

J S Battye Library of West Australian History Private Archives – Collection Listing

COMMUNITY KINDERGARTEN ASSOCIATION INC

The Community Kindergarten Association was formed in Perth in 1977 after the Pre-School Education Board Act was repealed. and pre-school education was placed under the Early Childhood Branch of the Education Department. The Community Kindergarten Association was formed by parents who desired a greater part in the running of their children's education.

NAMES of KINDERGARTEN GOVERNING BODIES in WESTERN AUSTRALIA from 1911

1911	KINDERGARTEN UNION OF WA The co-ordinating body for the pre-school movement in WA. It acts in an advisory capacity on matter relating to the pre-school child and conducts a training college for kindergarten teachers
>1966	Name changed to KINDERGARTEN ASSOCIATION
>1973	KINDERGARTEN ASSOCIATION dissolved by Act of Parliament
>1977	COMMUNITY KINDERGARTEN ASSOCIATION FORMED
>1985	MEERILINGA COUNCIL Inc. formed
>1989	MEERILINGA YOUNG CHILDREN'S FOUNDATION Inc. Established, with Meerilinga Council and WA Children's Week under its charter

Sources: 1. <https://www.meerilinga.org.au/about-us/history/> 2. records within this collection

MN	ACC	meterage / boxes	Date donated	CIU file	Notes
1651	5074A		July 1992		
	6389A		2004		
	9616A	34 cm (2 boxes)	1995		

SUMMARY OF CLASSES

ANNUAL REPORTS	FORMS	MAPS
ARTICLES	FUNDING	MEMBERSHIPS
BOOKLETS	GRANTS	MEMORANDA
CASSETTES	HISTORIES	MINUTE BOOKS
CIRCULARS	INDEXES	MINUTES
CONSTITUTIONS	INFORMATION SHEETS	NOTICES
CORRESPONDENCE	INSURANCE RECORDS	PRESS RELEASES
DIRECTORIES	INVITATIONS	PROMOTIONAL
FILES -CHAIRPERSON	INVOICES	REPORTS
FILES	LEASES & BILLS OF SALE	
FINANCIAL RECORDS	LISTS	

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ACC. No.	DESCRIPTION
	ANNUAL REPORTS
6389A/1	1966. 1 st report
6389A/2	1968.63 rd report
6389A/170	1989. Annual report The Meerilinga Council
6389A/3	1994. Meerilinga Young Children's Foundation Inc
	ARTICLES
6389A/4	n.d. "Helping your children to face life No. 6"
6389A/5	September 1982. "Preschool education crisis"
5074A/28	n.d. "The Advantages of Remaining a Community Based Kindergarten or a Pre-School" by The Community Kindergartens Assn.
	BOOKLETS
6389A/6	n.d. Mt. Lawley Pre-School: Useful book"
6389A/7	n.d. "The kindergarten and you"
6389A/8	April 1962. "Pre-school centres in Tasmania: Handbook for parents and teachers"
6389A/9	May 1964. "Kindergarten handbook" Guide to those actively interested in kindergartens...
6389A/10	2001. "Information book for 2001", Forrestdale Kindergarten
	CASSETTES
6389A/11	1987. NCWA Seminar – Morning session
6389A/12	1987. NCWA Seminar – Afternoon session
6389A/13	September 1997. "Together We Sing" – A song for Children's Week
	CIRCULARS
5074A/1	13 March 1974. From Pre-School Education Board relating to "Needy Kindergarten Grant"
5074A/2	25 March 1975. From Pre-School Education Board relating to after-hours use of buildings.
5074A/3	24 April 1975. From Pre-School Education Board relating to Needy Kindergartens.
5074A/4	1 June 1976. From Pre-School Education Board relating to extension of services provided.
5074A/5	28 February 1977. From Pre-School Education Board relating to abolishing parent levies.
5074A/6	26 May 1977. From Pre-School Education Board relating to rationalisation of services.
5074A/7	5 December 1977. From Pre-School Education Board relating to change over to Pre-Primary Schools.
6389A/14	n.d. From Pauline Wilson (Fundraising consultant), to Meerilinga Young Children's Foundation-Proposal
6389A/15	8 September 1978. From Vivienne Overton to members of CKA

