category of materials within the Heritage Collections asset on the basis of estimation techniques used by similar cultural organisations and libraries, and which provide a reasonable estimate of the value of the collection. Examples of estimates used include the average value per year held for serial publications, the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value. However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with other similar organisations.

Depreciation/Amortisation of Public Library Stock and State Library Collections

The items in these collections are considered to have a limited useful life, and as such, the asset value must be expensed to the Income Statement in a manner that reflects the consumption of the service potential in the asset. It is not feasible to determine the useful life of each item within the collection, and therefore the average useful life must be determined for the collection as a whole. The estimated average of 5 years for Public Library Stock and 10 years for State Library Collections was established when the collections were initially recognised as an asset of the Library Board in 1998. If the true useful life of items in these collections was less than these estimates, then the asset value could be overstated, and the annual depreciation/amortisation expense understated. Key Performance Indicators and statistical estimates relating to Public Library Stock are considered by the Strategic Library Partnership Agreement Steering Committee in the context of the Framework Agreement between local and state government for the provision of public library services. It is anticipated that these estimates may be reviewed in the near future.

Notes to the Financial Statements

6. Disclosure of changes in accounting policy and estimates

Initial application of an Australian Accounting Standard

The Library Board has applied the following Australian Accounting Standards and Australian Accounting Interpretations effective for annual reporting periods beginning on or after 1 July 2008 that impacted on the Library Board:

Review of AAS 27 'Financial Reporting by Local Governments', AAS 29 'Financial Reporting by Government Departments' and AAS 31 'Financial Reporting by Governments'. The AASB has made the following pronouncements from its short term review of AAS 27, AAS 29 and AAS 31:

AASB 1004 'Contributions';

AASB 1050 'Administered Items';

AASB 1051 'Land Under Roads';

AASB 1052 'Disaggregated Disclosures';

AASB 2007-9 'Amendments to Australian Accounting Standards arising from the review of AASs 27, 29 and 31 [AASB 3, AASB 5, AASB 8, AASB 101, AASB 114, AASB 116, AASB 127 & AASB 137];and Interpretation 1038 'Contributions by Owners Made to Wholly-Owned Public Sector Entities'.

The existing requirements in AAS 27, AAS 29 and AAS 31 have been transferred to the above new and revised topic-based Standards and Interpretation. These requirements remain substantively unchanged. AASB 1050, AASB 1051 and AASB 1052 do not apply to Statutory Authorities. The other Standards and Interpretation make some modifications to disclosures and provide additional guidance, otherwise there is no financial impact.

Voluntary changes in Accounting Policy

The Library Board made no voluntary changes to its Accounting Policy during 2009.

Future impact of Australian Accounting Standards not yet operative

The Library Board cannot early adopt an Australian Accounting Standard or Australian Accounting Interpretation unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. Consequently, the Library Board has not applied the following Australian Accounting Standards and Australian Accounting Interpretations that have been issued and which may impact the Library Board but are not yet effective. Where applicable the Library plans to apply these Standards and Interpretation from their application date.

Notes to the Financial Statements

Title	Operative for reporting periods beginning on/after
AASB 101 'Presentation of Financial Statements' (September 2007). This Standard has been revised and will change the structure of the financial statements. These changes will require that owner changes in equity are presented separately from non-owner changes in equity. The Library does not expect any financial impact when the Standard is first applied.	1 January 2009
AASB 2008-13 'Amendments to Australian Accounting Standards arising from AASB Interpretation 17 – Distributions of Non-cash Assets to Owners [AASB 5 & AASB 110]'. This Standard amends AASB 5 'Non-current Assets Held for Sale and Discontinued Operations' in respect of the classification, presentation and measurement of non-current assets held for distribution to owners in their capacity as owners. This may impact on the presentation and classification of Crown land held by the Department where the Crown land is to be sold by the Department for Planning and Infrastructure. The Department does not expect any financial impact when the Standard is first applied prospectively	1 July 2009
AASB 2009-2 'Amendments to Australian Accounting Standards - Improving Disclosures about Financial instruments [AASB 4 & AASB 7, AASB 1023 and AASB 1038]'. This Standard amends AASB 7 and will require enhanced disclosures about fair value measurements and liquidity risk with respect to financial instruments. The Library does not expect any financial impact when the Standard is first applied.	1 January 2009

Changes in Accounting Estimates

The Library Board has made no changes to accounting estimate methodologies that would have an effect in the current period or in future periods.

Notes to the Financial Statements

	2009	2008
	$000	**$000**

7 Employee benefits expense

	2009	2008
Wages and salaries *(a)*	11,705	10,381
Superannuation – defined contribution plans *(b)*	1,177	1,090
Long service leave *(c)*	287	383
Annual Leave *(c)*	1,149	1,024
Other related expenses	79	104
	14,397	**12,982**

(a)   Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.

(b)   Defined contribution plans include West State and Gold State and GESB Super Scheme (contributions paid).

(c)   Includes a superannuation contribution component.

Employment on-costs such as workers' compensation insurance are included at note 13 'Other expenses'.

8 Supplies and services

	2009	2008
Communications	410	433
Consultants and contractors	173	168
Consumables	579	581
Repairs and maintenance	681	277
Travel	85	93
Insurance premiums	177	140
Lease/hire	20	30
Online Information access fees	596	598
Freight and cartage	145	101
Other	682	651
	3,548	**3,072**

9 Depreciation and amortisation expense

	2009	2008
Depreciation		
Plant, equipment and vehicles	329	288
Buildings	1,385	1,289
Library Collections (State Library)	1,227	1,287
Total depreciation	**2,941**	**2,864**
Amortisation		
Intangible assets	43	56
Library Collections (Public Library Stock)	7,950	7,950
Total amortisation	7,993	8,006
Total depreciation and amortisation	**10,934**	**10,870**

		2009	2008
		$000	$000

10 Finance costs

	2009	2008
Interest paid	–	–
Guarantee fees	–	–
Loss on foreign exchange *(a)*	–	20
	–	**20**

(a) Loss recognised on conversion of cash held in USD/GBP at the spot rate applicable at 30 June 2008 .

11 Accommodation expenses

	2009	2008
Repairs & maintenance	431	528
Cleaning	282	262
Security	184	170
Utilities	611	707
Other	45	25
	1,553	**1,692**

12 Grants and subsidies

	2009	2008
Regional subsidies	185	239
Association for the Blind	144	184
Sponsorship	–	–
Other grants and subsidies	22	55
	351	**478**

13 Other expenses

	2009	2008
Bad and doubtful debts *(refer note 24)*	14	8
Workers compensation insurance	42	–
Prizes paid	73	8
Audit fees *(a)*	22	23
Other	1	2
	152	**41**

(a) Audit fees - see also note 40 'Remuneration of auditor'.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2009

	2009	2008
	$000	**$000**

14   User charges and fees

Tenancy revenue	42	42
User fees	395	344
Service charges	284	263
Recoveries lost and damaged books	443	345
	1,164	**994**

15   Trading profit

Sales	111	94
Cost of Sales:		
Opening inventory	32	47
Purchases	70	57
	102	104
Closing inventory	(37)	(32)
Cost of Goods Sold	65	72
Trading Profit	**46**	**22**

See note 2(p) 'Inventories' and note 23 'Inventories'.

16   Commonwealth grants and contributions

Department of Territories - Indian Ocean Territories Grant (a)	254	224
Department of the Environment and Water Resources	-	41
National Library of Australia	90	78
	344	**343**

*(a) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision
of library services to the Indian Ocean Territories (Christmas and Cocos(Keeling) Islands). The Commonwealth
Government contributes to the Library Board the costs associated with these services, as detailed below.*

Opening balance of funds	34	40
Contributions received	254	224
Cost of providing services	(264)	(230)
Balance on hand	**24**	**34**

Notes to the Financial Statements

	2009	2008
	$000	$000

17 Interest revenue

Foreign currency accounts	–	9
Investments	94	126
	94	**135**

18 Bequest contributions

Cohen Bequest (a)	–	58
Other	10	–
	10	**58**

(a) This contribution was received from the estate of the late Leah Jane Cohen to establish the Leah Jane Cohen Library Bequest. Refer to note 22 'Restricted cash and cash equivalents'.

