



Annual Report 2020–2021

of the Library Board of Western Australia 69th Annual Report of the Board

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OPENING HOURS

Monday to Thursday 9:00am–8:00pm
Friday 9:00am–5:30pm
Saturday and Sunday 10:00am–5:30pm
Public Holidays Closed

The State Library of Western Australia acknowledges the traditional owners of Country throughout Western Australia and their continuing connection to land and culture. We pay our respects to Elders past and present. The Library is honoured to be located on Whadjuk Country, the ancestral lands of the Noongar people.

Aboriginal and Torres Strait readers are advised that this document may contain images of deceased people.



Production stills from the State Library of Western Australia's *WA Reflections* films produced in partnership with Screenwest. Clockwise from top left:

Generation Hi-Fi, Hullabaloo Co.

Exploring the legacy of the HiFi Club and the cultural shift of the time that it represented in 1960s through Colin Nichols's collection of black and white photographs taken at the Embassy and Pagoda Ballrooms.

That's How It Goes (I S'pose), Till Death

Retracing the journey taken by photographers Roger Garwood and Trish Ainslie to document the lives of Western Australian prospectors across the State.

Murder on the Dancefloor, Sandbox Productions

The sensational story of the murder of Cyril Ridley at Government House Ballroom in 1925, and the woman accused and found not guilty of his murder.

Dreams of Iwanoff, Frame VR

Bringing the plans and drawings of celebrated Western Australian architect Iwan Iwanoff to life through the medium of virtual reality.

Rolling Through Time, Jake Blackburn

Taking the viewer between 2020s and the 1960s, as a skater fluidly moves through contemporary Fremantle, while composited in the same shots 16mm footage of the same location from the 1960s.

This annual report can be made available in other formats on request. It may be copied in whole or in part for non-commercial purposes provided that the State Library is appropriately acknowledged. Annual reports for previous years can be found at slwa.wa.gov.au

Statement of Compliance

To Hon. David Templeman MLA

Minister for Culture and the Arts

In accordance with Section 61 of the *Financial Management Act 2006*, and in fulfillment of obligations imposed on the Board by the *Library Board of Western Australia Act 1951*, we hereby submit for your information and presentation to Parliament the Annual Report of the Library Board of Western Australia for the year ended 30 June 2021.

This Report has been prepared in accordance with the provisions of the *Financial Management Act 2006* and *Treasurer's Instructions 903*.

Hon. John Day

Chairman

Library Board of Western Australia

8 September 2021

Jenny Archibald

Vice Chairman

Library Board of Western Australia

8 September 2021

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SECTION 1: INTRODUCTION

Chairman's report



I am delighted to be presenting my third Annual Report as Chairman of the Library Board of Western Australia.

In a year characterised by constant adaptation to living in a pandemic, the State Library continued to offer stability and play a positive role in the lives of many.

Membership and access to our online resources continued to be strong throughout 2020–2021, while the introduction of new programs further enhanced our commitment to developing digital skills in the community. An example of this has been development of the eConnect service on the ground floor of the State Library. This service helps clients connect to government and other online services in a supportive environment.

Last year, we were unable to conduct our Library Board Awards Night due to COVID-19 restrictions, so we were very pleased to be able to welcome colleagues from the library sector to this important celebratory function this year on 20 May.

Importantly, the function provided the opportunity to publicly acknowledge and congratulate this year's winner of the Library Board Award for Innovation and Collaboration, City

of Fremantle. The City partnered with St Patrick's Community Support Centre to have a Community Support Worker embedded in the Fremantle Public Library. The Support Worker provides direct engagement with people experiencing disadvantage or vulnerability and to support Library staff when working with these library clients. The initiative benefits the community, staff and most importantly, some of the most vulnerable people in our communities. The project is the first of its type in Western Australia public libraries and is a blueprint for other local governments to offer similar support in their communities.

On the same night, we also announced the new Fellow of the Library Board of Western Australia, Family History WA. They were recognised for their exemplary commitment to providing information and research assistance to family historians and for their outstanding partnership with the State Library for

more than 35 years. Their volunteers assist thousands of people each year with their family history enquiries and we thank them for this service within the Library.

The Board has a strong interest in engaging with public libraries across the State and during the year took the opportunity to visit the Shire of Mundaring's Katharine Susannah Prichard Library, where we toured the facilities. The staff's enthusiasm and commitment to connect with their residents was evident. It was wonderful to witness the library in action and for Board members to see first-hand how the local library services are embraced by the community.

The Board has also been pleased to participate in the development of a business case for consideration of options to redevelop the State Library building, to ensure Western Australia has a State Library building and services which meet the future needs of our community.

I would like to take this opportunity to acknowledge outgoing Board Members for their significant contribution – Anne Banks-McAllister AM, Catherine Clark, Richard Giles, Yvonne Loveland, Kaye McGlew and Dorothy Wardale. We've benefited greatly from their experience and expertise.

With their departure, I have great pleasure in welcoming three new Board Members – Matthew Gilfellon, Colleen Hayward AM and Sally Morgan. I look forward to working with Matthew, Colleen and Sally.

While on the subject of farewells, I also recognise and thank Duncan Ord OAM, former Director General of the Department of Local Government, Sport and Cultural Industries, for his substantial contribution, including as an Ex Officio member of the Board for seven years until 31 May 2021.

I extend my thanks to the Minister for Culture and the Arts, the Hon. David Templeman MLA for his ongoing support of the Library. My gratitude also to others including my Library Board colleagues, CEO and State Librarian Margaret Allen PSM, volunteers, supporters and, importantly, our staff who continue to demonstrate their commitment.

I encourage you to visit your State Library, either in person or online, for research, study, life-long learning, enterprise or recreation.

Hon. John Day

Chairman of the Library Board of Western Australia

SECTION 1: INTRODUCTION

Chief Executive Officer's report



Over the last year we have continued to deliver on our ambition to be a State Library for every Western Australian throughout another year impacted by the global pandemic.

Our commitment to valuing Western Australia's unique and diverse stories remained strong and there are three initiatives I would particularly like to highlight:

- ➔ *WA Reflections* – a funding partnership with Screenwest for grants to local filmmakers. This project used State Library collections as the basis for five short documentary films bringing amazing Western Australian stories to life and connecting them with a new audience. The short films - about Perth's 1960's HiFi Club, a 1925 murder at the Government House Ballroom, the work of architect Iwan Iwanoff, Fremantle's changing landscape and the compelling story of a photographic record of the Western Australian Goldfields and its people by photographers Roger Garwood and Trish Ainslie - can all be found on our website.
- ➔ *Out of Touch* – funded by the Library in partnership with the Centre for Stories, was fifteen digital stories and oral histories by Western Australians exploring personal encounters during the

pandemic to create an enduring record of how this has impacted our everyday lives. Hear about the impact of COVID-19 pandemic on rural and remote Aboriginal communities, a day in the Emergency Department at Royal Perth Hospital, on Olympians and other professional sports people who had to refocus both their training and their goals and about the loss of loved ones, grief and mental health challenges during lockdown.

- ➔ Polly Farmer Collection – we were pleased to secure this important collection about such an iconic Western Australian. The collection includes photographs, medals and ephemera as well as personal archives which will now remain in Western Australia.

In a project that will continue into the coming year, we began the review of the Library's Collection Development Policy which establishes

the framework for building and maintaining the State collections.

To improve our services we completed a minor refurbishment of the 3rd floor J.S. Battye Library of West Australian History. Working in partnership with our colleagues at the State Records Office a single location of service for access to Western Australia's Government and private archive material has been created and has been positively received.

Our program of public talks and events was impacted throughout the year by COVID-19 related closures and uncertainty and so we have found other ways to connect with the community. Social media has been an essential tool enabling us to share the stories in our collections and there has been growing and enthusiastic community engagement with our posts from across Western Australia and globally. Although the majority of our 38,000 strong social media audience is from Western Australia, there is strong ongoing interest in our Western Australian stories from other parts of Australia as well as the USA,

UK, New Zealand, Malaysia, India, Italy and Thailand amongst a range of countries. Our Battye Historian, together with other Library staff, has been a regular guest on two Perth radio stations this year highlighting and sharing stories and items from our collections.

With COVID-19 restrictions still impacting physical library access, the demand for digital information, books, learning and other resources continue to grow rapidly. The Library continues to have difficulty securing important content to meet the information and recreational needs of Western Australians. We are unable to provide access to Australian Standards, a range of newspaper titles, as well as new release and contemporary trade publications from major international publishers in digital form because suppliers refuse to license to libraries under reasonable terms and cost or sometimes won't license to libraries at all. This is an increasing and concerning trend adversely impacting libraries across the world, and we continue our advocacy to have access to the content

needed by Western Australians and enable libraries to meet their fundamental mission.

The signing of a new *State and Local Government Agreement for Provision of Public Library Services in Western Australia* is an important milestone in the decades long relationship with local government. It's almost 70 years since the passing of the *Library Board of Western Australia Act 1951* which enabled the creation of the Western Australian public library network to provide free access to public library services for all Western Australians. Demonstrating a shared commitment to delivering responsive and sustainable public library services, the Agreement establishes an effective strategic framework to continue the long standing and successful partnership between the State Library and local governments. Work is progressing on the creation of a new Strategy for the network to drive its future direction.

The Better Beginnings Family Literacy Program continues to support families to share and enjoy books and reading as part of a daily routine laying important lifelong foundations for learning. We were pleased the

Hon. David Templeman MLA, Minister for Culture and the Arts was able to personally deliver the special 1 millionth golden Better Beginnings pack to a Perth family in September 2020. The Better Beginnings reading packs are provided free to the parents of every newborn child in Western Australia, also at 2 years of age and at the start of kindergarten. The packs which encourage links to local public libraries also include free books and other materials to support parents and caregivers in developing good reading practices with young children.

In response to the *Integrity Strategy for WA Public Authorities 2020-2023* we embarked on a 12-month project to review and strengthen our corporate capability, understanding, controls and policies to ensure the Library and its operations maintain the community trust we hold as a public authority.

In May 2021, we were very pleased to welcome The Underground Collective to the Library as our café operator providing a warm and welcoming service to Library visitors. The Underground Collective is a Perth based social enterprise that creates education, empowerment and employment opportunities for

young people experiencing or at risk of homelessness.

I would like to acknowledge the support and counsel of Library Board members past and present, particularly the Chairman, John Day.

This past year has once again demonstrated the commitment, innovation and resilience of Library staff to remain focused on the Western Australian community and their needs despite the uncertainties of the ongoing pandemic. I acknowledge and thank them for their service.



Margaret Allen PSM
CEO and State Librarian

Executive summary

Throughout the year, the State Library of Western Australia prioritised initiatives outlined in its *Strategic Plan 2018–2022*, however the COVID-19 pandemic continues to have a significant impact on services and programs.

Highlights against the Strategic Plan included:

- ➔ **Collaborating** with Screenwest on *WA Reflections – Our History Rediscovered* which showcased forgotten parts of Western Australian history. Filmmakers were given the opportunity to interpret items from the State Library's collections, and five films were produced as part of the project.
- ➔ **Announcing** the 2019 Western Australian Premier's Book Awards – Amanda Curtin (Western Australian Writer's Fellowship); Holden Sheppard (Premier's Prize for an Emerging Writer); Meg McKinlay (Premier's Prize for Writing for Children); and Teela May Reid (The Daisy Utemorrhah Award for Unpublished Indigenous Junior and Young Adult Fiction).
- ➔ **Launching** a series of free monthly talks as part of the State Library's popular Disrupted Festival of Ideas. As part of the theme 'The times they are a changin' talks have focused on poverty and voluntary assisted dying.



↑ Alexander Library Building at night | June 2021

- ➔ **Acquiring** the Graham 'Polly' Farmer collection including certificates, letters, plaques, medals, photographs and ephemera from the champion footballer's life and career playing for East Perth, West Perth and Geelong Football Clubs.
- ➔ **Participating** in the Culturally Safe Libraries program run by National and State Libraries Australia (NSLA) libraries. The program includes accredited online CORE cultural learning through the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS). During the year 140 State Library staff completed this training.

COVID-19 restrictions continue to have an impact on the State Library, our clients and our services. During the year, the Library complied with all Government directions including closing the Library building three times to clients and staff. These were the third, fourth and fifth times since the Library first opened in 1899 that the Library had been directed to close to clients.

	Closed	Client limit (number of clients in public spaces)					Physical distancing		Mandatory mask wearing with some exceptions	Mandatory contact tracing register
		20	150	500	900	No limit	2sqm	4sqm		
1 Jul – 5 Dec 2021							✓			
5 Dec 2020 – 31 Jan 2021							✓			✓
31 Jan – 5 Feb 2021	✓									
5 Feb – 14 Feb 2021			✓					✓	✓	✓
14 Feb – 24 Apr 2021					✓		✓			✓
24 Apr – 27 Apr 2021	✓									
27 Apr – 1 May 2021		✓						✓	✓	✓
1 May – 8 May 2021				✓			✓		✓	✓
8 May – 15 May 2021				✓			✓			✓
15 May – 23 Jun 2021					✓		✓			✓
23 Jun – 27 Jun 2021						✓				
27 Jun – 29 Jun 2021			✓				✓		✓	✓
29 Jun – 30 Jun 2021	✓									

As a result of COVID-19 restrictions, the Library continued to focus on enabling staff to work from home, productively supporting online service delivery during periods of closure or restricted physical service delivery.

Detailed achievements against the State Library's Strategic Plan are documented in Section 3 of this report.

FINANCIAL RESULTS AGAINST BUDGET PAPER TARGETS

Full details of the Library Board's financial performance are presented in the financial statements section of this report. The following table summarises actual financial performance against targets for 2020-2021.

Key elements of the Library Board's financial performance

	2020-2021 Target ^(a) (\$'000)	2020-2021 Actual (\$'000)	Variation (\$'000)
Total cost of services (expense limit) (sourced from Statement of Comprehensive Income)	32,843	32,281	562
Net cost of services (sourced from Statement of Comprehensive Income)	31,103	31,194	91
Total equity (sourced from Statement of Financial Position)	143,527	173,898	30,371
Net increase / (decrease) in cash held (sourced from Statement of Cash Flows)	(1,133)	(389)	572
Approved salary expense level	11,329	11,197	40

Table: Key elements of the Library Board's financial performance

(a) As specified in the 2020-2021 agency resource agreement

The variation in total equity is due to revaluation increment which was not reflected in the original budget paper for the reporting period. In accordance with AAS116 (Para 34), collection items that have been valued must be revalued at least within five years. The previous such valuation was carried out in 2016. In 2020-2021, independent full valuations of the Library Board's Western Australian Heritage collections were conducted using statistical sampling methodology determined by an approved statistician, the valuation was carried out by a range of expert valuers. This new approach and methodology allowed for new and previously identified high value items to be individually valued, while implementing a robust sampling methodology for valuing large volume collections such as photographs and newspapers. The Heritage collections revaluation was the main cause for the increase in total equity. The asset revaluation reserves increased by \$30.997 million.

Working cash targets

The following table summarises actual working cash results against targets for 2020–2021.

	2020–2021 Agreed limit (\$'000)	2020–2021 Target (a)/ Actual (\$'000)	Variation (\$'000)
Agreed working cash limit (at Budget)	1,405	1,405	N/A
Agreed working cash limit (at Actuals)	1,362	1,010	(352)

Table: Key elements of the Library Board's working cash

(a) As specified in the original 2020–2021 agency resource agreement.

The variation in agreed working cash is predominantly due to underspend on the acquisition of Western Australian Heritage collection materials.

KEY PERFORMANCE INDICATORS AGAINST BUDGET PAPER TARGETS

For 2020–2021, the Library Board has implemented a new outcome-based management (OBM) framework to better reflect the community outcomes delivered by the State Library across Western Australia.

Full details of the Library Board's Key Performance Indicators are presented in Section 7 of this report. The following table summarises actual indicator performance against targets for 2020–2021.

	2020–2021 Target	2020–2021 Actual	Variation
Outcome 1: The Western Australian community has access to the State Library's collections, services and programs.			
Key effectiveness indicators:			
Number of State Library accesses.	8,920,990	9,349,466	4.8%
Percentage of visitors who are satisfied with State Library services.	90.00%	95.01%	5.01%
Service 1: State Library Services			
Key efficiency indicator:			
Cost per State Library access.	\$1.62	\$1.66	\$0.04
Outcome 2: The Western Australian community engages with public library collections, services and programs.			
Key effectiveness indicator:			
Percentage of Western Australians that are a member of a public library.	38.1%	38.2%	0.1%
Service 2: Public Library Services			
Key efficiency indicator:			
Average cost of State Government support for public library services per public library member.	\$18.42	\$16.51	-\$1.91

SECTION 2: OVERVIEW

Overview

The State Library is a highly valued cultural institution in Western Australia. The Library enriches the lives of all Western Australians by treasuring their stories, building, preserving and sharing physical and digital collections for education, enterprise and recreation, while reflecting the State's rich heritage, diversity and history.

ENABLING LEGISLATION

The Library Board of Western Australia is constituted under the authority of the *Library Board of Western Australia Act 1951*, listed as a Statutory Authority in Schedule 1 of the *Financial Management Act 2006* and is subject to the provisions of the *Public Sector Management Act 1994*.

RESPONSIBLE MINISTER

The Hon. David Templeman MLA, Minister for Culture and the Arts, is responsible for the Library Board of Western Australia which has oversight of the management of the State Library of Western Australia.

LIBRARY BOARD OF WESTERN AUSTRALIA

The *Library Board of Western Australia Act 1951* states that the Board shall consist of 13 members. Eleven are appointed by the Governor for four years and are eligible for renomination at the end of their term of appointment. Two Board members are Ex Officio with representatives from the Department of Local Government, Sport and Cultural Industries and the Department of Education.

Three new members were appointed to the Board since 1 July 2020; Matthew Gilfellon (September 2020), Sally Morgan (January 2021) and Colleen Hayward (February 2021). They replace Kaye McGlew (term expired August 2020), Anne Banks-McAllister (resigned December 2020) and Richard Giles (term expired February 2021). Yvonne Loveland

(November 2020), Dorothy Wardale (March 2021) and Catherine Clark (June 2021) all resigned from the Board during the year with the process to appoint new members underway but not yet complete. Until 31 May 2021, Duncan Ord was the Ex Officio representative from the Department of Local Government, Sport and Cultural Industries. Interim Director General, Lanie Chopping is now the Ex Officio representative from the department.

In 2020–2021, the Board met on six occasions and carried out its responsibilities in line with relevant legislation, the *Library Board Charter* and *Code of Conduct*.

BOARD MEMBERS

Hon. John Day – Chairman

Ministerial appointment | Appointed in 2019 under Section 5(3)(a) of the Library Board Act | Term ends 2023

John was a member of the Western Australian Parliament for 24 years until 2017, representing the Darling Range and Kalamunda electorates successively.

While in Parliament, he served in a range of roles including as Minister for Culture and the Arts from 2008–2017. Other portfolios included Planning, Health, Science and Innovation, Police and Emergency Services. John was a strong advocate for the role of public libraries and for revitalisation of the Perth Cultural Centre.

John is also a member of the board of the Art Gallery of Western Australia and is an Honorary Fellow of the Planning Institute of Australia. He is a graduate of The University of Western Australia in science and dentistry and practised as a dentist with the Perth Dental Hospital and in private practice.

Councillor Jenny Archibald – Vice Chairman

City of Fremantle appointment | Appointed in 2018 under Section 5(4)(c) of the Library Board Act | Term ends 2022

Jenny holds a Bachelor of Science (Geology) from The University of Western Australia. She has worked in the fields of palaeontology at the Western Australian Museum, the petroleum industry and later as a part owner and manager of businesses in mineral and geothermal exploration.

She has also held several other positions including Councillor and Mayor of the City of Fremantle, Chair of the Rottnest Island Authority, Chair of Spare Parts Puppet Theatre, Chair of the Fremantle Prison Trust (following the decommissioning of Fremantle Prison), and Deputy Chair and acting CEO of Fremantle Press. Jenny was re-elected as a City of Fremantle Councillor in 2017.

Martin Clery

Appointed in 2012 under Section 5(3) of the Library Board Act | Ex Officio, Department of Education

Martin is Assistant Executive Director in the Department of Education's State-wide Services Division. In this role, he oversees the curriculum and teaching support services delivered to public schools across the State. He also represents the

Department of Education on a variety of inter-agency policy and advisory groups.

Martin began his career in education as a history and geography teacher in 1990. Until 2005 he worked in secondary schools in regional and metropolitan locations. Since then, he has held a variety of school support roles with the Department of Education. Martin represents, by arrangement, the Director General of Education on the Library Board.

Matthew Gilfellow

WALGA appointment | Appointed in 2020 under Section 5(4)(f) of the Library Board Act | Term ends 2024

Matthew has spent more than 10 years as a Chief Executive Officer in rural local governments and is currently the Chief Executive Officer of the Shire of Chittering. He holds a Bachelor of Commerce (Accounting and Business Law), a Graduate Diploma of Legal Studies and is currently studying an Executive Master of Business Administration. Matthew is passionate about books, building community and learning.

Andrew Hammond

City of Perth appointment | Appointed in 2018 under Section 5(4)(b) of the Library Board Act | Term ends 2022

Andrew has spent over 30 years working in senior leadership roles in local governments throughout regional and metropolitan Western Australia. His most recent role was as Chair Commissioner of the City of Perth. He holds an Executive Master of Business Administration from The University



Board members (or representatives) and the CEO and State Librarian | March 2021

of Western Australia and is a Fellow of Local Government Managers Australia, the Australian Institute of Management and a graduate of the Australian Institute of Company Directors.

Colleen Hayward AM

Ministerial appointment | Appointed in 2021 under Section 5(3)(a) of the Library Board Act | Term ends 2025

Colleen is a senior Noongar woman with extensive family links throughout the south-west of Western Australia. For more than 35 years, Colleen has provided significant input to policies and programs on a wide range of issues, reflecting the needs of minority groups at community, state and national levels.

She has an extensive background in a range of areas including health, education, training, employment, housing, child protection, and law and justice

as well as significant experience in policy and management. Among her many achievements, she has been recognised for her long-standing work for and on behalf of Aboriginal and Torres Strait Islander communities across Australia by winning the 2008 National NAIDOC Aboriginal Person of the Year Award.

Colleen is also a recipient (2006) of the Western Australian Premier's prestigious Multicultural Ambassador's Award for advancing human rights and anti-racism in the community and is the 2009 inductee into the WA Department of Education's Hall of Fame for Achievement in Aboriginal Education.

In 2012, Colleen was inducted into the Western Australian Women's Hall of Fame and was recognised as a Member in the General Division of the Order of Australia. 2015 saw Colleen awarded one of Murdoch University's Distinguished Alumni for her work in the areas of equity and social justice.

Sally Morgan

Ministerial appointment | Appointed in 2021 under Section 5(3)(a) of the Library Board Act | Term ends 2025

Sally is an Indigenous writer and artist who belongs to the Palyku people from the eastern Pilbara region of Western Australia. She was the Director of the Centre for Indigenous History and the Arts, School of Indigenous Studies, The University of Western Australia, for 13 years.

She specialises in writing for children and has been involved in promoting literacy and doing story/art workshops with children for many years, often acting as a mentor for young aspiring writers. In 2016, her verse novel *Sister Heart* won the Prime Minister's Literary Award for children's fiction.

Paul Nielsen

WALGA appointment | Appointed in 2020 under Section 5(4)(e) of the Library Board Act | Term ends 2024

Paul is currently Manager Arts and Culture at the City of Albany and has long been an active advocate of public libraries and the positive benefits that they bring communities.

Wayne Scheggia

Ministerial appointment | Appointed in 2020 under Section 5(3)(a) of the Library Board Act | Term ends 2024

Wayne has a significant background in local government, having worked at the local, state and national levels on both the east and west coasts of Australia, in a range of positions from office junior to chief executive officer. He is experienced in policy development, advocacy and government relations and currently serves on select boards and consults.

He has a Degree in Business and postgraduate qualifications in Regional Development and is

passionate about communities and the people who live and work in them.

Lanie Chopping

Appointed in 2021 under Section 5(3) of the Library Board Act | Ex Officio, Department of Local Government, Sport and Cultural Industries

Lanie is interim Director General of the Department of Local Government, Sport and Cultural Industries. She has extensive experience in regulatory and citizen-focused roles across Western Australia's public sector.

Lanie was formerly the Commissioner for Consumer Protection and the Acting Executive Director for Consumer Protection at the Department of Mines, Industry Regulation and Safety. She has also held senior positions at the Department of the Premier and Cabinet, the Economic Regulation Authority and the West Australian Council of Social Service.

BOARD COMMITTEES

The Library Board has three committees to assist in the performance of its functions. The formal committees of the Board and their membership at 30 June 2021 are as follows:

Finance Committee

Assists in the effective discharge of the Board's statutory financial responsibilities and provides strategic advice on key performance measures and financial matters associated with the strategic objectives and operations of the Library.

Members:

Andrew Hammond (Chair, Board representative)
Martin Clery (Board representative)
Jenny Archibald (Board representative)

Executive Officer:

Margaret Allen (CEO and State Librarian, State Library)

Observers:

Chris Penwald (Director Strategic and Corporate Services, State Library)
Ahmed Abumarzouq (Chief Financial Officer, State Library)

Audit and Risk Committee

Oversees the audit and risk management functions of the Library.

Members:

Matthew Gilfellon (Chair, Board representative)
Wayne Scheggia (Board representative)
John Day (Board representative)
John Griffiths (Committee Member)

Executive Officer:

Margaret Allen (CEO and State Librarian, State Library)

Observers:

Jay Teichert (Office of the Auditor General)
Chris Penwald (Director Strategic and Corporate Services, State Library)
Rod Forcus (Internal Audit Manager, State Library)

Policy and Legislation Committee

Advises on matters effecting Library Board legislation and Library policy.

Members:

Vacant (Chair, Board representative)
Paul Nielsen (Board representative)

Executive Officer:

Margaret Allen (CEO and State Librarian, State Library)

Observer:

Oliver Gatty (Strategic Projects Manager, State Library)



Items from the Polly Farmer collection on display in the State Library | December 2020

AGENCY OPERATIONAL STRUCTURE

The State Library is responsible to the Library Board of Western Australia through the CEO and State Librarian who is the Executive Officer of the Board. The Library is a portfolio agency within the Department of Local Government, Sport and Cultural Industries.

STATE LIBRARY OF WESTERN AUSTRALIA'S STRATEGIC PLAN

The State Library's *Strategic Plan 2018-2022* is about connecting people with information and ideas.

The key objectives are:

- ➔ A State Library for everyone.
- ➔ A State Library that embraces digital transformation.
- ➔ A State Library that builds skills for the future.

More information about the Library's *Strategic Plan* can be found at the Library's website slwa.info/strategic-plan-2018-2022

Achievements against the Plan are detailed in Section 3 of this report.

MISSION

The State Library connects people and ideas.