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5074A/8	8 February 1979. From Community Kindergartens Association requesting groups to become financial.
5074A/9	n.d. From Ruth Kreig. Proposal to form Rural Kindergartens Group.
6389A/16	14 December 1981. From Barbara Scott to parents – Urgent notice
6389A/17	23 February 1982. From Barbara Scott to Secretary – Staffing arrangements
6389A/18	22 July 1982. From Vanessa Letham to committee secretaries – Change to “after hours” telephone number
	CONSTITUTIONS
6389A/19	n.d. “Guidelines: Kindergartens/Pre-School/Pre-Primaries Administration”
6389A/20	n.d. “Information to Kindergartens, RE: Incorporation with the Registrar of Associations”
6389A/21	n.d. “Como Community Kindergarten Constitution”
6389A/22	Oct – Nov. “Constitution: The Meerilinga Council”
6389A/23	n.d. Guidelines & Information outlining process of becoming a community kindergarten.
6389A/24	n.d. “Community Kindergartens Association: Information and Guidelines for Kindergartens”
6389A/25	n.d. “Information Memorandum to Kindergarten Committees, RE: Incorporation”
6389A/26	n.d. Notice of special general meeting to be held on Wed, 15 Nov 1978 for the amendment of constitution
6389A/27	March 1978. “Draft Constitution”
6389A/28	5 April – 15 November 1978. Adopted Constitution document and its amendments
6389A/29	1979 – 1989. “Suggested Amendment for the Dissolution clause of Kindergartens Constitutions”
6389A/30	October 1984. “Final Draft: Constitution of The Meerilinga Council”
6389A/31	15 January 1986. “Manning Kindergarten Constitution”
6389A/32	24 March 1997. “Amendments to the Constitution”
6389A/33	2000. “Padbury Community Kindergarten: Constitution”
	CORRESPONDENCE
5074A/10	16 October 1981. From Minister for Education, Bill Grayden regarding structure of services.
5074A/11	1 October 1982. From Dame Rachel Cleland regarding changes in funding policy.
5074A/12	28 October 1985. From Minister for Education, Bob Pearce regarding Hyden Pre-School.
5074A/13	n.d. Sample letter to be sent to the Premier and the Minister for Education.
6389A/34	28 November 1977-18 April 2002
9616A/1	1980s. General, inward and outward correspondence
	DIRECTORIES
6389A/35	1990. Meerilinga Directory No. 10: Our children our future
	DRAFTS
6389A/36	n.d. Various draft items

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6389A/37	7 October 1980-20 September 2001. Various draft items
	FILES - CHAIRPERSON'S PERSONAL FILES
6389A/38	4 October 1984-18 April 1985. "Meerilinga Minutes"
6389A/39	November 1984-March 1985. Miscellaneous files
6389A/40	30 July 1982-31 August 1984. Correspondence
6389A/41	15 January 1985. "The wellbeing of the People"
6389A/42	1984- 15 January 1985. Various documents relating to "Meerilinga Council"
6389A/43	24 October 1983-25 September 1984. "C.K.A. Minutes"
6389A/44	n.d. Draft letters
6389A/45	n.d. Report: Future directions of Pre-School education
	FILES - CONDITIONS OF EMPLOYMENT
6389A/46	10 April 1978-17 November 1982
6389A/47	1963. "Teachers (Kindergarten) Awards No 22: Schedule of amendments"
6389A/48	1964. "Teachers (Kindergarten) Awards"
6389A/49	n.d. "Workers Compensation & Public Liability Insurance"
	FILES - COPYRIGHT
6389A/50	26 March 1981. "Some thoughts on copyright"
	FILES - EARLY CHILDHOOD ASSOCIATION
6389A/51	27 November 1996. "Reminder: Renewal of membership"
6389A/52	n.d. Information brochure
6389A/53	1 July 1982. "Health care policy relating to children & their families"
6389A/54	May 1982. "Report to Council: Hobart"
6389A/55	October 1982-Autumn 1996. Newsletters
6389A/56	8 March 1982-26 May 1986. Minutes
6389A/57	March 1995. Executive summary on discussion paper by Jill Ruchel
6389A/58	2 November 1981-17 February 1984. Secretary's report to branch
6389A/59	May 1986. "Report on the consultative tour"
6389A/60	1982-1996. Various filed information on Institute for Community Resource Development"
	FILES - GUIDELINES
6389A/61	31 December 1989. "General information for parent committees"
6389A/62	n.d. Draft copy of "Information for parent committees"
6389A/63	n.d. Guidelines & duties of a treasurer
6389A/64	n.d. Various guidelines for pre-primary centres, parent committees, organisation & appropriate practices
	FILES - HANSARD EXCERPTS
6389A/65	1979. "Benefits for transferring to pre-primary centre"
6389A/66	6 May 1981. Notice of question
	FILES - INCORPORATIONS
6389A/105	28 September 1978-14 April 1980. Legal Correspondence from Gladstone & Martin (Barristers & Solicitors)