19 Other revenue

Recoup of prior year expense	26	215
Salary and wages recoups	27	79
Workers compensation recoups	67	–
Gain on foreign currency	19	–
Donations received	119	28
Subsidies	412	950
Recoup of costs	314	71
Other	37	78
	1,021	**1,421**

20 Net gain on disposal of Non-current assets

Costs of Disposal of Non-Current Assets		
Plant, equipment and vehicles	6	2
Proceeds from Disposal of Non-Current Assets		
Plant, equipment and vehicles	11	23
Net gain	**5**	**21**

Notes to the Financial Statements

	2009 $000	2008 $000
21 Income from State Government		
Appropriation received during the year:		
Service appropriation *(a)*	11,234	12,199
	11,234	**12,199**
The following assets have been transferred from other state government agencies during the financial year: *(b)*		
Department of Culture and the Arts	70	144
Total assets assumed	**70**	**144**
Resources received free of charge *(c)*		
Determined on the basis of the following estimates provided by agencies:		
Crown Solicitors Office	6	–
Department of Culture and the Arts		
– Salaries and wages	12,904	11,008
– Superannuation	1,159	1,000
– Capital user charge	–	–
– Fringe benefits tax	10	20
– Other employee expenses	(59)	20
	14,020	**12,048**
	25,324	**24,391**

(a)   Service appropriations are accrual amounts reflecting the net cost of services delivered. The appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the depreciation expense for the year and any agreed increase in leave liability during the year.

(b)   From 1 July 2002 non-discretionary non-reciprocal transfers of net assets (i.e. restructuring of administrative arrangements) have been classified as Contributions by Owners (CBOs) under TI 955 and are taken directly to equity. Discretionary transfers of assets between State Government agencies are reported as assets assumed/(transferred) under Income from State Government.

(c)   Where assets or services have been received free of charge or for nominal cost, the Library Board recognises revenues equivalent to the fair value of the assets and/or the fair value of those services that can be reliably determined and which would have been purchased if not donated, and those fair values shall be recognised as assets or expenses, as applicable. The exception occurs where the contribution of assets or services are in the nature of contributions by owners, in which case the Library Board makes the adjustment direct to equity.

	2009	2008
	$000	$000

22   Restricted cash and cash equivalents

Current

Cohen Bequest interest	282	189
Tenancy bond interest bearing deposit *(a)*	7	–
Other donations with restricted application	4	21
	293	**210**

Non-current

Tenancy bond interest bearing deposit *(a)*	–	–
Cohen Bequest *(b)*	1,458	1,465
	1,458	**1,465**

(a)   *Cash held in this account is held in trust for the tenant of the coffee shop and must be repaid, with interest, on the termination of the tenancy.*

(b)   *Principle to be held in perpetuity in accordance with conditions of bequest.*

23   Inventories

Current

Inventories held for resale at State Library Shop		
At cost	37	32
At estimated realisable value	–	–
	37	**32**

See also note 2(p) 'Inventories' and note 15 'Trading profit'.

Notes to the Financial Statements

	2009 $000	2008 $000
24 Receivables		
Current		
Receivables	470	650
Allowance for impairment of receivables	(14)	(6)
Accrued revenue	7	36
GST receivable	201	111
Total Current	**664**	**791**
Reconciliation of changes in the allowance for impairment of receivables:		
Balance at start of year	6	6
Doubtful debts expense recognised in the income statement	14	2
Amounts written off during the year	1	6
Amount recovered during the year	(7)	(8)
Balance at end of year	**14**	**6**

See also note 2(q) 'Receivables' and note 38 'Financial instruments'.

25 Amounts receivable for services

	2009	2008
Current	8,449	8,703
Non-current	12,419	11,315
	20,868	**20,018**

Represents the non-cash component of service appropriations. See note 2(o) 'Amounts receivable for services (Holding Account)'. It is restricted in that it can only be used for asset replacement .

26 Other assets

	2009	2008
Current		
Prepayments	369	367
Other	80	–
Total current	**449**	**367**

Notes to the Financial Statements

	2009 $000	2008 $000
27 Property, plant and equipment		
Property plant and equipment		
Buildings and improvements		
At fair value *(a)*	61,787	55,357
At cost	2,107	1,414
Accumulated depreciation	(961)	(838)
Accumulated impairment losses	–	–
	62,933	**55,933**
Furniture and equipment		
At cost	885	887
Accumulated depreciation	(668)	(616)
Accumulated impairment losses	–	–
	217	**271**
Office equipment		
At cost	2,188	1,895
Accumulated depreciation	(1,481)	(1,323)
Accumulated impairment losses	–	–
	707	**572**
Motor vehicles		
At cost	191	141
Accumulated depreciation	(45)	(20)
Accumulated impairment losses	–	–
	146	**121**
Total Property, plant and equipment	**64,003**	**56,897**
Works of Art		
Works of Art at valuation	2,398	2,398
	2,398	**2,398**

(a) Buildings were revalued as at 1 July 2008 by Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2009 and recognised at 30 June 2009. In undertaking the revaluation, fair value was determined by reference to market values for buildings: $ 61,787,000 (2008:$55,357,000). For the remaining balance, fair value of buildings was determined on the basis of depreciated replacement cost. See note 2(f) 'Property, Plant and Equipment'.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2009

	2009	2008
	$000	$000
Library Collections		
Public library collections at cost	45,984	44,238
	45,984	**44,238**
State library collections (non WA)		
At cost	20,529	20,116
Accumulated depreciation	(11,991)	(10,956)
	8,538	**9,160**
State library rare book collection (non WA)	5,957	5,957
	5,957	**5,957**
WA heritage collections at valuation	57,383	49,681
	57,383	**49,681**
Total library collections	**117,862**	**109,036**

Reconciliations of the carrying amounts of property, plant, equipment and vehicles at the beginning and end of the reporting period are set out below.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2009

	Buildings and Imp.	Furniture & equip, Office equip & Motor vehicles	Library Collections	Works of Art	Total
	$000	$000	$000	$000	$000
2009					
Carrying amount at start of year	55,933	964	109,036	2,398	**168,331**
Additions	769	465	11,157	–	**12,391**
Transfers	–	(24)	-–	–	**(24)**
Disposals	–	(6)	-–	–	**(6)**
Revaluation increments	7,616	–	6,846	–	**14,462**
Depreciation	(1,385)	(329)	(9,177)	–	**(10,891)**
Carrying amount at end of year	**62,933**	**1,070**	**117,862**	**2,398**	**184,263**

	Buildings and Imp.	Furniture & equip, Office equip & Motor vehicles	Library Collections	Works of Art	Total
	$000	$000	$000	$000	$000
2008					
Carrying amount at start of year	52,895	975	103,637	2,398	**159,905**
Additions	173	279	8,649	–	**9,101**
Transfers	–	–	–	–	**–**
Disposals	–	(2)	–	–	**(2)**
Revaluation increments	4,154	–	5,987	–	**10,141**
Depreciation	(1,289)	(288)	(9,237)	–	**(10,814)**
Carrying amount at end of year	**55,933**	**964**	**109,036**	**2,398**	**168,331**

Notes to the Financial Statements

	2009 $000	2008 $000
28 Intangible assets		
Computer software		
At cost	1,011	1,011
Accumulated amortisation	(981)	(938)
Accumulated impairment losses	-	-
	30	**73**
Reconciliations:		
Computer software		
Carrying amount at start of year	73	129
Additions	–	–
Transfers	–	–
Revaluation increments	–	–
Amortisation expense	(43)	(56)
Carrying amount at end of year	**30**	**73**

29   Impairment of assets

There were no indications of impairment to property, plant and equipment and intangible assets at 30 June 2009.

The Library Board held no goodwill or intangible assets with an indefinite useful life during the reporting period and at balance sheet date there were no intangible assets not yet available for use.

All surplus assets at 30 June 2009 have either been classified as assets held for sale or written-off.

30   Payables

	2009 $000	2008 $000
Current		
Trade payables	567	979
Other payables	422	172
Accrued expenses	1,097	165
Total current	**2,086**	**1,316**

See also note 2(r) 'Payables' and note 38 'Financial instruments'.

Notes to the Financial Statements

	2009 $000	2008 $000
31 Other liabilities		
Current		
Income received in advance	–	293
Tenant bond	7	–
Unclaimed monies	5	4
Total current	**12**	**297**
Non-current		
Tenant Bond	–	7
Total non-current	–	7

32 Equity

Equity represents the residual interest in the net assets of the Library Board. The Government holds the equity interest in the Library Board on behalf of the community. The asset revaluation reserve represents that portion of equity resulting from the revaluation of non-current assets.