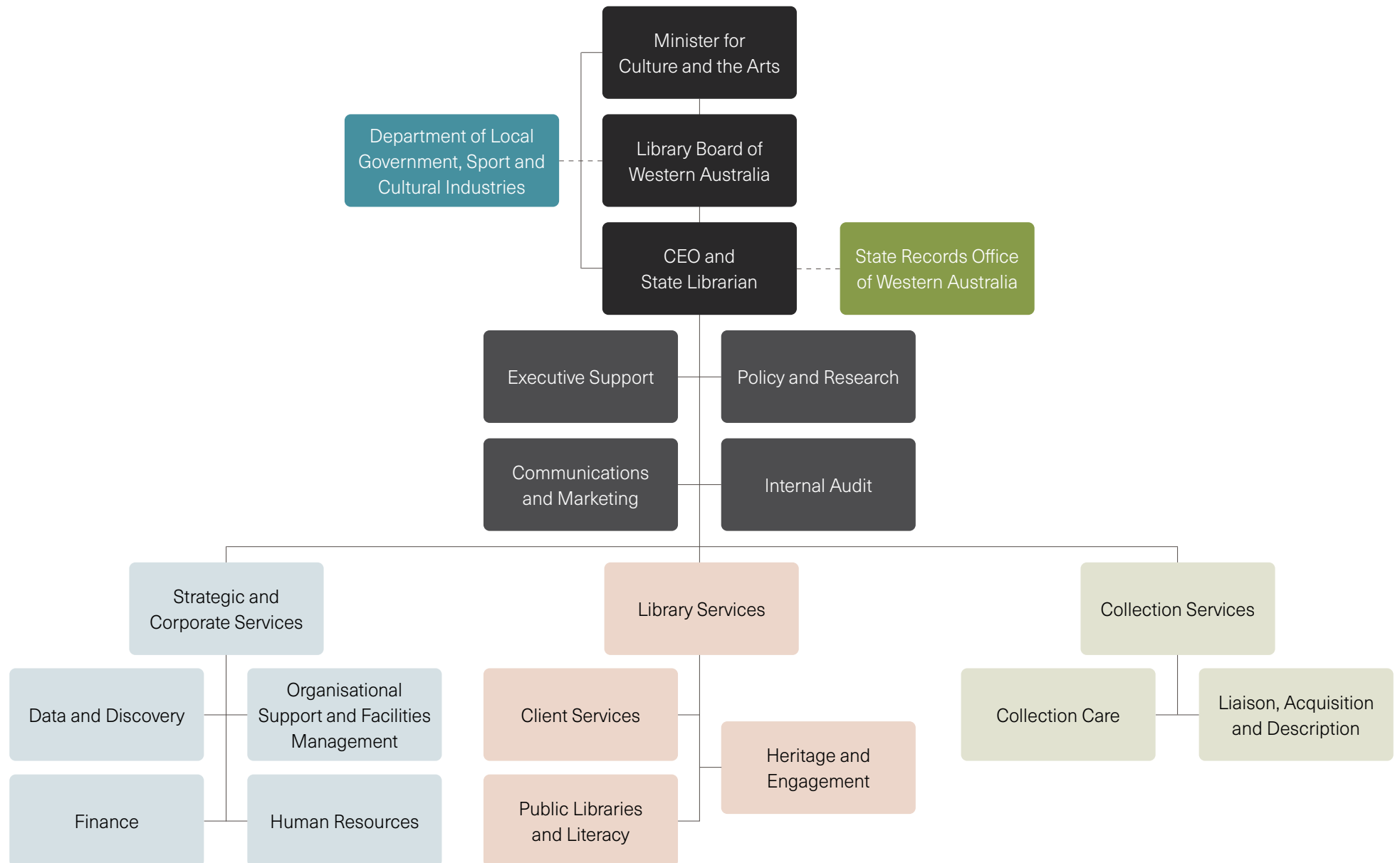
Ideas have always been at the core of libraries – initially contained within books and other publications, but also in films, music, archives and the spoken word. Libraries connect people with ideas by creating collections and making them available. In a digital world, information has never been more readily available – the sheer quantity of information available poses questions of capacity, authenticity and relevance.

The State Library facilitates access for everyone to quality, reliable and authoritative sources of information. The Library's vast and diverse collection is a rich source of information, knowledge and ideas with staff skilled in connecting the information needs of the community with our collections.

VALUES

- ➔ We value Western Australia's unique and diverse stories.
- ➔ We believe knowledge has the power to transform lives and that information should be freely available to everyone.
- ➔ We collaborate to benefit the community.
- ➔ We recognise that Western Australia is a large State with diverse needs.

ORGANISATIONAL CHART



SENIOR STAFF

**Margaret Allen PSM***CEO and State Librarian*

Executive Services manages internal audit, strategic governance support, marketing and communications and support services to the CEO and State Librarian and the Library Board. This includes providing

policy advice and research support on issues and trends relevant to the State Library and Library Board. The Executive Services area is responsible for providing advice to the Minister for Culture and the Arts.

**Susan McEwan***Director, Collection Services*

Collection Services leads the development and management of the State Library's physical and digital collections and associated data, through collection activities and systems encompassing acquisition,

processing, storage, preservation, digitisation, distribution and access. The Directorate also manages the acquisition of materials for 233 public libraries across the State (including the Indian Ocean Territories). Rural and remote local governments are further supported with the selection and management of materials for their public libraries.

**Chris Penwald***Director, Strategic and Corporate Services*

Strategic and Corporate Services supports the agency in the areas of financial management and budget planning, human resource services, library

management systems and building management. Some information and communication technology services and human resources services, building maintenance services, payroll and financial processing are provided in collaboration with the Department of Local Government, Sport and Cultural Industries.

**Elizabeth Spencer***Director, Library Services*

Library Services delivers services to the community which inspire creativity and curiosity and play a vital role in literacy and learning at every stage of life. The Directorate supports clients, whether

online or visiting the building, with specialist library and research services and educational programs based on State Library collections. Early literacy development is supported by the Better Beginnings Family Literacy Program and Western Australian public libraries are supported with advice, training and professional development opportunities.

Administered legislation and other key legislation

Legislation and Regulations administered by the Library Board:

Legal Deposit Act 2012

- ➔ *Legal Deposit Regulations 2013*
- ➔ *Library Board of Western Australia Act 1951*
- ➔ *Library Board (Conduct of Proceedings) Regulations 1955*
- ➔ *Library Board (Registered Public Libraries) Regulations 1985*
- ➔ *Library Board (State Library) Regulations 1956*

Other key legislation impacting on the Library included:

- ➔ *Auditor General Act 2006*
- ➔ *Disability Services Act 1993*
- ➔ *Equal Opportunity Act 1984*
- ➔ *Emergency Management Act 2005*
- ➔ *Financial Management Act 2006*
- ➔ *Freedom of Information Act 1992*
- ➔ *Industrial Relations Act 1979*
- ➔ *Minimum Conditions of Employment Act 1993*
- ➔ *Occupational Safety and Health Act 1984*
- ➔ *Procurement Act 2020*
- ➔ *Public Interest Disclosure Act 2003*
- ➔ *Public Sector Management Act 1994*
- ➔ *Salaries and Allowances Act 1975*
- ➔ *State Records Act 2000*
- ➔ *State Superannuation Act 2000*
- ➔ *State Supply Commission Act 1991*
- ➔ *Workers Compensation of Injury Management Act 1981*

The Western Australian Government declared a State of Emergency in response to COVID-19 on 15 March 2020 and this has been extended into this reporting period. The declaration was enabled through section 56 of the *Emergency Management Act 2005*.

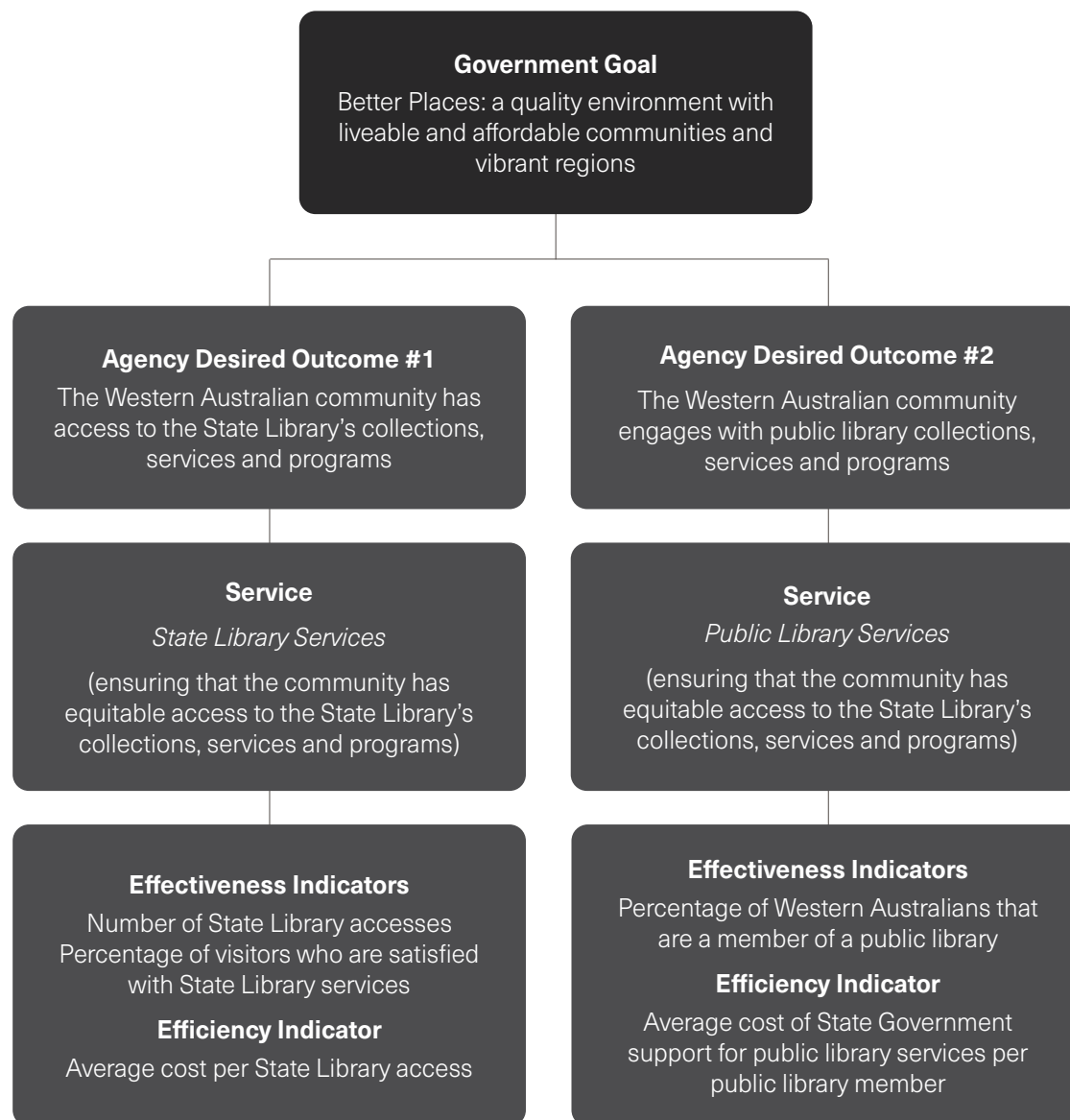
National Redress Scheme

In 2020–2021, the Library responded to 518 requests for information from the National Redress Scheme, a 275% increase from the previous year. The Library will continue to provide access, where donor agreements allow, to records in its collections to assist redress processes in accordance with the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018*.

Performance Management Framework

The Government’s goals are supported by the Library’s *Strategic Plan 2018–2022*. Specific achievements against these outcomes are detailed in the Agency Performance section of this report. The State Library’s outcome-based management framework changed for 2020–2021.

Outcome-based management framework



Changes to outcome-based management framework

The State Library's outcome-based management framework was changed for 2020–2021 to better reflect the outcomes of the State Library for Government.

The previous framework was required to align with the former Department of Culture and the Arts indicators and audits of the previous framework had raised concerns regarding if some indicators accurately reflected the work of the Library.

When developing the new framework, the State Library took into consideration how library services continue to evolve. More engagement measures were included to better reflect the interactions the State Library has with the community it serves and the changing ways the community interacts with State collections and services, especially in relation to social media and online resources (like ebooks and eaudiobooks). The change to public library indicators aligns with the introduction of grants-based system of providing funding support to local governments for the provision of public library services.

SHARED RESPONSIBILITIES WITH OTHER AGENCIES

The State Library shares responsibilities/cross agency initiatives as follows:

- ➔ Works with **Department of Local Government, Sport and Cultural Industries** as a portfolio agency and offers space in the State Library building to Department staff including **Aboriginal History WA**.
- ➔ Provides workplace training and support to school-based **Public Sector Commission** traineeship participants.
- ➔ Shares a library management system with the **Department of Health** libraries.
- ➔ Partners with Western Australian **local governments** (including Australia's Indian Ocean Territories) to deliver public library services and family literacy programs.
- ➔ Delivers the Better Beginnings family literacy program through public libraries, in partnership with **local governments, Child and Adolescent Community Health, WA Country Health Service, the Department of Primary Industries and Regional Development** and the **Department of Education** (through Child and Parent Centres); and in collaboration with the **Department of Justice** and the Adult Migrant English Program delivered by **North Metropolitan TAFE**.
- ➔ Collaborates in a Literacy Alliance community of practice as part of the delivery of the State Library's *Literacy Matters Strategy*, working with community leaders and organisations such as Read Write Now, United Way WA and the Polly Farmer Foundation to identify gaps in literacy service provision and promote awareness of existing services. Government collaborators

include **Department of Education, Department of Justice, Department of Training and Workforce Development, North Metropolitan TAFE** and **South Metropolitan TAFE**.

- ➔ Partners with the **Office of Digital Government** and a range of State Government agencies in the development of the Digital Inclusion Blueprint and initiatives to support digital inclusion and skills in Western Australia through public libraries.
- ➔ Partners with State and Commonwealth Government agencies and not-for-profit organisations to assist clients to access government services online and develop digital skills through the eConnect service. Agencies include Department of Immigration, Human Services, **Legal Aid, Consumer Protection, Uniting WA** and Australian Red Cross.
- ➔ Delivers information and reference services to officers of the **Department of the Premier and Cabinet, Department of Treasury, Department of Finance** and the **Public Sector Commission**.

The State Library partners and collaborates with other Perth Cultural Centre institutions as follows:

- ➔ Administratively responsible for the **State Records Office of Western Australia** and provides support with preservation services, marketing, finance, human resources, training and the use of spaces within the State Library building for storage, offices and service delivery to clients. The two agencies also share a Disability Access and Inclusion Plan and are also working together to respond to the *Integrity Strategy for WA Public Authorities 2020–2023*.
- ➔ Shares internal audit resources with the **Art Gallery of Western Australia** and the **Western Australian Museum**.

- ➔ Cross-promotes exhibitions and events with the **Art Gallery of Western Australia, Western Australian Museum** and **PICA**.
- ➔ Works with the **Western Australian Museum** on education resources, exhibitions and programs and providing digital and physical copies of State Library Heritage collection items for the Western Australian Museum Boola Bardip.
- ➔ Partners on the Collecting the West project led by **The University of Western Australia** and **Deakin University**, with the **Western Australian Museum, Art Gallery of Western Australia** and the **British Museum** that has resulted in a number of publications and public lectures and inform how the State Library will describe and interpret its collections in the future.
- ➔ Coordinates access to Aboriginal historical records, research and services with the **State Records Office of Western Australia** and **Aboriginal History WA**.
- ➔ Partners with the **Western Australian Museum, The University of Western Australia, Curtin University, Murdoch University, Edith Cowan University** and **The University of Notre Dame Australia** to deliver the services of the Digitisation Centre of Western Australia.
- ➔ Provides storage for **Perth Theatre Trust's** Museum of Performing Arts collection.



SECTION 3: AGENCY PERFORMANCE

A STATE LIBRARY FOR EVERYONE

Key achievements against the State Library's *Strategic Plan 2018–2022*.

A STATE LIBRARY FOR EVERYONE

- ➔ Create services and events that engage and inspire communities and celebrate their diversity.
- ➔ Develop collections that reflect the interests and ambitions of Western Australians.
- ➔ Provide spaces that are dynamic, safe and inclusive with resources and connections to stimulate research, creativity and curiosity.
- ➔ Enhance our reputation as a pre-eminent and welcoming destination within the Perth Cultural Centre.



📍 2019 Western Australian Premier's Book Awards – Meg McKinlay, Kim Scott, Amanda Curtin and Holden Sheppard | August 2020

WESTERN AUSTRALIAN PREMIER'S BOOK AWARDS

The winners of the 2019 Western Australian Premier's Book Awards were announced by the Hon. John Carey MLA, representing the Minister for Culture and the Arts, at the State Library on 7 August 2020. The Premier's Book Awards are Western Australia's peak awards for writers and focus on supporting Western Australian writers. At \$60,000, the Western Australian Writer's Fellowship is one of the most valuable awards in Australian arts.

The ceremony was held in conjunction with the induction of the newest member of the Western Australian Writers Hall of Fame, Kim Scott.

The winners were:

- ➔ Western Australian Writer's Fellowship –

Amanda Curtin.

- ➔ Premier's Prize for an Emerging Writer – Holden Sheppard for *Invisible Boys* (Fremantle Press).
- ➔ Premier's Prize for Writing for Children – Meg McKinlay for *Catch a Falling Star* (Walker Books Australia).
- ➔ The Daisy Utemorrhah Award for Unpublished Indigenous Junior and Young Adult Fiction – Teela May Reid for *Our Matriarchs Matter*.

The shortlists for the 2020 Western Australian Premier's Book Awards were announced in June 2021.

The Western Australian Writer's Fellowship shortlist:

- ➔ Amanda Bridgeman

- ➔ Madelaine Dickie
- ➔ Jon Doust
- ➔ Donna Mazza
- ➔ Sisonke Msimang

The Premier's Prize for Emerging Writer shortlist:

- ➔ *Father of the Lost Boys* by Yuot A. Alaak (Fremantle Press).
- ➔ *Fathoms: The World in the Whale* by Rebecca Giggs (Scribe Publications).
- ➔ *A Question of Colour* by Pattie Lees and Adam C. Lees (Magabala Books).
- ➔ *We Can't Say We Didn't Know* by Sophie McNeill (ABC Books: An imprint of Harper Collins Publishers).
- ➔ *The Salt Madonna* by Catherine Noske (Pan Macmillan Australia).

The Premier's Prize for Writing for Children shortlist:

- ➔ *How to Make a Bird* written by Meg McKinlay and Illustrated by Matt Ottley (Walker Books Australia).
- ➔ *Littlelight* by Kelly Canby (Fremantle Press).
- ➔ *Shirley Purdie: My Story, Ngaginybe Jarragbe* by Shirley Purdie (Magabala Books).
- ➔ *Across the Risen Sea* by Bren MacDibble (Allen & Unwin).
- ➔ *Willy-willy Wagtail: Tales from the Bush Mob* by Helen Milroy (Magabala Books).

The Awards will be announced in August 2021.



Disrupted Festival of Ideas Superband | June 2020

DISRUPTED FESTIVAL OF IDEAS

The State Library's free Disrupted Festival of Ideas held on 7 November 2020 featured more than 40 speakers and panellists, headlined by award-winning journalist Stan Grant. With the Festival theme of A Better World, the day's events included panels, conversations, children's activities, a 30-minute sound and light projection on the State Library's façade and a supergroup playing covers of Western Australian hits. COVID-19 restrictions meant that the main stage and most activities had to be held in the Perth Cultural Centre and events in the Library had to observe physical distancing. Participant number were less than previous years, with 1,921 people

attending in person and a further 3,436 people viewing sessions online.

As part of Disrupted 2021, a series of free monthly talks have been held at the State Library. They have included:

- ➔ *Poverty in Western Australia – What needs to change?*
- ➔ *The Right to Die: A conversation about voluntary assisted dying in Western Australia.*
- ➔ *Going with the Flow – a conversation with Lucy Peach (author of Period Queen).*

All sessions have been Auslan interpreted and streamed online.



May Gibbs exhibition – activity wall | September 2020

EXHIBITIONS

Free exhibitions were held at the State Library during the year, with most featuring items from the State Library's collections, while some were in partnership with other organisations.

May Gibbs Gumnut Babies

In conjunction with the Awesome Festival, the State Library hosted an exhibition of May Gibbs' prints curated by the State Library of New South Wales. The exhibition featured a selection of artworks from her books. There were also free performances by the West Australian Ballet. The exhibition was visited by over 10,000 people.

Creating Perth

Creating Perth explored visions of Perth which helped shape the city, revealing the many layers of its history. The exhibition featured photos, paintings, maps, videos and stories from the State Library, State Records Office and community loans.

Futurescape

In conjunction with Creating Perth, Futurescape was a series of exhibitions and activities which encouraged children and families to imagine Perth in the future. Activity stations were designed in collaboration with Elliot Langdon and Tom McKendrick, authors of *Built Perth*, while artist and creative coder Steve Berrick designed an interactive activity where participants could draw a future

flying machine and see it animated in real time. The activities reached more than 1,000 participants.

Mavis Phillips (née Walley) Collection

The State Library in partnership with the Perth Centre for Photography and the Community Arts Network presented the Mavis Phillips (née Walley) Collection. Mavis was one of Australia's earliest known Indigenous photographers. Through her box brownie camera she captured the everyday moments of her community in Goomalling, Western Australia from the 1930s. The exhibition was staged at the Perth Centre for Photography in the Perth CBD and at the State Library.

Little Bird's Day illustrations

Featuring original artwork by Johnny Warrkatja Malibirr from the award-winning picture book *Little Bird's Day* by Sally Morgan, this exhibition was curated for children and families and displayed in the Library's Story Place Gallery.

2021 WA Australian of the Year exhibition

This travelling exhibition from the National Museum of Australia and developed with the National Australia Day Council, celebrated the eight State and Territory recipients of the 2021 Australian of the Year Awards. The State Library augmented the exhibition with the stories and objects of our Western Australian Award recipients; WA Senior Australian of the Year, Dr Richard Walley OAM, WA Young Australian of the Year, Grace Forrest and WA Local Hero, Rebecca Prince – Ruiz.

PUBLIC TALKS AND EVENTS

The following free talks and events took place in 2020–2021:

- ➔ Old Perth: Mapping Historical Images and an experimental virtual reality (VR) experience – presented in partnership with Curtin University, the event launched the new oldPerth.org.au website which allows visitors to browse 10,000 State Library images of Perth through a map interface.
- ➔ New Noise Collective: Library Sessions – West Australian Music's all-ages live music initiative, the New Noise Collective returned to the State Library with a monthly series of performances by emerging artists – Lia T, Lyndon Blue, Siobhan Cotchin, Teen Angst, Smol Fish and The Stamps.
- ➔ Visioning Perth – a panel discussion with Dr Noel Nannup, Jenny Gregory, Dr Julian Bolleter, Rona Woods, and Dr Denise Cook which focused on the visions for Perth that have helped shape the city over time. The event supported the Creating Perth exhibition.
- ➔ *WA Reflections: Generation Hi-Fi* – this panel discussion and screening focused on the documentary *Generation Hi-Fi*, produced as part of State Library's project, *WA Reflections*. The project was a partnership with Screenwest, using the Library's Heritage collections including letters, diaries and journals to reimagine unique Western Australian stories.
- ➔ In Conversation: 2021 WA Australian of the Year – the event featured Western Australia's 2021 Australian of the Year recipients, Professor Helen



↑ Mavis Phillips (née Walley) exhibition, PCP | May 2021

Milroy, Dr Richard Walley, Grace Forrest and Rebecca Prince-Ruiz. Presented in partnership with Auspire, the Australia Day Council of Western Australia and held in conjunction with the 2021 WA Australian of the Year exhibition.

OTHER COMMUNITY ENGAGEMENT ACTIVITIES


- ➔ The Society of Children's Book Writers and Illustrators partnered with the Library and Awesome Arts to host the Backyard Book Fair on 29 September 2020. A capacity audience of 70 families attended the event.
- ➔ As part of NAIDOC Week 2020, Screenarts with the Community Arts Network and the State Library presented a screening of award-winning documentary *In My Blood It Runs* and local documentary *Noongar Boodja – Place Names*.

STORYLINES ONLINE ARCHIVE FOR ABORIGINAL HISTORY

The State Library's Storylines online archive for Aboriginal history has continued to increase each year, with more than 12,000 collection items now listed on the archive. Since its inception in 2013, Storylines has become the central point for Aboriginal people accessing the Library's Heritage Collections and a safe place to store records of people, place and history. Material identified as sensitive, secret or sacred can be restricted or removed in a flexible and responsive way.

The Storylines Facebook community has continued to grow with over 5,000 people following curated photographic posts which have resulted in significant digital repatriation back to Community and individual families.



 *The Story Place | 2020*

Throughout the year, the Library conducted family history workshops and sessions with IBN Group (Yinhawangka Banyjima Nyiyaparli peoples of the Pilbara), Elders from Martu Community through Kanyirninpa Jukurrpa and Palyku women working with the Palyku Women's Oral History and Heritage Project.

Travel to the Bunbury Regional Prison with the Department of Local Government, Sport and Cultural Industries' Aboriginal History Research Unit enabled the State Library to support men to access heritage material related to their families and communities. This information has been used by participants to create their family trees and biographies.

Indigenous family history workshops were held in Perth (at the State Library), Albany (at the Albany Museum, with a visit to the Albany Public Library), Bunbury (at the Bunbury Public Library) and Kununurra (at the Kununurra Public Library).

BE CONNECTED

The State Library is a network partner of the Australian Government's Be Connected initiative, aimed at increasing the digital confidence, skills and online safety of older Australians. As part of the program, the Library conducted a training session for Indigenous digital mentors in Kununurra for the Be Connected capacity building project.

THE STORY PLACE

The Story Place is the Library's learning and activity space for children and their families. It aims to build early literacy skills by encouraging families to share stories and to learn and play with their children every day. Rhyme Time, Story Time and Play Time sessions in 2020-2021 attracted 3,858 participants.

EDUCATION PROGRAM

The Library's continued engagement with the education sector resulted in 5,600 students participating in workshops and other activities in 2020-2021 compared to 3,500 in the previous year. The education program is based on the Library's extensive collections.

Due to the continuing impact of COVID-19 restrictions, the Library increased its online educational resources for teachers and a series of online workshops were trialled, featuring authors and illustrators whose works are part of the Library's Peter Williams Collection of Illustrations from Australian Children's Books – Mark Greenwood, Trina Saffioti and Liz Anelli.

The online workshops proved to be popular with 43 classes registering and 1,141 students engaging online. This format allowed the Library to reach metropolitan and regional schools.

FAMILY HISTORY

Family history continued to be a popular Library service in 2020–2021. Online resources including *Ancestry Library Edition*, *Find My Past* and *Trove* were extremely popular. The availability of access from home to *Ancestry Library Edition* continued for State Library members and public libraries in the State.

There were 1.254 million searches on *Ancestry* by State Library and public library clients during the year, an increase of 67% from the previous year. The State Library acknowledges the ongoing support of the Ancestry as they continue to make their resource available remotely to library members State-wide.

Family History WA volunteers, based in the Library, answered 1,427 enquiries this year. Early in 2021, State Library staff started monthly family history talks and tours which are steadily building an audience.

Without the contribution of Family History WA volunteers, the State Library would not be able to offer the high level of service available to family historians. In recognition of their 35-year partnership with the State Library to deliver family history support to the community, the Library Board of Western Australia named Family History WA as a Fellow of the Library Board in 2021.



↑ Studio 001 Creative co-working space | September 2020

AWESOME INTERNATIONAL ARTS FESTIVAL FOR BRIGHT YOUNG THINGS

The State Library continued its involvement with the 2020 Awesome Festival with over 10,000 people visiting the May Gibbs Gumnut Babies exhibition.

Around 450 people participated in events in The Story Place and Theatre, while 133 students participated in Awesome education workshops and 143 people took part in public events. In addition, over 750 people visited an activity centre set up in the Library's Nook where 671 books and 600 chatterboxes were created by families.

STUDIO 001

Studio 001 is the State Library's co-working space for budding researchers, emerging creatives and start-up enthusiasts from all fields who collaborate, experiment, design and engage with the community. Opening in 2017, it was named after the Dewey Decimal System's classification for knowledge. During the year, 39 clients used the Studio for projects, meetings and workshops.