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6389A /106	17 March 1987-4 February 2000. Correspondence with regards to incorporation of CKA
6389A /107	March 1998. Information Memo to Kindergarten Committees on Incorporation
6389A /108	1980-2001. Various certificates relating to incorporation
	FILES - KINDERGARTEN WEEK 1987
6389A/67	1987. Various publicity materials including posters, notices, forms, and mailing lists.
6389A/68	15 May 1987-18 November 1987. Correspondence
6389A/69	19 October-18 November 1987. Budget proposals
6389A/70	1987. Various newspaper & newsletter articles
6389A/71	n.d. Various drafts relating to Kindy Week
	FILES - MANUALS
6389A/72	n.d. "W.A. Kindergarten Manual"
	FILES - MINISTERIAL TASK FORCE
6389A/73	1993-1994. Drafts
6389A/74	April 1993. Media statements
6389A/75	26 March 1993-8 June 1993. Correspondence
6389A/76	7 May 1993-25 June 1993. Minutes
6389A/77	n.d. Members listings
6389A/78	May 1993. Newspaper cuttings
6389A/79	25 May 1993-31 October 1993. Proposed timeline
6389A/80	1993. Procedural documents
	FILES – MISCELLANEOUS
9616A/2	Miscellaneous papers, mostly undated. Includes reports, circulars, activities for children, building guidelines + floorplan
	FILES - PARENT TEACHER PARTNERSHIPS
6389A/81	1991-1992. Directory of Parent Support Services
6389A/82	8 June 1982. Workshop details for "Parent Teacher in Partnership"
6389A/83	n.d. Three papers written on the subject by Cynthia a'Beckett, E.J. Braggett & Anne Stonehouse
6389A/84	April 1992. List of publications on early childhood
6389A/85	1991. Review of Parent Education
	FILES-ROYAL COMMISSION ON KINDERGARTENS
6389A/86	13 August 1952. "Report of Royal Commission on Kindergartens"
6389A/87	6 May 1953. Minutes
6389A/88	June 1952. Summary of conclusions by sub-committee, considering re-organisation of kindergartens union administration
6389A/89	30 April 1951. Comments by the Education Committee & the College Council based on letter by Education Minister
6389A/90	n.d. Various brochures & booklets from the resource & information services
	FILES - TRUSTS COMMITTEE

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6389A/91	1991- 1992. Strategic plan
6389A/92	November 1991. Policy statement of Meerilinga Young Children’s Foundation Inc
6389A/93	n.d. MYCF’s board structure
6389A/94	31 March 1992. Correspondence from Anna Anderson to Barbara Scott, RE: Ms Scott’s nomination for a position on the Trusts Committee
	FINANCIAL RECORDS
6389A/95	9 September 1988. Quotation for posters
6389A/96	Period ending 28 February 1979. Budget proposal for financial year
6389A/97	28 April 1982 – 25 March 2002. Various income & expenditure reports
6389A/98	n.d. Budget proposal for workers wages & workshops
6389A/99	February 1984-June 1985. Account book
6389A/100	1985-1988. Account book
9616A/3	1993. Statement of receipts and payments for year ended 31 December 1993
	FORMS
6389A/101	n.d. Various types of membership forms
6389A/102	n.d. Assessment form for teachers on probation
	FUNDING
9616A/4	Notes for HKA funding meeting, 2002
	GRANTS
6389A/103	6 June 2003-29 July 2003. Correspondence, RE: National Australia Bank Volunteering Awards
	GUIDELINES
9616A/5	Community kindergarten operating guidelines, Education Department WA. Includes ‘Model rules for kindergarten incorporated associations’, minutes of meetings of the consultative committee, School Education Bill 1997
	HISTORIES
6389A/104	n.d. “Meerilinga Property”
6389A/105	n.d. “Early Childhood Library/Resource Centre”
9616A/6	“The story of kindergarten in Western Australia, 1911-1962”. Booklet
	INDEXES
6389A/109	“CKA Filing System”
	INFORMATION SHEETS
6389A/110	1982-2001. Various information provided to the public
6389A/111	1982-1995. Various information provided to committees and members of CKA
6389A/112	August 1984. Various information provided for circulation in the Meerilinga office
6389A/113	n.d. Various information documents on procedures, legislation and protocols
6389A/114	n.d. information briefs, short articles and papers