	2009	2008
Contributed equity		
Balance at start of year	49,846	28,509
Contributions by owners		
Capital contribution *(a)*	3,723	21,337
Total contributions by owners	3,723	21,337
Balance at end of year	**53,569**	**49,846**

(a) *Capital Contributions (appropriations) and non-discretionary (non-reciprocal) transfers of net assets from other State government agencies have been designated as contributions by owners in Treasurer's Instruction TI955 'Contributions by Owners Made to Wholly Owned Public Sector Entities' and are credited directly to equity.*

Notes to the Financial Statements

	2009	2008
	$000	$000
Reserves		
Asset revaluation reserve:		
Balance at start of year	79,319	69,178
Net revaluation increments:		
Buildings	7,616	4,154
Collections	6,846	5,987
Works of Art	–	–
Balance at end of year	**93,781**	**79,319**
Asset transfer reserve		
Balance at the start and end of the year.	721	721
Bequest reserve		
Balance at start of year	1458	1,400
Transfer from accumulated surplus	–	58
Balance at end of year	**1,458**	**1,458**
Total Reserves	**95,960**	**81,498**
Accumulated surplus		
Balance at start of year	62,550	64,378
Result for the period	(2,927)	(1,770)
Transfer to Bequest reserve	–	(58)
Balance at end of year	**59,623**	**62,550**

Notes to the Financial Statements

	2009	2008
	$000	$000

33 Notes to the Cash Flow Statement

Reconciliation of cash

Cash at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	2009	2008
Cash and cash equivalents	3,188	4,227
Restricted cash and cash equivalents	1,751	1,676
(see note 22 'Restricted cash and cash equivalents')		
	4,939	**5,903**

Reconciliation of net cost of services to net cash flows used in operating activities

	2009	2008
Net cost of services	(28,251)	(26,161)

Non-cash items:

	2009	2008
Depreciation and amortisation expense *(note 9)*	10,934	10,870
Write down of stock	2	2
Resources received free of charge *(note 21)*	14,020	12,048
Adjustment for other non-cash items	4,369	6
Net gain on sale of property, plant and equipment *(note 20)*	(5)	(21)
Net (gain)/loss on exchange rate	19	20

(Increase)/decrease in assets:

	2009	2008
Current receivables	(4,336)	(401)
Current inventories	(5)	15
Income receivable	29	599
Prepayments	(2)	84

Increase/(decrease) in liabilities:

	2009	2008
Current payables	(162)	(1,256)
Accrued expenses	933	(336)
Income received in advance	(286)	254

	2009	2008
Net GST receipts/(payments)	(89)	111
Change in GST in receivables/payables	(410)	89
Net cash used in operating activities	(3,240)	(4,077)

Notes to the Financial Statements

	2009 $000	2008 $000

34 Resources provided free of charge

During the year the following resources were provided to State Records Office free of charge for functions outside the normal operations of the Library Board:

	2009	2008
Employee costs	197	228
Accommodation costs	108	124
Supplies & services	23	23
	328	**375**

35 Commitments

Lease commitments

	2009	2008
Cancellable operating lease commitments for vehicles		
Commitments for minimum lease payments are payable as follows:		
Within 1 year	12	11
Later than 1 year and not later than 5 years	5	15
	17	26

Representing:

	2009	2008
Cancellable operating leases	17	26

These commitments are all inclusive of GST.

36 Additional Library Materials Acquisitions Funding Program

In future years the Library will draw upon the funds made available by the Department of Culture and Arts to the extent of $ 4,355,000 to offset the Additional Library Acquisitions already made. This will happen when the Library acquits the program to the Department of Culture and Arts.

37 Events occurring after the balance sheet date

Any events that occurred after balance sheet date that confirmed conditions that existed at the reporting date have been reflected in these statements. The Library Board of Western Australia is unaware of any event occurring after the balance sheet date that would materially affect the financial statements.

38 Explanatory statement

Significant variations between estimates and actual results for income and expense are shown below. Significant variations are considered to be those greater than 10% or $100,000.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2009

Significant variances between estimated and actual result for 2009

	2009	2009	Variation	Variation
	Estimate	Actual		
	$000	$000	$000	%
Expenses				
Employee benefits expense	14,162	14,397	235	2%
Supplies and services	3,701	3,548	(153)	-4%
Depreciation and Amortisation Expense	9,553	10,934	1,381	14%
Accommodation Expenses	2,750	1,553	(1,197)	-44%
Cost of Sales	52	65	13	25%
Income				
User charges and fees	978	1,164	186	19%
Sales	80	111	31	39%
Other revenue	672	1,021	349	52%

Significant Variances - > $100,000 or 10%

Employee benefits expense

Employee expenses were higher than budget as some positions than were initially expected to be vacant were filled during the year and wage rate increments during the year.

Supplies and services

Supplies and services expenses are lower than estimated as Systems maintenance, online information and minor computing equipment and accessories costs had not been fully incurred as a result of delays in these projects.

Depreciation and Amortisation Expense

Depreciation for 2008-2009 was budgeted for at the amount of appropriation received from Treasury. The amount received is lower than the depreciation charge calculated on the useful lives of the Library's assets which include the Library Collections and Property, Plant and equipment (including the Alexander Library Building).

Accommodation Expenses

Accommodation expenses are lower than budget due to delays in the completion of minor capital works relating to the refurbishment of the Library's Ground Floor.

User charges and fees

User charges are higher than expected due to higher than expected increases in Sales of discards, increase in Insurance recoveries relating to Workers compensation and recoups of salaries and wages.

Cost of Sales and Sales

The variance reflects the improved performance of the Bookshop which resulted in increased turnover and profitability.

Other revenue

Other revenue is higher than estimated due to increase in insurance recoveries relating to workers compensation payments and non-reciprocal Donations received during the year.

Notes to the Financial Statements

*Significant variances between actual results
for 2008 and 2009*

	2009	2008	Variation	Variation
	$000	$000	$000	%
Expenses				
Employee benefits expense	14,397	12,982	1,415	11%
Supplies and services	3,548	3,072	476	15%
Finance costs	–	20	(20)	-100%
Accommodation expenses	1,553	1,692	(139)	-8%
Grants and subsides	351	478	(127)	-27%
Other expenses	152	41	111	271%
Income				
User charges and fees	1,164	994	170	17%
Sales	111	94	17	18%
Interest revenue	94	135	(41)	-30%
Bequest contributions	10	58	(48)	-83%
Other revenue	1,021	1,422	(401)	-28%
Gain on disposal of non-current assets	5	21	(16)	-76%

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2009

Significant Variances - > $100,000 or 10%

Employee benefits expense
The principal reason for the increase is payment of the Specified Callings and PSGA Back pay increases part of which related to the previous year. The increase is also partly due to wage and salary rate increments for the current year.

Supplies and services
The increase in Supplies and services expenses is primarily due to increases in Minor works expenditure and digitisation under the New Horizons project, systems maintenance and support and repairs and maintenance expenses.

Finance costs
The Loan from WA Treasury Corp for the Alexander Library Building was paid out in July 2007. No further expense incurred after that date.

Accommodation expenses
Increase in accommodation expenses is primarily due to increased expenditure on maintenance of the Alexander Library Building.

Grants and subsides
The reason for the decrease is that there was a one-off grant payment in 2008 for the Regional infrastructure project.

Other expenses
The increase in other expenses is largely due to the 2008 Premier's Book Awards prize money which was paid in November 2008 instead of June 2008 in association with Western Australian Premier's Australia-Asia Literary Award.

User charges and fees
The increase is primarily due to increase is sales of discards, increase in Insurance recoveries relating to Workers compensation and recoups of salaries and wages.

Sales
Sales are higher due to increased activity in the State Library Bookshop.

Interest revenue
Interest is revenue is down due to the drop in the Interest rates following the lowering of the Base rates by the Reserve Bank during the course of the year.

Bequest contributions
Bequest contributions are lower as 2007-2008 included a final distribution of $58k relating to the Cohen Estate.

Other revenue
Other revenue is lower as 2007-2008 included a grant of $1.22m for the HRRC project.

Gain on disposal of non-current assets
The gain is lower compared to prior year as the Assets that were disposed off in the current year were all nearly fully written down.

Notes to the Financial Statements

39   Financial instruments

(a) Financial Risk Management Objectives and Policies

Financial instruments held by the Library Board are cash and cash equivalents, restricted cash and cash equivalents, borrowings, finance leases, loans and receivables and payables. The Library Board has limited exposure to financial risks. The Library Board's overall risk management program focuses on managing the risks identified below.

Credit risk

Credit risk arises when there is the possibility of the Library Board's receivables defaulting on their contractual obligations resulting in financial loss to the Library Board. The Library Board measures credit risk on a fair value basis and monitors risk on a regular basis.

The maximum exposure to credit risk at balance sheet date in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment as shown in the table at Note 38(c) and Note 24 Receivables'.

Credit risk associated with the Library Board's financial assets is minimal because the main receivable is the amount receivable for services (holding account). For receivables other than government, the Library Board trades only with recognised, creditworthy parties. The Library Board has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Library Board's exposure to bad debts is minimal. At the balance sheet date there are no significant concentrations of credit risk.

Provision for impairment of financial assets is calculated based on past experience, and current and expected changes in client credit ratings. For financial assets that are either past due or impaired, refer to Note 24 'Receivables'

Liquidity risk

The Library Board is exposed to liquidity risk through its trading in the normal course of business. Liquidity risk arises when the Library Board is unable to meet its financial obligations as they fall due.