Projects undertaken in Studio 001 included research for a book, engineering software development and the creation of an online media portfolio using videos from the Library's Heritage collections.



↑ Polly Farmer acquisition press conference with members of Polly Farmer's family, the Hon. Mick Murray and the Hon. David Templeman | 16 August 2020

CLIENT FEEDBACK

The State Library conducts quarterly client surveys to gather feedback on collections, services and facilities.

Overall, satisfaction levels remained high in 2020–2021, with 95% of respondents satisfied with the Library's services and facilities. Staff performance also remained high (82.5%), as did satisfaction with the Library's resources, particularly the book collections (85%).

The survey found that the most common reason people visited the Library was to study (45%), followed by accessing the Internet (18%). The largest number of respondents were aged 13–17 (21%),

closely followed by those 18–24 year olds (19%).

Aside from the formal client survey, the State Library encourages all clients to provide feedback on Library collections, services and facilities. Feedback is received in many forms, including printed and online forms, email and letters. In 2020–2021, 242 clients provided written feedback including 49 compliments, 51 suggestions and 142 complaints.

The most frequent topic of complaints was the behaviour of other clients in public spaces. During the year, there was a single complaint from a person who identified as a child or young person. The complaint related to the behaviour of another State Library client. Staff immediately responded to the complaint.

The State Library responds to all complaints and addresses suggestions and issues where possible.

In June 2021, public wi-fi in the Library was upgraded with improved coverage, download speeds and ensuring that all mobile devices could connect to the service. In previous years, the inadequacies of the wi-fi service has been the subject of the majority of complaints.

COLLECTIONS

The following significant items were added to the State Library's Heritage collections during the year.

Elders Scientific Exploration Expedition

The collection comprises four rare glass plate negatives relating to the 1891-1892 Elder Scientific Exploration Expedition. This was the first Australian expedition where a camera was used to record the geology, botany, and ethnographic information about Aboriginal groups encountered along the route. This collection provides a valuable visual record of Western Australian landscape and anthropology in 1891. [👉 BA2875/1/38](#)

Graham 'Polly' Farmer collection

The Graham 'Polly' Farmer Collection contains certificates, letters, plaques, medals, photographs and ephemera from the champion footballer's life and career playing for East Perth, West Perth and Geelong Football Clubs. The collection includes his 1960 Sandover Medal, 1959 Simpson Medal and Member of the Order of the British Empire medal. [👉 ACC 10343AD](#)

Architectural studies of Harold Boas and Colin Ednie-Brown

Photographic album (circa 1926) comprising 38 silver gelatin photographs of residential homes and apartment buildings with interiors by Perth architects Colin Ednie-Brown and Harold Boas. The album represents an important record of the California Bungalow and Tudor Revival architectural styles and the influence of Arts and Crafts and Art Deco on interior design in Western Australia post-World War I.

[BA3294](#)

Papers and photographs of Gwenneth Mary Chester (1915–2003)

Gwen Chester campaigned for equal rights in sport, was a foundation member of the Western Australian Women's Amateur Athletic Association and managed the Australian Women's Athletics Team at the 1974 and 1978 Commonwealth Games. She was recognised with a May Campbell Award, a Centenary Medal and was Citizen of the Year in 1977. The collection includes letters, certificates, invitations and newspaper cuttings. Papers

[ACC 10336A](#) and photographs [BA3255](#)

Deckchair Theatre records (1983–2012)

The Deckchair Theatre records include administrative papers, awards, annual reports, scripts, programs, photographs, video recordings and promotional material. The Fremantle-based company presented new Australian works and achieved over 100 world premieres in its 30-year history. [ACC 10364A](#)

Chamber of Minerals and Energy WA (1907–2014)

The collection is a key resource for the history and development of the mining industry in Western Australia, dating back to the formation of the Kalgoorlie Chamber of Mines in 1896. [ACC 6137A](#)



↑ Photograph album depicting the British atomic bomb test, Montebello Islands, 1952 | [BA3263](#)

Papers and photographs of Howard Herbert Jethro Coate

Howard Herbert Jethro Coate (1910–2002) was a missionary and linguist who documented hundreds of Kimberley myths and stories in several Aboriginal languages from the 1940s to the 1970s. This collection includes transcripts of Aboriginal stories in language with English translation, annotated maps showing the locations of important sites, photographs, field notebooks and correspondence.

Photographs of British atomic bomb test, Montebello Islands

The photographic collection of the British atomic bomb test at the Montebello Islands in 1952 was compiled by Onslow Road Board Secretary, Allen Nicol. The images show the transformation of Onslow when servicemen, ships and VIPs converged

on the area during the test period. Photographs include the Army transit camp, ships, aircraft and the construction of a hilltop observation post. The collection also includes Onslow residents watching the atomic cloud and celebrating once the explosion was over. [BA3263](#)

Lucy Johnstone papers

Lucy (née Garlick) Johnstone (1911–1995) completed her nursing training in Melbourne and was an Army nurse in the Northern Territory and New Guinea, before becoming a matron in New South Wales and Broome. In Broome (1947–mid 1950s) she was the infant welfare sister with the Royal Flying Doctors Service and Native Affairs Officer. She developed a body chart called "Where does it hurt", which was depicted on the Australian \$20 note up until it was replaced in 2019. [ACC 10419A](#)

Sir William Robert Campion photograph albums

These photograph albums cover Sir William Robert Campion's time as Governor of Western Australia from 1924–1931. They include images of Western Australian landscapes and townscapes plus the opening of Parliament, Royal Show and people at official and family events. The photographs provide an insight into the lives of these dignitaries and add to the visual record of Western Australia.

Jesse E Hammond manuscript of *Western Pioneers*

Jesse Hammond (1856–1940) was a Western Australian pioneer and author. He was appointed 'Protector of Natives' for Western Australia in 1938. He had a comprehensive knowledge of early Perth, demonstrated through his hand-drawn maps of Perth in the 1870s. This handwritten manuscript (circa 1934) includes a typescript letter from Osland K. Battye who submitted the manuscript to Angus and Robertson and later edited the work for publication. [ACC 8857A](#) and [ACC 10321A](#)

William George Crabb collection of sport photographs (1980 to 2014)

William (Bill) George Crabb was a professional freelance photographer who specialised in sports photography. His focus was football and trotting, but he also photographed major sporting events including the America's Cup, Davis Cup tennis, Hopman Cup and World Swimming Championships. This collection includes construction and development projects around the State, Perth city scenes, Anzac Day parades and regional towns including Broome, Cossack and Newman. [BA3289](#)

Violet Ferguson diary

Violet Helen Ferguson was a journalist and social pages editor with The West Australian newspaper and wrote under the pseudonym 'Airlie'. Her diary and autograph book, dated 1893–1901, features autographs, writing and illustrations. [ACC PA29/7/1](#)

Jim and Ethel Hewson letters

Jim and Ethel Hewson arrived in Western Australia in 1907 and purchased land in Kojonup. This collection of letters includes descriptions of their trip to Western Australia and how they selected and developed their farm. [ACC 10458A](#)

Rudduck family papers

Samuel Burton Rudduck and Alice Mary Rudduck established a farm, Koobabbie, at Coorow, Western Australia from 1906–1948. This collection relates to the establishment and running of their farm. [ACC 10475A](#)

Iwan Iwanoff architectural plans (16 Lifford Road, Floreat)

Iwan Iwanoff (1919–1986) was responsible for the design of many iconic architectural projects in Perth. He migrated to Australia with his wife as part of the International Refugee Organisation resettlement scheme in 1950. Iwanoff was employed as a draughtsman by Krantz & Sheldon and started his own business in 1963. Architectural drawings of the Iwanoff family home and studio at 16 Lifford Road, Floreat, demonstrate his non-traditional approach to design and materials drawn from European trends. [MN 1401](#)

Claude de Bernales scrap books

Claude de Bernales (1876–1963) was a mining promoter and investor involved in the development of Wiluna, Western Australia and the passing of the *Gold Bounty Act 1931*. The 21 folio-sized scrapbooks contain newspaper clippings, photographs (including the opening of London Court), railway and shipping tickets, membership cards, Christmas cards, and letters between Claude and notable people in the mining and political world. It also includes material relating to his family history, his time in Heidelberg, Germany as a student and in America. [ACC 10453A](#)

The Greens (Western Australia) records

The collection includes administrative and operational records relating to the political activities of The Greens (WA) from 1976–2019. It includes materials from election campaigns, by-elections plus correspondence, reports, strategy papers and reference materials, national liaison files, newsletters and diaries. [ACC PA30/6/1-PA30/6/5](#)

Faith Clayton and Alan Richardson family papers

Faith Clayton was a professional actress in theatre, film, television and radio in Western Australia. She studied psychology at The University of Western Australia (UWA) and began her career with the University Dramatic Society in 1948, where she met her husband, Alan Richardson. After completing his PhD overseas, Alan returned to UWA as a senior lecturer in Psychology and was awarded a Personal Chair later in his career. The collection contains cards and letters from the theatre industry and friends, personal and professional correspondence, Richardson's genealogy, Richardson's military papers, poems, scripts and travel observations. [MN 3409](#)



Original artwork for picture book "Old Tom, Man of Mystery" written and illustrated by Leigh Hobbs | 2020

Nonja Peters papers

Nonja Peters is an historian, anthropologist, museum curator and social researcher whose expertise is transnational migration and resettlement in Australia, immigrant entrepreneurship and the sustainable digital preservation of immigrants' cultural heritage. She has a special interest in Dutch maritime, military, migration and mercantile connections with Australia and the South East Asian Region since 1606. The collection includes manuscripts from Dutch migrants to Western Australia. [MN 3405](#)

VALUATION OF HERITAGE COLLECTIONS

In accordance with *Accounting Standard AASB 116*, the State Library is required to undertake an independent full valuation of Western Australian Heritage collections every five years. In 2020–2021, for the first time, the Library conducted a full valuation of its Heritage collections using a statistical sampling methodology determined by an approved statistician, in addition to a per unit valuation for high value items. The valuations were carried out by a range of experienced valuers.

This new approach allowed for newly identified and previously identified high value items within the collections to be individually valued, while implementing a robust and scientifically sound

methodology for valuing large collections of formats including photographs, newspapers, Western Australian books, film, sound recordings and printed music. As a result, the value of Western Australian Heritage collections increased in 2020–2021 by \$30,997,554 to \$99,681,564.

COLLECTION DEVELOPMENT POLICY AND INTERPRETATION STRATEGY

Work is underway on a new Collection Development Policy for the State Library that will guide the Library's collecting foci in alignment with the its legislated collecting responsibilities. The Policy will encompass collecting for Heritage collections, general reference collections and public library collections. In conjunction with the development of this Policy, the Library is also developing an Interpretation Strategy that will guide the interpretation of its collections and opportunities for engagement with Library spaces, both physical and online. During the year, public consultation was undertaken with stakeholders, community groups, clients of other Perth Cultural Centre agencies and members of the public to inform the development of these two significant documents.

COLLECTING THE WEST: HOW COLLECTIONS CREATE WESTERN AUSTRALIA


Collecting the West: How Collections Create Western Australia, an Australian Research Council linkage project (2016–2022), is led by The University of Western Australia and Deakin University, with the State Library, Western Australian Museum, Art Gallery of Western Australia and the British Museum as partner organisations.

The project is researching the interconnected histories of the State's cultural organisations and collections. Research is leading to two significant book publications, one being published by UWA Publishing, and the other published by Routledge, each during 2022. Software is being used to geographically map collections of materials on Western Australia that have been identified globally by research.

State Library collections are being researched by Collecting the West investigators and two PhD students are researching the State Library's photographic collections. A substantial focus has been the history of how the Library has collected and managed collections relating to Aboriginal history and culture.

Digital materials from the State Library's collections have been featured in the content developed by Collecting the West for the Western Australian Museum Boola Bardip. COVID-19 restrictions have significantly extended the timeframe for the Collecting the West project and meant that planned face-to-face symposia have not been possible during 2020–2021.



 The State Library cafe, Ground & Co, operated by the Underground Collective, a social enterprise creating education, empowerment and employment opportunities for young people experiencing, or at risk of, homelessness | May 2021

THE STATE LIBRARY'S DR PETER WILLIAMS COLLECTION OF ILLUSTRATIONS FROM AUSTRALIAN CHILDREN'S BOOKS

The State Library holds a significant collection of illustrations from Australian children's picture books. The collection is named in appreciation of Dr Peter Williams who has generously donated many illustrations from his personal collection since 2006. New items added this year included:

- Original artworks, *Never Drop Your Jar* and *Never Eat the Last Olive at a Party*, from Shaun Tan's *Rules of Summer*. These works are studies for the final illustrations which appear in the 2013 publication.
- Artworks by Leigh Hobbs from his book, *Old Tom, Man of Mystery*, including 49 original artworks, 14 preparatory sketches, and three character studies

unrelated to the publication. (Donated through the Australian Government's Cultural Gifts Program by Leigh Hobbs).

- Original watercolour by Robert Ingpen, *The Moon in the Millpond*, from *Folk Tales and Fables of the World* by Barbara Hayes.
- Original watercolour by Andrew McLean from *Reggie Queen of the Street* by Margaret Barbalet.
- Original artwork by Stephen Michael King from *Mutt Dog*.
- Artwork by Dion Beasley, *4 Fast Dogs*, a work relating to *Too Many Cheeky Dogs*.

Dr Williams also generously donated to the collection:

- Front cover illustration from *Fearless* by Sarah Davis.



Archival audio reformatting studio

- ➔ Original linocut illustration from *Leaf Tail* by Narelle Oliver.
- ➔ Original oil and pencil illustration by Matt Ottley from *Hiram and B* by Brian Caswell.
- ➔ Original artwork by Mark Greenwood from *The Legend of Lasseter's Reef*.
- ➔ Pencil illustration by Shaun Tan from *The Hicksville Horror* by Nette Hilton.

ORAL HISTORY PROGRAM

The Library collects and preserves the oral history of Western Australia in its oral history collection. The largest and most comprehensive collection of its kind in any Australian State Library, it continued to grow in 2020–2021. Highlights of recorded interviews added this year included:

- ➔ The King Edward Memorial Hospital Alumni Oral History Project – the project recorded 51 founding fathers, mothers and families and captured the perceptions of current and former staff and patients from across the State. [OH4609](#)
- ➔ The Singing for our True Heart Project – the project celebrated the 25th anniversary of the Gay and Lesbian Singers of Western Australia's choir by collecting the stories of 16 members. This resulted in a nine-minute film *Singing for Our True Heart* and a series of 16 portraits and stories. [OH4595](#)
- ➔ From Home to Home: Oral Histories of Irish Seniors in Western Australia – the project by the Claddagh Association features 10 interviews

about the migration journey and the interviewee's reflection of their identity as Irish, Australian or both. [OH4570](#)

- ➔ Out of Touch: COVID Stories from WA – Funded by the State Library and produced by the Centre for Stories, the collection explores the impact of COVID-19 on 15 Western Australians. [OH4612](#)
- ➔ The Law Society of Western Australia Oral History Project – the collection of around 50 interviews documenting the history of law in Western Australia, was gifted to the Library by the Law Society. [Law Society](#)

PARLIAMENTARY ORAL HISTORY PROGRAM

As part of a long-standing relationship with the Western Australian Parliament, oral histories of former Parliamentarians and Parliament staff are recorded. Former Parliamentarians can choose to have their oral history embargoed or made available online via the State Library's catalogue. Interviews completed this year included:

- ➔ Hon. John Day – former member of the Legislative Assembly, former Minister for Culture and the Arts; Police; Planning; Health; Leader of the House 2013–2017. [OH4344](#)
- ➔ Dr Harry Phillips – leading Western Australian political and civil education advocate; former Parliamentary Fellow (Education) at the Parliament of Western Australia; Fellow of the Australian College of Educators; an Honorary Professor at Edith Cowan University and Adjunct Professor at Curtin University. [OH4565](#)

ABORIGINAL LANGUAGES COLLECTION

The Library's Aboriginal Languages Collection includes materials in traditional Aboriginal languages from four regions of the State including the South West, Goldfields, Western Desert and Pilbara. Launched in 2019, there are currently 143 items in the Collection comprising of books, CDs, DVDs, maps and more. Material in the Noongar language has the highest use. It will continue to be developed into a comprehensive Collection representing all Western Australian regions.

PRESERVING AND MANAGING COLLECTIONS

During 2020–2021, conservation work continued to ensure Western Australia's cultural and documentary collections were preserved with more than 940 items treated. Creation of custom boxes for rare materials and heritage items also continued to protect the precious and fragile items. This work is a preventive conservation measure and is an effective way of extending the item's life.

In addition, 84 objects were prepared for display in State Library exhibitions, giving the public access to collection items normally stored for their preservation.



📌 Moving collections to enable re-carpeting of Level 2 public spaces | June 2021

JAMES SYKES BATTYE MEMORIAL FELLOWSHIP

The Fellowship was established in 2006 with support from the Leah Jane Cohen Bequest to enhance the understanding of Western Australia through research based on the collections of the J.S. Battye Library of West Australian History.

Julie Raffaele was awarded the James Sykes Battye Memorial Fellowship for 2021 for a project, *The Smelters Camp: A Contemporary History*. The Smelter's Camp was a transient person's campsite that existed for over half a century among the dunes of Cockburn Sound.

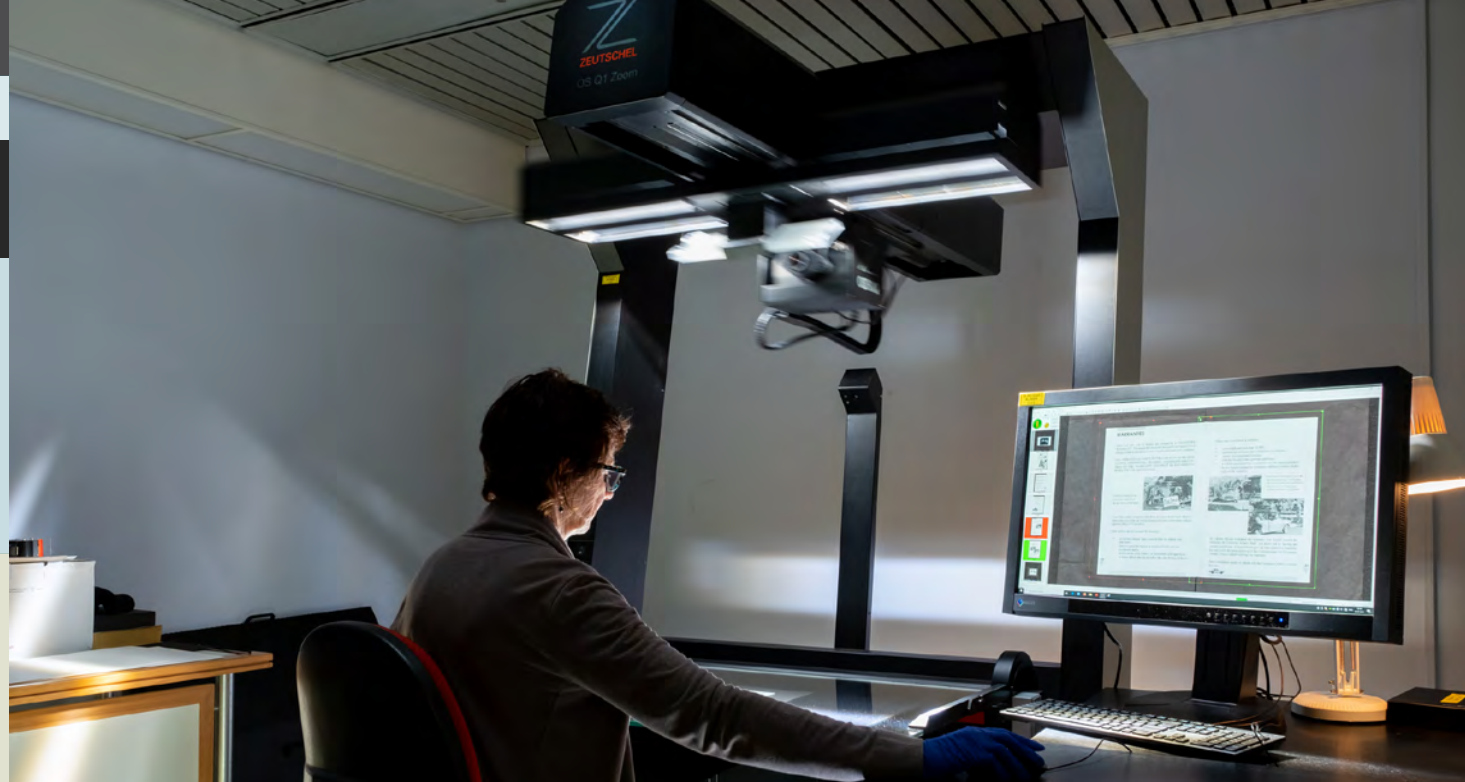
SECTION 3: AGENCY PERFORMANCE

A STATE LIBRARY THAT EMBRACES DIGITAL TRANSFORMATION

Key achievements against the State Library's *Strategic Plan 2018–2022*.

A STATE LIBRARY THAT EMBRACES DIGITAL TRANSFORMATION

- ➔ Improve how the community discovers, uses and shares our collections.
- ➔ Build community skills to critically evaluate information in an unregulated online world.
- ➔ Expand our digital reach, capability, collections and services to the level of our capabilities with traditional collections.



📌 *Photographer digitising State Library Heritage collections with the Zeutschel OS Q1 Zoom – the only one of its kind in WA | 2021*

ECONNECT SERVICE

The Library's eConnect service focuses on digital literacy and targeted technology assistance, especially for community members who may not have access to technology or have English as a second language. There is a dedicated drop-in space, and workshops and information sessions have been run by staff and not-for-profit partners, such as Legal Aid and Uniting WA.

Many enquiries were for assistance with basic computer/device skills and functions, including help with setting up email accounts and assistance accessing government online services.

Workshops were held on topics including Building a CV, Your Legal Rights at Work, Financial Wellbeing and Digital Literacy. The service supported 1,152 enquiries and had 57 workshop participants during the year.

DIGITISATION

Digitisation is the process of converting information from a physical to a digital format. In 2020–2021, the Library digitised significant Western Australian heritage materials to preserve and make them more widely available through the catalogue. More than 54,000 digital captures of collection items were produced for preservation and access.

Digitised items included:

- ➔ Graham 'Polly' Farmer Collection [📄 ACC 10343A](#)
- ➔ Clifton Family papers [📄 MN 1294](#)
- ➔ Aboriginal Dance Development Unit [📄 MN 3402](#)
- ➔ *Teddy, Eric and the Corona Virus Lockdown* [📄 ACC 10315A](#)
- ➔ *Late that Night Reggie went Outside* [📄 PWC/71](#)

NATIONAL EDEPOSIT (NED)

National edeposit (NED), which was launched in August 2019, is a collaboration by member libraries of the National and State Libraries Australia (NSLA). This National approach to digital collecting enables publishers to meet their National, State or Territory legal deposit obligations by depositing digital publications into a single portal. By doing so, the Nation's published digital documentary heritage is collected, preserved and made accessible to current and future generations.

Over 21 months from June 2019 to February 2021, State Library staff deposited 43,275 publications into NED, consisting predominantly of community, self-published and government publications. These include community newsletters, school annual reports, and Western Australian State Government publications.

The NED collaboration was recognised as a finalist in the international DPC Digital Preservation Awards in 2020.

PANDORA – PRESERVING AND ACCESSING NETWORKED DOCUMENTARY RESOURCES OF AUSTRALIAN COLLABORATION

The State Library contributes to PANDORA, Australia's National web archive by identifying, digitally curating and archiving significant Western Australian Internet content. During the year, the library archived over 228 websites representing more than 22 gigabytes of data. PANDORA content is part of the Australian Web Archive and searchable in Trove, which features collections from Australian libraries, universities, museums, galleries and archives.

The Library archived content contributing to the national collection, *Coronavirus (COVID-19) Pandemic and Australia, 2020–2021*

🔗 webarchive.nla.gov.au/collection/17818

The archived websites for the 2021 Western Australian State Election Campaign

🔗 webarchive.nla.gov.au/collection/18600

Western Australian websites archived included:

➔ Mathias Cormann OECD Australia
🔗 webarchive.nla.gov.au/tep/186809

➔ Lock Hospital Remembrance Project
🔗 webarchive.nla.gov.au/tep/184675

➔ Legalise Cannabis Western Australia Party YouTube Channel
🔗 webarchive.nla.gov.au/tep/186896

➔ Thrive by Five
🔗 webarchive.nla.gov.au/tep/184494

➔ RETHINK Social Housing
🔗 webarchive.nla.gov.au/tep/185887

ACCESS TO PRE-1955 WESTERN AUSTRALIAN NEWSPAPERS ONLINE

The State Library continued to partner with Australian libraries in a digitisation program to make available all Australian newspapers that are out of copyright (generally newspapers published prior to 1955).

The Library has completed the digitisation of 233 Western Australian newspaper titles (449, 662 pages). Newspapers digitised include *Collie Mail* (Perth, WA: 1908–1954), *Geraldton Express* (WA: 1906–1928), *Margaret River News* (Busselton, WA: 1939–1941), *Northam Advertiser and Toodyay Times*

(WA: 1954), *The Australian Advertiser* (Albany, WA: 1888–1897), *The Bunbury Monitor* (WA: 1934), *The Corrigin Sun* (WA: 1929–1930), *The Denmark Post* (Albany, WA: 1949–1954), *The Miner* (Norseman, WA: 1896–1897), *The Nannup Review* (WA: 1939–1941), *The Sun* (Kalgoorlie, WA: 1898–1929), *The Weekly News* (Broome, WA: 1931–1934), *The York Leader and Quairading and Dangin Herald* (WA: 1935–1947). Once digitised the newspapers are available free online on Trove.

In 2020–2021, there were 3.4 million page views of Western Australian newspaper content in Trove by users based in Western Australia, interstate or overseas.

ACCESS TO ONLINE ELECTRONIC RESOURCES

The State Library subscribes to a range of online resources that are free to use within the Library building, by members at home or on a mobile device. These include *Ebook Central*, *PressReader*, *The West Australian Archive Digital Editions*, *CSIRO Publishing*, *Gale Virtual Reference Library*, *Ancestry Library Edition*, *Find My Past*, *Migration to New Worlds*, *uTalk*, *Naxos Music Library*, *Oxford Music Online*, *ProQuest Central*, *Story Box Library* and *Busy Things*.

A new subscription to *NewsBank: Access Australia*, was added this year giving access to the Australian and NewsCorp newspapers, as well as other Australian newspapers. The Library also purchased access to the *National Geographic Archive*.

DIGITISATION CENTRE OF WESTERN AUSTRALIA

In January 2020, the Digitisation Centre of Western Australia was made possible by a grant from the Australian Research Council and contributions by partner institutions – State Library, Western Australian Museum and five Western Australian universities.

The grant allowed the procurement of state-of-the-art equipment to digitise a selection of significant and at-risk collections of National and international significance and make them available to the Western Australian community and beyond.

As part of this collaboration, the State Library is providing the Centre with the use of a specialised sound studios for the digitisation and preservation of analogue sound recordings in a range of formats.

ONLINE REFERENCE SERVICES

The State Library offers two services to assist with online information enquiries – Ask a Librarian and Chat With Us. In 2020–2021, the Ask a Librarian and Chat With Us services responded 2,688 enquiries from members of the public.

MEDIA AND SOCIAL MEDIA ENGAGEMENT

The State Library continued to publicise its work across several media channels. Over the past year, this has included traditional and social media outlets. The most important interactions with the media have been the weekly interviews on ABC Radio Perth featuring the Battye Historian, Dr Kate Gregory. Dr Gregory has also regularly spoken on the 'Remember When' show on 6PR. On average,

the State Library generates two positive media stories a week, many of these stories originated in media interest in stories on the State Library's Facebook page.