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	INSURANCE RECORDS
6389A/115	1986-1988. Correspondence, RE: Insuring with SGIO
6389A/116	8 July 1982. Correspondence from Education Department, RE: Public Liability Insurance, & Voluntary Workers' Insurance
6389A/117	Nov 1986. Drafts of submissions for insurance
6389A/118	n.d. Policy on "Insurance covered by the Education Department-Public Liability Insurance & Voluntary Workers Insurance"
6389A/119	20 September 1985-19 December 1986. Correspondence from Bain Dawes (insurance brokers) on putting up an insurance package for CKA. Includes an insurance report for Childcare & Kindergarten Centres.
6389A/120	12 August 2000-26 July 2002. Insuring with Community Sector Service (CSS) through Hammond Insurance Brokers.
6389A/121	25 July 2002. Schedule of insurances provided by Centrewest Insurance Brokers
6389A/122	n.d. Insurance details of Nedlands Park Kindergarten
6389A/123	n.d. Management License of City of Melville
	INVITATIONS
6389A/124	December 1981-November 2001. Incoming invitations
6389A/125	August 1985-May 1996. Outgoing invitations
6389A/126	1989-1990. Replies to invitations
	INVOICES
6389A/127	1980-2001. Invoices for secretarial services
	LEASES & BILLS OF SALE
6389A/128	13 June 2002-14 June 2002. Various lease documents for Playgrounds & Kindergartens, in the Shire of Mundaring
6389A/129	24 January 1989-19 October 1990. "Meerilinga Issues"-document with listed minutes on issues regarding rental with TAFE
6389A/130	29 October 2002. Correspondence, RE: Lease agreement between Lockyer Community Kindergarten, and City of Albany"
	LISTS
6389A/131	1989-1992. Activities at various kindergarten centres planned for parents during open house
6389A/132	16 Oct. RSVP list for 75 th Anniversary Morning Tea
6389A/133	n.d. List of media contacts
6389A/134	n.d. List of schools and the student population
6389A/135	1983. List of equipment suppliers
6389A/136	1987-2000. Lists of committees from individual centres
6389A/137	1977-2000. Lists of CKA committees
6389A/138	27 October 2000. CKA mailing list
6389A/139	1978 -1993. Address directory of kindergartens and playgroups
	MAPS
6389A/140	Map showing Pre-school Services in the Claremont-Nedlands area
	MEMBERSHIPS