The Library Board has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Market risk

The Library Board holds minimal cash in foreign currencies and is not materially exposed to foreign currency risk. The Library Board's exposure to market risk for changes in interest rates relate primarily to the long-term debt obligations. The Library Board's borrowings are all obtained through the Western Australian Treasury Corporation (WATC) and are at fixed rates with varying maturities. The risk is managed by WATC through portfolio diversification and variation in maturity dates. Other than as detailed in the Interest rate sensitivity analysis table at Note 38(c), the Library Board is not significantly exposed to interest rate risk because apart from minor amounts of restricted cash, all other cash and cash equivalents and restricted cash are non-interest bearing and have no borrowings other than the WATC borrowings and finance leases (fixed interest rate).

Notes to the Financial Statements

	2009 **$000**	**2008** **$000**
(b) Categories of Financial Instruments		
In addition to cash, the carrying amounts of each of the following categories of financial assets and financial liabilities at the balance sheet date are as follows:		
Financial Assets		
Cash and cash equivalents	3,188	4,227
Restricted cash and cash equivalents	1,751	1,676
Loans and receivables *(a)*	25,686	20,697
Financial Liabilities		
Financial liabilities measured at amortised cost	2,087	1,316

(a) The amount of loans and receivables excludes GST recoverable from the ATO (statutory receivable)

(c) Financial Instrument Disclosures

Credit Risk, Liquidity Risk and Interest Rate Risk Exposures

The following table discloses the Library Board's maximum exposure to credit risk and interest rate exposures and the ageing analysis of financial assets. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the Board.

The Library Board does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

The Library Board does not hold any financial assets that had to have their terms renegotiated that would have otherwise resulted in them being past due or impaired.

Notes to the Financial Statements

INTEREST RATE EXPOSURE AND AGEING ANALYSIS OF FINANCIAL ASSETS

	Weighted Average Effective Interest Rate	Carrying Amount	Variable Interest Rate	Non-Interest Bearing Interest Rate	Up to 3 months Past due but not impaired	3-12 months Past due but not impaired	1 - 2 years	2 - 3 years	3 - 4 years	4 - 5 years	More than 5 years	Impaired financial assets
	%	$000	$000	$000	$000	$000	$000	$000	$000	$000	$000	$000
Financial Assets 2009												
Cash and cash equivalents	–	3,188	–	3,188	–	–	–	–	–	–	–	–
Cash international accounts	–	–	–	–	–	–	–	–	–	–	–	–
Restricted cash and cash equivalents	5.35%	1,751	1,751	–	–	–	–	–	–	–	–	–
Receivables (a)	–	4,818	–	4,818	82	2	–	–	–	–	–	(14)
Amounts receivable for services	–	20,868	–	20,868	–	–	–	–	–	–	–	–
Totals		**30,625**	**1,751**	**28,874**	**82**	**2**	**–**	**–**	**–**	**–**	**–**	**(14)**
Financial Assets 2008												
Cash and cash equivalents	–	4,081	–	4,081	–	–	–	–	–	–	–	–
Cash international accounts	3.49%	146	146	–	–	–	–	–	–	–	–	–
Restricted cash and cash equivalents	6.91%	1,676	1,676	–	–	–	–	–	–	–	–	–
Receivables (a)	–	679	–	679	144	13	–	–	–	–	–	–
Amounts receivable for services	–	20,018	–	20,018	–	–	–	–	–	–	–	–
Totals		**26,600**	**1.822**	**24,778**	**144**	**13**	**–**	**–**	**–**	**–**	**–**	**–**

(a) The amount of loans and receivables excludes GST recoverable from the ATO (statutory receivable)

Notes to the Financial Statements

LIQUIDITY RISK

	Weighted Average Effective Interest Rate	Carrying Amount	Variable Interest Rate	Non-Interest Bearing Interest Rate	Up to 3 months Past due but not impaired	3-12 months Past due but not impaired	1 - 2 years	2 - 3 years	3 - 4 years	4 - 5 years	More than 5 years
	%		$000	$000	$000	$000	$000	$000	$000	$000	$000

Financial Liabilities

2009 Payables	–	2,086	–	2,086	–	–	–	–	–	–	–
Totals	–	**2,086**	–	**2,086**	–	–	–	–	–	–	–
2008 Payables	–	1,316	–	1,316	–	–	–	–	–	–	–
Totals	–	**1,316**	–	**1,316**	–	–	–	–	–	–	–

Notes to the Financial Statements

INTEREST RATE SENSITIVITY ANALYSIS

The following table represents a summary of the interest rate sensitivity of the Library Board's financial assets and liabilities at the balance sheet date on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

2009		-1% change		+1% change	
	Carrying Amount	Profit $000	Equity $000	Profit $000	Equity $000
Financial Assets					
Cash international accounts	–	–	–	–	–
Restricted cash and cash equivalents	1,751	(18)	(18)	18	18
Total (Decrease)/Increase		(18)	(18)	18	18

2008		-1% change		+1% change	
	Carrying Amount	Profit $000	Equity $000	Profit $000	Equity $000
Financial Assets					
Cash international accounts	146	(1)	(1)	1	1
Restricted cash and cash equivalents	1,676	(17)	(17)	17	17
Total (Decrease)/Increase		(18)	(18)	18	18

The amounts disclosed are the contractual undiscounted cash flows of each class of financial liabilities.

Fair Values

All financial assets and financial liabilities recognised in the balance sheet, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

Notes to the Financial Statements

40 Remuneration of members of the Accountable Library Board and senior officers

Remuneration on Members of the Library Board

The number of members of the Library Board, whose total of fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

	2009 $000	2008 $000
$		
0 – 10,000	13	12
The total remuneration of members of the Library Board is:	**2**	**4**

The total remuneration includes the superannuation expense incurred by the Library Board in respect of the members of the Board. No members of the Library board are members of the Pension scheme.

No fees are paid to members of the Library Board. This remuneration includes allowances for travel expenses only.

Remuneration of Senior Officers

The number of senior officers, other than senior officers reported as members of the Library Board, whose total fees, salaries, superannuation, non-monetary benefits and other benefits for the financial year, fall within the following bands are:

	2009	2008
$		
10,001 – 20,000	–	2
20,001 – 30,000	–	1
40,001 – 50,000	–	1
90,001 – 100,000	1	–
100,001 – 110,000	1	2
120,001 – 130,000	1	–
130,001 – 140,000	1	–
220,001 – 230,000	1	1
The total remuneration of senior officers is:	**695**	**554**

The total remuneration includes the superannuation expense incurred by the Library Board in respect of senior officers other than senior officers reported as members of the Library Board.

No senior officers are members of the Pension Scheme.

Notes to the Financial Statements

	2009 $000	2008 $000

41 Remuneration of auditor

Remuneration payable to the Auditor General for the financial year is as follows:

Auditing the accounts, financial statements and performance indicators	22	23

The expense is included at note 13 'Other expenses'.

42 Supplementary financial information

Write-Offs

Bad debts written off by the Library Board during the financial year	1	6
Trading Stock shrinkage provided for during the financial year	2	2
	3	**8**

Losses Through Theft, Defaults and Other Causes

Losses of public moneys through theft or default	**1**	-

There was a loss of public moneys of $708 through theft.
There were no losses of public and other property through theft or default.

Gifts of Public Property

There were no gifts of public property provided by the Library Board.

Key Performance Indicators

» 2008– 2009

Government Goal

Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

Desired Outcome

Western Australia's natural, cultural and documentary collections are preserved, accessible and sustainable.

Key Effectiveness Indicators

1 | **Preservation**
Proportion of heritage collections maintained within set standards.

The State Library of Western Australia aims to store collections within appropriate environmental conditions. To maintain a significant set of heritage materials these collections are housed under different conditions to general collections in the State Library building. Controlled conditions include temperature, humidity, light, and the filtration of gaseous and airborne pollutants.

2005 – 2006	99%
2006 – 2007	99%
2008 – 2008	98%
2008 – 2009	99%
(Library Board target 98%)	

2 | **Accessibility**
Number of accesses to State Library collections per capita.

The number of accesses to State Library collections per head of population in Western Australia. Accesses include visitors to the State Library, Internet user sessions on the State Library website, information enquiries, and the number of items provided to public libraries to refresh their collections.

2005 – 2006	1.3
2006 – 2007	1.4
2007 – 2008	1.5
2008 – 2009	1.2
(Library Board target 1.7)	

Commentary: *While the number of visitors to our collections, enquiries, and number of items provided to public libraries all rose the number of visits to our website dropped significantly this year. In January the Library launched a refreshed website, but the effect of changing URLs in the site meant a lower ranking in search engines, leading to less people visiting our site. Website visits returned to levels experienced before the new website launch in the latter part of the year.*

Key Performance Indicators

» 2008– 2009

3   Accessibility
**Percentage of clients
satisfied with the services associated with
accessing State Library collections.**

The extent to which information services available from the State Library meet the needs of the Western Australian public. Clients are surveyed annually over a seven day period to determine their level of satisfaction with information services. In June 2009 there were 678 survey forms returned from 1,050 distributed, a response rate of 65%. Of the forms returned, 648 clients provided an appraisal of our services (a 4% non-response on this question). At a 95% confidence level the estimated maximum sampling error is plus or minus 4%.