The State Library continued to drive community engagement with its collections, programs and services through social media. The State Library continues to focus on its Facebook page rather than Instagram and Twitter, achieving significant results, which included:

- ➔ Increase in Facebook reach – 9.7 million in 2020–2021 compared to 5.7 million in 2019–2020.
- ➔ Increase in Facebook followers – 38,739 compared to 24,502 in 2019–2020.
- ➔ Increase in Facebook engagement – 1.934 million compared to 1.515 million in 2019–2020.

The geographic spread of the State Library's Facebook followers is worldwide. Of the Library's 38,000 followers, 33,000 are from Australia. More than 22,000 are from the Perth metropolitan area followed by Melbourne, Sydney, Bunbury, Albany, Geraldton, Kalgoorlie and Busselton. Internationally, the largest number of followers come from the UK (700), the USA (200), New Zealand (150), Malaysia (100), followed by India, Italy, Thailand and Canada.

These results demonstrate how engaging the collections of the State Library are. Growth in social media engagement has been organic, achieved without the use of paid advertising to promote posts to a wider audience.



SECTION 3: AGENCY PERFORMANCE

A STATE LIBRARY THAT BUILDS SKILLS FOR THE FUTURE

Key achievements against the State Library's *Strategic Plan 2018–2022*.

A STATE LIBRARY THAT BUILDS SKILLS FOR THE FUTURE

- ➔ Enable lifelong literacy and learning for all Western Australians.
- ➔ Develop our staff to be future focused, flexible and equally capable in traditional and digital environments.
- ➔ Reflect Western Australia's diverse communities in our services and staff.



📖 *Better Beginnings – Rhyme Time in The Story Place | March 2021*

BETTER BEGINNINGS FAMILY LITERACY PROGRAM

The Library's award-winning Better Beginnings family literacy program reached a significant milestone in September 2020, when the one millionth reading pack was provided to a Western Australian family. Since 2004, the Library has delivered the program with its important messages of reading stories, playing, talking and singing to children from birth.

During the year, 26,810 reading packs were distributed to public libraries and community child health nurses for families with a newborn baby. This represented 90 percent of newborn babies in Western Australia.

A total of 37,107 kindergarten reading packs were

distributed through 971 schools and childcare centres with a kindergarten participating in the program. An additional 22,796 *Sing With Me!* reading packs were also distributed to 223 public libraries for families with a child aged two years.

During the COVID-19 pandemic, Better Beginnings continued to reach families via its online program with story reading, rhymes and activities.

Other highlights included:

- ➔ Launching a new Better Beginnings website. better-beginnings.com.au
- ➔ Refreshing the resources in Discovery Backpacks for four to five-year-olds. These packs are made available for public libraries to lend to members of the public.



📍 The Hon. David Templeman MLA, presenting the 1 millionth Better Beginnings reading pack | September 2020

- Training 90 public library staff. Four training sessions were also delivered to other organisations, reaching 79 participants.
- Recording *Baby Ways* readings in Russian and Farsi, which were shared via the Better Beginnings YouTube channel as part of Sharing Stories a joint Harmony Week pilot project with Meerilinga.

Better Beginnings is funded by the State Library, the Department of Primary Industries and Regional Development, Western Australian local governments, and Rio Tinto. The program is delivered in partnership with local governments (through public libraries), Child and Adolescent Community Health, WA Country Health Service and the Department of Education (through child and parent centres).

The program's accessibility is supported by the Department of Justice (Corrective Services) and Department of Communities.

LET'S TALK ENGLISH CONVERSATION GROUPS

The Let's Talk English program, for adults whose first language is not English, continued to be popular. The small, informal chat-based sessions, led by a trained facilitator and supported by volunteer chatters, supported attendees in building their confidence, learning new words and to practice speaking English. The groups were held twice a week in the Library, with an average of six attendees per session.

LEARNING ENGLISH THROUGH STORY TIME

Learning English Through Story Time (LETS) sessions continued to be well attended by families who now call Western Australia home. Parents, carers and their children attended weekly sessions to expand their English language skills through engagement in songs, stories and activities.

The sessions develop home literacy practices that parents or carers can use to assist children prepare for school. During the year, 12 sessions were run with 162 attendees in total.

MEMBERSHIP INITIATIVES

Membership of the State Library is free for all residents of Western Australia. Members can borrow from the collection and access a range of ebooks and other online resources. In 2020-2021, Library membership increased to 82,661 from 30,215 in 2019-2020. Memberships are now valid for five years (previously two years).

During the year, the Library partnered with the Department of Communities to provide 'ready to go' library membership cards to 35,000 public housing tenancies, while a collaboration with the Public Transport Authority targeting commuters was undertaken in August 2020. Posters on trains promoted membership, while staff and volunteers at the Perth Train Station assisted with registrations and issuing membership cards. Both initiatives were designed to attract people who may not have known about the free services and collections available at the State Library.

LITERACY MATTERS STRATEGY

The State Library's literacy strategy, *Literacy Matters*, champions the role of libraries as key partners in early childhood, family and adult literacy acquisition, and lifelong learning for all Western Australians.

In 2020–2021, the State Library refocused the work of the Literacy Alliance, prioritising adult literacy as a focus area, and moving to a community of practice model to ensure the continued achievement of the Strategy.

SUPPORT FOR THE WESTERN AUSTRALIAN PUBLIC LIBRARY NETWORK

During the year 294,444 items (including 263,235 new items) were sent to refresh public library collections throughout Western Australia, including the Indian Ocean Territories. The service ensures that all libraries across the State continue to have a regular supply of new library materials for their clients.

In response to the COVID-19 pandemic, the Library provided current information to public libraries on Government directions relating to COVID-19, ensuring all libraries had access to up-to-date information.

The Library hosted several online meetings supporting public library staff located in regional Western Australia and throughout the State. The Public Libraries Online website was renewed with

refreshed content. The website is the primary communications tool between State Library and public libraries in Western Australia, providing up-to-date information to libraries.

WA PUBLIC LIBRARIES STRATEGY

The State Library continued to lead the implementation of the *WA Public Libraries Strategy*. Released in December 2017, the Strategy aims to implement a shared vision with stakeholders for public library service development in Western Australia.

In September 2020, a new high-level agreement was signed that will guide the development of public library services in Western Australia for the next five years. The *State and Local Government Agreement for the Provision of Public Library Services in Western Australia* was signed by the State Government, the Library Board of Western Australia, the WA Local Government Association and Local Government Professionals WA. The Agreement establishes the way in which the State and Local Government will work together to deliver improved public library services to the community.

As part of the Agreement, in October 2020, the Minister for Culture and the Arts approved changes to the way the State Government delivers support to local governments for the provision of public library services (as per the *Library Board of Western Australia Act 1951*).

The new *Public Library Funding Allocation Model* will be introduced from 1 July 2021 and enables metropolitan and large regional local governments to have more autonomy in decision making about how they spend State funding delivered via the State Library. It also redirects support to smaller regional and remote local governments as well as capacity building and contract management to support the entire network.

Under the model, metropolitan and large regional local governments can apply for up to 20 percent of their allocated funding as a cash grant to spend on library priorities including technology, programs and new services.

Two grants streams were developed to support smaller regional and remote local governments to implement library technologies and programs based on technology and to encourage promising practice. In addition to these grants, \$100,000 of public library materials funding will be redirected to provide additional resources, such as ebooks, targeting the needs of regional and remote local governments.

The grants were trialled in preparation for full implementation from 1 July 2021. Under the trial, seven metropolitan and larger regional local governments received \$59,871 to fund library priorities other than physical library materials.

For smaller regional and remote local governments \$48,785 was distributed to 16 local governments

to support public computers, public wi-fi access, Internet connections and digital inclusion programs.

With much of the work of the *WA Public Libraries Strategy* completed, in August 2020, State and Local Government agreed to commence work on a new strategy to lead the continued development of public libraries in Western Australia, particularly in the context of COVID-19 recovery. It was agreed that the new strategy should be informed and inspired by international and national examples to stimulate thinking and identify issues and trends in information, learning, libraries and librarianship. Consultation with the sector will inform potential focus areas of a future public library strategy. Once agreed with stakeholders, these focus areas will inform the development of the new strategy.

PUBLIC LIBRARY ONLINE RESOURCES

The State Library works with public libraries to make available State-wide access to popular online resources including ebooks, eaudiobooks, emagazines and streaming videos. Digital platforms including OverDrive, BorrowBox, RBDigital and Kanopy are made available to all Western Australian public library members with access to over 100,000 titles, with new content regularly selected by public librarians. The State Library continued to work with public library staff to make additional titles available during the COVID-19 pandemic.

The use of online resources continues to increase; COVID-19 restrictions may have introduced many Western Australians to online resources for the first time, but they have continued to use them for research, education and recreation. Loans (downloads) of ebooks increased 6 percent from the previous year. Loans of eaudiobooks increased 30 percent. Loans of emagazines increased 20 percent. The only decrease was 12 percent for streaming videos viewed in the year.

Overall, there were more than 2.56 million eresource loans this year, an increase of 11 percent from 2019-2020. Loans of online resources now account for almost 20 percent of all loans from public libraries across the State.

The popular Ancestry Library Edition family history database is normally available free at any of the State's 233 public libraries. Since early in the COVID-19 pandemic, the vendor for this online resource has made access available from home for any member of a Western Australian public library or the State Library. Use of the online database continues to be strong with more than 1.25 million searches made on the Ancestry database, an increase of 51 percent from the previous year.

During the year, the State Library and worked with public libraries to make available the Western Australian Public Libraries Online Book Club.

Public library members from 68 local governments across the State downloaded popular ebook titles and joined in online forums to discuss the books and network with other Book Club members. The six titles featured since the Club launched in January 2021 include Trent Dalton's *Boy Swallows Universe*, Melissa Lucashenko's *Too Much Lip* and Kate Quinn's *The Alice Network*. On average, each title made available for online discussion was downloaded 475 times.

TRENDS IN PUBLIC LIBRARY USAGE

The State Library coordinates the collection of statistical data from all Western Australian public libraries, however data for 2020-2021 will not be available until late 2021.

Information gathered for 2019-2020 showed a decrease in all counts except for loans of online resources, like ebooks and eaudiobooks, and the number of clients attending library programs. COVID-19 restrictions continue to have a significant impact on public libraries, in particular the services they offer to the community and the use of public libraries by members of the community.

	2018-2019	2019-2020	
Loans of physical items	12,933,431	11,222,713	↓
Loans of online resources	2,307,462	2,799,175	↑
Visitors in person and online	14,527,017	12,132,280	↓
Enquiries	1,575,112	1,398,345	↓
Members	1,027,012	1,007,161	↓
Number of library programs offered to clients	39,792	30,479	↓
Number of clients attending programs	682,869	836,656	↑

Loans of physical items and memberships are no longer the main indicators of public library usage. Many clients visit or use the services of the public library for purposes other than borrowing library materials, such as library programs and events for children and adults, studying and accessing the Internet.

In addition, with the availability of online resources at home and via mobile devices, many public library clients chose to visit their public library online rather than in person with a 21 percent increase in the loans of online resources by public library members between 2018-2019 and 2019-2020.

TRAINING FOR PUBLIC LIBRARY STAFF

The State Library provides training for public library staff via an online learning platform. Thirteen online courses were available for library officers with 250 local government staff completing these during the year. In addition, an online help desk handled 1,581 enquiries from library staff in 2020-2021. The State Library also hosted and ran online sessions addressing topics of interest to public libraries including; marketing public library services, youth engagement, engaging volunteers, STEM in libraries and online resources for remote users. Thirty-four sessions were run during the reporting period, attracting online attendance from 340 public library staff members.

INTER LIBRARY LOANS

Inter library loans are recognised as an important supplement to collection development practices and assist in meeting the reading and information needs of local communities. Western Australian libraries share materials across the State, according to the *Inter Library Loans Code of Practice* introduced in 2018. Adult fiction and non-fiction, junior, young adult and audio titles over 12 months old, can be loaned between libraries, materials under 12 months old cannot.

Exceptions to these rules exist for: items for library members with special needs; collections in languages other than English for members from culturally and linguistically diverse backgrounds; and for members of libraries in non-metropolitan areas serving a community of fewer than 1,000 people. The Code was reviewed and revised by public library staff in 2019. As a result of these changes, movement of items between libraries across the State as part of the inter library loans service has decreased, ensuring the service is financially sustainable for the future.

Library closures due to the COVID-19 pandemic have continued to have an impact on inter library loans due to staff not being available in some libraries to process requests. The State Library continued to deliver items requested by its members via Australia Post ensuring, where possible, that clients were able to access materials according to their needs. In 2020-2021 there were 61,879 inter library loans, compared to 51,621 in the previous year.

LIBRARY BOARD OF WESTERN AUSTRALIA AWARD FOR INNOVATION AND COLLABORATION

The Library Board Award for Innovation and Collaboration recognises excellence in the library sector by any person, library or organisation in Western Australia. The Award was not presented in 2020 due to COVID-19 restrictions, so this year the Award covered 2019 and 2020 with an additional criteria for innovation in libraries responses to the pandemic.

In May 2021, at the Library Board Awards Night, the Chairman of the Library Board, John Day presented the Award to City of Fremantle for their partnership with St Patrick's Community Support Centre to embed a Community Support Worker in the Library to provide direct engagement with people in the community experiencing disadvantage. This program is the first of its kind in Western Australian public libraries and the model the program is based on could be used by other local governments in the State to provide a similar library-based community program.

The breadth and depth of the nominations demonstrates public libraries commitment to their communities and innovation across the sector.

Winner – City of Fremantle, Fremantle Public Library's Library Connect-Freo Program

In a partnership with St Patrick's Community Support Centre, Fremantle Public Library has embedded a Community Support Worker into the Library to provide direct engagement with people experiencing disadvantage or vulnerability and to support Library staff when working with vulnerable library users.



Left to Right: Cr Jenny Archibald, Michael Piu (CEO of St Pats), Steve McQuade, Michelle Brennand (Director Community Engagement CoF), Jay Ellis (Manager Customer Experience & Learning CoF), Sonia Gonzalez Pascual (Community Support Worker), Traci Cascioli (Manager, St Pats), Jayne Cleave (Library Manager CoF) | May 2021

Support is being provided to fill gaps in experience, training and approaches to increase skills and comfort levels of Library and City of Fremantle staff when working with vulnerable people. The initiative benefits the community, staff and most importantly, some of the most vulnerable people in our communities.

Other 2021 Nominees (in no particular order)

City of Albany's Albany Public Library for their Home Delivery Service During COVID-19

During the COVID lockdown the Albany Public Library collaborated with local businesses on a Home Delivery Service for isolated and vulnerable

people in the community. Extensive community networks were used to identify those in the community that would benefit and services were delivered safely within COVID-19 restrictions.

City of Mandurah's Lakelands Library and Community Centre Story Walk Project

Lakelands Library and Community Centre partnered with the Lakelands Shopping Centre to display enlarged pages of local author Kylie Howarth's children's book *1, 2, Pirate Stew*. The Story Walk was designed to engage the community in a meaningful and safe way through an interactive challenge to find and read each page of the story that were displayed by retailers throughout the Centre.

The last page of the story was displayed in Lakelands Library, encouraging visitors to end their Story Walk inside the Library. A high level of engagement with retailers and centre management was achieved and the promotion of a local author was especially noteworthy.

Shire of Serpentine Jarrahdale's Mundijong Public Library for their Response Through Recovery

Continued engagement with the community of Serpentine Jarrahdale during the COVID lockdown was achieved via a variety of programs and online engagement including a Call and Collect service for community members who could travel to the library. Collaborating with the Shire's Youth Engagement Team, who had been displaced from their positions, a Books on Wheels service made deliveries using COVID safe practices to the most vulnerable people in the community and ensured the Youth Team retained employment. Digital content and programming was also delivered by staff working from home with many of the Library's regular programs shifting to online delivery.

City of Canning's Canning Libraries Work Ready Project

Work Ready was established as part of Canning's COVID recovery project, Connect in Canning, with an aim to build the capacity of jobseekers by providing them with increased opportunity and access to support, information, skill development

and employment services, centred in the City's libraries. Work Ready includes a number of popular and successful initiatives, including an online work ready hub, volunteering opportunities, workshops and programming, digital support, not-for-profit partnerships, youth and targeted employment opportunities.

Canning Libraries are working collaboratively to facilitate access for all community members to a range of learning, business and employment initiatives, fostering harmony through inclusion, connection and celebration of diversity.

City of Rockingham Libraries Connect and Create Program

The program is designed to offer community development outcomes in the form of social connection, wellbeing and access and inclusion opportunities at the same time as enjoying a range of fun, creative, mindful and sustainable activities across four library branches, and pop-up libraries at events, fairs and fetes across the City of Rockingham. There is a high level of engagement between local artists, groups, library staff and members of the community.

City of South Perth on behalf of Various Local Governments for LibraryCraft

LibraryCraft is a West Australian Libraries operated Minecraft server for players aged 7 to 17 years old. The program is operated by a group of 30 Western Australian local governments taking the

connectedness that libraries embody and foster into the online world in a safe way. LibraryCraft reaches a demographic that is often harder to engage with and aren't seen to be frequently coming to library programs.

It also helps to reach rural clients and those experiencing isolation across the State. Being a library program there is a promotion and focus on lifelong learning through STEM competitions, digital and social literacy and skill development with problem solving, technology and online safety.

City of Cockburn's Cockburn Libraries Programs and communication strategies during the COVID-19

Cockburn programs and communication strategies during the COVID lockdown ensured the library service maintained strong positive contact with the community. They created innovative online programs, provided welfare checks, produced instructional videos to assist clients to access eresources, introduced a Mystery Bag pick-up service which morphed into a click and collect service and posted resource information for families and seniors.

The programs were designed for both children and adults to spark engagement, creativity and to address feelings of isolation within the community.

VISABILITY

The State Library continued its long-time funding partnership with VisAbility, to provide library services for people who are blind, vision impaired or who have a print disability. The service makes books and other print materials accessible to individuals in their preferred format, such as talking books, Braille or large print. VisAbility also has a large digital audiobook library for people with a print disability that is available directly from VisAbility or via the Western Australian public library network.

VisAbility provides their library services to more than 4,000 eligible clients across Western Australia. Collections are made available via download or by post. In 2020–2021, VisAbility produced more than 2,000 items to meet the needs of their clients. Two planned training workshops with public libraries were postponed due to COVID-19 restrictions.

SHARED REFERENCE SERVICES WITH THE STATE RECORDS OFFICE OF WESTERN AUSTRALIA

During the year, a shared public service area for the State Library and State Records Office was completed. The colocated service within the J.S. Battye Library of West Australian History offers members of the public easier access to State publications and records.

NATIONAL AND STATE LIBRARIES AUSTRALIA

National and State Libraries Australia (NSLA) is a leading library sector collaboration delivering value for the people of Australia. The nine member libraries representing the National, State and Territory libraries of Australia are committed to achieving more by working together.

Since 2007, NSLA has undertaken an extensive program of activity to maximise the benefits of this partnership. Member libraries share strategic thinking, expertise and specialist solutions to increase productivity and achieve better outcomes.

The State Library of Western Australia continues to allocate staff resources to participate in all NSLA working groups and communities of practice.

During the year, the State Library contributed to the following NSLA groups:

- ➔ The **Culturally Safe Libraries Working Group** leads a shared approach to strengthening Indigenous cultural competency for library staff. In 2020-21, the Culturally Safe Libraries Project was a focus for NSLA with library staff continuing to access the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) CORE cultural learning online training. Since the program commenced, 1,255 staff have completed the training, including 140 staff from the State Library of Western Australia. It is planned to have all State Library staff complete the training



by late 2021. CORE cultural learning online training was also made available to members of the Library Board of Western Australia. In May 2021, an Indigenous Collections workshop was delivered to staff to develop confidence in applying *Aboriginal and Torres Strait Islander Library, Information and Resource Network Protocols* to collecting, describing, storing and providing access to Aboriginal and Torres Strait Islander collections.

- ➔ The **eResources Consortium** secures access to commercial online databases for NSLA libraries, aiming to simplify and improve licensing arrangements, maximise efficiency, innovation and sustainability, and look at making databases more widely available to all Australians especially during COVID-19 restrictions. During 2020–2021, the State Library made available 24 subscriptions from 16 vendors via the Consortium.
- ➔ The **Digital Preservation Community of Practice** continues to support professional development through sharing knowledge and information.
- ➔ The **Visitor Experience Network** shares information about trends and issues relating to library service delivery across the country. During COVID-19 closures and then the reopening of libraries, the Network shared ideas and experiences of continuing to service communities online and in person.

- ➔ The **Literacy and Learning Network** explores the role of libraries in life-long learning with discussions ranging from early years literacy and adult literacy to evaluation and adaption of library programming for current educational trends.
- ➔ The **Digital Archives Network** shares specialist knowledge and insights to foster innovation and a sense of community in digital collecting and digitisation practice. Discussion and consultation facilitated an informed and comprehensive approach to collecting COVID-19 resources and information in NLSA libraries.
- ➔ The **Copyright Community of Practice** continues to share knowledge regarding the impact of copyright legislation on library collections and practices. The group aims to ensure consistent information is available to library clients across Australia regarding their rights to use and reuse materials in library collections under the *Copyright Act 1968*.
- ➔ The **Corporate Services Group** shares knowledge and issues common to State and Territory libraries. Issues include workforce planning, resource management, compliance, reporting and budgeting.
- ➔ The **Heads of Collections Group** shares knowledge, advice and insights relating to many collection management issues and trends. Throughout 2020–2021, the group worked together to explore common threads and State and Territory specific considerations in collection development policies and web archiving.
- ➔ The **National edeposit (NED) Steering Group** oversees the development of NED and the work of the NED Operational Group. In 2020-2021, the group worked together to progress system enhancements that will increase functionality available to participating libraries and publishers.
- ➔ The **Conservation Network** was established in late 2020 to establish stronger relationships between colleagues across Australia in this niche area of work. It is a space for sharing of techniques, knowledge and experience in preserving some of the more fragile or unusual collections of NSLA libraries, as well as in communicating about and advocating for this work.
- ➔ The **Community Engagement Network** shares strategies for community and audience engagement both onsite and online, including improving the diversity of library audiences.

More information about NSLA can be found at nsla.org.au



 Cycloramic view of Perth drawn in 1892 by John Stuart Jackson. An early vision of Perth from the State Library's Heritage collections |  77B

ACCESS TO AUSTRALIAN STANDARDS

Many Australian Standards are written into Federal, State and Local Government legislation and often community-wide access to them is required for enterprise, innovation, health and wellbeing. The State Library and NSLA partners have a long history of negotiating with Standards Australia, and its distribution partners, for equitable community access to Australian Standards.

State Library staff have participated in public consultation instigated by Standards Australia and the Government around better access to Australian Standards. NSLA libraries have rejected access proposals from Standards Australia distribution partners on the grounds of equity of access (to the public) at a reasonable cost (to libraries). This has led to Australian Standards not being available to the public from the State Library (and other National, State and Territory libraries across Australia) since 2018.

The State Library continues to purchase hard copies of Australian Standards to meet community need, but this interim solution falls short of providing equitable access to the wider Western Australian community. The continuing closures of National, State and Territory library buildings in response to the COVID-19 pandemic highlight the need for remote access to Australian Standards for the community.

ACCESS TO POPULAR ONLINE WESTERN AUSTRALIAN NEWSPAPERS

During the year, there were changes to online access to Western Australian newspapers for State Library and public library clients due to the owner of the content, Seven West Media, no longer making it available through the PressReader online database. These titles included *The West Australian*, *Sunday Times*, *Kalgoorlie Miner* and *Albany Advertiser*.

Physical copies, including the current day's newspaper, are still available to read in the State Library building or through local public libraries across the State while online access for the current day's West Australian is available onsite only. Remote online access to the current day's newspaper is no longer available, to the detriment of State Library and public library members across the State.

Restrictions on access to Australian Standards and popular Western Australian newspapers are two examples of a concerning worldwide trend of publishers deliberately withholding digital content for libraries to purchase. In parallel, it is a trend to charge libraries more for online content than ordinary consumers. For example, the price of an ebook made available for a library to purchase might be up to five times the price of the same ebook made available to an individual. This is at odds with most print materials that are offered to libraries at the same price as for individuals.

SECTION 4: SIGNIFICANT ISSUES IMPACTING THE AGENCY

- ➔ To meet growing community demand for online access to information in a digital format, the State Library is increasing its capacity to collect, create and manage digital format materials and skill its workforce accordingly. There is a pressing need for a digital preservation management system to store, preserve and make accessible these digital materials for future generations.
- ➔ The COVID-19 pandemic continues to have a significant impact on the State Library and its staff, partnerships, collaborations and most importantly, the community it serves. The State Library building was closed to the public for three separate periods during the year, forcing the Library to focus its collections and service offerings online. Each time restrictions were lifted there were staggered increases to the number of members of the public that could be in the building at any one time. Corresponding with these restrictions, the wearing of masks had to also be enforced along with the ongoing requirement for staff and members of the public to register their contact details upon entering the building. In person use of the Library is yet to return to pre-COVID-19 levels.
- ➔ With hundreds of thousands of people visiting the Library building in person each year, the State Library is focused on ensuring visitors are met with contemporary, attractive, functional and accessible spaces that showcase the State's Heritage collections and library services. During the year minor works were undertaken to re-carpet some public areas in the building and a reconfigured information service point in the J.S. Batty Library of West Australian History was opened to offer the public a single point of access to State Heritage collections (State Library) and State Archive collections (State Records Office of Western Australia).



SECTION 5: DISCLOSURES AND LEGAL COMPLIANCE

MINISTERIAL DIRECTIVES

No Ministerial directives were received during the year.

OTHER FINANCIAL DISCLOSURES**Pricing policies of services provided**

All fees and charges are reviewed annually according to approved methodologies and adjusted in line with Department of Treasury advice. Fees and charges for services provided and for venue and equipment hire are available on the Library's website slwa.wa.gov.au

Capital works expenditure summary

Capital expenditure in 2020–2021 totalled \$0.678 million against a total revised budget of \$1.225 million. Capital funds were predominantly spent on acquiring general reference and Heritage materials.

The State Library materials underspend of \$0.546 million is due to an underspend in general reference and Heritage materials acquisitions. The latter category largely arose because of the inherent difficulties in planning for the purchase of Western Australian Heritage materials that do not come to market on a predictable basis and prices paid vary significantly according to market conditions and the materials available.

Approval to carry-forward the underspend will be sought from the Department of Treasury. Without the carry-forward, the Library Board's ability to meet its obligations to acquire Western Australian Heritage and other materials for the benefit of the State and the people of Western Australia would be significantly impacted.

The Library Board has implemented a new funding model for public libraries. Any public library materials acquired using State Government funding from 1 July 2020 is provided as an in-kind (notional) grant to local governments.

Employment and industrial relations

The full-time equivalent (FTE) staffing as at 30 June 2021 was 126.33 compared to 139.49 for the previous financial year.