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9616A/7	1986-1992. Membership of Community KinderGartens Association In. Shows name and address of kindergarten, name of president, secretary and CKA delegate
6389A/141	8 February 1994. Notice to part-time affiliated organisations, RE: Membership account renewal
	MEMORANDA
6389A/142	27 April 1984-7 July 1984. Various issues addressed to Ms. Scott.
6389A/143	7 April 1997. Responsibility of staffs contracted by CKA through Meerilinga
	MINUTE BOOKS
6389A/144	1989-1992. Delegates to AGM
6389A/145	Sept 1984-June 1987. Executive minutes
6389A/146	April 1985. Minutes of the sub-committees for Children's Bureau & Parking
6389A/147	1977-1981. CKA's minutes
6389A/148	1981-1989. CKA's minutes
6389A/149	1984-1986. Minutes of Child Development Library & Resource Service Committee
6389A/150	1984-1985. Minutes for Meerilinga Council
6389A/151	1988-1990. Minutes for Meerilinga Council
6389A/152	1987-1991. Minutes for Meerilinga Council
6389A/153	1991. Minutes for Meerilinga Council
	MINUTES
5074A/14	11 June 1973 Kindergarten Assn of Western Australia, AGM minutes.
5074A/15	12 October 1973 WA Pre-School Education Board. Council Minutes
5074A/16	15 February 1974 WA Pre-School Education Board. Council Minutes
5074A/17	29 April 1974 WA Pre-School Education Board, Council Minutes
5074A/18	14 July 1974 WA Pre-School Education Board, Council Minutes
5074A/19	18 April 1975 WA Pre-School Education Board, Council Minutes.
5074A/20	14 June 1976 WA Pre-School Board, Representatives Meeting minutes.
6389A/154	1978 Minutes
6389A/155	1979 Minutes
6389A/156	23 April 1979 Community Kindergartens Association. AGM minutes
6389A/157	1980 Minutes
5074A/23	23 April 1980 Community Kindergartens Association. AGM minutes
6389A/158	1981 Minutes
5074A/23	29 April 1981 Community Kindergartens Association. AGM minutes
5074A/24	21 October 1981 Community Kindergartens Association. General Meeting Minutes
6389A/159	1982 Minutes
5074A/25	28 April 1982 Community Kindergartens Association. AGM minutes
6389A/160	1983 Minutes
6389A/161	1984 Minutes
5074A/26	10 June 1985 Community Kindergartens Association. AGM minutes
6389A/162	1985 Minutes
6389A/163	1986 Minutes
6389A/164	1987 Minutes

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6389A/165	1988 Minutes
6389A/166	1989 Minutes
	14 May 1990 Community Kindergartens Association. AGM minutes
6389A/167	1990-1992 Minutes
6389A/168	1993-1995 Minutes
6389A/169	1996-2001 Minutes
9616A/8	1990s. Includes some agendas and minutes of AGMs, also related correspondence and reports
9616A/9	2000s. Includes related correspondence and reports
	NEWSLETTERS
9616A/10	1985-1995 Mainly Community Kindergarten Association, includes circulars for events, includes some Meerilinga
	NOTICES
5074A/29	March 1980 Community Kindergartens Association. AGM minutes. Notice of forthcoming AGM
5074A/30	n.d. Community Kindergartens Association. AGM minutes. Notice of forthcoming AGM.
	PHOTOGRAPHS
9616A/11	1987-1988. Children's activities and events. Some newspaper photographs, some photocopies of photographs
	PRESS RELEASES
9616A/12	1980S-1990s. Promoting activities at kindergartens; Future of the Community Kindergarten Association, includes some related correspondence
	PROMOTIONAL
9616A/13	1980s. Flyers, newsletters, poster
	REPORTS
5074A/31	22 April 1981. Report on Deputation to Minister for Education by the Kindergarten Assn
5074A/2	n.d. Report on Association in 1980
5074A/33	n.d. Presidents Report 1981
ACC 9616A/14	1980-1993. President's reports to the Community Kindergarten Association Inc.
ACC 9616A/15	1982-1992. Various reports, position papers
ACC 9616A/16	1983. "Report on the care and education of young children in Western Australia. An alternative view, July 1983". Prepared by Mrs Barbara Scott and Mrs Elizabeth Lefroy. Includes a draft report and circulation lists
ACC 9616A/17	1993-1994. The Scott Task Force on full time pre-primary education in Western Australia, March 1994
ACC 9616A/18	23 October 2000. Status report. Community Kindergartens in WA.
	REVIEWS
ACC 9616A/19	1983. Welfare and Community Services Review

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	STANDARDS
ACC 9616A/20	1982. Statement of standards for pre-school education by Education Committee, CKA
	SUBMISSIONS
ACC 9616A/21	File, entitled, "Copies of submissions". Includes: 1981. Advisory Committee meeting with the Premier. 1982. Merredin; Kojonup; Mobile Kindergaraten Committee; Early Childhood Advisory Committee – Hazel Orme Kindergarten – Hyden Pre-School – Seaview Kindy 1983. Community Kindergarten Association 1990. Parent Education Review
	SURVEYS
ACC 9616A/22	1993. Responses from kindergartens to a survey from the CKA
	TELEPHONE CALLS
ACC 9616A/23	September 1987-1993. Log of telephone calls, inward and outward
	TRIBUTES
ACC 9616A/24	1989. Copy of inscribed tribute to Pat O'Sullivan
ACC 9616A/25	WAGES BOOK
	1987-1988. Record of employees hours worked

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