- 90.7% SATISFIED
- 7.6% NEUTRAL
- 1.7% DISSATISFIED
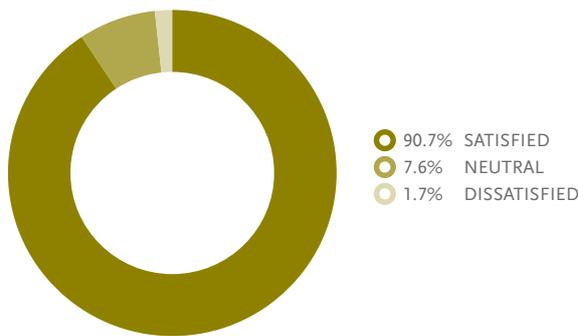
	June 2006	June 2007	June 2008	June 2009	Library Board target
Satisfied or very satisfied	93.1%	88.5%	85.9%	90.7%	90.0%
Neutral	6.2%	10.1%	11.5%	7.6%	
Dissatisfied	0.6%	1.4%	2.6%	1.7%	

4   Sustainability
Value of the State Library's heritage collection renewal, content development, expansion, and maintenance as a proportion of the value of the heritage collections – five-year rolling average.

The commitment to ensure the State's cultural and documentary history is collected, preserved and made accessible now and for future generations. Costs include staffing and materials. The value of heritage collections does not include the State Library's significant private archives, ephemera and Western Australian music collections.

2005 – 2006	9.0%
2006 – 2007	8.7%
2007 – 2008	9.2%
2008 – 2009	10.2%

(Library Board target 10.3%)

Key Performance Indicators

» 2008– 2009

5   Sustainability
Replacement stock provision rate.

The extent to which the State Government's contribution to the public library system is delivered to meet the information and reference needs of Western Australians.

Under the *Framework Agreement* with local government the replacement stock provision rate measures the proportion of new items sent to public libraries to replace stock that is no longer required by the public library as a proportion of the total number of public library items at June 30, 2008.

2005 – 2006	12.4%
2006 – 2007	10.0%
2007 – 2008	10.5%
2008 – 2009	12.5%

(Library Board target 12.5%)

Note 1:   *Replacement rate does not include the value of electronic resources made available to public libraries. In 2008 - 2009 $236,000 was expended on electronic resources. Including this would increase the replacement rate to 12.8%.*

Note 2:   *Under the Framework Agreement this calculation has changed from what was published in old Annual Reports where the New Book input rate was reported. The Replacement stock provision rate only includes items replacing stock in public libraries.*

Key Efficiency Indicators

6   Sustainability
Average cost of State Library services per State Library access/client interaction.

Cost per access to State Library services. Accesses / client interactions include visitors to the State Library, Internet user sessions on the State Library website, information enquiries, and the number of items sent to refresh public library stock.

2005 – 2006	$10.25
2006 – 2007	$9.49
2007 – 2008	$9.09
2008 – 2009	$12.10

(Library Board target $8.37)

Commentary: *As reflected in 2 above the drop in web visitors has impacted on our cost per access. Unanticipated salary pressure also increased the cost of delivering services.*

Key Performance Indicators

» 2008– 2009

7 Sustainability
Average cost of State Library services per new collection item.

The cost per item of acquiring and supplying fully processed public library items.

Under the *Framework Agreement* the State Library of Western Australia supplies public libraries with shelf-ready library materials. In 2008 - 2009 369,481 items were supplied.

2005 – 2006	Including cost of item	$77.71	
2005 – 2006	Excluding cost of item	$54.89	
2006 – 2007	Including cost of item	$84.02	
2006 – 2007	Excluding cost of item	$59.79	
2007 – 2008	Including cost of item	$69.39	
2007 – 2008	Excluding cost of item	$48.81	
2008 – 2009	Including cost of item	$61.83	(Target $74.35)
2008 – 2009	Excluding cost of item	$40.42	(Target $48.36)

Commentary: *The lower cost of delivering items to public libraries is a measure of continued improvements in public library materials procurement.*

General note: *Historical figures reported for KPIs that use Total cost of services as a base have been recalculated removing the Capital User Charge.*

Certification of Performance Indicators

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia's performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ending 30 June 2009.

J. F. Davidson

Janet Davidson, JP

Chairman

Library Board of Western Australia Library

3 September 2009

Mr Mike Murray

Vice Chairman

Library Board of Western Australia

3 September 2009

Other Financial Disclosures

Pricing Policies

All fees and charges are reviewed annually according to approved methodologies and adjusted for CPI in line with Department of Treasury and Finance advice. Fees and charges for services provided and for venue and equipment hire are available on the Library website.

Capital Works Expenditure Summary

Actual Capital Expenditure in 2008-2009 totalled $13m against a budget of $19m. The reason for funds remaining of $6m was largely due to the New Horizons project to upgrade the Library's ground floor and improve the IT network and infrastructure to benefit clients. Work continues on this two-year project. The pattern of purchasing public library materials is such that there are lags in ordering, supply and invoicing each year, particularly with overseas orders. Some major heritage maintenance tenders for air-conditioning upgrades and fire safety were let in June 2009.

Capital Works Funding Allocations

2008-09 Budget Allocation	$17,121,563
Approved Carry Forward from 2007-2008	$ 2,078,759
Total 2008-2009 Capital Works Funding	**$19,200,322**

Capital Works Expenditure

2008-2009 Capital Expenditure	$13,058,087

Funds remaining

New Horizons project still in progress	$3,115,002
Work in progress under Maintenance contracts	$1,274,204
Public library materials ordered	$1,753,029
Total funds remaining	**$6,142,235**
Total 2008-2009 Capital Works Budget	**$19,200,322**

Demographics by Employment Category and Gender

Employment Category	Women		Men		Total	
	2009	**2008**	**2009**	**2008**	**2009**	**2008**
Permanent Full-time	83	91	49	55	132	146
Permanent Part-time	60	58	3	2	63	60
Fixed Term Full-time	11	24	7	14	18	38
Fixed Term Part-time	8	19	5	9	13	28
Casual paid on 30 June	0	0	0	0	0	0
Other*	3	2	3	0	6	2
Total	165	194	67	80	232	274

* Employees seconded in or out of the organisation, or not being paid for reasons such as Leave Without Pay/Parental leave etc.

The full time equivalent (FTE) as at 30 June 2009 was 192.71 compared to 227.38 for the last financial year.

Workers' Compensation

No. of Fatalities[1]	No. of Severe Claims[2]	No. of Lost Time Injury/ Diseases[3]	Lost Time Injury Severity Rate[4]
0	0	1	0.0000

1. *Number of compensated work-related fatalities.*
2. *Number of severe injuries where the estimate for lost time exceeds 60 days. Fatal claims are included.*
3. *Number of claims where one day or more is estimated to be lost.*
4. *Number of Severe Claims divided by the number of Lost Time Injury/Disease multiplied by 100.*

Governance Disclosures

Only one financial interest has been declared to the Accountable Authority by senior officers or members of the Library Board of Western Australia: $330 (including GST) paid to a Board member for conducting a State Library-organised public workshop/training session.

Insurance premiums were paid, in accordance with Treasurer's Instruction 903, to indemnify any 'director' against a liability incurred under sections 13 and 14 of the Statutory Corporations (Liability of Directors) Act 1996.

Risk Management

Business Continuity Plans for several key areas, including the library management system, have been developed and implemented.

The Library has applied the Riskbase system for risk identification and management developed by Riskcover. Initial training has been undertaken and the system will be further rolled out throughout the organisation in 2009-2010.

Other Legal Requirements

Advertising

In accordance with section 175ZE of the Electoral Act 1907, the State Library incurred the following expenditure in advertising, market research, polling, direct mail and media advertising:

Advertising Agencies	NIL
Market research organisations	NIL
Polling organisations	NIL
Direct mail organisations	NIL
Media advertising organisations	
Media Decisions	$44,491
Marketforce Express	$1,644
AdCorp	$4,128
ALIA Recruitment	2,100
Total expenditure	**$52,334**

Other Legal Requirements

Disability Access and Inclusion Plan Outcomes

The State Library developed its Disability Access and Inclusion Plan in 2007 and has pursued the following strategies to achieve the Plan's outcomes:

Outcome 1

⊙ **People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the State Library.**

- Events and functions at the Library are accessible to people with disabilities.
- The State Library was a venue for a Living Libraries event during Mental Health Week. For this event the books in the Living Library are human beings, and the "books" and the readers enter into a personal dialogue for a set time.