Headcount	Women			Men			Total		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Permanent, Full-Time	50	56	56	29	28	32	79	84	88
Permanent, Part-Time	53	48	39	9	8	6	62	56	45
Fixed Term, Full-Time	3	9	4	0	2	1	3	11	5
Fixed Term, Part-Time	2	12	5	0	3	1	2	15	6
Casual	0	0	0	0	0	0	0	0	0
Other	2	0	1	1	0	0	3	0	1
Total Headcount	110	125	105	39	41	40	149	166	145

Staff development

The State Library is committed to staff development and during the year staff attended various professional development opportunities relevant to their role. The State Library provided the following training to staff:

- ➔ Integrity Awareness Training Program. As part of this program all staff were required to attend four separate workshops – ethical conduct; serving the public interest; confidentiality, social media and the use of official information and reporting suspected breaches of the Library's *Code of Conduct*.
- ➔ Microsoft Office 365 training workshops. These provided an overview of the features and capabilities of Microsoft Office 365.
- ➔ Deaf Awareness Training was provided to enable staff to understand deaf culture and learn how deaf people engage with the world, and in particular, the services of the Library.
- ➔ Homelessness and libraries training was delivered by a person who had experienced homelessness as a youth and then became a qualified librarian.

In March 2020, the State Library rolled out an online learning and development platform with courses progressively released to staff. To date, 34 different online courses have been made available including; record-keeping, occupational safety and health and induction training for new staff.

The State Library participated in the Culturally Safe Libraries program run by NSLA libraries.

The program includes accredited online CORE cultural learning through AIATSIS for all staff, training for collections staff based on culturally informed approaches to collection management, of Aboriginal and Torres Strait Islander collection materials and evaluation of services and facilities to ensure the voices and views of Aboriginal and Torres Strait Islander peoples are considered and included.

In 2020–2021, CORE training was completed by 140 staff, a collections workshop was attended by 15 staff and a pilot audit was conducted to measure progress towards cultural safety.

Training opportunities for community members

The State Library is committed to providing opportunities for people to gain skills and work opportunities with the State Library. In 2020–2021 the Library hosted two school-based trainees, provided project-based placements for nine university students and four TAFE students. One high school student had a work experience placement at the Library.

Workers compensation

Two claims for compensation were recorded in 2020–2021. This compares with one claim recorded in 2019–2020.

GOVERNANCE DISCLOSURES

Insurance

Insurance premiums were paid to indemnify any director against a liability incurred under sections 13 and 14 of the *Statutory Corporations (Liability of Directors) Act 1996*. The amount paid for Directors and Officers liability insurance for the period 11 November 2020 to 11 November 2021 was \$5,740.

Board and Committee remuneration

Board members received no remuneration and the Library Board is not listed on the Register of Government Boards and Committees published by the Department of the Premier and Cabinet.

OTHER LEGAL REQUIREMENTS

Act of Grace payments

The State Library made no Act of Grace payments under Section 80 of the *Financial Management Act 2006* in 2020–2021.

Unauthorised use of credit cards

State Library staff hold corporate credit cards where their functions warrant usage of this facility. Cardholders are reminded of their obligations under the Department of Local Government, Sport and Cultural Industries' *Purchasing Card Policy*, however, there were four instances of a corporate credit card being used not for official business. The matters were not referred for disciplinary action as the personal use amounts were quickly notified and settled in full, and the nature of the expenditure was immaterial and characteristic of an honest mistake. The amounts were \$16.50, \$40.00, \$66.00 and \$17.97.

	2020–2021
Number of instances the Western Australian Government Purchasing Cards have been used for personal purposes	4
Aggregate amount of personal use expenditure for the reporting period	\$141
Aggregate amount of personal use expenditure settled by the due date (within 5 working days)	\$57
Aggregate amount of personal use expenditure settled after the period (after 5 working days)	\$84
Aggregate amount of personal use expenditure remaining unpaid at the end of the reporting period	-
Number of referrals for disciplinary action instigated by the notifiable authority during the reporting period	-

Advertising

In accordance with section 175ZE of the *Electoral Act 1907*, the State Library incurred the following expenditure in media and recruitment advertising. Total expenditure for 2020–2021 was \$9,426.86.

Expenditure was incurred in the following areas:

Advertising agencies	Nil
Market research organisations	Nil
Polling organisations	Nil
Direct mail organisations	Nil
Media advertising organisations	\$6,875.32
State Law Publisher	\$46.35
Initiative Media	\$196.05
West Australian Newspapers Ltd	\$2,678.82
Facebook	\$3,954.10
Recruitment advertising	\$2,470.42
Australian Library and Information Association	\$2,140.00
Initiative Media	\$330.42

Disability Access and Inclusion Plan

The following is a report against the outcomes of the Library's Disability Access and Inclusion Plan (DAIP) 2019–2023. The State Library works with the State Records Office to implement a plan to develop facilities, collections and services for people with disability.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, the State Library and the State Records Office.

- ➔ Guidelines for events and exhibitions reviewed.
- ➔ Library services policies and guidelines reviewed.
- ➔ Access information for all Library venues available online and print advertising including What's On printed guide.
- ➔ Accessibility information on the website reviewed and updated.
- ➔ Auslan interpreters used for selected streaming events.
- ➔ Better Beginnings reading packs are provided to families with babies in Western Australia. Packs with appropriate content are made available to families whose members have disabilities.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the State Library and the State Records Office.

- ➔ Complaints management system review commenced to ensure it meets the needs of people with disability.
- ➔ Tender for public library materials included capacity to provide resources for people with disability.

Outcome 3: People with disability receive information in a format that will enable them to access that information as readily as other people are able to access it.

- ➔ Provide corporate documents in alternative formats upon request.

Outcome 4: People with disability receive the same level and quality of service from the staff of the State Library and the State Records Office as other people receive from the staff of the State Library and State Records Office.

- ➔ Disability awareness training conducted.
- ➔ Disability awareness online training made available to all staff.

- ➔ Evacuation training and procedures includes information for assisting with clients and staff with disability.

Outcome 5: People with disability have the same opportunities as other people to make complaints to the State Library or the State Records Office.

- ➔ Complaints management system review commenced to ensure it meets the needs of people with disability.
- ➔ Staff instructed on how to assist people with disability.

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the State Library or the State Records Office.

- ➔ Organisations representing people with disability have been involved in the consultation process as part of the development of the Library's new Collection Development Policy and Interpretation Strategy.

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the State Library or the State Records Office.

- ➔ Tailored to an individual's specific support needs, reasonable workplace adjustments are made to accommodate staff and volunteers who identify as having a disability.
- ➔ The State Library has an agreement with Alinea (formerly the Spine and Limb Association) to manage the discard of public library materials. Approximately 280,000 items, including books and DVDs, are discarded from public libraries each year. The agreement is under the Australian Disability Enterprise (ADE) Initiative.
- ➔ The State Library has a contract with Activ to prepare Better Beginnings early literacy packs for distribution to families across the State. The contract is under the Australian Disability Enterprise (ADE) Initiative.

Compliance with public sector standards and ethical codes

The Department of Local Government, Sport and Cultural Industries worked with the Culture and the Arts portfolio agencies, including the State Library, to ensure that legislative and public sector compliance was achieved. The Department's Human Resources team provided services to the State Library to support its specific workplace needs, including the development and implementation of human resource policies, industrial relations advice and the provision of payroll services.

Library staff are provided access to the human resources policies, procedures and guidelines that govern their employment. The Library continued to promote accountable and ethical business practice by:

- ➔ requiring new staff to complete Accountable and Ethical Decision Making training;
- ➔ communicating the Library's *Code of Conduct*; and
- ➔ rolling out a series of mandatory integrity and ethical conduct workshops to all staff during the year.

In 2020–2021, the State Library recorded:

- ➔ 0 breaches of the Public Sector Standards in Human Resource Management.
- ➔ 0 breaches of the Library's *Code of Conduct*.
- ➔ 0 formal grievances.
- ➔ 1 Public Interest Disclosure.

Recordkeeping Plan

During 2020–2021, staff continued to receive assistance with recordkeeping requirements and guidance in using the functionality of the records management software and database.

Freedom of Information

The Department of Local Government, Sport and Cultural Industries manages all applications for access to State Library corporate documents and information. The Department did not receive any applications relevant to the Library during the reporting period.

GOVERNMENT POLICY REQUIREMENTS

Substantive equality

The Library is committed to the elimination of systemic discrimination from all its policies, practices and services. As one of the State's most visited cultural institutions, clients come from diverse backgrounds and strategies are in place to ensure that anyone can understand and access the Library's services.

Some examples of initiatives include the Better Beginnings program for Aboriginal families and participation as a host agency in the Public Sector Commission's school-based youth programs.

Occupational safety, health and injury management

The State Library operates under the Department of Local Government, Sport and Cultural Industries' *Occupational Safety and Health Policy* and the State Library's *Management Commitment Statement*.

The Library's senior management are committed to ensuring that all employees, clients, volunteers and contractors are safe from injuries and risks to health while they are at work or visiting the Library building. They accept that employee and client health and safety is primarily a responsibility of management. Specific policies, work practices and procedures compliant with the *Occupational Safety and Health Act 1984* have been developed to address hazards and hazardous work processes in the workplace.

Online training courses are available to all staff on the following topics related to occupational safety and health:

- ➔ Emergency Procedures (mandatory for new staff);
- ➔ Ergonomics;
- ➔ Hand Hygiene;
- ➔ Manual Tasks;
- ➔ Situational Awareness; and
- ➔ Workplace Health and Safety (mandatory for new staff).

Measures	Results, targets and commentary for State Library of Western Australia 2020–2021			
	Results 2019–2020	Results 2020–2021	Targets	Comments towards targets
Number of fatalities	0	0	0	Target achieved
Lost time injury and / or disease (LTI/D) incidence	0	1	0 or 10% reduction in incidence rate	Not met
Lost time injury and / or disease (LTI/D) severity rate	0	0	0 or 10% reduction in severity rate	Target achieved
Percentage of injured workers returned to work within (i) 13 weeks and (ii) 26 weeks	(i) 100%	(i) 100%	Greater than or equal to 80% return to work within 26 weeks	Target achieved

Government building training policy

No contracts subject to this policy were awarded during the year.

Risk management

The Library Board has oversight of risk management at the State Library through the Board's Audit and Risk Management Committee. A formal review of the *Operational Risk Register* was completed in March 2021 and treatment action plans are being developed and implemented. The *Strategic Risk Register* was also identified for review.

The State Library reviewed its *Pandemic Plan* during November/December 2020 with updates from workshops from lessons learnt during COVID-19 closures, a Pandemic Team, comprising of Directors and representatives from communications, human resources, ICT and policy areas, met daily, then as required, during the short lockdowns in 2021. Reviews after each lockdown and closure were carried out by the Pandemic Team and staff. The Library has agreements in place for the supply and servicing of hand sanitiser units and antibacterial wipes and has sufficient supplies of face masks and other consumables for lockdown or restriction periods.

The State Library carried out a desktop review of its *Business Continuity Plan* in August 2020. A further revision of the plan including a strategic business impact analysis took place in March 2021.

Internal audit

In compliance with Section 53(1)(d) of the *Financial Management Act 2006* and *Treasurers' Instruction 1201*, the Library Board has established and is maintaining, an effective internal audit function to improve governance, integrity, risk management and internal controls within the organisation. The role of the internal audit is contained in the Audit Charter as endorsed by the Audit and Risk Committee and approved by the Library Board. To fully comply with revised *Treasurers' Instruction 1201(3)*, the Audit and Risk Committee is independently chaired by a suitably qualified person who is not employed by the State Library.

The Library's internal audit function, in conjunction with the Department of Local Government, Sport and Cultural Industries internal audit function, completed varied planned and ad hoc audit assignments. Audits completed and reviewed by the Audit and Risk Committee, were a combination of audits as per the approved risk-based strategic audit plan and audits initiated by the Library.

Meaningful and practical internal audit recommendations were made in several areas including the effective management of accounts receivable, Library collections stocktake and valuation process, and the ongoing compliance with State Supply Policies. Management has adopted all, and since implemented most of the audit recommendations.

The State Library also benchmarks its own internal controls against the findings highlighted by the Office of the Auditor General and the Crime and Corruption Commission in their reports into other Western Australian Government agencies.

Integrity Strategy for WA Public Authorities

Following the release of the Public Sector Commission's (PSC) *Integrity Strategy for WA Public Authorities 2020–2023* in 2019, the State Library initiated a comprehensive Integrity Review Project. It aimed to increase awareness of integrity, strengthen policy and process and staff understanding of their responsibilities to prevent misconduct.

As part of the project, an Integrity Leadership Group was established which identified, managed and evaluated initiatives and activities during 2020–2021. Key achievements of the project included:

- ➔ Development of a fraud and corruption control policy and plan.
- ➔ Establishment of an integrity portal on the staff intranet.
- ➔ 40 capability-building workshops were developed and delivered.
- ➔ Development of an *Integrity Governance Framework*.

- ➔ Four integrity policies and procedures were developed and reviewed.
- ➔ Three integrity online training modules were reviewed, updated and made available to all staff.
- ➔ Two employment perception surveys were conducted as a benchmark at the start of the project and as an evaluation at the end. The results showed an increase in understanding and awareness of integrity related issues, policy and procedures.

The project is the first phase of the Library's commitment to implementing the PSC's Strategy. The ongoing focus for the Library will be on sustaining the progress made over the past 12 months, ensuring that ethical standards are reinforced and regularly assessed, and implementing strategies to address areas where further improvement is required.

Procurement reform

The State Government is developing a new Procurement Framework and as part of this the *Procurement Act 2020* will be enacted in two stages. This reform is aimed at improving efficiencies and reducing red tape. On 1 June 2021, the Act commenced in full and the Library is now required to fulfil all procurement activities and obligations including undertaking and meeting the cost of audit of the procurement function. This role had previously been undertaken by the Department of Local Government, Sport and Cultural Industries on behalf of the Library.



📍 Family History WA volunteers celebrating 35 years of partnering with the State Library to deliver family history services to the community. In honour of their achievements, Family History WA were named a Fellow of the Library Board of Western Australia | July 2020

Western Australian Multicultural Policy Framework

The *Western Australian Multicultural Policy Framework* was endorsed by the State Government in 2020. It translates the principles and objectives of the *Western Australian Charter of Multiculturalism* into three multicultural policy priorities areas:

- ➔ harmonious and inclusive communities;
- ➔ culturally responsive policies, programs and services; and
- ➔ economic, social, cultural, civic and political participation.

During the year, agencies were required to prepare a plan that addresses each of the priority areas. The State Library and State Records Office of Western Australia worked together to prepare a plan for 2021–2022 that was submitted to the Minister for Citizenship and Multicultural Interests.

Financial Statements

2020 2021



Certification of Financial Statements

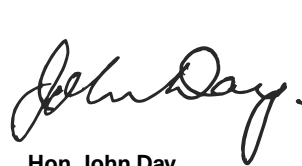
FOR THE REPORTING PERIOD ENDED 30 JUNE 2021

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2021 and the financial position as at 30 June 2021.

At the date of signing we are not aware of any circumstances which would render the particulars included within the financial statements misleading or inaccurate.



Ahmed Abumarzouq
Chief Finance Officer
8 September 2021



Hon. John Day
Chairman
Library Board of Western Australia
8 September 2021



Jenny Archibald
Vice Chairman
Library Board of Western Australia
8 September 2021

Independent Audit Opinion



Auditor General

INDEPENDENT AUDITOR'S OPINION 2021

The Library Board of Western Australia

To the Parliament of Western Australia

Report on the audit of the financial statements

Opinion

I have audited the financial statements of The Library Board of Western Australia which comprise:

- the Statement of Financial Position at 30 June 2021, and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and the Summary of Consolidated Account Appropriations for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial statements are:

- based on proper accounts and present fairly, in all material respects, the operating results and cash flows of The Library Board of Western Australia for the year ended 30 June 2021 and the financial position at the end of that period
- in accordance with Australian Accounting Standards, the *Financial Management Act 2006* and the Treasurer's Instructions.

Basis for opinion

I conducted my audit in accordance with the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of my report.

I am independent of The Library Board of Western Australia in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional & Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial statements. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the Board for the financial statements

The Board is responsible for:

- keeping proper accounts
- preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, the *Financial Management Act 2006* and the Treasurer's Instructions
- such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for:

- assessing the entity's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the Western Australian Government has made policy or funding decisions affecting the continued existence of the Board.

Auditor's responsibilities for the audit of the financial statements

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial statements. The objectives of my audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial statements is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

Report on the audit of controls

Opinion

I have undertaken a reasonable assurance engagement on the design and implementation of controls exercised by The Library Board of Western Australia. The controls exercised by the The Library Board of Western Australia are those policies and procedures established by the Board to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions (the overall control objectives).

My opinion has been formed on the basis of the matters outlined in this report.

In my opinion, in all material respects, the controls exercised by The Library Board of Western Australia are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities have been in accordance with legislative provisions during the year ended 30 June 2021.

Independent Audit Opinion

The Board's responsibilities

The Board is responsible for designing, implementing and maintaining controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities are in accordance with the *Financial Management Act 2006*, the Treasurer's Instructions and other relevant written law.

Auditor General's responsibilities

As required by the *Auditor General Act 2006*, my responsibility as an assurance practitioner is to express an opinion on the suitability of the design of the controls to achieve the overall control objectives and the implementation of the controls as designed. I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements and plan and perform my procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the overall control objectives and were implemented as designed.

An assurance engagement involves performing procedures to obtain evidence about the suitability of the controls design to achieve the overall control objectives and the implementation of those controls. The procedures selected depend on my judgement, including an assessment of the risks that controls are not suitably designed or implemented as designed. My procedures included testing the implementation of those controls that I consider necessary to achieve the overall control objectives.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Limitations of controls

Because of the inherent limitations of any internal control structure, it is possible that, even if the controls are suitably designed and implemented as designed, once in operation, the overall control objectives may not be achieved so that fraud, error or non-compliance with laws and regulations may occur and not be detected. Any projection of the outcome of the evaluation of the suitability of the design of controls to future periods is subject to the risk that the controls may become unsuitable because of changes in conditions.

Report on the audit of the key performance indicators

Opinion

I have undertaken a reasonable assurance engagement on the key performance indicators of The Library Board of Western Australia for the year ended 30 June 2021. The key performance indicators are the Under Treasurer-approved key effectiveness indicators and key efficiency indicators that provide performance information about achieving outcomes and delivering services.

In my opinion, in all material respects, the key performance indicators of The Library Board of Western Australia are relevant and appropriate to assist users to assess The Library Board of Western Australia's performance and fairly represent indicated performance for the year ended 30 June 2021.

The Board's responsibilities for the key performance indicators

The Board is responsible for the preparation and fair presentation of the key performance indicators in accordance with the *Financial Management Act 2006* and the Treasurer's Instructions and for such internal control it determines necessary to enable the preparation of key performance indicators that are free from material misstatement, whether due to fraud or error.

In preparing the key performance indicators, the Board is responsible for identifying key performance indicators that are relevant and appropriate, having regard to their purpose in accordance with Treasurer's Instruction 904 *Key Performance Indicators*.

Auditor General's responsibilities

As required by the *Auditor General Act 2006*, my responsibility as an assurance practitioner is to express an opinion on the key performance indicators. The objectives of my engagement are to obtain reasonable assurance about whether the key performance indicators are relevant and appropriate to assist users to assess the entity's performance and whether the key performance indicators are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements relating to assurance engagements.

An assurance engagement involves performing procedures to obtain evidence about the amounts and disclosures in the key performance indicators. It also involves evaluating the relevance and appropriateness of the key performance indicators against the criteria and guidance in Treasurer's Instruction 904 for measuring the extent of outcome achievement and the efficiency of service delivery. The procedures selected depend on my judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making these risk assessments I obtain an understanding of internal control relevant to the engagement in order to design procedures that are appropriate in the circumstances.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

My independence and quality control relating to the reports on controls and key performance indicators

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Other information

The Board is responsible for the other information. The other information is the information in the entity's annual report for the year ended 30 June 2021, but not the financial statements, key performance indicators and my auditor's report.

My opinions do not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

Independent Audit Opinion

Matters relating to the electronic publication of the audited financial statements and key performance indicators

This auditor's report relates to the financial statements and key performance indicators of The Library Board of Western Australia for the year ended 30 June 2021 included on The Library Board of Western Australia's website. The Library Board of Western Australia's management is responsible for the integrity of The Library Board of Western Australia's website. This audit does not provide assurance on the integrity of The Library Board of Western Australia's website. The auditor's report refers only to the financial statements, controls and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements, controls or key performance indicators. If users of the financial statements, controls and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to contact the entity to confirm the information contained in the website version of the financial statements, controls and key performance indicators.



Grant Robison
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
14 September 2021

Statement of Comprehensive Income

FOR THE YEAR ENDED 30 JUNE 2021

	<i>Notes</i>	2021 \$'000	2020 \$'000		<i>Notes</i>	2021 \$'000	2020 \$'000
COST OF SERVICES				Income from State Government			
Expenses				Service appropriation	3.1	29,012	29,097
Employee benefits expense	2.1(a)	12,417	12,227	Assets/liabilities assumed/(transferred)		(9)	-
Supplies and services	2.3	5,595	5,149	Services received free of charge		762	1,174
Depreciation and amortisation expense	4.1, 4.2	1,686	11,827	Royalties for Regions Fund		181	250
Impairment losses	4.1.1	1,795	2,403	Grants and subsidies from State Government		25	-
Accommodation expenses	2.3	2,386	2,492	Total income from State Government		29,971	30,521
Grants and subsidies	2.2	7,645	43,576	SURPLUS/(DEFICIT) FOR THE PERIOD		(1,223)	(45,933)
Other expenses	2.3	757	413	OTHER COMPREHENSIVE INCOME			
Total cost of services		32,281	78,087	Items not reclassified subsequently to profit or loss			
Income				Changes in asset revaluation surplus	8.7	30,997	(2,830)
Revenue				Total other comprehensive income		30,997	(2,830)
User charges and fees	3.2	213	585	TOTAL COMPREHENSIVE INCOME FOR THE PERIOD		29,774	(48,763)
Commonwealth grants and contributions	3.3	200	224				
Interest revenue	3.4	5	14				
Sponsorship revenue	3.5	-	10				
Bequest contributions	3.6	3	2				
Other revenue	3.7	666	798				
Total Revenue		1,087	1,633				
Total income other than income from State Government		1,087	1,633				
NET COST OF SERVICES		31,194	76,454				

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement of Financial Position

AS AT 30 JUNE 2021

	<i>Notes</i>	2021	2020		<i>Notes</i>	2021	2020
		\$'000	\$'000			\$'000	\$'000
ASSETS				LIABILITIES			
Current Assets				Current Liabilities			
Cash and cash equivalents	6.2	1,823	2,005	Payables	5.4	795	303
Restricted cash and cash equivalents	6.2	712	966	Contract liabilities	5.5	-	199
Receivables	5.1	427	412	Lease liabilities	6.1	1	2
Amounts receivable for services	5.2	1,225	1,225	Employee related provisions	2.1(b)	2,457	2,293
Other current assets	5.3	393	648	Other current liabilities	5.6	59	16
Total Current Assets		4,580	5,256	Total Current Liabilities		3,312	2,813
Non-Current Assets				Non-Current Liabilities			
Restricted cash and cash equivalents	6.2	1,691	1,644	Employee related provisions	2.1(b)	424	513
Amounts receivable for services	5.2	32,356	30,002	Total Non-Current Liabilities		424	513
Property, plant and equipment	4.1	459	474	TOTAL LIABILITIES		3,736	3,326
Right-of-use assets	4.2	36,861	39,212	NET ASSETS		173,898	144,124
Library collections	4.1	101,687	70,862	EQUITY	8.7		
Total Non-Current Assets		173,054	142,194	Contributed equity		57,305	57,305
TOTAL ASSETS		177,634	147,450	Reserves		71,482	40,485
				Accumulated surplus		45,111	46,334
				TOTAL EQUITY		173,898	144,124

The Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

FOR THE YEAR ENDED 30 JUNE 2021

		<i>Notes</i>			
		Contributed equity	Reserves	Accumulated surplus	Total equity
		\$000	\$000	\$000	\$000
Balance at 30 June 2020		57,305	87,296	48,286	192,887
Deficit		-	-	(45,933)	(45,933)
Other comprehensive income	8.7	-	(2,830)	-	(2,830)
Total comprehensive income for the period		-	(2,830)	(45,933)	(48,763)
Transaction with owners in their capacity as owners:	8.7				
Initial application of AASB 16		-	(43,981)	43,981	-
Total		-	(43,981)	43,981	-
Balance at 30 June 2020		57,305	40,485	46,334	144,124
Balance at 1 July 2020		57,305	40,485	46,334	144,124
Deficit		-	-	(1,223)	(1,223)
Other comprehensive income	8.7	-	30,997	-	30,997
Total comprehensive income for the period		-	30,997	(1,223)	29,774
Balance at 30 June 2021		57,305	71,482	45,111	173,898

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

FOR THE YEAR ENDED 30 JUNE 2021

	<i>Notes</i>	
	2021	2020
	\$'000	\$'000
CASH FLOWS FROM STATE GOVERNMENT		
Service appropriation	25,433	16,944
Holding account drawdowns	1,225	9,642
Royalties for Regions Fund	181	250
Net cash provided by State Government	26,839	26,836
Utilised as follows:		
CASH FLOWS FROM OPERATING ACTIVITIES		
Payments		
Employee benefits	(12,307)	(11,960)
Supplies and services	(5,360)	(4,971)
Accommodation	(1,181)	(1,571)
Grants and subsidies	(7,683)	(233)
GST payments on purchases	(1,419)	(1,494)
Other payments	(716)	(409)
Receipts		
User charges and fees	200	514
Commonwealth grants and contributions	200	224
Interest received	6	19
Sponsorship revenue	-	10
GST receipts on sales	55	155
GST receipts from taxation authority	1,383	1,225
Other receipts	474	1,051
Net cash (used in) operating activities	(26,348)	(17,440)

	<i>Notes</i>	
	2021	2020
	\$'000	\$'000
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments		
Purchase of non-current physical assets	(875)	(9,506)
Net cash (used in) investing activities	(875)	(9,506)
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments		
Principal elements of lease payments	(5)	(6)
Net cash (used in) financing activities	(5)	(6)
Cash and cash equivalents at the beginning of the reporting period		
	4,615	4,731
Net (decrease) in cash and cash equivalents		
	(389)	(116)
Cash and cash equivalents at the end of the reporting period		
	4,226	4,615

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

Summary Of Consolidated Account Appropriations

FOR THE YEAR ENDED 30 JUNE 2021

	2021 Budget Estimate (\$'000)	2021 Supplementary Funding (\$'000)	Revised Budget (\$'000)	2021 Actual (\$'000)	2021 Variance (\$'000)
Delivery of Services					
Item 74 Net amount appropriated to deliver services	28,736	-	28,736	28,736	-
Section 25 Transfer of service appropriation	-	-	-	-	-
Amount Authorised by Other Statutes					
- <i>Salaries and Allowances Act 1975</i>	276	-	276	276	-
Total appropriations provided to deliver services	29,012	-	29,012	29,012	-
GRAND TOTAL	29,012	-	29,012	29,012	-

No supplementary income was received by the Library Board.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

1. BASIS OF PREPARATION

The Library Board of Western Australia (herein after referred to as 'the Library Board') is a WA Government entity and is controlled by the State of Western Australia, which is the ultimate parent. The Library Board is a not-for-profit entity (as profit is not its principal objective).

A description of the nature of its operations and its principal activities have been included in the '**Overview**' which does not form part of these financial statements.

These annual financial statements were authorised for issue by the Accountable Authority of the Library Board on 8 September 2021.

Statement of compliance

These general purpose financial statements have been prepared in accordance with:

- 1) *The Financial Management Act 2006 (FMA)*
- 2) The Treasurer's instructions (**TIs**)
- 3) Australian Accounting Standards (**AASs**) - Reduced Disclosure Requirements
- 4) Where appropriate, those **AAS** paragraphs applicable for not-for-profit entities have been applied.

The Financial Management Act 2006 and the Treasurer's instructions take precedence over AASs. Several AASs are modified by TIs to vary application, disclosure format and wording. Where modification is required and has had a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

Basis of preparation

These financial statements are presented in Australian dollars applying the accrual basis of accounting and using the historical cost convention. Certain balances will apply a different measurement basis (such as the fair value basis). Where this is the case the different measurement basis is disclosed in the associated note. All values are rounded to the nearest thousand dollars (\$'000).

Judgements and estimates

Judgements, estimates and assumptions are required to be made about financial information being presented. The significant judgements and estimates made in the preparation of these financial statements are disclosed in the notes where amounts affected by those judgements and/or estimates are disclosed. Estimates and associated assumptions are based on professional judgements derived from historical evidence and various other factors that are believed to be reasonable under the circumstances.

Significant judgements and estimates have been made to meet the requirements of standards AASB 13, AASB 15, AASB 16 and AASB 116.

AASB 13:

Key judgement include determining the valuation technique that maximises the use of relevant observable inputs and minimises the use of unobservable inputs when identical asset or liability is not observable.

The valuation of the Library Collection is subject to a high level of estimation uncertainty, this uncertainty arises from the fact that the Library Collection comprises many items and the valuation process therefore depends on sampling which gives rise to the risks inherent in sampling.

AASB 15:

Key judgements include determining the timing of revenue from contracts with customers in terms of timing of satisfaction of performance obligations and determining the transaction price and the amounts allocated to performance obligations.

Estimation uncertainty include determining the transaction prices (estimating variable consideration, adjusting the consideration for the time value of money and measuring non-cash considerations), allocating the transaction price, including estimating stand-alone selling prices and allocating discounts and variable consideration.

AASB 16:

Key judgements to be made for AASB 16 include identifying leases within contracts, determination whether there is reasonable certainty around exercising extension and termination options, identifying whether payments are variable or fixed in substance and determining the stand-alone selling prices for lease and non-lease components.

Estimation uncertainty that may arise is the estimation of the lease term, determination of the appropriate discount rate to discount the lease payments and assessing whether the right-of-use asset needs to be impaired.

AASB 116:

Key judgments to value the Library collection include determining the carrying amounts, the depreciation charges and impairment losses to be recognised.

Estimation uncertainty that may arise is the estimation of the Library Collection whole value and total value within each category. This uncertainty arises from the fact that the valuation process depends on sampling due to the number of items.

Contributed equity

AASB Interpretation 1038 *Contributions by Owners Made to Wholly-Owned Public Sector Entities* requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the Government (the owner) as contributions by owners (at the time of, or prior, to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 *Contributions by Owners Made to Wholly Owned Public Sector Entities* and have been credited directly to Contributed Equity.

The transfers of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

2. USE OF OUR FUNDING

Expenses incurred in the delivery of services

This section provides additional information about how the Library Board's funding is applied and the accounting policies that are relevant for an understanding of the items recognised in the financial statements. The primary expenses incurred by the Library Board in achieving its objectives and the relevant notes are:

	Notes	2021	2020
		\$'000	\$'000
Employee benefits expenses	2.1(a)	12,417	12,227
Employee related provisions	2.1(b)	2,881	2,806
Grants and subsidies	2.2	7,645	43,576
Other expenditure	2.3	8,738	8,054

2.1(a) Employee benefits expenses

	2021	2020
	\$'000	\$'000
Employee benefits	11,289	11,124
Superannuation – defined contribution plans	1,128	1,103
Net employee benefits	12,417	12,227

Employee Benefits: Include wages, salaries and social contributions, accrued and paid leave entitlements and paid sick leave, profit-sharing and bonuses; and non-monetary benefits (such as medical care, housing, cars and free or subsidised goods or services) for employees.

Superannuation: The amount recognised in profit or loss of the Statement of Comprehensive Income comprises employer contributions paid to the GSS (concurrent contributions), the WSS, the GESBs, or other superannuation funds.

2.1(b) Employee related provisions

	2021	2020
	\$'000	\$'000
Current		
<i>Employee benefits provisions</i>		
Annual leave ^(a)	883	854
Long service leave ^(b)	1,354	1,227
Provision for Purchased Leave ^(c)	(2)	3
	2,235	2,084
<i>Other provisions</i>		
Employment on-costs ^(c)	222	209
	222	209
Total current employee related provisions	2,457	2,293
Non-current		
<i>Employee benefits provisions</i>		
Long service leave ^(b)	377	468
	377	468
<i>Other provisions</i>		
Employment on-costs ^(c)	47	45
	47	45
Total non-current employee related provisions	424	513
Total employee related provisions	2,881	2,806

(a) **Annual leave liabilities:** Classified as current as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

The provision for annual leave is calculated at the present value of expected payments to be made in relation to services provided by employees up to the reporting date.

(b) **Long service leave liabilities:** Unconditional long service leave provisions are classified as **current** liabilities as the Library Board does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the reporting period.

Pre-conditional and conditional long service leave provisions are classified as **non-current** liabilities because the Library Board has an unconditional right to defer the settlement of the liability until the employee has completed the requisite years of service.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

2.1(b) Employee related provisions (continued)

The provision for long service leave is calculated at present value as the Library Board does not expect to wholly settle the amounts within 12 months. The present value is measured taking into account the present value of expected future payments to be made in relation to services provided by employees up to the reporting date. These payments are estimated using the remuneration rate expected to apply at the time of settlement, and discounted using market yields at the end of the reporting period on national government bonds with terms to maturity that match, as closely as possible, the estimated future cash outflows.

(c) **Employment on-costs:** The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments.

Employment on-cost provision

Carrying amount at start of period	254	234
Additional/(reversals of) provisions recognised	14	20
Payments/other sacrifices of economic benefits	-	-
Carrying amount at end of period	268	254

Key sources of estimation uncertainty – long service leave

Key estimates and assumptions concerning the future are based on historical experience and various other factors that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year.

Several estimates and assumptions are used in calculating the Library Board's long service leave provision. These include:

- Expected future salary rates
- Discount rates
- Employee retention rates; and
- Expected future payments

Changes in these estimations and assumptions may impact on the carrying amount of the long service leave provision. Any gain or loss following revaluation of the present value of long service leave liabilities is recognised as employee benefits expense.

2.2 Grants and subsidies

	2021	2020
	\$'000	\$'000
Recurrent		
Public library materials (Local Governments) (a)	7,039	43,343
Regional subsidies	421	48
Visability Inc (formerly the Association for the Blind)	185	185
Other grants and subsidies	-	-
Total grants and subsidies	7,645	43,576

(a) The Library Board implemented a new model for public library services in Western Australia. As at 30 June 2020 the Public Library Collection at cost has been derecognised and in-kind grants expense (\$43.343 million) has been recognised. On 1 July 2020 public library materials recorded as grants were transferred to relevant local government authorities.

Transactions in which the Library Board provides goods, services, assets (or extinguishes a liability) or labour to another party without receiving approximately equal value in return are categorised as 'Grant expenses'. Grants can either be operating or capital in nature.

Grants can be paid as general purpose grants which refer to grants that are not subject to conditions regarding their use. Alternatively, they may be paid as specific purpose grants which are paid for a particular purpose and/or have conditions attached regarding their use.

Grants and other transfers to third parties (other than contributions to owners) are recognised as an expense in the reporting period in which they are paid or payable. They include transactions such as: grants, subsidies, personal benefit payments made in cash to individuals and other transfer payments made to local government and not-for-profit organisations.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

2.3 Other expenditure

	2021	2020
	\$'000	\$'000
Supplies and services		
Communications	50	24
Consultants and contractors	21	30
Consumables	770	1,042
Repairs & maintenance - software	410	304
Travel	17	45
Insurance premiums	74	80
Lease/hire	11	57
Online Information access fees	2,617	1,730
Freight and cartage	339	259
Professional Services	401	459
Printing	60	89
Licences	52	83
Digitisation services	189	597
Website development	26	120
Other	558	230
Total supplies and services expenses	5,595	5,149
Accommodation expenses		
Repairs & maintenance – building	722	989
Cleaning	355	363
Security	587	422
Utilities	694	686
Other	28	32
Total accommodation expenses	2,386	2,492

	2021	2020
	\$'000	\$'000
Other expenses		
Bad and doubtful debts ^(a)	8	9
Expected credit losses expense ^(b)	-	1
Workers' compensation insurance	585	249
Prizes paid	90	90
Audit fees ^(c)	74	45
Refund of prior year receipts	-	7
Other	-	12
Total other expenses	757	413
Total other expenditure	8,738	8,054

(a) See also Note 8.9 'Supplementary Financial Information'.

(b) Expected credit losses were not measured in 2020-21.

(c) See also Note 8.6 'Remuneration of auditor'.

Supplies and services: recognised as an expense in the reporting period in which they are incurred. The carrying amounts of any materials held for distribution are expensed when the materials are distributed.

Accommodation expenses are recognised as expenses as incurred.

Other operating expenses: generally represent the day-to-day running costs incurred in normal operations.

Building maintenance and equipment repairs and maintenance: recognised as expenses as incurred, except where they relate to the replacement of a significant component of an asset. In that case, the costs are capitalised and depreciated.

Expected credit losses is an allowance of trade receivables and is measured at the lifetime expected credit losses at each reporting date. The Library Board has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

Employee on-cost: includes workers' compensation insurance and other employment on-costs. The on-costs liability associated with the recognition of annual and long service leave liabilities is included at Note 2.1(b) Employee related provisions. Superannuation contributions accrued as part of the provision for leave are employee benefits and are not included in employment on-costs.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

3. OUR FUNDING SOURCES

How we obtain our funding

This section provides additional information about how the Library Board obtains its funding and the relevant accounting policy notes that govern the recognition and measurement of this funding. The primary income received by the Library Board and the relevant notes are:

	<i>Notes</i>	2021	2020
		\$'000	\$'000
Income from State Government	3.1	29,971	30,521
User charges and fees	3.2	213	585
Commonwealth grants and contributions	3.3	200	224
Interest revenue	3.4	5	14
Sponsorship revenue	3.5	-	10
Bequest contributions	3.6	3	2
Other revenue	3.7	666	798

3.1 Income from State Government

	2021	2020
	\$'000	\$'000
Appropriation received during the period:		
Service appropriation ^(a)	29,012	29,097
	29,012	29,097
Assets transferred from/(to) other State government agencies during the period: ^(b)		
Total assets transferred	(9)	-
Services received free of charge from other State Government agencies during the period:		
Determined on the basis of the following estimates provided by agencies:		
State Solicitors Office	2	-
Department of Local Government, Sport and Cultural Industries		
- Operational appropriation	760	1,174
Total services received	762	1,174

	2021	2020
	\$'000	\$'000
Royalties for Regions Fund:		
- Regional Community Services Account ^(c)	181	250
Total Royalties for Regions Fund	181	250
Grants and subsidies from State Government:		
- Global maintenance specific purpose funding	25	-
Total grants and subsidies from State Government	25	-
Total income from State Government	29,971	30,521

(a) **Service Appropriations** are recognised as income at the fair value of consideration received in the period in which the Library Board gains control of the appropriated funds. The Library Board gains control of appropriated funds at the time those funds are deposited in the bank account or credited to the 'Amounts receivable for services' (holding account) held at Treasury.

Service appropriations fund the net cost of services delivered. Appropriation revenue comprises the following:

- Cash component; and
- A receivable (asset).

The receivable (holding account – note 5.2) comprises the following:

- The budgeted depreciation expense for the year; and
- Any agreed increase in leave liabilities during the year.

(b) **Transfer of assets:** When assets are transferred to the Library from other agencies, they are recognised as income based on the fair value of the assets. When assets are transferred by the Library to other parties, the transfer is recognised as an expenditure based on the book value of the asset.

(c) **Regional Community Services Account:** Is a sub-fund within the over-arching 'Royalties for Regions Fund'. The recurrent funds are committed to projects and programs in WA regional areas and are recognised as income when the Library Board receives the funds. The Library Board has assessed Royalties for Regions agreements and concludes that they are not within the scope of AASB 15 as they do not meet the 'sufficiently specific' criterion.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

3.2 User charges and fees

	2021	2020
	\$'000	\$'000
Tenancy revenue	7	46
User fees	48	79
Service charges	143	145
Recoveries lost and damaged books	15	315
Total user charges and fees	213	585

Revenue is recognised at the transaction price when the Library Board transfers control of the services to customers. Revenue is recognised for the major activities as follows:

Revenue is recognised over-time for tenancy revenues as the Library Board has promised to transfer the use of space within the Alexander Library Building for an agreed period of time. Revenues are non-commercial in nature and are based on cost recovery of building related outgoings such as cleaning and utilities amongst others. The Library Board typically satisfies its performance obligations in relation to these user charges and fees when matching building related outgoings costs have been incurred.

Revenue is recognised at a point-in-time for user fees as these mainly relate to interlibrary loans, photocopying fees and sales of photographs. The Library Board typically satisfies its performance obligations for these user fees and charges when services have been provided and payments are received.

Revenue is recognised at a point-in-time for service charges as these mainly relate to hiring venues and equipment to customers. The Library Board typically satisfies its performance obligations for these user fees and charges when services have been provided and payments are received.

Revenue is recognised at a point-in-time for recoveries of lost and damaged books as these mainly relate to recovering the replacement cost of lost and damaged library materials (as well as an administration fee). The Library Board typically satisfies its performance obligations in relation to these user fees and charges when loaned materials are not returned or returned in damaged condition and payments are received.

3.3 Commonwealth grants and contributions

	2021	2020
	\$'000	\$'000
Department of Territories - Indian Ocean Territories Grant ^(a)	200	224
Total Commonwealth grants and contributions	200	224

(a) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision of library services to the Indian Ocean Territories (Christmas and Cocos (Keeling) Islands). The Commonwealth Government contributes to the Library Board the costs associated with these services, as detailed below.

Opening balance of funds	23	-
Contributions received	200	224
Cost of providing services	(218)	(201)
Balance on hand	5	23

Grants are recognised as income when the grants are received.

3.4 Interest revenue

	2021	2020
	\$'000	\$'000
Interest	5	14
Total interest revenue	5	14

Interest: Revenue is recognised as the interest accrues.

3.5 Sponsorship revenue

Sponsorship	-	10
Total sponsorship revenue	-	10

Sponsorship: Revenue is recognised at fair value when the Library Board obtains control over the assets comprising the contributions. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated. An assessment of the performance obligation is undertaken for funds received and then assessed for recognition over time or at a point in time as or when the Library Board satisfies obligations under the transfer.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

3.6 Bequest contributions

Other	3	2
Total bequest contributions	3	2

Bequests: Revenue is recognised at fair value when the Library Board obtains control over the assets comprising the contributions. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated. An assessment of the performance obligation is undertaken for funds received and then assessed for recognition over time or at a point in time as or when the Library Board satisfies obligations under the transfer.

3.7 Other revenue

	2021	2020
	\$'000	\$'000
Recoup of prior year expense	7	9
Recoup of internal audit services provided	55	50
Subsidies	383	602
Insurance revenue	-	-
Recoup of costs	99	33
Other	122	104
Total other revenue	666	798

Other revenue: is recognised in the accounting period in which the relevant performance obligations have been satisfied.

4. KEY ASSETS**Assets the Library Board utilises for economic benefit or service potential**

This section includes information regarding the key assets the Library Board utilises to gain economic benefits or provide service potential. The section sets out both the key accounting policies and financial information about the performance of these assets:

	<i>Notes</i>	2021	2020
		\$'000	\$'000
Property, plant, equipment & library collections	4.1	102,146	71,336
Right-of-use assets	4.2	36,861	39,212
Total key assets		139,007	110,548

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

4.1 Property, plant, equipment & library collections

Year ended 30 June 2021	Buildings and leasehold improvements at cost	Furniture & equip, Office equip & Motor vehicles at cost	Public Library collections at cost	State Library collections (non WA) at cost	WA Heritage collections at fair value	Works of art at fair value	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
1 July 2020							
Gross carrying amount	4,279	3,614	-	24,532	63,617	4,682	100,724
Accumulated depreciation	(4,197)	(3,222)	-	(21,969)	-	-	(29,388)
Carrying amount at start of period	82	392	-	2,563	63,617	4,682	71,336
Additions	-	249	-	312	386	-	947
Disposals	-	(9)	-	-	-	-	(9)
Revaluation increments/(decrements) ^(a)	-	-	-	-	30,742	255	30,997
Depreciation	(82)	(173)	-	(870)	-	-	(1,125)
Carrying amount at 30 June 2021	-	459	-	2,005	94,745	4,937	102,146
Gross carrying amount	4,281	3,689	-	24,844	94,745	4,937	132,496
Accumulated depreciation	(4,281)	(3,230)	-	(22,839)	-	-	(30,350)

Property, plant and equipment*Initial recognition*

Items of property, plant and equipment, costing \$5,000 or more are measured initially at cost. Where an asset is acquired for no cost or significantly less than fair value, the cost is valued at its fair value at the date of acquisition. Items of property, plant and equipment costing less than \$5,000 are immediately expensed direct to the Statement of Comprehensive Income (other than where they form part of a group of similar items which are significant in total).

Assets transferred as part of a machinery of government change are transferred at their fair value.

The cost of a leasehold improvement is capitalised and depreciated over the shorter of the remaining term of the lease or the estimated useful life of the leasehold improvement.

Subsequent measurement

All items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Library Collections*Capitalisation/expensing of assets*

Three classes of Library Collections held by the Library Board have been identified for financial accounting purposes - State Library Collections, Heritage Collections and Works of Art. All items added to the State Library Collections are capitalised at cost. Heritage Collections include monographs, newspapers, microfilm, cartographic items, pictorial and film collections, printed music, sound recordings and oral history which may be acquired by purchase or donation. Private archives, ephemera and serials collections are not recognised as assets of the Library Board unless their values can be reliably estimated.

(a) Revaluation of Library Collections

In accordance with AAS116 (Para 34), collection items that have been valued must be revalued at least within five years. Items worth less than State Library's approved high value will be revalued at the end of five years using sampling techniques as per the Library's approved Valuations of Collections Guidelines. For the 2020-21 valuation, random samples of collections were generated from the Library's catalogue.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

4.1 Property, plant, equipment & library collections (continued)

An independent valuation of the Library Board Heritage Collections and Works of Art is performed every 5 years. In 2020-21 as part of a five-year cycle, the Library conducted a full valuation of collections, the services of Peter Tinslay were used to perform the valuation using non-statistical sampling of the portfolio for individual valuation. The services of independent valuers Douglas Sheerer, Rodney Hyman, Adrienne Coulson and Janet Muir were engaged to perform a valuation of the full Library Collections and Works of Art portfolio for the year ended 30 June 2021

The valuation process resulted in an increase of \$31 million (44%) in the value of the Library Collections and Works of Art portfolio. The increase was mainly driven by a \$26 million increase in the Photographs held by the Library Board which resulted from this year's valuation being the first time that a randomly selected sampling methodology has been applied to the 'non-individually valued item' photograph holdings. The independent valuer believes this methodology more accurately reflects the fair value of the photographs holdings. The collection population was also reassessed to be 763,463 up from 707,746.

Valuation is based on a five-year cycle, a full valuation is conducted every five years except for Rare Books (IVI items), Private Archives (IVI items) and Works of Arts which are valued annually. In the intervening years the value of the total collections is adjusted for new additions, donations, purchases. Any disposals, written off items and/or impairments.

4.1.1 Depreciation and impairment**Charge for the period**

	<i>Notes</i>	2021	2020
		\$'000	\$'000
Depreciation			
Plant, equipment and vehicles	4.1	173	188
Buildings	4.1	84	279
Library collections (Public Library Stock)	4.1	-	10,362
Library collections (State Library)	4.1	870	411
Total depreciation for the period		1,127	11,240
Impairment			
Right-of-use concessionary lease at cost – building ^(a)	4.2	1,795	2,403
Total impairment losses for the period		1,795	2,403

(a) The building asset is classified as a right-of-use concessionary lease (building) asset at cost. Subsequent measurement of the right-of-use asset AASB 16.33 requires right-

of-use assets to be assessed for impairment and to account for any impairment loss identified. The building was revalued as at 1 July 2020 by the Western Australian Land Information Authority (Valuations and Property Analytics). The depreciated replacement cost (recoverable amount) of the building as at the previous year was lower than the carrying amount of the right-of-use concessionary lease (building) asset at cost. Accordingly, an impairment loss of \$1.795 million has been recognised in the Statement of Comprehensive Income.

Finite useful lives

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Depreciation is generally calculated on a straight line basis, at rates that allocate the asset's value, less any estimated residual value, over its estimated useful life. Typical estimated useful lives for the different asset classes for current and prior years are included in the table below:

Asset	Useful Life: Years
Leasehold improvements	10 years
Furniture and equipment	3 to 10 years
Office equipment	3 to 15 years
Motor vehicles	3 to 10 years

The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting period, and adjustments should be made where appropriate.

Heritage Collections and Works of Art controlled by the Library Board are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of these assets.

The State Library Collections are depreciated by expensing the value of the tenth oldest year's acquisitions. Prior to being derecognised, the Public Library Stock Collection had a useful life of five years. The value of the fifth oldest year's acquisitions was written off in the reporting period.

Impairment

Non-financial assets, including items of plant and equipment, are tested for impairment whenever there is an indication that the asset may be impaired. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

4.1.1 Depreciation and impairment (continued)

Where an asset measured at cost is written down to its recoverable amount, an impairment loss is recognised through profit or loss.

Where a previously revalued asset is written down to its recoverable amount, the loss is recognised as a revaluation decrement through other comprehensive income.

As the Library Board is a not-for-profit agency, the recoverable amount of regularly revalued specialised assets is anticipated to be materially the same as fair value.

If there is an indication that there has been a reversal in impairment, the carrying amount shall be increased to its recoverable amount. However, this reversal should not increase the asset's carrying amount above what would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised in prior years.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of the asset's future economic benefits and to evaluate any impairment risk from declining replacement costs.

4.2 Right-of-use assets

	2021	2020
	\$'000	\$'000
Right-of-use assets		
Concessionary leases - buildings	36,860	39,210
Motor vehicles	1	2
Net carrying amount at 30 June 2021	36,861	39,212

Additions to right-of-use assets during the 2021 financial year were nil.

Initial recognition

Right-of-use assets are measured at cost including the following:

- the amount of the initial measurement of lease liability
- any lease payments made at or before the commencement date less any lease incentives received
- any initial direct costs, and
- restoration costs, including dismantling and removing the underlying asset.

This includes all leased assets other than investment property ROU assets, which are

measured in accordance with AASB 140 'Investment Property'.

The Library Board has elected not to recognise right-of-use assets and lease liabilities for short-term leases (with a lease term of 12 months or less) and low value leases (with an underlying value of \$5,000 or less). Lease payments associated with these leases are expensed over a straight-line basis over the lease term.

Subsequent Measurement

The cost model is applied for subsequent measurement of right-of-use assets, requiring the asset to be carried at cost less any accumulated depreciation and accumulated impairment losses and adjusted for any re-measurement of lease liability. The Library Board engages Land Gate to establish the fair value of the building.

Depreciation and impairment of right-of-use assets

Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the underlying assets.

If ownership of the leased asset transfers to the Library Board at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset.

Right-of-use assets are tested for impairment when an indication of impairment is identified. The policy in connection with testing for impairment is outlined in note 4.1.1.

The following amounts relating to leases have been recognised in the statement of comprehensive income:

	2021	2020
	\$'000	\$'000
Concessionary leases - buildings	554	581
Motor vehicles	5	6
Total right-of-use asset depreciation	559	587
Lease interest expense	-	-
Expenses relating to variable lease payments not included in lease liabilities	-	-
Short-term leases	-	-
Low-value leases	-	-

The total cash outflow for leases in 2021 was \$5,586.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

4.2 Right-of-use assets (continued)*The Library Board's leasing activities and how these are accounted for:*

The Library Board has a lease for a single motor vehicle which is used by the State Library of Western Australia as a pool vehicle.

The Library Board also has a lease for the Alexander Library Building (ALB). The building lease is classified as a concessionary lease as the arrangement contains significantly below market terms and conditions principally to enable the Library Board to further its objectives (yearly rental of one peppercorn is payable if and when demanded). The lease is for an initial 50 year period with an extension option for a further 50 years. The ALB is a specific purpose building. Government has not indicated any appetite or intention to relocate state library services to a new or alternate specific purpose location. Therefore, at present, there is no reason why the Library Board would not exercise the extension option. Accordingly, the remaining lease term as at 1 July 2020 is 67.5 years.

Up to 30 June 2019, the Library Board classified leases as either finance leases or operating leases. From 1 July 2019, the Library Board recognises leases as right-of-use assets and associated lease liabilities in the Statement of Financial Position.

The corresponding lease liability in relation to the motor vehicle right-of-use asset has been disclosed in note 6.1. There is no corresponding lease liability for the Alexander Library Building as the value of the peppercorn payment is not defined and therefore a liability cannot be reliably measured.

5. OTHER ASSETS AND LIABILITIES

This section sets out those assets and liabilities that arose from the Library Board's controlled operations and includes other assets utilised for economic benefits and liabilities incurred during normal operations:

	<i>Notes</i>	2021	2020
		\$'000	\$'000
Receivables	5.1	427	412
Amounts receivable for services	5.2	33,581	31,227
Other current assets	5.3	393	648
Payables	5.4	795	303
Contract liabilities	5.5	-	199
Other liabilities	5.6	59	16

5.1 Receivables

	2021	2020
	\$'000	\$'000
Current		
Trade receivables	123	77
Allowance for impairment of trade receivables	(13)	(5)
Accrued revenue	-	-
GST receivable	317	340
Total receivables	427	412

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

5.2 Amounts receivable for services (Holding Account)

	2021	2020
	\$'000	\$'000
Current	1,225	1,225
Non-current	32,356	30,002
Balance at end of period	33,581	31,227

Amounts receivable for services represent the non-cash component of service appropriations. It is restricted in that it can only be used for asset replacement or payment of leave liability.

Amounts receivable for services are considered not impaired (i.e. there is no expected credit loss of the Holding Account).

5.3 Other assets

	2021	2020
	\$'000	\$'000
Current		
Prepayments	393	648
Other	-	-
Balance at end of period	393	648

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

5.4 Payables

	2021	2020
	\$'000	\$'000
Current		
Trade payables	33	52
Other payables	44	3
Accrued expenses	718	98
Accrued salaries	-	150
GST Payable	-	-
Balance at end of period	795	303

Payables are recognised at the amounts payable when the Library Board becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as settlement is generally within 30 days.

Accrued salaries represent the amount due to staff but unpaid at the end of the reporting period. Accrued salaries are settled within a fortnight after the reporting period. The Library Board considers the carrying amount of accrued salaries to be equivalent to its fair value.

The accrued salaries suspense account (See Note 6.2.2 'Restricted cash and cash equivalents reconciliation' 27th pay) consists of amounts paid annually, from Library Board appropriations for salaries expense, into a Treasury suspense account to meet the additional cash outflow for employee salary payments in reporting periods with 27 pay days instead of the normal 26. No interest is received on this account.

5.5 Contract liabilities

	2021	2020
	\$'000	\$'000
Opening balance at the beginning of the period	199	37
Additions	-	199
Revenue recognised in the reporting period	(199)	(37)
Closing balance at the end of the period	-	199
Current contract liabilities	-	199
Non-current contract liabilities	-	-

The Library Board's contract liabilities relate to private monies received to fund activities associated with the Better Beginnings program upfront. This reporting period the Library Board didn't receive any payment in advance.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

5.6 Other liabilities

	2021	2020
	\$'000	\$'000
Current		
Receipts in suspense	-	-
Salaries clearing account	41	-
Unclaimed monies	18	16
Other current liabilities	-	-
Total current	59	16
Balance at end of period	59	16

6. FINANCING

This section sets out the material balances and disclosures associated with the financing and cashflows of the Library Board.