Outcome 2

⊙ **People with disabilities have the same opportunities as other people to access the State Library and its facilities.**

- As part of the Library's refurbishment access to services for people with disabilities has been improved. The public toilets on the ground floor were renovated with larger disabled toilets installed that meet Australian standards. A desk suitable for an electronic wheelchair was included in the requirements for furniture for the new ground floor.
- A new Reading Room for access to archival and rare materials was moved to a more accessible location. The door to the new Reading Room was enlarged to make access by a wheelchair easier.
- A computer was made available in a low light position for clients who are unable to work in fluorescent white light.
- Vision Australia provided advice on the plans for the ground floor reburbishment in terms of accessibility for people with disabilities.
- The State Library continues to provide public library resources in alternative formats to assist people with disabilities. At 30 June 2009 library stock in alternative formats were:

Large print book	198,981
Videos/DVDs	168,336
Audio books	119,115
CD-ROMs	15,684

- Specific funding is provided to the Association for the Blind for library services for people with a visual impairment. In 2008-2009 $143,000 was provided.

Outcome 3

⊙ **People with disabilities receive information from the State Library in a format that will enable them to access that information as readily as other people are able to access it.**

- Details of the State Library's special needs services and facilities are available electronically on the website.
- The Library's new website complies with the *State Government Access Guidelines for Information, Services and Facilities*.

Outcome 4

⊙ **People with disabilities receive the same level and quality of service from State Library staff as other people receive.**

- As part of their induction all new staff are provided with information about working with, and providing services for, people with a disability.

Outcome 5

⊙ **People with disabilities have the same opportunities as other people to make complaints to the State Library.**

- Where complaints are made regarding access issues they are researched and appropriate actions taken to improve the situation.

Outcome 6

⊙ **People with disabilities have the same opportunities as other people to participate in any public consultation the State Library undertakes.**

- The Library is represented on the Department of Culture and the Arts Disability Access Planning Committee which looks to improve services to people with disabilities and consult with people with disabilities.

Other Legal Requirements

Compliance with Public Sector Standards and Ethical Codes

Compliance with the *Public Sector Standards and Ethical Codes* are assessed regularly by the Department of Culture and the Art's Human Resources area and the Office of Public Sector Standards (in the case of a breach claim).

In accordance with Section 31 of the Public Sector Management Act 1994, the following is a report of compliance with the Public Sector Standards, Western Australian Public Sector Code of Ethics and the Department's Code of Conduct.

COMPLIANCE ISSUE	SIGNIFICANT ACTION TAKEN TO MONITOR AND ENSURE COMPLIANCE
Public Sector Standards • Nil Breach	• Information about Public Sector Standards are included on the intranet and incorporated into the organisation's Induction Program. • An education campaign on the Public Sector Standards and ethics has been rolled out and will continue to be rolled out in the coming year. • Recruitment, Selection and Appointment Standard underwent quality assurance via checking of selection reports. • A performance management system, the Staff Development System, is in operation and meets the requirements of the Public Sector Standards in Human Resource Management for Performance Management. • Grievance and Performance Management has been incorporated into the organisation's Induction Program. • Managing people training was provided to all Library managers, team leaders and senior library officers in compliance with the Public Sector Management Act.
Western Australian Public Sector Code of Ethics • Nil non compliance	• An ethics and integrity awareness raising program has continued and includes information on the Western Australian Public Sector Code of Ethics, the organisation's Code of Conduct and Public Sector Standards in Human Resource Management. • Western Australian Public Sector Code of Ethics has been incorporated into the organisation's Induction Program.
Code of Conduct • 2 non compliance	• Code of Conduct has been reviewed to reflect changes to the Western Australian Public Sector Code of Ethics. • Code of Conduct has been incorporated into the organisation's Induction Program.

Employees of the State Library are employees of the Director General of the Department of Culture and the Arts (DCA).

Recordkeeping Plans

The Corporate Information Unit continued its development of a functional Thesaurus that accurately reflects the State Library's current organisational structure. Staff also continued with the 'Discovery Project' aimed at locating corporate documents that had not previously been captured into the records management system. Much has now been integrated into the records automated management system making the information more widely available and accessible.

Government Policy Requirements

The State Library operates under the Department of Culture and the Arts' Code of Conduct and policies on Substantive Equality and Occupational Safety and Health.

Corruption Prevention

Measures taken to reduce the risk of corruption and misconduct include the declaration of gifts in an official register and regular reminders about purchasing guidelines. Managers are encouraged to attend training sessions run by the Corruption and Crime Commission. All induction sessions also contain sections on the Code of Conduct and relevant legislation, policies and procedure.

Substantive Equality

The Library is committed to the elimination of systemic racial discrimination from all its policies, practices and services.

Occupational Safety, Health and Injury Management

The Library is committed to ensuring that all employees are safe from injuries and risks to health while they are at work and accept that employee health and safety is primarily a responsibility of management.

The Library has a formal mechanism for consultation with employees on occupational safety and health matters. Safety and health representatives are elected to the Occupational Safety and Health committee, and employees are involved in coming up with solutions concerning occupational safety and health. The Library operates under DCA's Injury Management policy, is committed to providing effective rehabilitation of any employee who sustains a work related injury or illness and keeps their rehabilitation under review.

The Library effectively administers Worker's Compensation claims and promotes the effective rehabilitation of any employee who sustains a work related injury or illness in accordance with the enacted Workers Compensation and Injury Management Act 1981. The Occupational Safety and Health System is currently under review and a self evaluation will be considered as part of this.

The Library met targets set by Government for supplied indicators:

Indicator	Target 2008/09
Number of fatalities	0
Lost time injury/diseases (LTI/D) incidence rate	10% reduction on previous year
Lost time injury severity rate	10% improvement on previous year
Percentage of injured workers returned to work within 28 weeks	50%
Percentage of managers trained in occupational safety, health and injury management responsibilities	Greater than 50%

Staff Members

The following people were employed at the State Library of Western Australia at 30 June 2009. The list includes full-time, part-time, permanent and contract staff in the positions they held at that date.

EXECUTIVE OFFICE

Chief Executive Officer and State Librarian
Margaret Allen

Director Strategic Projects
George Cowcher

Senior Executive Assistant
Perryn Warton

Administration Officer
Jane Masterman

Policy and Research Manager
Pearl Tan

Policy & Research Officer
Oliver Gatty

STRATEGIC & CORPORATE SERVICES

Director
Mark Woodcock

Project Manager
David Ong

Senior Project Officer
Monika Szunejko

Budgetary Control & Reporting Officer
Steven North

Administrative Assistant
Jenny Leunig

CORPORATE SERVICES

Manager
Ian Kane

Contracts Manager
VACANT

Corporate Information Team Leader
Geoff Carruthers

Records Coordinators
Grace Chiu
Win Wharam

PUBLIC PROGRAMS

Manager
Doug George

Publications and Display Officer
Dana Tonello

Marketing Officer
Danielle Holbery

DIGITAL SERVICES

Manager
Peter Toll

Digital Services Team Leader
Simon Cleaver

Online Coordinator
Nick Cowie

Web Designer
Illona Tobin

Systems Administrator
VACANT

Applications Technical Support Consultant
Steve Elkins

Help Desk Officer
Andrew Macdonald

Contract Developer
Steven Miles

FACILITIES MANAGEMENT

Manager
Philip Golder

Facilities Coordinator
Lorraine Beck

Venues Coordinator
Anita Freeman

Asset Officer
Benjamin Hoper

Facilities Officer
Rob Reece

Van Dock Supervisor
Ian McMenemy

Van Dock Storeperson
Peter Vuckovic

Duty Officers
William McKay
Leon Reilly
Tim Riley
Des Tonge

CLIENT SERVICES

Director
Susan Ashcroft

Administrative Assistant
Kathy Kinnane

Ground Floor
Development Project
Manager
Julie Ham

SFVL Review
Implementation Project
Manager
Michelle Gherghinis

COLLECTION DEVELOPMENT

Manager
Barbara Patison

Archivist
Vacant

Librarians
Laurie Allen
Andrew Black
Sue Byrne
Antoinette Carrier
Amanda De Cinque
Frances Hammond
Louise Kilpatrick
Jo Roberts
Salwa Soliman

Library Technician
VACANT

INFORMATION SERVICES

Manager
Vacant

Team Leaders
Cathy Kelso
Steve McQuade
Toni Young

Librarians
Pena Atanasoff
Marilyn Cacavas
Julianne Clifford
Brenda Collins
Jude Cooper
Kate Eckersley
Janet Hocken
Sue Hunter
Mary Magaraggia
Pam Phelan
Carol Rikli
Carol Smith
Jeri Tatian

Library Technicians
Fiona Caratozzolo
Peter Edwards
John Geijsman
Mary Jones
Sandra Papenfus
May Pye

Senior Library Officer
Sharon Pratt

Library Officers
Mary Doyle
Samantha Fairbanks
Glenys Oakes
Scott Smith
Anne Sotzik
Adele Sugars

Roster and Volunteer
Coordinator
Helen Ouf

Document Delivery
Coordinator
Sandra Jones

Document Delivery Library
Officers
Nicole Piontek
Gayle Roberts

Bookshop Manager
Rosene Saks

Public Orders Coordinator
Zofia Carter

Bookshop Library Officer
Helen Watt

BATTYE TEAM

Battye Historian
Sarah Brown

Senior Subject Specialist
Librarian
Steve Howell

Subject Specialist
Librarians
Gemma Lyon
Carmel McRobert

OUTREACH AND SUBJECT SPECIALIST TEAM

Manager
Sue North

Public Library Liaison
Librarians
Vicky Carlyon
Janet Deegan

Community Liaison
Coordinator
Jane Jones

Community Liaison
Librarians
Hilary Hatfield
Amanda Hills

Education Officer
Rebecca Ong

Better Beginnings
Nola Allen
Margaret Kett

Better Beginnings Library
Officer
Julie Sheren

Senior Subject Specialist
Librarian
Joanna Andrew

Subject Specialist
Librarians
Tricia Fairweather
Allison Fyfe
Leonie Hayes

Staff Members

Director
Alison Sutherland

Administrative Assistant
Jolanta Andres

ACQUISITIONS

Manager
Ross Withnell

ORDERS

Team Leader
Anita Healey

Coordinators
Virginia Burris
Pat Hyde

Senior Library Officers
Helen Marsh
Pat Willans

Library Officers
Linda Davis
Anne Oakes
Rachel Turner

ACCESSIONS

Team Leader
Sue Hegney

Library Technician
Wendy Monaghan

Senior Library Officers
Deborah Jones
Valda Kiely
Karen Young

Library Officers
Norm Brodal
Lucy Dal Busco
Antonetta Fernandes
Yvonne Grant
Tina Guariglia
Meredith Howell
Lorraine Karas
Linda Laycock
Maria Neale
Caroline Nightingale
Jo O'Connor

Library Officers *(continued)*
Daniela Popiel
Kerry Randall
Renata Roberts
Jeanette Shepherd
Nicola Smith
Annette Stephens

Storepersons
Bengt Jorgensen
Catherine McIntyre

DISTRIBUTION

Team Leader
Karin Jones

Discard Sales Coordinator
David Hodgson

Senior Library Officers
Karen Godfrey
Brian Walker

Library Officers
Ewa Bieniawski
Maureen D'Rozario
Pam Gulley
Jennifer Harcz
Eugene King
Helen Lysaght
John Naturalny
Ruth Nitschke

Van Drivers
Phil Hough
Robert Martin
Robert Nicholls

Storepersons
Claire Canham
Gary Obrecht
Bradley Williams

ACCESS

Manager
Kevin Marsh

CREATE

Team Leader
Kevin Marsh

Librarians
John Draffin
Robyn Edwards
Anne Keehan
Pamela Marciano
Kathy Rawlinson
Robin Robinson

ARCHIVE

Team Leader
David Whiteford

Archivists
Helene Charlesworth
Alison Hocken
Paige Luff
Glenda Oakley

Library Technicians
Annette Del Bianco
Roz McHale

Library Officers
Claire Bushby
Steven Hellwig
Carolyn Mitchell
Samad Selamat

E-TEAM

Librarians
Michelle Collier
Gabrielle Reynolds

QUALITY

Librarian
Molly Masiello
Urszula Wiejowski

Systems Coordinator
Debra Jones

Staff Members

PRESERVATION & MAINTENANCE

Manager
Pat Beament

CONSERVATION

Senior Conservator
Cristina Albillos

Paper Conservator
Jonathan Schmidt

Book Conservation Officer
Timothy Cooke

Conservation Technicians
Susan Anderson
Maureen Blackford
Susan Crocket

Library Officers
Peter Thackray
Alan Wyncoll

REFORMATTING

Team Leader
Lee Blackford

Senior Imaging Officer
Toni Munro

Imaging Support Technician
Bob Diggens

Imaging Officers
George Borzyskowski
Cynthia Coombs
Les Tucker

Micrographic Technicians
Jennifer Crabtree
Gayle McGlynn
Sandy McGlynn
Paul Mitchell
Carol Williams

Library Officers
Maureen Blackford
Trish Bond
Marie Jakovcich
Sue Osmond
Diana Ridge

STOCK & STACK MAINTENANCE

Team Leader
Kathy Wilkinson

Senior Library Officer
Jeff Booth

Library Officers
Galina Alexandrova
Richard Barton
Adrian Bowen
Jennie Feehan
Jennifer Jenkins
Greg Kirby
Inigo Martinez
Julie Moriarty
Michelle Newman
Clare Norelli
Clint Polman
Elizabeth Pope
Lynsey Scott
Pam Searle
Patti Szabo
Maria Vargas
Peter Wang

Staff Achievements

Cristina Albillos

» President, Institute for the Preservation of Graphic Works (ITOG)

Margaret Allen

» Member, Curtin University, BA Media & Information Advisory Board

» Member, ECU Library, Archives & Records Consultative Committee

» Member, National and State Libraries Australasia (NSLA)

» Member, writingWA Board (to April 2009)

» Member, State Library Foundation Board

» Member, Telecentre Steering Committee

» NSLA Representative, Australian Digital Alliance

» NSLA Representative, Australian Libraries Copyright Committee

» Judge, Literacy Awards, Department of Education and Training

Nola Allen

» Member, WA Branch Children's Book Council of Australia committee

» Presenter, Choosing books for children, Rio Tinto employees, Perth August 2008

» Presenter, Quality and Collaboration Matter! Childcare and Early Childhood Education conference, Perth April 2009

Joanna Andrew

» Member, WA Branch Children's Book Council of Australia committee

Susan Ashcroft

» Member, Re-imagining Libraries, Project 3: Virtual Reference

Pat Beament

» Member, NSLA Stock Management Working Group

Andrew Black

» Member, People Learn Productions Inc. Board (formerly Narkaling)

Sarah Brown

» Member, Studies in Western Australian History Advisory Board, University of Western Australia

» Member, Australian Historical Association

» Member, NSLA Indigenous Library Services and Collections Working Group

» Member, Re-Imagining Libraries, Project 5: Community Created Content

Vicky Carlyon

» Secretary, ALIA West Committee

» Project Manager, Re-imagining Libraries, Project 4: Delivery

George Cowcher

» Member, ALIA Public Libraries Advisory Committee

Nick Cowie

» Member, Public Sector Commission, Office of e-Government, Web Standards Group and Web Accessibility Sub Group

» Presenter, Web 2.0 uses by the State Library, Web 2.0 within Business Conference, Arc Group Australia, Perth, June 2009

» Presenter, Information Architecture and the SLWA website, MySource Matrix International Users Conference, Sydney, October 2008

Tricia Fairweather

» Presenter, Shake Your Family Tree Day, National Archives, Perth, February 2009

Allison Fyfe

» Western Australian Representative, Australian Branch of the International Association of Music Libraries, Archives and Documentation Centres (IAML)

John Geijsman

» Deputy Convenor, ALIA West Committee

Doug George

» Member, NSLA Marketing Working Group

Leonie Hayes

» Presenter, Shake Your Family Tree Day, National Archives, Perth, February 2009

Jane Jones

» Convenor, WA Libraries Australia User Group

Margaret Robson Kett

» Presenter, Rising to the Challenges: Information Services for Indigenous Australians conference, Broome April 2009

» Member, Literacy Links Reference Group

Gemma Lyon

» Recipient, ALIA Sharr Medal, 2009

» Member, ALIA West Committee

» Speaker, New Librarian Symposium (NLS4), Melbourne, December 2008

Steve McQuade

» Member, ALIA New Generation Advisory Committee

» Member, Re-imagining Libraries, Project 3: Virtual Reference

» Speaker, New Librarian Symposium (NLS4), Melbourne, December 2008

Carmel McRobert

» WA Contact, Australian Newspaper Plan – Search & Rescue Program

» Member, Western Australian Genealogical Society

Kevin Marsh

» Member, Re-imagining Libraries, Project 8: Flexible Cataloguing

Barbara Patison

» Presenter, New Norcia Library Lecture, September 2008

» Member, Re-imagining Libraries, Project 7: Collaborative Collections

Jonathan Schmidt

» President, WA Branch of AICCM

» Member, National Conference Committee of AICCM

Alison Sutherland

» Member, Re-imagining Libraries, Project 1: Do it now!

» Member, Re-imagining Libraries, Project 2: Open Borders

» Member, Re-imagining Libraries, Project 9: Scaling Up Digitisation

» Member, writingWA Board (from April 2009)

Monika Szunejko

» Member, Libraries Australia Advisory Committee

» Member, Re-imagining Libraries, Project 10: Connecting and Discovering Content

Staff Awards

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion or, by general attitude to the public or to staff, deserves special recognition in any area of the State Library's services. Nominations are received from staff members or members of the public.