	<i>Notes</i>
Lease liabilities	6.1
Cash and cash equivalents	6.2
Restricted cash and cash equivalents	6.2.2

6.1 Lease liabilities

	2021	2020
	\$'000	\$'000
Current	1	2
Non-current ^(a)	-	-
	1	2

(a) There is no lease liability for the right-of-use concessionary lease - building (note 4.2). The lease terms state that yearly rental of one peppercorn is payable if and when demanded. As the lease agreement does not assign a value to the peppercorn, a lease liability cannot be reliably measured.

The Library Board measures a lease liability, at the commencement date, at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease. If that rate cannot be readily determined, the Library Board uses the incremental borrowing rate provided by Western Australian Treasury Corporation.

Lease payments included by the Library Board as part of the present value calculation of lease liability include:

- Fixed payments (including in-substance fixed payments), less any lease incentives receivable);
- Variable lease payments that depend on an index or a rate initially measured using the index or rate as at the commencement date;
- The exercise price of purchase options (where these are reasonably certain to be exercised);
- Payments for penalties for terminating a lease, where the lease term reflects the Library Board exercising an option to terminate the lease.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

6.1 Lease liabilities (continued)

The interest on the lease liability is recognised in profit or loss over the lease term so as to produce a constant periodic rate of interest on the remaining balance of the liability for each period. Lease liabilities do not include any future changes in variable lease payments (that depend on an index or rate) until they take effect, in which case the lease liability is reassessed and adjusted against the right-of-use asset.

Periods covered by extension or termination options are only included in the lease term by the Library Board if the lease is reasonably certain to be extended (or not terminated).

Variable lease payments, not included in the measurement of lease liability, that are dependent on sales are recognised by the Library Board in profit or loss in the period in which the condition that triggers those payments occurs.

This section should be read in conjunction with note 4.2

Subsequent measurement

Lease liabilities are measured by increasing the carrying amount to reflect interest on the lease liabilities; reducing the carrying amount to reflect the lease payments made; and remeasuring the carrying amount at amortised cost, subject to adjustments to reflect any reassessment or lease modifications.

6.2 Cash and cash equivalents

6.2.1 Reconciliation of cash

	<i>Notes</i>	2021	2020
		\$'000	\$'000
Cash and cash equivalents		1,823	2,005
Restricted cash and cash equivalents	6.2.2	2,403	2,610
Balance at end of period		4,226	4,615

For the purpose of the statement of cash flows, cash and cash equivalent (and restricted cash and cash equivalent) asset comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

6.2.2 Restricted cash and cash equivalents reconciliation

	2021	2020
	\$'000	\$'000
Current		
Royalties for Regions Fund ^(a)	41	68
Leah Jane Cohen Bequest ^(b)	32	41
Kay Poustie Scholarship	68	64
Heritage Film Digitisation Fundraising Appeal	2	1
Mining & Energy WA	17	17
Minderoo 'From Another View'	-	86
Other funds with restricted application ^(c)	552	689
Total current	712	966
Non-current		
Accrued salaries suspense account ^(d)	233	186
Leah Jane Cohen Bequest ^(b)	1,458	1,458
Total non-current	1,691	1,644
Balance at end of period	2,403	2,610

(a) Unspent funds are committed to projects and programs in WA regional areas.

(b) Principal to be held in perpetuity in accordance with conditions of bequest.

(c) Other funds with restricted application comprise Sholl bequest, Indian Oceans Territories, Rio Tinto in-kind support, Ideas Box, collection projects and general purpose donation funds.

(d) Funds held in the suspense account for the purpose of meeting the 27th pay in a reporting period that occurs every 11th year. This account is classified as non-current for 10 out of 11 years. Restricted Cash and Cash Equivalents Schedules.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

6.2.2 Restricted cash and cash equivalents reconciliation (continued)

	Royalties for Regions Fund	Leah Jane Cohen Bequest	Kay Poustie Scholarship	Heritage Film Digitisation Fundraising Appeal	Mining & Energy WA	Minderoo 'From Another View'	Accrued Salaries Suspense Account (27th Pay)	Other Funds With Restricted Application	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance at 1 July 2020	68	1,499	64	1	17	86	186	689	2,610
Restricted cash inflows	181	6	4	1			47	209	448
Restricted cash outflows	(208)	(15)	-	-		(86)		(346)	(655)
Closing balance at 30 June 2021	41	1,490	68	2	17	-	233	552	2,403

	Royalties for Regions Fund	Leah Jane Cohen Bequest	Kay Poustie Scholarship	Heritage Film Digitisation Fundraising Appeal	Mining & Energy WA	Minderoo 'From Another View'	Accrued Salaries Suspense Account (27th Pay)	Other Funds With Restricted Application	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance at 1 July 2019	2	1,513	51	-	17	158	140	307	2,188
Restricted cash inflows	250	19	13	1	-	-	46	870	1,199
Restricted cash outflows	(184)	(33)	-	-	-	(72)	-	(488)	(777)
Closing balance at 30 June 2020	68	1,499	64	1	17	86	186	689	2,610

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

7. FINANCIAL INSTRUMENTS AND CONTINGENCIES

This note sets out the key risk management policies and measurement techniques of the Library Board.

	<i>Notes</i>
Financial instruments	7.1
Contingent assets and liabilities	7.2
Contingent liabilities	7.2.2

7.1 Financial instruments

The carrying amounts of each of the following categories of financial assets and financial liabilities at the end of the reporting period are:

	2021	2020
	\$'000	\$'000
Financial assets		
Cash and cash equivalents	1,823	2,005
Restricted cash and cash equivalents	2,403	2,610
Financial assets at amortised cost ^(a)	33,691	31,299
Total financial assets	37,917	35,914
Financial liabilities		
Financial liabilities at amortised cost	854	518
Total financial liability	854	518

(a) The amount of financial assets at amortised cost excludes GST recoverable from the ATO (statutory receivable).

7.2 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the statement of financial position but are disclosed and, if quantifiable, are measured at best estimate.

Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

7.2.1 Contingent assets

The Library Board is not aware of any contingent assets existing as at 30 June 2021.

7.2.2 Contingent liabilities

The Library Board is not aware of any contingent liabilities existing as at 30 June 2021.

Contaminated sites

Under the *Contaminated Sites Act 2003*, the Library Board is required to report known and suspected contaminated sites to the Department of Water and Environmental Regulation (DWER). In accordance with the Act, DWER classifies these sites on the basis of the risk to human health, the environment and environmental values. Where sites are classified as *contaminated – remediation required or possibly contaminated – investigation required*, the Library Board may have a liability in respect of investigation or remediation expenses.

The Library Board did not report any contaminated sites to DWER during the reporting period.

8. OTHER DISCLOSURES

This section includes additional material disclosures required by accounting standards or other pronouncements, for the understanding of this financial report.

	<i>Notes</i>
Events occurring after the end of the reporting period	8.1
Key management personnel	8.2
Related party disclosures	8.3
Related bodies	8.4
Affiliated bodies	8.5
Remuneration of auditors	8.6
Equity	8.7
Services provided free of charge	8.8
Supplementary financial information	8.9
Explanatory statement	8.10

8.1 Events occurring after the end of the reporting period

There were no events occurring after the end of the reporting period that warrant disclosure.

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

8.2 Key management personnel

The Library Board has determined key management personnel to include cabinet ministers, board members and senior officers. The Library Board does not incur expenditures to compensate Ministers and those disclosures may be found in the *Annual Report on State Finances*.

The total fees, salaries, superannuation, non-monetary benefits and other benefits for members of the accountable authority of the Library Board for the reporting period are presented within the following bands:

Compensation of members of the accountable authority

Compensation Band (\$)	2021	2020
0 – 10,000	10	13
	\$'000	\$'000
Short term employee benefits	-	-
Post employment benefits	-	-
Other long term benefits	-	-
Termination benefits	-	-
Total compensation of members of the accountable authority	-	-

The total fees, salaries, superannuation, non-monetary benefits and other benefits for senior officers of the Library Board for the reporting period are presented within the following bands:

Compensation of senior officers

Compensation Band (\$)	2021	2020
50,001 – 60,000	-	2
60,001 – 70,000	-	-
100,001 – 110,000	-	-
120,001 – 130,000	-	2
140,001 – 150,000	-	0
150,001 – 160,000	1	0
160,001 – 170,000	1	-
170,001 – 180,000	1	-
180,001 – 190,000	-	1
250,001 – 260,000	1	-
290,001 – 300,000	-	1
	\$'000	\$'000
Short term employee benefits	682	809
Post employment benefits	72	77
Other long term benefits	100	-52
Termination benefits	-	5
Total compensation of senior officers	854	839

Total compensation includes the superannuation expense incurred by the Library Board in respect of senior officers.

The following Senior Officer acting arrangements existed during the 2020–21 reporting period:

- Director Strategic and Corporate Services acted in the Chief Executive Officer position for the period 7 September 2020 – 18 September 2020.
- Director Library Services acted in the Chief Executive Officer position for the period 21 December 2020 – 31 December 2020.
- Director Collection Services acted in the Chief Executive Officer position for the period 19 April 2021 – 30 April 2021.
- Human Resources Manager acted in the Director Strategic and Corporate Services position for the period 29 September 2020 – 9 October 2020 and 14 January 2021 – 5 February 2021.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

8.3 Related party disclosures

The Library Board is a wholly owned and controlled public sector entity of the State of Western Australia.

Related parties of the Library Board include:

- all cabinet ministers and their close family members, and their controlled or jointly controlled entities;
- all senior officers and their close family members, and their controlled or jointly controlled entities;
- other agencies and statutory authorities, including related bodies, that are included in the whole of government consolidated financial statements (i.e. wholly-owned public sector entities);
- associates and joint ventures of a wholly-owned public sector entity; and
- the Government Employees Superannuation Board (GESB).

Related party transactions

Outside of normal citizen type transactions with the Library Board, there were no other related party transactions that involved key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

8.4 Related bodies

The Library Board does not have any related bodies.

8.5 Affiliated bodies

The Library Board does not have any affiliated bodies.

8.6 Remuneration of auditors

Remuneration paid or payable to the Auditor General in respect of the audit for the current financial year is as follows:

	2021	2020
	\$'000	\$'000
Auditing the accounts, financial statements, controls and key performance indicators	36	34
	36	34

8.7 Equity

The Western Australian Government holds the equity interest in the Library Board on behalf of the community. Equity represents the residual interest in the net assets of the Library Board. The asset revaluation surplus represents that portion of equity resulting from the revaluation of non-current assets.

	2021	2020
	\$'000	\$'000
Contributed equity		
Balance at start of period	57,305	57,305
<i>Contributions by owners</i>		
Capital contribution	-	-
Total contributions by owners	57,305	57,305
Balance at end of period	57,305	57,305
Reserves		
Asset revaluation surplus		
<i>Collections</i>		
Balance at start of period	38,306	41,136
Net revaluation increments/(decrements)		
Collections ^(a)	30,997	(2,667)
Change in accounting estimate		
Collections	-	(163)
Correction of prior period errors:		
Collections	-	-
Works of art	-	-
Impairment adjustment		
Collections	-	-
Balance at end of period	69,303	38,306
Asset transfer reserve		
Balance at start and end of period	721	721
Bequest reserve		
Balance at start and end of period	1,458	1,458
Balance at end of year	1,458	1,458
Total Reserves	71,482	40,485
Accumulated surplus		
Balance at start of period	46,334	48,286
Transfer from asset revaluation reserve	-	43,981
Result for the period	(1,223)	(45,933)
Balance at end of period	45,111	46,334
Total equity at end of period	173,898	144,124

Notes to the Financial Statements

FOR THE YEAR ENDED 30 JUNE 2021

8.7 Equity (continued)

(a) the Library has conducted a full valuation of collections using statistical sampling methodology determined by an approved statistician, a full valuation of high value items within the collections and a valuation on a per unit basis conducted by a range of expert valuers. This new approach and methodology allowed for new and previously identified high value items within the collections being individually valued (IVI). As a result, the 2020/21 full valuation of WA Heritage Collections has increased by \$30.997 million.

8.8 Services provided free of charge

During the year the following resources were provided free of charge for functions outside the normal operations of the Library Board:

	2021	2020
	\$'000	\$'000
<u>State Records Office</u>		
Employee costs	80	76
Accommodation costs	134	126
Supplies & services	14	4
	228	206
<u>Department of Local Government, Sport and Cultural Industries^(a)</u>		
Employee costs	-	28
Accommodation costs	29	25
Supplies & services	3	1
	32	54

(a) The Department of Local Government, Sport and Cultural Industries occupied 172m2 of space within the Alexander Library Building from 28 August 2017. The Department of Local Government, Sport and Cultural Industries subsequently occupied an additional 215m2 of space within the Alexander Library Building from 12 April 2018.

8.9 Supplementary financial information**(a) Write-offs**

During the financial year nil was written off the Library Board's receivables ledger.

(b) Losses through theft, defaults and other causes

There were no losses of public moneys through theft, default or other causes during the financial year.

(c) Gifts of public property

There were no gifts of public property during the financial year.

8.10 Explanatory Statement (Controlled Operations)

All variances between annual estimates (original budget) and actual result for 2021, and between the actual results for 2020 and 2021 are shown below. Narratives are provided for key major variances, which are greater than 10% and \$1 million for the Statements of Comprehensive Income, Cash Flows and the Statement of Financial Position.

8.10.1 Statement of Comprehensive Income Variances

	Variance	Estimate	Actual	Actual	Variance between	Variance between
	Note	2021	2021	2020	estimate and	actual results for
	\$'000	\$'000	\$'000	\$'000	actual	2021 and 2020
					\$'000	\$'000
Statement of Comprehensive Income (Controlled Operations)						
Expenses						
Employee benefits expense		12,535	12,417	12,227	(118)	190
Supplies and services	1	4,506	5,595	5,149	1,089	446
Depreciation and amortisation expense	2, A	3,579	1,686	11,827	(1,893)	(10,141)
Impairment losses	3, B	-	1,795	2,403	1,795	(608)
Finance costs		-	-	-	-	-
Accommodation expenses		2,788	2,386	2,492	(402)	(106)
Grants and subsidies	4, C	8,647	7,645	43,576	(1,002)	(35,931)
Loss on disposal of non-current assets		-	-	-	-	-
Other expenses		788	757	413	(31)	344
Total cost of services		32,843	32,281	78,087	(562)	(45,806)
Income						
<i>Revenue</i>						
User charges and fees		894	213	585	(681)	(372)
Bequest trust and special purpose funds contributions		-	3	2	3	1
Commonwealth grants and contributions		224	200	224	(24)	(24)
Interest revenue		32	5	14	(27)	(9)
Sponsorship revenue		-	-	10	-	(10)
Other revenue		590	666	798	76	(132)
Total Revenue		1,740	1,087	1,633	(653)	(546)
Total income other than income from State Government		1,740	1,087	1,633	(653)	(546)
NET COST OF SERVICES		31,103	31,194	76,454	91	(45,260)
INCOME FROM STATE GOVERNMENT						
Service appropriation		29,012	29,012	29,097	-	(85)
Assets/liabilities assumed/(transferred)		-	(9)	-	(9)	(9)
Services received free of charge		6	762	1,174	756	(412)
Royalties for Regions Fund		250	181	250	(69)	(69)
Grants and subsidies from State Government		-	25	-	25	25
Total income from State Government		29,268	29,971	30,521	703	(550)
DEFICIT FOR THE PERIOD		(1,835)	(1,223)	(45,933)	612	44,710
OTHER COMPREHENSIVE INCOME						
Items not reclassified subsequently to profit or loss						
Changes in asset revaluation surplus		-	30,997	(2,830)	30,997	33,827
Total other comprehensive income		-	30,997	(2,830)	30,997	33,827
TOTAL COMPREHENSIVE INCOME FOR THE PERIOD		(1,835)	29,774	(48,763)	31,609	78,537

8.10.1 Statement of Comprehensive Income Variances (continued)

Major Estimate and Actual (2021) Variance Narratives

1. Supplies and services exceeded estimates by \$1.089 million mainly due to the use of \$1.002 million from grants and subsidies to purchase online resources to be used state wide. Online Resources are accessed by all Public Libraries, The Library Board elected to acquire licences on behalf of Public Libraries and funds were transferred from grants and subsidies to supplies and services.
2. Depreciation and amortisation expense is \$1.893 million below estimates (52.9%). As the implementation of AASB 16 and Budget preparation coincided, the budget was prepared using conventional depreciation method over useful lives (excluding Right-of-use assets). Actual depreciation included the depreciation of Right-of-Use Assets which explains the variance.
3. Impairment losses and write-downs exceeded estimates by \$1.795 million (100%). Subsequent measurement of the right-of-use asset AASB 16.33 requires right-of-use assets to be assessed for impairment and to account for any impairment loss identified. The building was revalued as at 1 July 2020 by the Western Australian Land Information Authority (Valuations and Property Analytics). The depreciated replacement cost (recoverable amount) of the building as at the previous year was lower than the carrying amount of the right-of-use concessionary lease (building) asset at cost. Accordingly, an impairment loss of \$1.795 million has been recognised in the Statement of Comprehensive Income.
4. Grants and subsidies is underspent by \$1.002 million due to the purchase of online resources to be shared by all Public Libraries. Online Resources are accessed by all Public Libraries, The Library Board elected to acquire licences on behalf of Public Libraries and funds were transferred from grants and subsidies to supplies and services.

Major Actual (2021) and Comparative (2020) Variance Narratives

- A. Depreciation and Amortisation expenses decreased by \$10.141 million (85.7%) as The Library Board no longer owns the Public Library Collections, therefor depreciation expenses is no longer incurred for the Public Library Collections.
- B. Impairment losses and write-downs increased by \$1.795 million (100%). As the building is classified as a right-of-use concessionary lease (building) asset at cost. Subsequent measurement of the right-of-use asset AASB 16.33 requires right-of-use assets to be assessed for impairment and to account for any impairment loss identified. The building was revalued as at 1 July 2020 by the Western Australian Land Information Authority (Valuations and Property Analytics). The depreciated replacement cost (recoverable amount) of the building as at the previous year was lower than the carrying amount of the right-of-use concessionary lease (building) asset at cost. Accordingly, a write-down of \$1.795 million was recognised in the Statement of Comprehensive Income.
- C. The Library Board implemented a new model for public library services in Western Australia. As at 30 June 2020 the Public Library Collection at cost has been derecognised and in-kind grants expense (\$43.343 million) has been recognised. On 1 July 2020 public library materials recorded as grants were transferred to relevant local government authorities.

8.10.2 Statement of Financial Position Variances

	<i>Variance</i>	Estimate	Actual	Actual	Variance between	Variance between
	<i>Note</i>	2021	2021	2020	estimate and	actual results for
		\$'000	\$'000	\$'000	actual	2021 and 2020
					\$'000	\$'000
Statement of Financial Position (Controlled Operations)						
ASSETS						
Current Assets						
Cash and cash equivalents		1,012	1,823	2,005	811	(182)
Restricted cash and cash equivalents		826	712	966	(114)	(254)
Receivables		526	427	412	(99)	15
Amounts receivable for services		1,225	1,225	1,225	-	-
Other current assets		772	393	648	(379)	(255)
Total Current Assets		4,361	4,580	5,256	219	(676)
Non-Current Assets						
Restricted cash and cash equivalents		1,644	1,691	1,644	47	47
Amounts receivable for services		32,356	32,356	30,002	-	2,354
Property, plant and equipment		262	459	474	197	(15)
Right-of-use assets	5, D	38,631	36,861	39,212	(1,770)	(2,351)
Library collections	6, E	69,642	101,687	70,862	32,045	30,825
Total Non-Current Assets		142,535	173,054	142,194	30,519	30,860
TOTAL ASSETS		146,896	177,634	147,450	30,738	30,184
LIABILITIES						
Current Liabilities						
Payables		346	795	303	449	492
Contract liabilities		-	-	199	-	(199)
Lease liabilities		2	1	2	(1)	(1)
Employee related provisions		2,293	2,457	2,293	164	164
Other current liabilities		215	59	16	(156)	43
Total Current Liabilities		2,856	3,312	2,813	456	499
Non-Current Liabilities						
Employee related provisions		513	424	513	(89)	(89)
Total Non-Current Liabilities		513	424	513	(89)	(89)
TOTAL LIABILITIES		3,369	3,736	3,326	367	410
NET ASSETS		143,527	173,898	144,124	30,371	29,774
EQUITY						
Contributed equity		57,305	57,305	57,305	-	-
Reserves	7, F	40,485	71,482	40,485	30,997	30,997
Accumulated surplus		45,737	45,111	46,334	(626)	(1,223)
TOTAL EQUITY		143,527	173,898	144,124	30,371	29,774

8.10.2 Statement of Financial Position Variances (continued)

Major Estimate and Actual (2021) Variance Narratives

5. The building asset is below estimate by \$1.770 million (4.6%) due to revaluation as at 1 July 2020 by the Western Australian Land Information Authority (Valuations and Property Analytics).
6. Library collections is above estimate by \$32.045 million (46%) predominantly due to revaluations of the collection undertaken by external valuers. The Library collections revaluation was the main cause for the increase in Total Non-Current Assets by \$30.519 million (21.4%) and in Total Assets by \$30.738 million (20.9%).
7. The Reserve is above estimate by \$30.997 million (76.6%) because the Library board has conducted a full valuation of collections using statistical sampling methodology determined by an approved statistician, a full valuation of high value items within the collections and a valuation on a per unit basis conducted by a range of expert valuers. Accordingly, the full amount of increase in value to the library collections was transferred to Reserves.

Major Actual (2021) and Comparative (2020) Variance Narratives

- D. Right-of-use assets decreased by \$2.351 million (6%) primarily due the building valuation. The building is classified as a right-of-use concessionary lease (building) asset at cost. Subsequent measurement of the right-of-use asset AASB 16.33 requires right-of-use assets to be assessed for impairment and to account for any impairment loss identified. The building was revalued as at 1 July 2020 by the Western Australian Land Information Authority (Valuations and Property Analytics). The depreciated replacement cost (recoverable amount) of the building as at the previous year was lower than the carrying amount of the right-of-use concessionary lease (building) asset at cost. Accordingly, a write-down of \$1.795 million was recognised in the Statement of Comprehensive Income.

- E. Library collections increased by \$30.825 million (43.5%) predominantly due to the following:
 - (a) Independent full valuations of WA Heritage Collections are provided every five years. The previous such valuation was carried out in 2016. In 2020/21 as part of a five-year cycle, the Library has conducted a full valuation of collections using statistical sampling methodology determined by an approved statistician, a full valuation of high value items within the collections and a valuation on a per unit basis conducted by a range of expert valuers. This new approach and methodology allowed for new and previously identified high value items within the collections being individually valued (IVI). The Library collections revaluation was the main cause for the increase in Total Non-Current Assets by \$30.860 million (21.7%) and in Total Assets by \$30.184 million (20.5%).
- F. Reserve increased by \$30.997 million (76.60%) predominantly due to revaluation of Library collections, and as a result Total Equity increased by \$29.774 million (20.7%)

8.10.3 Statement of Cash Flows Variances

	<i>Variance</i>	Estimate	Actual	Actual	Variance between	Variance between
	<i>Note</i>	2021	2021	2020	estimate and	actual results for
		\$'000	\$'000	\$'000	actual	2021 and 2020
					\$'000	\$'000
Statement of Cash Flows						
(Controlled Operations)						
CASH FLOWS FROM STATE GOVERNMENT						
Service appropriation	9, F	25,433	25,433	16,944	-	8,489
State grants and subsidies		-	-	-	-	-
Capital appropriation		-	-	-	-	-
Holding account drawdowns	9, G	1,225	1,225	9,642	-	(8,417)
Royalties for Regions Fund		250	181	250	(69)	(69)
Net cash provided by State Government		26,908	26,839	26,836	(69)	3
CASH FLOWS FROM OPERATING ACTIVITIES						
Payments						
Employee benefits		(12,492)	(12,307)	(11,960)	185	(347)
Supplies and services		(4,529)	(5,360)	(4,971)	(831)	(389)
Finance costs		-	-	-	-	-
Accommodation		(1,645)	(1,181)	(1,571)	464	390
Grants and subsidies	9, H	(8,647)	(7,683)	(233)	964	(7,450)
GST payments on purchases		(1,494)	(1,419)	(1,494)	75	75
Other payments		(788)	(716)	(409)	72	(307)
Receipts						
Sales of goods and services		-	-	-	-	-
User charges and fees		894	200	514	(694)	(314)
Commonwealth grants and contributions		224	200	224	(24)	(24)
Interest received		32	6	19	(26)	(13)
Sponsorship revenue		-	-	10	-	(10)
GST receipts on sales		155	55	155	(100)	(100)
GST receipts from taxation authority		1,225	1,383	1,225	158	158
Other receipts		590	474	1,051	(116)	(577)
Net cash (used in) operating activities		(26,475)	(26,348)	(17,440)	127	(8,908)
CASH FLOWS FROM INVESTING ACTIVITIES						
Purchase of non-current physical assets	9, I	(1,566)	(875)	(9,506)	691	8,631
Net cash (used in) investing activities		(1,566)	(875)	(9,506)	691	8,631
CASH FLOWS FROM FINANCING ACTIVITIES						
Principal elements of lease payments		-	(5)	(6)	(5)	1
Net cash (used in) financing activities		-	(5)	(6)	(5)	1
Net increase/(decrease) in cash and cash equivalents		(1,133)	(389)	(110)	744	(279)
Cash and cash equivalents at the beginning of the reporting period		4,615	4,615	4,731	-	(116)
Cash and cash equivalents at the end of the reporting period		3,482	4,226	4,621	744	(395)

8.10.3 Statement of Cash Flows Variances (continued)

Major Estimate and Actual (2021) Variance Narratives

9. The Library Board implemented a new funding model, capital funding allocated to Public Library Material was transferred to recurrent as grants.

Major Actual (2021) and Comparative (2020) Variance Narratives

- F. The increase of \$8.489 million (50.1%) is due to the implementation of a new funding model for public library services in Western Australia. The funds previously classified as capital funding which used to acquire Public Libraries material is reclassified as recurrent and added to the service appropriation allocation.
- G. Holding account decreased \$8.417 million (87.3%) mainly due to changing the funding model for Public Libraries and transferring the amount to grants and subsidies.
- H. Grants and subsidies increased by \$7.450 million (3197.4%) due to transfer of funds from holding accounts drawdown to grants and subsidies.
- I. Purchase of non-current physical assets decreased by \$8.631 million (90.8%) due to the implementation of new funding model for Public Libraries, funds previously allocated to purchasing materials are treated as grants.

Key Performance Indicators

2020 2021



GOVERNMENT GOAL

Better Places: A quality environment with liveable and affordable communities and vibrant regions.

Outcome 1: The Western Australian community has access to the State Library's collections, services and programs.

Key Effectiveness Indicator: Number of State Library accesses.

Description: The State Library provides a wide range of information and services to the community directly from the State Library Building and online through its website and with community partners through various programs. This indicator measures the extent to which the community utilises the State Library's collections, services and programs in person and online.

2020-2021 Target	2020-2021 Actual	Outcome against target	2019-2020 Actual
8,920,990	9,349,466	4.80%	10,010,737

Number of accesses to collections, services and programs is almost 5% above the target and 7% below the previous year.

COVID-19 restrictions continue to impact the number of accesses to State Library facilities, services and programs with a 42% decrease in the number of visitors to the Library building than in the previous year (0.45 million visitors in 2020-2021). The decreased accesses reflects a full year of the impact of COVID-19, whereas in the previous year, the effects of COVID-19 were only felt in the last five months of the reporting year from February to June 2020.

The outcome is above the target mainly due to a greater than expected increase in social media engagements that were 43% above the target. There were more than 2 million social media engagements in 2020-2021.

Key Effectiveness Indicator: Percentage of visitors who are satisfied with State Library services.

Description: This measures the extent to which the Library's collections, services and programs meet the needs of the community.

2020-2021 Target	2020-2021 Actual	Outcome against target	2019-2020 Actual
90.00%	95.01%	5.01%	95.25%

More than 560 State Library clients gave feedback on State Library collections, services and facilities. Client satisfaction with the State Library remains high.

Key Efficiency Measure: Average cost per State Library access.

Description: Total cost of services attributed to State Library Services divided by the number of accesses.

2020-2021 Target	2020-2021 Actual	Outcome against target	2019-2020 Actual
\$1.62	\$1.66	\$0.04	\$1.27

The indicator is 2.5% above the target and 31% above the previous year. The increase from the previous year is due to a decrease in the number of State Library accesses (see commentary for Number of State Library accesses Key Effectiveness Indicator above) and in increase in costs associated with these accesses. The increase in costs was mainly due to budget variances in non-cash items such as depreciation.

Outcome 2: The Western Australian community engages with public library collections, services and programs.

Key Effectiveness Indicator: Percentage of Western Australians that are a member of a public library.

Description: The State Library works in partnership with local governments to support community engagement with public library collections, services and programs. This measures the extent to which the community engages with the Western Australian public library network.

2020-2021 Target	2020-2021 Actual	Outcome against target	2019-2020 Actual
38.1%	38.2%	0.1%	37.2%

The percentage of the Western Australia public that are members of a public library increased slightly.

Note – that this is a lagging measure as actual results for active public library members (for the reporting period) are unavailable before the 90 day deadline for agency annual reports to be tabled in Parliament. Therefore, this indicator is calculated from averaging the previous two years active library members.

Key Efficiency Measure Average: Average cost of State Government support for public library services per public library member.

Description: Total cost of services attributed to Public Library Services divided by the number of library members. This cost does not include local government costs for providing public library services to their communities.

2020-2021 Target	2020-2021 Actual	Outcome against target	2019-2020 Actual
\$18.42	\$16.51	-\$1.91	\$67.10

The indicator is negative, meaning the average cost of State Government support for public library services per public library members was below target due mainly to budget variances in non-cash items such as depreciation. The significant decrease from the previous year was mainly due to the transfer of public library collections to local governments that was treated as a grants expense in 2019-2020.

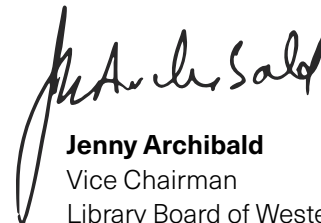
Note, this is a lagging measure as actual results for active public library members (for the reporting period) are unavailable before the 90 day deadline for agency annual reports to be tabled in Parliament. Therefore, this indicator is calculated from averaging the previous two years active library members against the total cost of services for the current year.

CERTIFICATION OF KEY PERFORMANCE INDICATORS

We hereby certify that the key performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia's performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ended 30 June 2021.



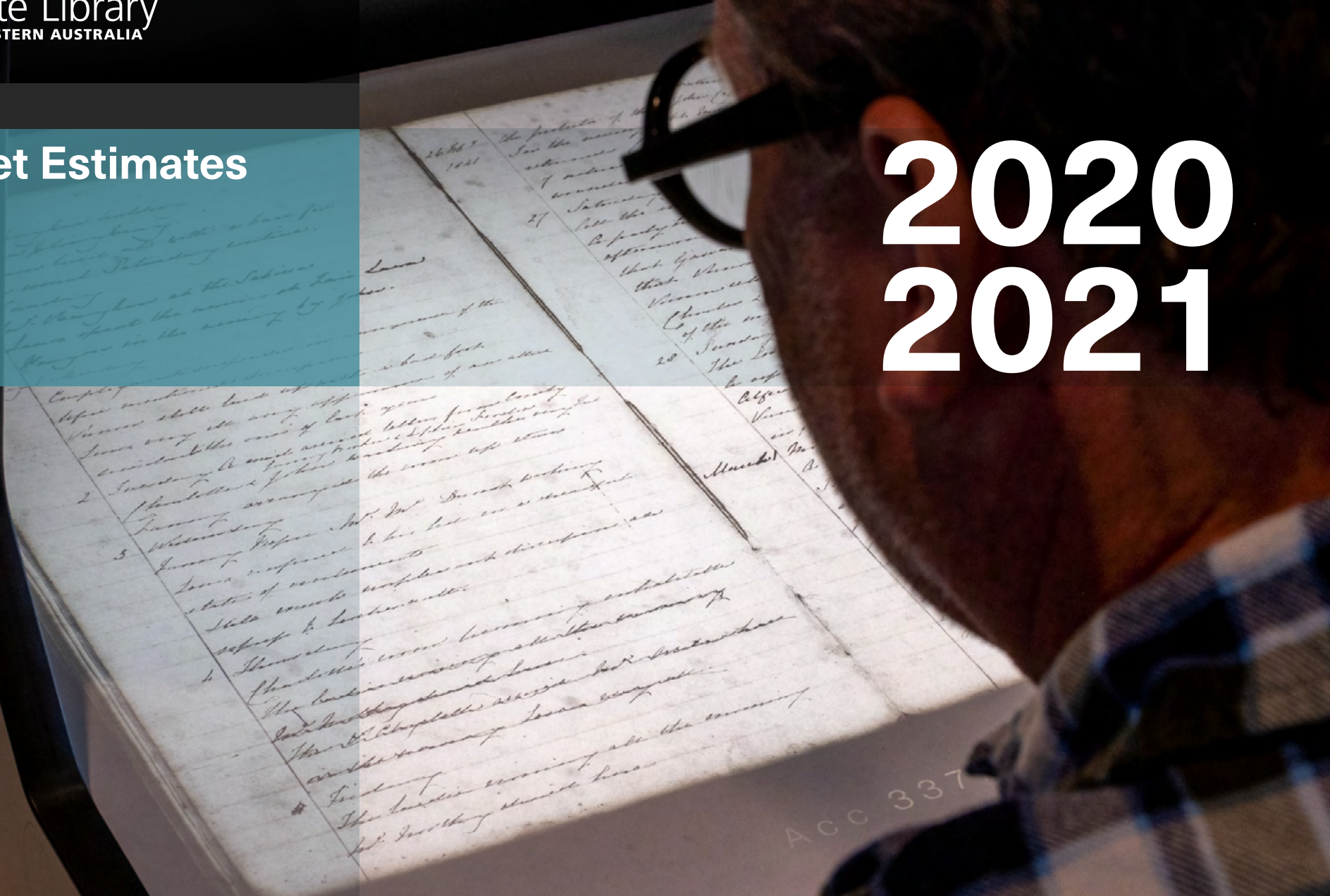
Hon. John Day
 Chairman
 Library Board of Western Australia
 8 September 2021



Jenny Archibald
 Vice Chairman
 Library Board of Western Australia
 8 September 2021

Budget Estimates

2020 2021



ACC 337

TI953 Budget Estimates

STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 30 JUNE 2022

	Estimate \$000		Estimate \$000
COST OF SERVICES		INCOME FROM STATE GOVERNMENT	
Expenses		Service appropriation	28,208
Employee benefits	12,875	Royalties for Regions Fund	250
Supplies and services	4,789	Resources received free of charge	830
Depreciation and amortisation expense	1,551	Interest revenue	32
Accommodation	2,469	Assets Transferred / (Assumed)	
Grants and subsidies	8,897	Grants and subsidies from State Government	
Cost of sales	0	Other Revenue	
Finance and interest costs	0	TOTAL INCOME FROM STATE GOVERNMENT	<u><u>29,320</u></u>
Other expenses	444	SURPLUS / (DEFICIENCY) FOR THE PERIOD	<u><u>(582)</u></u>
TOTAL COST OF SERVICES	<u><u>31,025</u></u>		
Income			
User charges and fees	445		
Sales	0		
Regulatory fees and fines	0		
Grants and subsidies	454		
Sponsorship			
Donated works of art			
Bequest trust and special purpose funds contributions			
Commonwealth grants and contributions	224		
Other revenue			
Total Income	<u><u>1,123</u></u>		
NET COST OF SERVICES	<u><u>29,902</u></u>		

These estimates do not form part of the 2020–2021 financial statements and are not subject to audit.

T1953 Budget Estimates

STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD ENDING 30 JUNE 2022

	Estimate \$000		Estimate \$000
ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash and cash equivalents	1,203	Payables	268
Restricted cash and cash equivalents	712	Provisions	2,457
Inventories	0	Funds held in trust	
Receivables	305	Borrowings and leases	
Amounts receivable for services	1,225	Other	60
Other current assets	347	Total Current Liabilities	2,785
Total Current Assets	3,792	Non-Current Liabilities	
Non-Current Assets		Provisions	424
Restricted cash and cash equivalents	1,691	Borrowings and leases	
Amounts receivable for services	32,030	Other	
Other financial assets	0	Total Non-Current Liabilities	424
Property, plant and equipment	325	TOTAL LIABILITIES	3,209
Library Collections	67,879	EQUITY	
Museum Collections	0	Contributed equity	57,230
Works of Art	4,937	Reserves	42,252
Right of use assets	36,307	Accumulated surplus/(deficit)	44,270
Intangibles	0	TOTAL EQUITY	143,752
Other non current assets	0	TOTAL LIABILITIES AND EQUITY	146,961
Total Non-Current Assets	143,169		
TOTAL ASSETS	146,961		

These estimates do not form part of the 2020–2021 financial statements and are not subject to audit.

TI953 Budget Estimates

STATEMENT OF CASH FLOWS

FOR THE PERIOD ENDING 30 JUNE 2022

	Estimate \$000		Estimate \$000
CASH FLOWS FROM STATE GOVERNMENT			
Service appropriations	26,657	Sponsorship	
Capital appropriation	0	Bequest trust and special purpose funds contributions	
Holding account drawdowns	1,225	GST receipts	101
Royalties for Regions Fund	250	GST receipts from taxation authority	1,363
Interest revenue	32	Other receipts	
State grants and subsidies	0	Net cash from operating activities	(27,559)
Other	0	CASH FLOWS FROM INVESTING ACTIVITIES	
Net Cash provided by State Government	28,164	Purchase of non-current assets	(1,225)
CASH FLOWS FROM OPERATING ACTIVITIES		Net cash from investing activities	(1,225)
Payments		CASH FLOWS FROM FINANCING ACTIVITIES	
Payment from trust fund		Repayment of borrowings and leases	0
Employee benefits	(12,875)	Net cash from financing activities	0
Supplies and services	(4,582)	NET INCREASE/(DECREASE) IN CASH HELD	(620)
Accommodation	(2,222)	Cash assets at the beginning of the reporting period	4,226
Grants and subsidies	(8,897)	Cash assets at the end of the reporting period	3,606
GST payments on purchases	(1,570)		
GST payments to tax authority			
Finance and interest costs			
Other payments			
Receipts			
Receipts into trust fund			
Sale of goods and services			
User charges and fees	445		
Regulatory fees and fines			
Grants and subsidies	454		
Commonwealth grants and contributions	224		
Interest received			

These estimates do not form part of the 2020–2021 financial statements and are not subject to audit.

Appendices

2020 2021



SECTION 8: APPENDICES

Staff Members

Sadly, during the year, two long-time members of staff passed away. The Library Board and State Library acknowledges the service to the community of Wendy Monaghan and Margaret Watts.

The following full-time and part-time permanent and contract staff were employed at the State Library at 30 June 2021.

EXECUTIVE OFFICE

CEO and State Librarian

Margaret Allen

Karen Farmer

Rod Forgue

Oliver Gatty

Charles Hayne

Elizabeth Holmsen

Rhion Johnson

Collette Judge

Sally Kelso

Jane Masterman

Perryn Warton

Chloe Withnell

COLLECTION SERVICES**DIRECTORATE**

Director Collection Services

Susan McEwan

Cristina Albillos

Laurie Allen

Susan Anderson

Janet Applegate

Simone Barnes

Ewa Bieniawski

Andrew Black

Maureen Blackford

Jeffrey Booth

Jerzy Borzyskowski

Michelle Collier

Cynthia Coombs

Jennifer Crabtree

Amanda De Cinque

Annette Del Bianco

Maureen D'Rozario

Robyn Edwards

Samantha Fairbanks

Jennifer Feehan

Astrid Francis

Karen Godfrey

Frances Hammond

Susan Hegney

David Hodgson

Philip Hough

Heather Jenkins

Jennifer Jenkins

Debra Jones

Paul Kelvin

Linda Laycock

Shannon Leahy

Roxana Loveland

Susan Low

Pamela Marciano

Helen Marsh

Inigo Martinez

Gregg McMichan

Maria Neale

Caroline Nightingale

Glenda Oakley

Gary Obrecht

Josephine O'Connor

Barbara Parnaby

Kerry Randall

Daniel Rozas Nunez

Edward Ryan

Rosene Saks

Samad Selamat

Jeanette Shepherd

Scott Smith

Salwa Soliman

Fernando Tafani

Rachel Turner

Brian Walker

Urszula Wiejowski

Bindy Wilson

Ross Withnell

Suan Kui Yoong

Toni Young

LIBRARY SERVICES**DIRECTORATE**

Director Library Services

Elizabeth Spencer

Catherine Akerman

Theresa Archer

Richard Askam

Rebecca Bell

Michelle Campbell

Fiona Caratozzolo

Naomi Corteen

Stephanie De Melo

Janet Deegan

Jennifer Donovan

Mary Doyle

Wayne Eades

Kate Eckersley

Ian Edmonds

Peter Edwards

Sophie Farrar

Kamiha Fiedorowicz

Kate Gregory

Michael Harris

Tracey Hawkins

Gabrielle Hinchliffe

Cathryn Holker

Cailin Howells

John Hughes

Susan Hunter

Atia Ibrahim

Linley Janssen

Louise Larini

Gemma Lyon

Mary Magaraggia

Tricia McKenzie

Carina McPherson

Steve McQuade

Andrew Meredith

Wanjiku Moite

Paige Oh

Erik Persson

Pamela Phelan

Nicole Piontek

Cameron Rogers

Julie Sheren

Irena Sikorska

Carol Smith

Anne Sotzik

Molly Tebo

Linda Thorne

Denien Toomath

Adam Trainer

Alison Underwood

Jenny Watts

Maryam Yousefi-Mitchell

STRATEGIC AND CORPORATE SERVICES DIRECTORATE

Director, Strategic and Corporate Services

Chris Penwald

Ahmed Abumarzouq

Anna Bacik

Zofia Carter

Grace Chiu

Nicholas Cowie

Anita Freeman

Celine Har

Benjamin Hoper

Ian Kane

Catherine Kelso

Jennifer Leunig

William McKay

Elizabeth Powell

Christopher Pratt

Nadine Redmond

Lily Thorne-Stoate

Illona Tobin

Peter Tranter

Peter Vuckovic

SECTION 8: APPENDICES

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion, or by general attitude to the public or to staff, deserves special recognition in any area of the State Library's services. Nominations are received from staff or members of the public.

The Award is in memory of Terry Campbell (1931–1989) who worked as a receptionist and telephonist with the State Library and was unflinchingly helpful and courteous. This Award recognises staff displaying excellence in service delivery. The following staff received the award in 2020–2021:

- ➔ Astrid Francis, Helen Marsh, Jeanette Shepherd, Edward Ryan, Jo O'Connor, Robyn Edwards, Susan Low, Amanda De Cinque, Frances Hammond, Ross Withnell, Celine Har, Catherine Kelso, Nick Cowie, Debra Jones, Anne Oakes and Wendy Monaghan for their work as the NED Migration Team from June 2019 to February 2021.
- ➔ All State Library of Western Australia staff for their service excellence during the COVID-19 pandemic in 2020.
- ➔ Oliver Gatty for service excellence in supporting Western Australian public libraries.
- ➔ Adam Trainer for service excellence on the *WA Reflections* project.
- ➔ Michelle Collier and Rosene Saks for service excellence in planning and preparing Western Australian content for the NSLA Working with Indigenous Collections workshop.
- ➔ Karen Godfrey; Caroline Nightingale; Jeanette Shepherd; Samad Selamat; Rachel Turner; Linda Laycock; Inigo Martinez; Phil Hough and Gary Obrecht for implementing major changes to the distribution of materials to Western Australia's 161 regional and remote public libraries.
- ➔ Andrew Meredith; Atia Ibrahim; Cailin Howells; Cameron Rogers; Carol Smith; Claude Andre; Fiona Caratozzolo; James Edmonds; Janice Cauilan; Jaye McCracken; Julie Sheren; Kate Eckersley; Kylie Coleman; Linley Janssen; Margaret Watts; Mary Doyle; Mary Magaraggia; Michael Harris; Naomi Corteen; Nicole Piontek; Pam Phelan; Pena Atanasoff; Rachel Turner; Shannon Leahy; Sophie Farrar; Sue Hunter and Wayne Eades for constantly reinventing and adapting our services, their procedures and their roles as part of the State Library's response to the COVID-19 pandemic.
- ➔ Janet Applegate, Amanda De Cinque, Megan O'Connor and Rachel den Haan for their work to add the Busselton Historical Society's oral histories to the State Library's collection; making it available to our clients and to ensure it is properly managed, documented and preserved.

SECTION 8: APPENDICES

Partners and collaborators

State Library valued partners and collaborators in 2020–2021 included:

ABC Radio Perth
Aboriginal History WA
Activ
Adult Learning Australia
Art Gallery of Western Australia
Association of Independent Schools of Western Australia Inc.
Australian Children's Literature Alliance
Australian Institute of Aboriginal and Torres Strait Islander Studies
Australian Libraries Copyright Committee
Australian Library and Information Association (ALIA)
Australian Red Cross
Australian Research Council
Awesome Arts
British Museum
Carnamah Historical Society and Museum
Central Institute of Technology (Adult Migrant Education Program)
Centre for Stories
Child and Adolescent Community Health
Chung Wah Association
City of Fremantle
Community Adult Literacy Foundation
Community Arts Network

Consumer Protection WA
Curtin University
Deakin University
Department of Communities
Department of Education
Department of Health
Department of Home Affairs
Department of Justice
Department of Local Government, Sport and Cultural Industries
Department of Mines, Industry Regulation and Safety Department of Planning, Lands and Heritage
Department of Primary Industries and Regional Development
Department of Training and Workforce Development
Digitisation Centre of Western Australia (University of Western Australia, Curtin University, Murdoch University, Edith Cowan University, University of Notre Dame Australia, Western Australian Museum)
Dyslexia-SPELD Foundation
Edith Cowan University
Family History WA
Fogarty Foundation
Fremantle Press
Friends of Battye Library Inc.
Good Things Foundation (Be Connected)
Ground and Co
Kids Own Publishing
Legal Aid WA

Magabala Books
McCusker Centre for Citizenship
Meerilinga
Minderoo Foundation
Monash University
Mowanjum Artists Spirit of the Wandjina Aboriginal Corporation
Murdoch University
Museum of Perth
National and State Libraries Australia (NSLA)
National Film and Sound Archives
National Library of Australia
National Trust of Australia (WA)
New Norcia Benedictine Community
North Metropolitan TAFE
Nyamba Buru Yawuru
Office of Multicultural Interests
Oral History Western Australia
Outcare
Parliamentary History Advisory Committee - (Parliament of Western Australia)
Perth Institute of Contemporary Arts (PICA)
Perth Festival
Perth Theatre Trust
Playgroup WA
Polly Farmer Foundation
Professional Historians Association (WA) Inc.
Propel Youth Arts WA
Public Libraries Western Australia Inc. (PLWA)
Public Sector Commission
Read Write Now

Rio Tinto
Revelation Perth International Film Festival
Royal Association of Justices of Western Australia Inc.
Scitech
Screenwest
Services Australia
Seven West Media
South Metropolitan TAFE
State Records Office of Western Australia
The Smith Family
The University of Melbourne
The University of Western Australia
Think Child Care
Total Green Recycling
United Way WA
VisAbility
WA Country Health Service
Western Australian Adult Literacy Council (WAALC)
Western Australian Local Government Association (WALGA)
Western Australian Museum
Western Australian Primary Principals' Association
Western Australian Veterinary Emergency and Speciality (WAVES)
Wirrpanda Foundation

Fundraising and Peer of the State Library

More than \$9,900 was raised through a combination of fundraising initiatives including donation boxes and credit card

donation devices. In 2019–2020 the number of Peers of the State Library increased to 24.

- Anne Banks-McAllister AM
- Neil Bradley
- Robert O'Connor QC
- Douglas Corker
- Nigel D'Cruz
- Glenda Martinick
- Kathleen Hepich
- Nicholas Hasluck
- Frederick Sim
- Dr Pamela Statham-Drew
- Nick Drew
- Elizabeth Frayne
- Margaret Nowak AM
- Margaret Allen PSM
- John O'Meehan
- Susan Parker
- Georgina Pearce
- Peter Williams
- Kerry Smith
- John Collins
- Bao-Ying McMullan
- Roslynn Membrey
- Ian and Rebecca Repper
- Andrew Woods
- Anonymous (1)

Peers of the State Library are individuals who support the Library through cash donations of \$250 or more for the purpose of enriching and promoting its collections and for the benefit and enjoyment of the people of Western Australia. The program encourages individuals to play a valuable role in the growth of the State Library by committing to an annual donation.

SECTION 8: APPENDICES

Volunteers

Volunteers play an important role in the State Library, working alongside staff and teams and assisting with day-to-day activities, short term projects and events. They assist with:

- checking library holdings, online availability and values of books;
- early literacy programs for pre-school age children;
- rehousing and listings of private archives;
- oral history summaries;
- text correction of old WA newspapers on Trove;
- tour guides; and
- staffing the Family History Centre in the J.S. Batty Library of West Australian History.

In 2020–2021, volunteers donated 4,277 hours of their time to the people of Western Australia. Methodology provided by the Volunteering Benefits Calculator at Volunteering WA estimated the volunteer replacement cost to be \$175,000.

The Library would like to thank and acknowledge all volunteers who provided valuable assistance in 2020–2021.

Ashleigh Allen
Shirley Babis
Sana Beg
Yilda Betancur-Marin
Joe Blake
Eric Brand
Patrick Bunbury
Bevan Carter
Christine Cavanagh
Benito Chan Jr
George Cowcher
Kris Cullen
Pat de Haer
Janet Deverill
Marilyn Dimond
Perpetua Durack-Clancy
June Dyer
Colleen Fancote

Shelley Farrow
Liana Fitzpatrick
Pam Fraser
Anne Giles
Warren Gilhome
Jennifer Grose
Moyna Harland
Julie Harris
Judy Hawrylak
Michael Haines
Dolores Hoole
Valerie Holmes
Naomi Howells
Ben Hughes
Frank Hutchison
Janet Hutchison
Angie Jones
Rosa Kazemi

Louisa Keron
Jen Kieran
Megan Kneale
Ron Knox
Jeanette Lee
Anna Liu
Shannon Madden
Julie Maddocks
Michelle Mahoney
Lina McCabe
Jim McKinnon
Anna Miller
Louise Mofflin
Loreley Morling
Gillian O'Mara
Prue O'Neill
Chris Ong
Emily Patterson

Judy Pearce
Liz Purchase
Annette Raison
Carole Reid
Annette Rowlands
Elizabeth Rummins
Liz Rushton
Christopher Seymour
Elizabeth Shepherd
Deepika Singh
Noel Sivewright
Lena Smirnova
Brian Stent
Aileen Swarbrick
Louise van Selm
Charles Wei
Graeme Winters
Loretta Young

SECTION 8: APPENDICES

Service Delivery

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
State Library visits					
State Library building visits	1,102,092	1,165,186	1,209,175	770,327	449,085
State Library collections visits	848,535	750,062	708,249	557,715	497,891
State Library website visits	787,189	694,156	618,474	686,282	746,598
State Library website page views	1,998,771	1,508,274	1,261,715	1,510,449	1,749,331
State Library services					
Membership of State Library	31,677	26,929	26,992	30,215	82,661
Enquiries and consultancies (in person and online)	22,411	20,633	19,835	19,031	17,046
Training/tours/events attendance (in person and online)	31,088	33,602	39,338	43,643	26,971
Loans to Library members	26,853	26,576	27,940	22,499	25,664
Online collections					
Searches on electronic resources	822,606	1,144,526	739,764	1,421,493	2,312,243
Digital objects available	225,204	249,918	263,096	281,692	323,518
Digital objects created	37,645	41,129	60,747	35,197	54,021
Collection services					
Heritage collection titles catalogued	13,466	15,058	9,273	8,808	8,808
Non-heritage collection titles catalogued	1,651	1,077	429	451	1,170
Services to public libraries					
Number of WA public libraries	231	232	233	233	233
Items dispatched to refresh public library collections	404,145	346,093	367,715	355,947	294,444
New items delivered to public libraries	293,941	285,425	299,837	306,236	263,235
Titles catalogued for public libraries	101,997	87,789	101,526	86,894	105,028
Enquiries and consultancies	2,882	3,408	2,507	2,436	2,214
Public library staff attending training (in person and online)	484	550	447	557	714

SECTION 8: APPENDICES

Stock

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Heritage Collections					
Book titles	111,355	113,068	116,321	118,535	119,459
Book volumes	183,394	187,165	190,375	192,465	150,774
Magazine titles	27,438	27,881	28,089	28,130	23,826
Microfilm (reels)	11,882	11,937	12,002	12,052	12,102
Maps	34,839	35,737	17,699	17,905	21,202
Ephemera (metres)	23.52	23.52	23.52	23.52	23.52
Pictorial images	760,958	694,511	702,335	708,693	763,463
Motion pictures	7,763	7,999	8,176	8,495	24,194
Oral history hours of audio	17,564	17,538	17,743	18,032	18,735
Oral history transcripts	3,881	3,948	3,998	4,257	4,531
Private archives (metres)	4,227	4,315	4,348	4,413	4,512
Sound recordings	6,706	7,417	7,497	7,884	7,897

Where available, stock counts are now taken from collection valuation data. Variation in past year counts may reflect different methodologies for counting collection items. During the year, a full valuation of Heritage collections was undertaken that included a new methodology to determine the size of collections. Changes in collection sizes may be the result of this change in methodology. Older counts have not been recalculated using the new methodology.

Non-Heritage Collections

Book (volumes)	191,507	190,463	194,235	198,398	203,018
Current print magazines and newspaper titles	665	562	444	503	548
Current online magazine and newspaper titles	36,637	34,737	41,594	82,924	51,045
Microfilm (reels)	16,268	17,013	17,295	17,513	17,717
Music scores	42,795	42,641	42,636	45,011	45,017
Music sound recordings	1,903	1,885	1,722	1,721	1,741
Maps	23,717	23,717	23,717	23,717	23,717
Motion pictures	3,929	3,921	3,753	3,763	3,328

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Public library collections purchased with State Government funding					
Adult non-fiction	847,687	793,799	764,884	714,010	666,110
Adult fiction	957,878	934,837	911,227	883,091	857,795
Junior	975,991	943,366	926,223	910,923	872,641
Total stock	2,808,556	2,672,002	2,602,334	2,508,024	2,396,546
Special Formats (<i>included above</i>)					
Languages Other Than English (LOTE)	69,570	64,655	64,564	64,797	67,152
Large Print books	178,622	157,035	159,430	162,508	155,376
Ebooks	56,288	58,274	59,666	74,636	82,684
Eaudiobooks / audio CDs / MP3s	159,813	158,072	157,737	154,889	163,614
DVDs	239,196	233,418	228,420	212,919	185,711