The award is in memory of Terry Campbell (1931 - 1989) who worked as a receptionist and telephonist with the State Library. She was unfailingly helpful and courteous, and this award aims to recognise staff who display excellence in service delivery.

The award was given to the following staff in 2008–2009: Karen Godfrey, Jonathan Schmidt, the Outreach Team (Nola Allen, Joanna Andrew, Vicky Carlyon, Janet Deegan, Allison Fyfe, Tricia Fairweather, Leonie Hayes, Jane Jones, Margaret Kett, Rebecca Ong, Steve McQuade, Emily Patterson and Julie Sheren), Louise Kilpatrick, Nola Allen and Margaret Kett.

Mollie Lukis Award

The Mollie Lukis Award is presented to an individual or work team for their outstanding contribution to any aspect of appraising, collecting, arranging, preserving and making available materials which reflect the cultural heritage of Western Australia. This award honours the contribution of Mollie Lukis, OBE and Fellow of the Library Board, who was the first State Archivist and, on her retirement, was in charge of the State Archives and the J S Battye Library of West Australian History. It was awarded for the first time in 2001 to mark Mollie Lukis' 90th birthday.

The award for this year went to Lise Summers, Senior Archivist, State Records Office.

Workload Indicators

» AS AT 30 JUNE 2009

» Workload indicators for 2008 - 09 operations and stock levels are provided on the following pages, along with figures for the previous four years.

	2004-05	2005-06	2006-07	2007-08	2008-09
BUILDING, PRESERVING AND MAKING OUR COLLECTIONS ACCESSIBLE					
Number of orders raised for all collections	35,035	45,834	48,256	57,659	57,051
Titles catalogued for heritage collections	6,454	5,033	2,838	4,195	13,467
Titles catalogued for non-heritage collections	5,081	4,665	2,250	2,901	2,611
Titles catalogued for public libraries	28,724	32,831	43,260	46,643	55,709
Number of published items processed for heritage and non-heritage collections	NA	NA	NA	9,240	11,909
Serial issues processed for heritage and non-heritage collections	53,924	60,113	51,987	48,728	51,128
Microfilm reels preserved	1,142	405	874	472	369
Microfilm jackets preserved	1,686	0	799	0	0
Photographic negatives preserved	1,787	6,566	32,870	10,741	7,934
Protective encasements	1,683	1,457	679	769	3,042
Number of new items processed for public libraries	381,813	325,481	293,037	314,389	369,481
Number of items dispatched to public libraries on exchange program	484,754	475,227	443,750	430,653	513,961
Additional new items in public libraries	65,982	36,223	19,748	22,059	17,173
Number of public library items repaired	14,687	9,545	8,052	13,562	9,408

Workload Indicators

	2004-05	2005-06	2006-07	2007-08	2008-09
ACCESSING OUR COLLECTIONS					
Visitors to the State Library Building	NA	NA	NA	1,072,640	1,195,351
Visitors to the State Library Building Collections	527,763	526,900	546,996	590,674	644,488
J S Battye Library of West Australian History					
Information enquiries and consultancy	48,779	45,282	40,638	24,977	25,799
Preservation enquiries	120	122	115	110	152
Items retrieved/reshelved after client use	131,589	116,026	85,440	83,024	72,649
New researcher registrations	168	235	122	215	171
Images reproduced or items reformatted for outside orders	2,083	2,098	2,856	2,500	4,247
State Library					
Information enquiries	58,989	53,582	74,422	53,160	56,096
Items reshelved after client use	199,000	188,236	165,592	121,261	98,509
Outreach programs offered to clients	NA	NA	NA	402	348
Number of participants in outreach programs	NA	NA	NA	15,983	10,196
Direct loans to clients (videos, scores, cassettes, scripts)	33,950	28,841	24,662	23,009	20,985
Membership of State Library (loan collections)	10,648	8,300	9,223	9,736	9,661
Exhibitions / displays mounted in the State Library Building	53	57	32	14	40
Items published, prepared or printed by State Library	1,040	1,115	1,244	1,097	1,613

	2004-05	2005-06	2006-07	2007-08	2008-09

ACCESSING OUR COLLECTIONS

Online Access

	2004-05	2005-06	2006-07	2007-08	2008-09
Searches on State Library Catalogue	5,683,745	7,574,950	14,530,410	22,122,173	98,010,927
Hits on the State Library Website	16,531,429	15,039,523	19,224,393	24,113,033	28,728,022
Searches on Electronic Resources	149,225	113,477	164,147	243,436	203,499
Records on the State Library Catalogue	1,085,653	1,151,657	1,220,218	1,287,816	1,255,790
Items linked to the State Library Catalogue	3,432,339	3,429,288	3,555,131	3,612,316	3,633,816
Index entries in the State Library Catalogue	173,490	192,519	200,622	206,577	209,696
Digital images available on the State Library Catalogue	11,902	21,214	49,775	58,628	67,010
Electronic resources archived to the Pandora web archive	188	204	75	223	466

Public and other libraries

	2004-05	2005-06	2006-07	2007-08	2008-09
Number of public libraries	240	239	232	233	232
Outreach programs offered to public library staff	20	51	25	137	95
Number of public library participants in outreach programs	39	1,025	448	4,273	3,776
Information enquiries from public library staff	1,429	2,738	1,496	2,034	1,359
Inter library loans supplied	16,048	15,106	14,098	18,060	17,827
Inter library copies supplied	805	836	805	715	699

OPERATIONS	2004-05	2005-06	2006-07	2007-08	2008-09

OUR COLLECTIONS
Heritage collections

J S Battye Library of West Australian History

	2004-05	2005-06	2006-07	2007-08	2008-09
Monograph titles*	72,099	75,084	77,391	75,767	91,129
Monograph volumes*	111,458	116,039	119,557	138,432	159,326
Serial titles	14,889	15,410	15,553	15,805	16,673
Newspaper titles	877	877	877	877	877
Microfilm (reels)	14,980	15,558	15,834	16,349	17,015
Microfiche (metres)	15.2	15.2	15.2	15.2	15.2
Cartographic items	28,634	29,112	29,186	29,194	29,194
Ephemera (items)	82,367	83,055	85,553	90,988	97,527
Pictorial images	469,813	487,730	507,105	516,702	679,967
Pictorial collections	6,917	7,270	7,708	7,734	7,759
State Film Archives film and video reels	5,712	5,712	5,712	6,052	6,200
Oral history hours of tape	13,249	13,519	13,553	13,555	13,683
Oral history transcripts	3,638	3,789	3,801	3,803	3,906
Private archives (metres)	2,993	3,048	3,077	3,104	3,175
Sound recordings**	NA	NA	NA	NA	5,096

Non-Heritage collections

	2004-05	2005-06	2006-07	2007-08	2008-09
Monographs (volumes)*	381,120	383,864	385,382	412,068	434,237
Current print serials and newspaper titles*	6,228	6,236	6,018	5,861	5,494
Microfilm (reels)	13,545	13,791	13,954	12,942	13,189
Microfiche (metres)	212.3	212.3	212.4	212.4	212.4
Scores*	41,803	42,423	42,785	49,379	48,673
Musical sound recordings**	15,206	15,170	15,295	15,295	13,495
Cartographic items	23,280	23,436	23,495	23,495	23,497
Film and video titles*	14,234	14,332	14,341	16,266	13,699

STOCK	2004-05	2005-06	2006-07	2007-08	2008-09

Public Library collections

Adult non-fiction*	895,283	1,069,266	1,069,616	1,072,614	1,076,014
Adult fiction*	698,587	811,221	847,670	873,436	897,504
Junior*	731,972	854,549	870,456	883,457	895,794
Total stock*	2,325,842	2,735,036	2,787,742	2,829,507	2,869,312

Special Formats (included above)

Languages Other Than English (LOTE)*	74,390	73,969	80,403	80,377	73,013
Large Print Books*	200,485	198,540	201,247	201,947	198,981
Videos / DVDs*	154,893	159,628	166,396	166,588	168,336
Audio Tapes / CDs / MP3*	101,637	137,951	119,451	122,049	119,115
CD-ROM*	29,269	19,553	18,723	18,751	15,684

* In 2007-08 State Library moved from manual counts of some collections to counts from our library management system. These new counts more accurately reflect the collections held.

** In 2008-09 Western Australian sound recordings were counted as a separate heritage collection.

NORWOODIANA.

— OR —

Sayings and Doings

— EN ROUTE TO —

WESTERN AUSTRALIA.

No. 13. For Week Ending *June 1st 1867* Position {

Norwoodiana

Western Australia

Its History and Resources

Chapter V.